

Lower Gwynedd Township

Parks & Recreation Board

July 21, 2026

Minutes

Members in Attendance: Kathy Morris, Natalie Cormier, Kelly Swope, Karen Crispino and Mike Brockway

Morgan High, Program Director and Janine Martin, Board of Supervisors, in attendance

1. Call to Order

Chair Morris called the meeting to order at 6:03 p.m.

2. Public Comment

There was no public comment.

3. Consideration of June 16 ,2026 Meeting Minutes

The May 20, 2026 meeting minutes were approved as presented.

4. Introduction of New Board Member

Ms. Morris introduced Ms. Crispino as The Park & Recreation new board member.

5. The Rec Report

Ms. High provided a detailed overview of the finalized Rec Report, which will be posted on the Lower Gwynedd Township website on August 1. Ms. High thanked Ms. Swope and Ms. Martin for their assistance in reviewing the document.

Ms. High also demonstrated the Park & Recreation Department's new online registration software, MyRec. The system will allow residents to register for programs and activities through a new online portal. Features include online billing, a public online calendar, and the ability to submit field permit requests digitally.

Ms. High discussed proposing budget approval to print the Rec Report newsletter twice annually. The fall newsletter will include information about the new registration process to help residents transition to the new system.

Ms. High also discussed plans to offer programs at local senior living facilities, including Bingo and Mahjong. She proposed visiting three facilities to demonstrate the online registration and reservation process.

There was recommendation on adding information about MyRec to the Township website's homepage and promoting the new system through e-blasts and newsletters to increase awareness and encourage residents to use the new registration platform.

6. Summer Concerts

Mr. Brockway volunteered to serve as the announcer for the July Summer Concert at Pen Ambler Park. Ms. High will provide Mr. Brockway with talking points prior to the concert.

Ms. High provided an update on the Summer Concert Series, which runs from May through July. She reported receiving positive feedback from food vendors who expressed interest in returning next year.

The Board discussed planning future summer concerts for May, June, and July, with events beginning at 5:30 PM on Wednesdays starting May 26. The group agreed that bands and vendors should be secured early to avoid competition with other local events.

The possibility of securing one sponsor for the entire Summer Concert Series, rather than individual sponsors for each concert, was also discussed.

7. Supervisor Update

Ms. Martin reported that a recommendation regarding the demolition and abatement contract for the McCormick House will be presented at the next Board of Supervisors meeting. Authorization is anticipated if the bids are received as expected.

Ms. Martin also noted that the building's build-out is scheduled for completion by the end of 2027. Additional funding of approximately \$250,000 is needed for the playground project.

Ms. Martin provided an update on the historical marker application for Sally Wister, as well as updates regarding trial funding and construction.

8. Program Director Update

Ms. High provided an update on the Traffic Garden project. Paving is expected to be completed by the end of the week, with painting scheduled to begin the following week.

Ms. High also shared information about her attendance at the National Recreation and Park Association Conference in Philadelphia.

Ms. High concluded her report by providing an update on the department's social media efforts, including plans to feature new business highlights on social media each Friday.

Adjournment

There being no further business, the meeting was adjourned.