

**Lower Gwynedd Township
Human Relations Commission
Thursday, April 2, 2026
Meeting Minutes**

Commission Members Present:

Tina Martin
Meredith Roark
Allison Armstrong

Commission Members Absent:

None

Supervisor's:

Jimmy Chong – absent

Staff:

Michelle Farzetta – absent (taking minutes via recording)

Call to Order – Meeting was called to order at 7:45 p.m.

Approval of the minutes from December 2, 2026 – Mr. Martin made a motion to approve the minutes, seconded by Ms. Roark. Motion passed 2-0. Ms. Armstrong abstained as she was not a member at the time.

New Business

- **Introduce new member Allison Armstong.** Ms. Armstong joined the commission with over 30 years of HR and executive recruitment experience, particularly in the medical and pharmaceutical professions.
- **Decisions related to mediation and training** – Ms. Roark discussed the commission's current state with few members having any legal expertise and the potential for obtaining mediation training. Ms. Roark suggested reaching out to the Pennsylvania Human Relations Commission for training opportunities, as they offer programs in 2026 covering employment, housing, and belonging. Ms. Armstrong agreed to contact the Pennsylvania HRC to inquire about training options and associated costs.
- **Promote Community Awareness** – The HRC discussed community awareness about the commission and advertising opportunities. Ms. Roarke mentioned that the HRC has previously advertised in the Lower Gwynedd Report and agreed to review previous newsletter submissions and tweak the language for resubmission. She also suggested distributing brochures at community events like Fall Fest.
- **Find new candidates for our commission** – The HRC agreed to ask around to friends and family to see if they can recruit any additional members. They are also going to ask Jimmy to speak with the Board of Supervisors about potential new members.

Decisions

- **Should we get mediation training or refer out all complaints** - The HRC discussed challenges with their current membership and decision-making capacity. They agreed to automatically refer cases up to the county or state level due to limited expertise and the precarious situation with only three active members.
- **Our response to Whitpain HRC's request to join them in a Wissahickon school district response** – The Commission discussed a request from Whitpain's Human Rights Commission (HRC) to join forces regarding issues at Wissahickon School District. They discussed some of the recent incidents involving a principal's dismissal and issues with students making hurtful comments to others. Ms. Roarke stated that the school district is outside their authority and jurisdiction. She suggested that any potential involvement could only take the form of issuing a joint statement or letter to the school board, with suggestions for improving diversity and inclusion education. Ms. Martin agreed to draft a letter to the Whitpain HRC asking for clarification and specifics on what their goal is.

Comments or Questions from the Public

There were no comments from the public

Township updates from the Board of Supervisors Liaison- Jimmy Chong

There were no updates.

Adjournment

Ms. Roarke made at 7:39pm pm to adjourn, seconded by Ms. Martin. Motion was approved 3-0.

Minutes completed by Michelle Farzetta