

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, MAY 14, 2024**

SUPERVISORS:

Danielle A. Duckett, Chairman
Michael Twersky, Vice Chair
Janine Martin
Tessie McNeely
Jimmy Chong

STAFF:

Mimi Gleason, Township Manager
Jamie Worman, Assistant Township Manager
Michelle Farzetta, Office Manager
Neil Stein, Esq., Solicitor
Fred Zollers, Director Public Works
Paul Kenny, Police Chief
Jim Hersh, Township Engineer, Gilmore
Chad Dixson, Traffic Engineer, Bowman Company
Melinda Haldeman – Finance Director
John Farrell – Project Manager

Call to Order and Pledge of Allegiance

The Chair called the hybrid meeting to order at 7:05pm at the Lower Gwynedd Township Building and virtually on Zoom and led those in attendance in the pledge of allegiance.

ANNOUNCEMENTS AND PRESENTATIONS

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of personnel and received an educational presentation from the Solicitor.

PUBLIC COMMENT

Cathy Pagano, 411 Brookside Avenue, thanked Officer Henry for speaking at the Ambler Yards meeting. She also thanked him for addressing the speeding issue by putting a digital speed sign at North Spring Garden Street. The neighbors are glad their voices and concerns were heard.

GENERAL BUSINESS

Consideration of Ordinance #546 amending Title IV, Street and Sidewalk Areas, of the Township Code to add regulations regarding driveways, sidewalk and curb construction and repair, and road opening permits and restoration

Ordinance #546 will amend the Township Code creating a new chapter that establishes permitting requirements, construction standards, roadway drainage requirements, maintenance, restoration, repair, and other regulations pertaining to driveways, sidewalks, and streets.

May 14, 2024

Ms. McNeely questioned the definition of a cartway and if driveways other than asphalt were included. Mr. Hersh clarified that other types of driveways are permitted; it is the first 15-20 feet that will require paving for all driveways to prevent gravel and mud in the road.

Dan Steinman, 800 Norristown Road, wanted to address the 30-day timeline in section 1045.04 "Notice to do work". He also wanted to address section 1045.07 "Duty to keep sidewalks, curbs and gutters in good repair" stating that the 48 hours is not enough time for a homeowner to make a repair. Mr. Stein stated that extensions can be given at the discretion of the township engineer.

Ms. Duckett made a motion, seconded by Ms. McNeely, to approve Ordinance#546. Motion passed 5-0.

Resolution #2024-17 Adopting Road Restoration Specifications

Resolution #2024-17 establishing the necessary requirements and standards for driveways, curbs, sidewalks, and roadways for both construction and restoration. Ms. Duckett made a motion, seconded by Mr. Chong, to approve Resolution #2024-17. Motion passed 5-0.

Resolution 2024-18 Supporting Upper Dublin Township's TCDI grant application to DVRPC for a multi-municipal Green Ribbon Trail Safety and Access Improvement Plan

Upper Dublin Township is asking Lower Gwynedd to approve Resolution #2024-18 for a grant application to the Delaware Valley Regional Planning Commission for a multi-municipal Safety and Access Plan for the Green Ribbon Trail. Lower Gwynedd has two road crossings on the Green Ribbon Trail. These are located at the intersection of Plymouth Road and Station Lane, as well as Penllyn Pike/Old Penllyn Pike/Trewellyn Avenue by Township Line Road. The goal of the study will be to improve trail crossing safety, improving access from the trails to adjacent parks and open space, improving access to public transportation, and increasing the awareness of the trail's existence. Ms. Duckett made a motion, seconded by Ms. Martin, to approve resolution #2024-18 supporting Upper Dublin Townships grant application. Motion passed 5-0.

Approval of contract with Access Security Corporation for replacement of the Township Building access control system through Costars

The township's current access control system is outdated. Necessary repairs require an entire system upgrade. We have obtained a proposal from Access Security Corporation for a new S2 Security Access System. The cost for the system is \$36,112. It has been recommended that we also upgrade the wiring and door contacts. The fee for this will be \$27,822. The total project cost will be \$69,934. The BOS had questions regarding the need for new wiring and which departments this upgrade would be applied to. Clint Snyder, Township Facilities Manager, answered their questions. Ms. Duckett made a motion, seconded by Mr. Twersky, to approve the new access control system. Motion passed 5-0.

Ms. Gleason mentioned that we also have a quote for a new Master Key System. The total cost for this will be \$13,215.90.

Approval of intergovernmental agreement with Wissahickon School District for enforcement of the Bus Patrol System

The Police Department would like to enter into an intergovernmental agreement with the Wissahickon Board of School Directors granting the Lower Gwynedd police authority to civilly fine drivers of a vehicle who overtake any school bus stopped on a highway or trafficway flashing its red signal lights. Chief Kenny explained that Wissahickon School District has an agreement with Bus Control America. Bus Patrol America will provide a stop arm signal enforcement system on each bus. They will monitor the cameras and alert the Lower Gwynedd Police if they feel there was a violation. The police will either confirm or deny the violation. If there is a violation, then the driver will receive a citation in the mail. The BOS felt that this was a great program. Ms. Duckett made a motion, seconded by Mr. Twersky, to approve the agreement with Wissahickon School District.

Approval of Invoice Report

The BOS received a copy of the invoice report for checks dated May 14, 2024, in the amount of \$707,472.26. There were no questions or comments. Ms. Duckett made a motion, seconded by Ms. Martin, to approve the invoice report. Motion passed 5-0.

Approval of minutes – April 30, 2024

The BOS received the minutes from the April 30th, BOS meeting. There were no questions or comments. Ms. Duckett made a motion, seconded by Mr. Twersky, to approve the minutes from the April 30, 2024, meeting. Motion passed 5-0.

SUPERVISOR LIAISON REPORTS

The BOS received the Liaison Report for the Environmental Advisory Council (EAC). There were no questions or comments.

STAFF UPDATES

Mr. Dixon gave an update on the Spring House Intersection. Mr. Dixon acknowledged the frustrations many have been having getting through the intersection. He addressed the signal issues and said next week the processor should be in to replace the controller. The pipe installation is complete and will be connected to the manholes in the coming days. The project is on schedule for now.

Mr. Farrell gave an Emergency Management update. There are joint training sessions scheduled with the police. J&J are interested in having Emergency Management professionals come into their facility to see the layout of the building and discuss any issues. This will be scheduled in September. Mr. Farrell also mentioned that he attends monthly Emergency Management training courses.

Ms. Gleason stated that the Annual Paper Shredding/E-cycle event was held this past weekend. It was very successful. She thanked all those in Public Works and Administration that worked and helped to make the event a success.

Mr. Zollers said that he heard from the paving contractor, and they would like to start next week, weather permitting, with this year's road paving projects.

Chief Kenny mentioned the Touch a Truck event happening on Saturday, May 18th.

SUPERVISORS COMMENTS

Ms. McNeely mentioned that she participated in the EAC bird walk earlier in the day. She said it is an enjoyable educational event. It is a great opportunity to see how important our woods and trails are.

Ms. Martin and Ms. Duckett also mentioned the Touch a Truck event.

Mr. Chong reminded everyone that it is Asian American Pacific Islander Month.

Mr. Twersky had no comment.

Adjournment

Ms. Duckett made a motion to adjourn at 7:58pm, seconded by Mr. Chong. Motion passed 5-0.

Respectfully,

Michelle Farzetta

Michelle Farzetta
Office Manager