

Lower Gwynedd Township

Parks & Recreation Board

February 17, 2026

Agenda

Lower Gwynedd Township Building

Main Meeting Room

6:00 p.m.

Virtual Meeting Options:

<https://us06web.zoom.us/j/85617404279?pwd=li2Yj5gzDnjkmGDnBNHvl3OwfKbXRy.1>

Meeting ID: 856 1740 4279

Passcode: 551042

Call In Number: 1-646-931-3860

1. Call to Order
2. Public Comment
3. Consideration of January 20, 2026 Meeting Minutes
4. 2026 Concerts
 1. May 27th
 1. Band TBD
 2. Food Truck: Cone Appetite
 3. Beverage: Conshohocken Brewing Company
 2. June 24th

1. Band: Hindsight
2. Food Truck TBD
3. Beverage: Tannery Run
3. July 22nd
 1. Band: Bobby and The Breakers
 2. Food Truck: The Taste Budz
 3. Beverage: Twisted Gingers
5. Park Review
6. Friends of Trewellyn
6. Program Director Update
7. Supervision Update

Next Meeting: March 17 2026

Lower Gwynedd Township

Parks & Recreation Board

January 20, 2026

Minutes

Members in Attendance: Kathy Morris, Kelly Swoop, Mike Brockway
Janine Martin, Board of Supervisors, Kayla Smith in attendance, Morgan High, Public

1. Call to Order

Chair Morris called the meeting to order at 6:01 p.m.

2. Public Comment

There was no public comment.

3. Election of Board Chair and Vice Chair (2026–2027)

Ms. Morris expressed her willingness to continue serving as Chair for the 2026–2027 term. The current Vice Chair has stepped down from the board. Ms. Swoop volunteered to serve as Vice Chair.

A motion was made to appoint Ms. Morris as Chair and Ms. Swoop as Vice Chair. The motion was approved by Mr. Brockway.

4. Consideration of November 18, 2025 Meeting Minutes

The November 18, 2025 meeting minutes were approved as presented.

5. 2026 Concerts – Update

Ms. Smith inquired about the status of concert payments and contracts. She noted that she received a list from Mr. Farrell but was unsure of the current status. No contracts have been sent out. Ms. High will follow up with all bands upon her start date as Program Director.

Ms. High discussed plans to include food and dessert trucks at each concert. Ms. Smith noted that no contracts or Certificates of Insurance (COIs) have been received from food vendors.

6. Program Update

Programs and events discussed included:

- Springhouse Tavern Sponsored Events

- Fall Movie
- Opening Day LGLL Parade
- Fall Fest
- Additional event ideas

Ms. Smith discussed promoting events and increasing community engagement. She plans to utilize social media and other communication channels to broaden outreach.

Ms. Smith also mentioned the need to update facility request forms and rules. She expressed interest in increasing the number of summer camps utilizing township facilities. In the spring, she plans to photograph the facilities to better showcase them on the website.

There was discussion regarding balancing free community events with events requiring sponsorship support.

7. Supervisor Update – Giving Tree Event (Saturday, February 7)

Ms. Martin provided an update on The Giving Tree community service project. It was noted that the police department will be handling the event.

8. Program Coordinator Update – Parks & Recreation Communications, Events, Town Hall

Ms. Smith emphasized the importance of clear communication and coordination. She noted the need for a better-structured process for events and facility rentals.

Ms. Smith announced an upcoming Town Hall meeting on February 19 at Gwynedd Mercy College. The meeting will focus on development along Bethlehem Pike.

She also emphasized the importance of increasing awareness of all township parks and facilities, including lesser-known locations. This highlights the need for improved signage and promotion to enhance community engagement.

9. Program Director Update

Ms. High will begin her role as Program Director during the last week of January.

She discussed creating a calendar to keep everyone informed about upcoming events and programs. Ms. Smith suggested using a shared document to ensure alignment.

Ms. High also discussed surveying the community to better understand residents' needs and preferences for programs and events.

10. New Business

There was no new business.

11. 2026 Meeting Date Calendar

Ms. Smith reminded members of the upcoming meeting dates, noting that the May meeting will be held on May 20.

The meeting was adjourned at 8:10pm