

Lower Gwynedd Township
Parks & Recreation Board
Meeting Minutes
July 15, 2025

Members in Attendance: Kathy Morris, Chair, Harry Hellerman, Morgan High, Kelly Swope, Frances McKenzie (via zoom), Mike Brockway (via zoom).

Staff: Sandi Feight, Recreation Director, John Farrell, Project Manager, Valerie Liggett, Gilmore & Associates

1. Call to Order: Meeting was called to order at 6:03 p.m.
2. Public Comment: No Public Comment
3. Ms. Morris welcomed Natalie Cormier to the Parks & Recreation Board. Ms. Cormier also sits on the Fall Fest Committee.
4. Consideration of June 17, 2025 Meeting Minutes
 - Mr. Hellerman made a motion to approved the minutes, Ms. High seconded the motion and the motion passed unanimously.
5. Gilmore & Associates, Woodland Evaluation and Tree Plan
 - Ms. Liggett details the evaluation of six priority areas, including Dagger Road Trail, Penn Oak Trail, Trewellyn Trail, Meadow Creek Foxfield Equestrian Trail, and Centennial Trail. Ms. Liggett highlighted specific issues such as hazardous trees, invasive species, and understory clearing. Recommendations were made for ongoing monitoring and removal of hazardous trees, as well as reforestation and invasive species management. She explains the criteria for tree removal and reforestation plantings, including utility conflicts, site preparation, and environmental benefits. Ms. Liggett discusses the ranking of tree removals and reforestation plantings, including the criteria for each.
 - Mr. Farrell emphasized the importance of ongoing monitoring and the strategic use of tree bank funds, and the staff's use of Traisr for reporting tree issues and the integration of tree care into Public Works operations.

6. Updates:

- Recreation Director Update

- i. Concert Update

- 1. Morgan gave an update on the first concert. She will not be present at the concert in July and will give all the detailed information to Ms. Morris.

- ii. Update on The Green

- 1. The sidewalk work has begun. The public works department began the demolition of the site on Monday and will take about three weeks to complete.

- iii. Ingersoll Park Update - Batting Tunnel

- 1. Ms. Feight gave an update from Gilmore & Associates regarding the Batting Tunnel. The concern regarding the proximity of the tunnel to the house is within building codes. The stormwater management will be examined and flow along the back side of the fence to the garage area Gilmore will be making a recommendation for a gutter system to be installed and flow into the stormwater system. Lower Gwynedd Little League is currently working on rules regarding the use of the tunnel during games.

- iv. Horseways

- 1. The president of Horseways reached out to see if the Township would be interested in being a sponsor for the 2025 Paperchase which is held in September. The Paperchase A paperchase is a timed ride where riders follow a marked trail, in this case 8 miles throughout Manderley Farm and The Highlands. Riders strive for the best time, team times etc.
 - 2. The Parks & Recreation will make a recommendation to the Board of Supervisors to make a donation of \$200 to Horseways as a sponsor for their 2025 Paperchase.

v. Kawanis Club Funding

1. The president of the Kiwanis club reached out to Mr. Farrell about the clubs 100th anniversary and to celebrate they are looking to provide funding for projects for children. Mr. Farrell and Ms. Feight had brainstormed before the meeting and came up with a short list: Gaga Ball Pit at Oxford Park, Carousel Solar Tables for Oxford Park, Pen-Ambler Park. The Board asked the staff to look at the Master Park plans, since they are all shovel-ready projects, to see if there were anything that stood out and to have multiple options for the Kiwanis to consider in addition to the time frame.

The meeting was adjourned at 7:30 p.m.

There will be no meeting in August, however, August 13th there is a concert.