

# LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS REGULAR PUBLIC MEETING

Tuesday, May 27, 2025, 7:00 p.m.

To join the meeting via Zoom:

<https://us02web.zoom.us/j/83439333661?pwd=mtTuaBJ8d9zGLdnsq5GSImApbeBsYa.1>

Call #: 1-646-876-9923

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## CALL TO ORDER AND PLEDGE OF ALLEGIANCE

## ANNOUNCEMENTS AND PRESENTATIONS

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of real estate related to the public works facility, personnel related to staffing, and potential litigation related to pensions, zoning, code enforcement, and emergency services.

## PUBLIC COMMENTS

Citizen comments, concerns, questions for items not on the agenda  
(Comments on agenda items will be taken when those items are discussed by the Board)

## GENERAL BUSINESS

1. Review design of Ingersoll Park improvements to baseball fields and new concession stand
2. Provide feedback on draft Sidewalk and Trails Plan
3. Consider authorization to advertise bid for residential trash and recycling collection
4. Consider approval of the historical marker text for Gwynedd Corners
5. Consider authorization to issue RFP for building inspection services
6. Annual milling and road paving
  - a. Award bid for annual concrete curbing to Delaware Environmental Construction in the amount of \$108,810.00
  - b. Award bid for annual milling and paving program to Harris Blacktopping, Inc. in the amount of \$443,016.50
  - c. Reject bids for ultra-thin friction course project
7. Consider authorization to release estimated just compensation for 1201 Sumneytown Pike
8. Consider approval of contract to complete the Police Department's staffing and efficiency study
9. Resolution 2025-10: Disposition of Records
10. Financial report – April 2025

11. Approval of invoice report – May 27, 2025
12. Township Engineer Report – May 2025
13. Traffic Engineer Report – May 2025
14. Approval of minutes – May 13, 2025

### **SUPERVISOR LIAISON REPORTS**

Questions about Volunteer Commission Meeting Highlights

### **STAFF UPDATES**

Updates from staff on municipal activities and projects: follow-up actions from Penllyn Community Conversation on April 30<sup>th</sup>; Miller's Law

### **SUPERVISORS COMMENTS**

Comments or questions from the Board of Supervisors

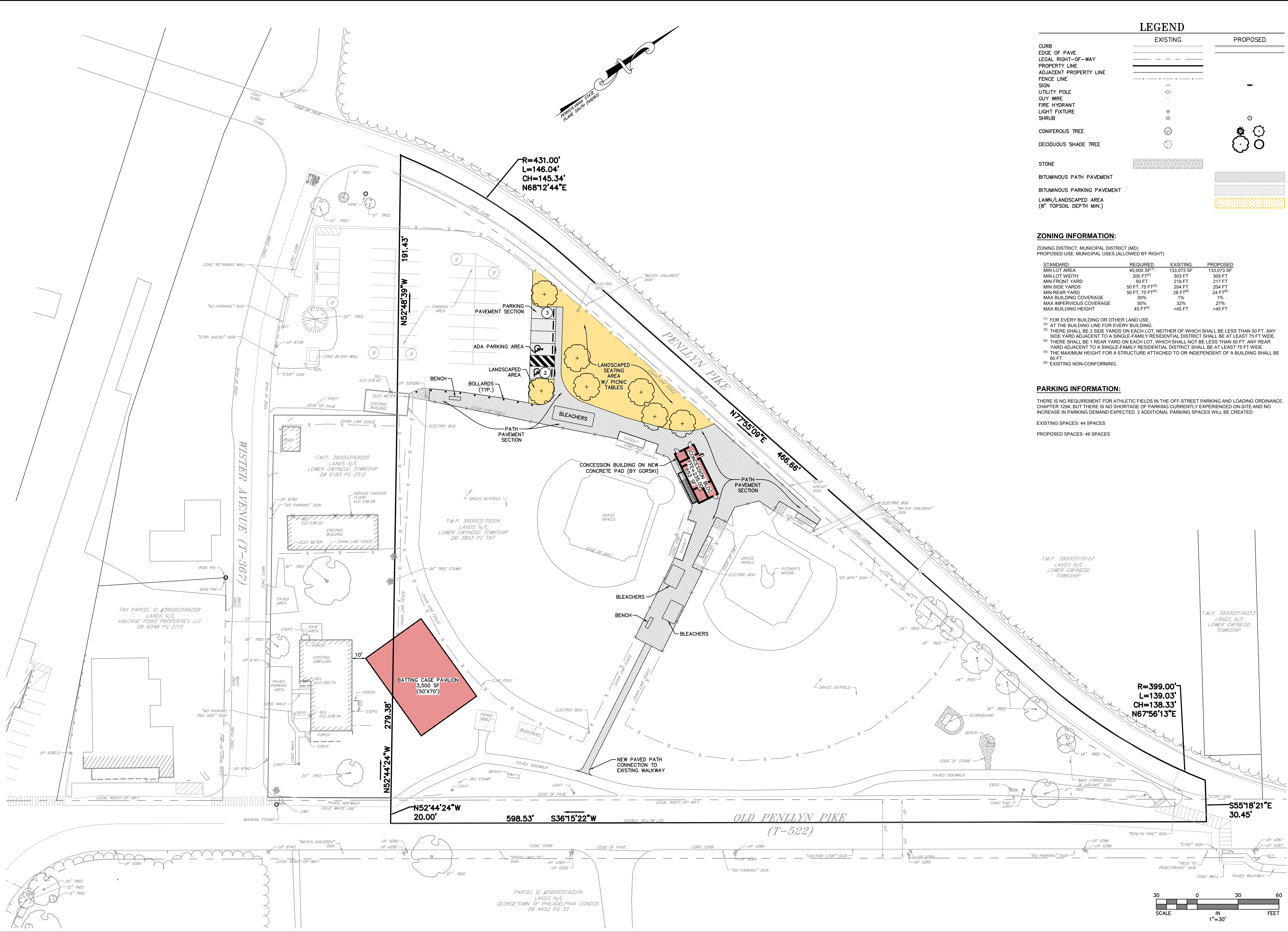
### **Adjournment**

#### **UPCOMING MEETING DATES\***

HUMAN RELATIONS COMMISSION	THURS	06/05/2025	7:00 P.M.
BOARD OF SUPERVISORS	TUES	06/24/2025	7:00 P.M.
ENVIRONMENTAL ADVISORY COUNCIL	WED	06/11/2025	7:00 P.M.
ZONING HEARING BOARD	THURS	06/12/2025	6:00 P.M.
PARKS AND RECREATION	TUES	06/17/2025	6:00 P.M.
PLANNING COMMISSION	WED	06/15/2025	7:00 P.M.

\*Please check the Township website to confirm meeting dates and times.

C:\MUNICIPAL\2024\2400663-LGI\Ingersoll Park Improvements\CAD\Exhibits\2400663 PRES.dwg Layout: SITE Plotted By: batuder, on Thu May 22, 2025 at 3:25pm



### LEGEND

	EXISTING	PROPOSED
CURB		
EDGE OF PAVE		
LEGAL RIGHT-OF-WAY		
PROPERTY LINE		
ADJACENT PROPERTY LINE		
FENCE LINE		
SIGN		
UTILITY POLE		
GUY WIRE		
FIRE HYDRANT		
LIGHT FIXTURE		
SHRUB		
CONIFEROUS TREE		
DECIDUOUS SHADE TREE		
STONE		
BITUMINOUS PATH PAVEMENT		
BITUMINOUS PARKING PAVEMENT		
LAWN/LANDSCAPED AREA (8" TOPSOIL DEPTH MIN.)		

### ZONING INFORMATION:

ZONING DISTRICT: MUNICIPAL DISTRICT (MD)  
PROPOSED USE: MUNICIPAL USES (ALLOWED BY RIGHT)

STANDARD	REQUIRED	EXISTING	PROPOSED
MIN LOT AREA	40,000 SF <sup>(1)</sup>	133,073 SF	133,073 SF
MIN LOT WIDTH	200 FT <sup>(2)</sup>	303 FT	305 FT
MIN FRONT YARD	50 FT	219 FT	217 FT
MIN SIDE YARDS	50 FT, 75 FT <sup>(3)</sup>	204 FT	204 FT
MIN REAR YARD	50 FT, 75 FT <sup>(4)</sup>	28 FT <sup>(5)</sup>	24 FT <sup>(6)</sup>
MAX BUILDING COVERAGE	30%	1%	1%
MAX IMPERVIOUS COVERAGE	50%	32%	27%
MAX BUILDING HEIGHT	45 FT <sup>(5)</sup>	<45 FT	<45 FT

- (1) FOR EVERY BUILDING OR OTHER LAND USE  
(2) AT THE BUILDING LINE FOR EVERY BUILDING.  
(3) THERE SHALL BE 2 SIDE YARDS ON EACH LOT, NEITHER OF WHICH SHALL BE LESS THAN 50 FT. ANY SIDE YARD ADJACENT TO A SINGLE-FAMILY RESIDENTIAL DISTRICT SHALL BE AT LEAST 75 FT WIDE.  
(4) THERE SHALL BE 1 REAR YARD ON EACH LOT, WHICH SHALL NOT BE LESS THAN 50 FT. ANY REAR YARD ADJACENT TO A SINGLE-FAMILY RESIDENTIAL DISTRICT SHALL BE AT LEAST 75 FT WIDE.  
(5) THE MAXIMUM HEIGHT FOR A STRUCTURE ATTACHED TO OR INDEPENDENT OF A BUILDING SHALL BE 60 FT.  
(6) EXISTING NON-CONFORMING.

### PARKING INFORMATION:

THERE IS NO REQUIREMENT FOR ATHLETIC FIELDS IN THE OFF-STREET PARKING AND LOADING ORDINANCE CHAPTER 1294, BUT THERE IS NO SHORTAGE OF PARKING CURRENTLY EXPERIENCED ON-SITE AND NO INCREASE IN PARKING DEMAND EXPECTED. 2 ADDITIONAL PARKING SPACES WILL BE CREATED.

EXISTING SPACES: 44 SPACES

PROPOSED SPACES: 46 SPACES



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610-489-9131

**NOTE**  
ROOM SIZE NOTED ARE NOMINAL  
DIMENSIONS ONLY. ACTUAL SIZE MAY  
VARY DUE TO CONSTRUCTION  
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REQUIREMENTS.

**REVISIONS**

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**PROJECT**  
  
LOWER GWYNEDD TOWNSHIP  
  
PARK BUILDING  
  
INGERSOLL BALL PARK  
905 WISTER AVE, PENLLYN, PA 19422  
  
OPT - A

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**SHEET TITLE**  
  
LOWER LEVEL FLOOR PLAN

**PROJECT NO**  
8024

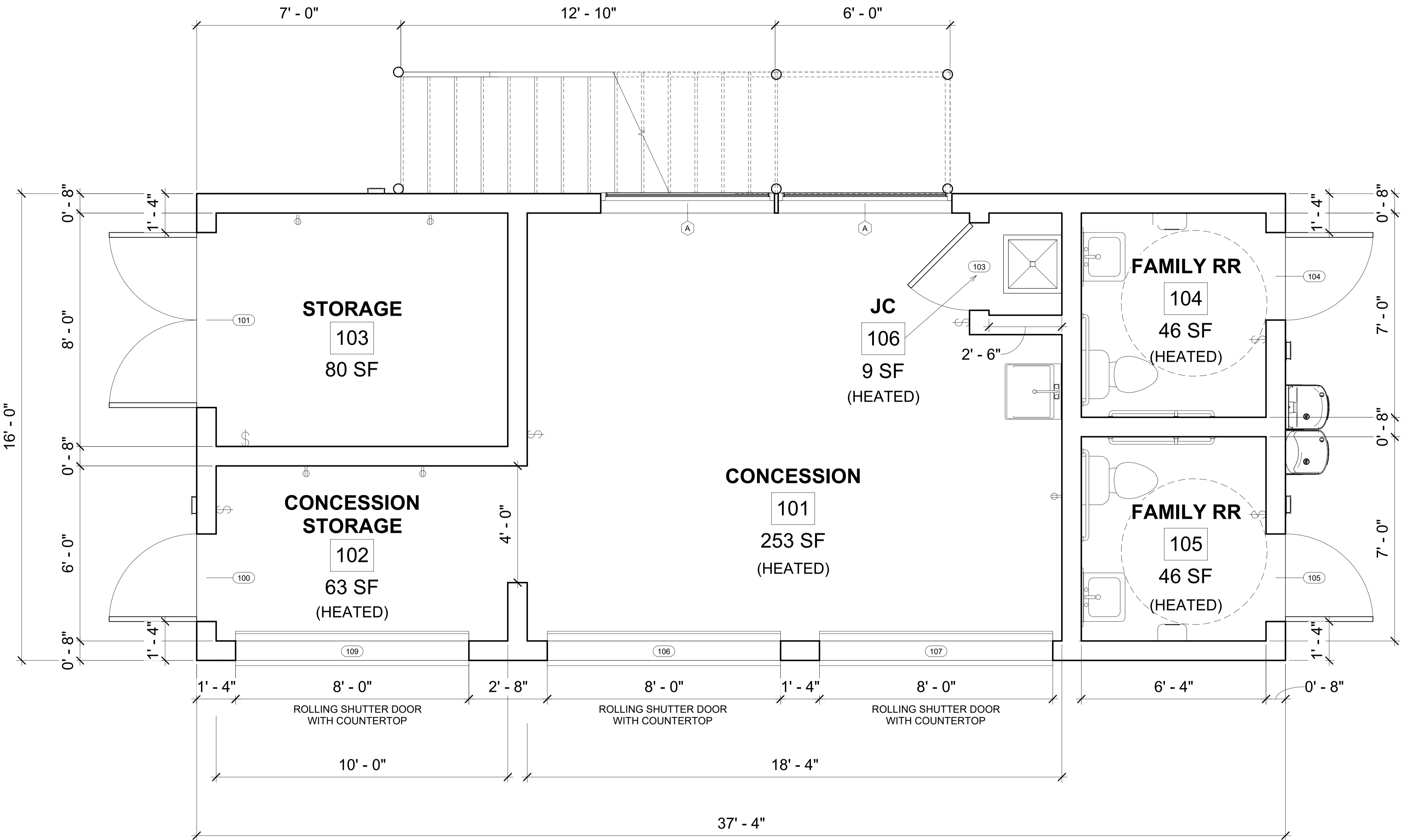
**DRAWN BY**  
D.F.

**SCALE**  
1/2" = 1'-0"

**DATE**  
05/02/25

**SHEET NUMBER**

A1.1



1  
A1.1 LOWER LEVEL  
1/2" = 1'-0"

### WINDOW SCHEDULE

Type Mark	Width	Height	Count	Manufacturer	Model	Comments
A	5' 11 1/2"	3' 11 1/2"	4	Simonton Windows	Profinish Master Series	FIXED UNIT - VINYL STOCK (4060)
B	3' 11 1/2"	4' 11 1/2"	4	Simonton Windows	Profinish Master Series	FIXED UNIT - VINYL STOCK (4050)
C	5' 11 1/2"	3' 11 1/2"	2	Simonton Windows	ProFinish Contractor Series	SINGLE SLIDER WINDOW (6040)

### Door Schedule

Opening Mark	Door Type Mark	Opening Count	Opening		Door		Frame Material	FR	Hardware			MANUFACTURER	MODEL	Comments
									Handset	Closer	Panic			
100	I	1	3' - 0"	7' - 0"	STEEL	SOLID	HM	3/4 HR	KEYED ALIKE	X		EXPI-DOOR	SERIES 500	
101	II	1	6' - 0"	7' - 0"	STEEL	SOLID	HM	3/4 HR	KEYED ALIKE	X		EXPI-DOOR	SERIES 500	
103	13-EE	1	3' - 0"	7' - 0"	BIRCH	SOLID	HM							PAINTED INTERIOR DOOR W/STEEL FRAME
104	I	1	3' - 0"	7' - 0"	STEEL	SOLID	HM	3/4 HR	KEYED ALIKE	X		EXPI-DOOR	SERIES 500	
105	I	1	3' - 0"	7' - 0"	STEEL	SOLID	HM	3/4 HR	KEYED ALIKE	X		EXPI-DOOR	SERIES 500	
106	III	1	8' - 0"	4' - 0"	STEEL	SOLID	HM							ROLLING SHUTTER DOOR WITH COUNTERTOP
107	III	1	8' - 0"	4' - 0"	STEEL	SOLID	HM							ROLLING SHUTTER DOOR WITH COUNTERTOP
109	III	1	8' - 0"	4' - 0"	STEEL	SOLID	HM							ROLLING SHUTTER DOOR WITH COUNTERTOP
200	I	1	3' - 0"	7' - 0"	STEEL	SOLID	HM	3/4 HR	KEYED ALIKE	X		EXPI-DOOR	SERIES 500	

CONCEPTUAL PLAN - NOT TO BE USED FOR CONSTRUCTION



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PARK BUILDING  
  
INGERSOLL BALL PARK  
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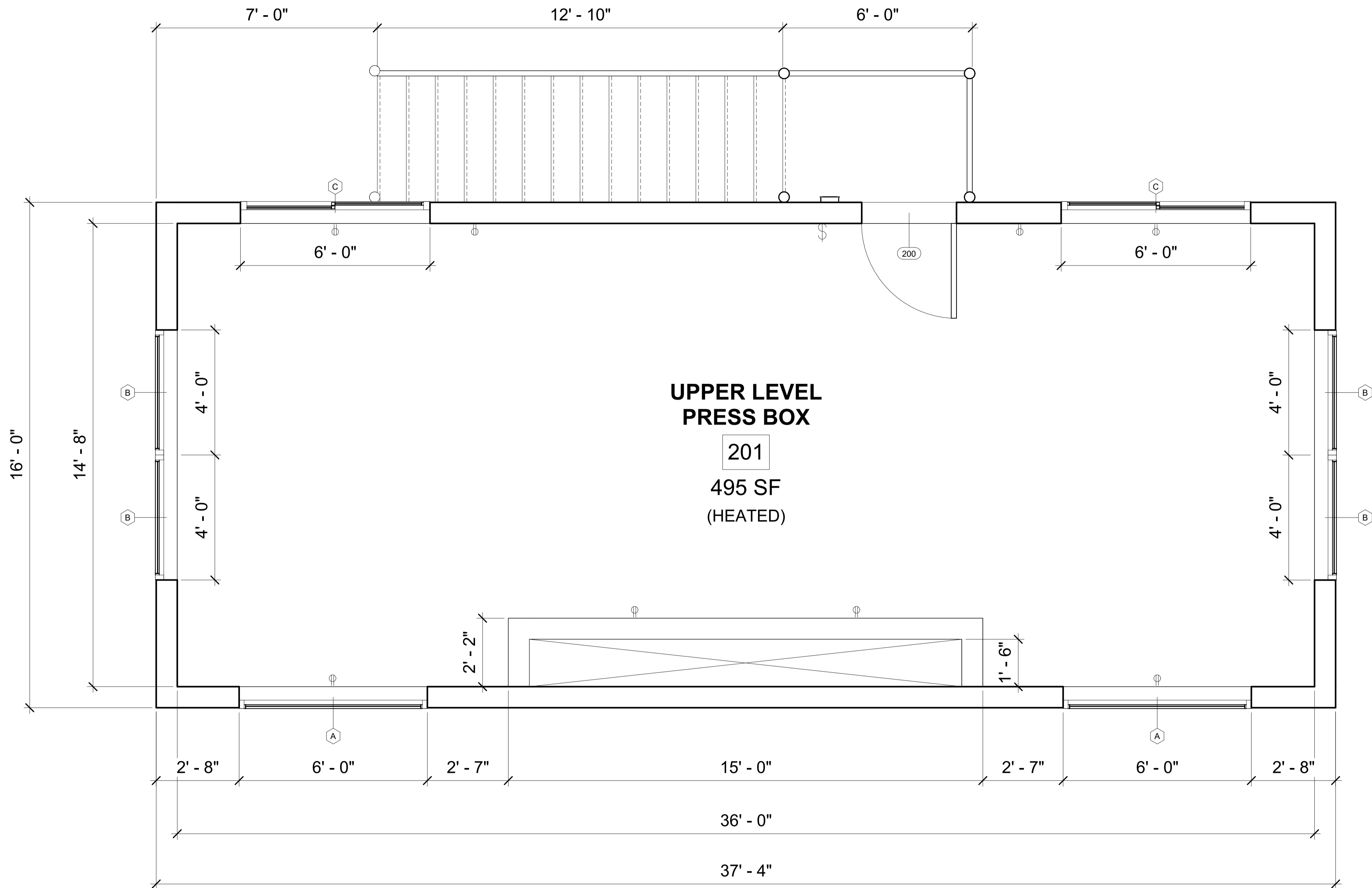
UPPER LEVEL FLOOR PLAN

PROJECT NO	DRAWN BY
8024	D.F.

SCALE	DATE
1/2" = 1'-0"	05/02/25

SHEET NUMBER

A1.2



1  
A1.2  
UPPER LEVEL  
1/2" = 1'-0"

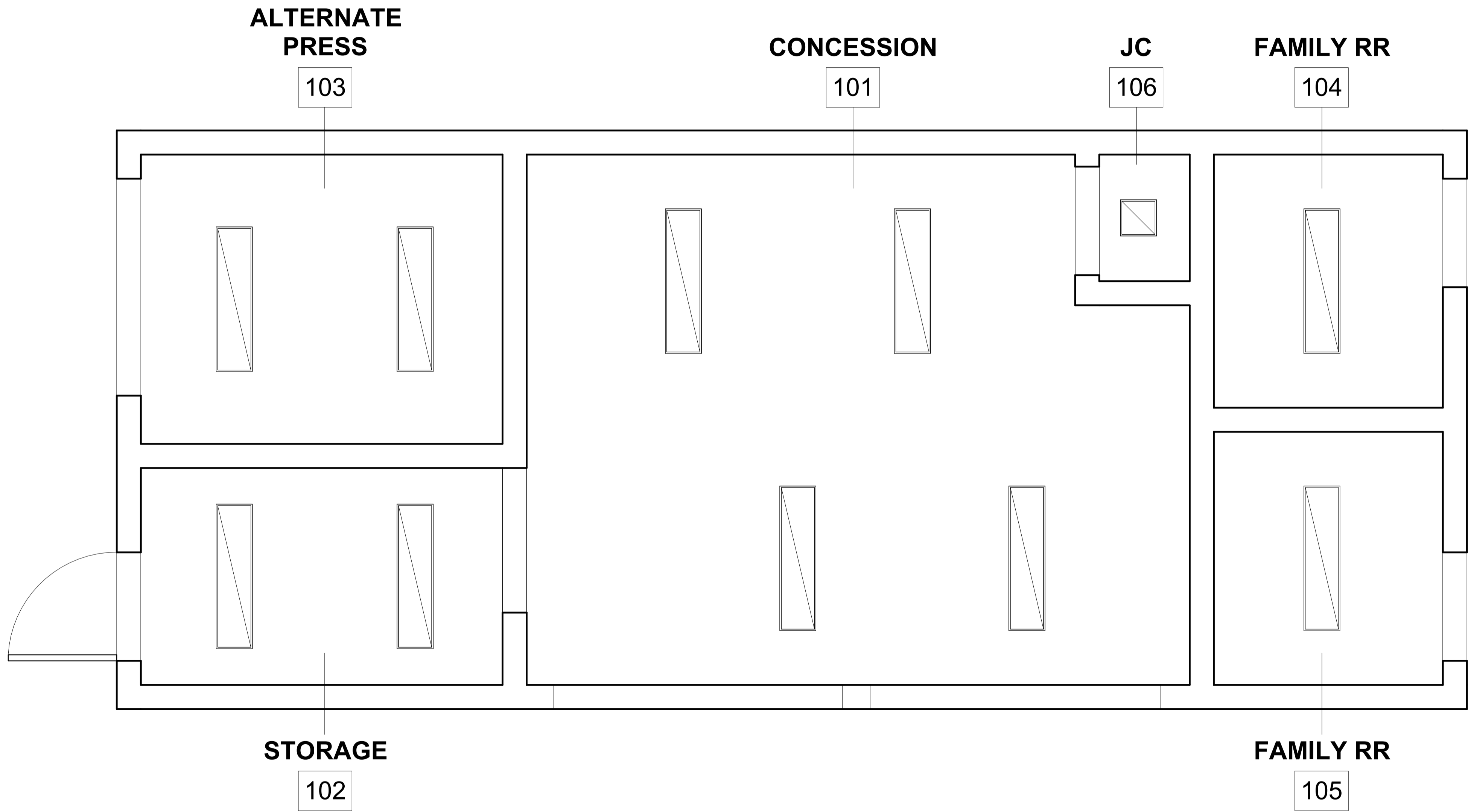
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CONCEPTUAL PLAN - NOT TO BE USED FOR CONSTRUCTION



1  
A1.3

LOWER LEVEL  
1/2" = 1'-0"

CONCEPTUAL PLAN - NOT TO BE USED FOR CONSTRUCTION

LEGEND

 BOX PANEL LIGHT

 LINEAR PANEL LIGHT

NOTE

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PARK BUILDING  
  
INGERSOLL BALL PARK  
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OPT - A

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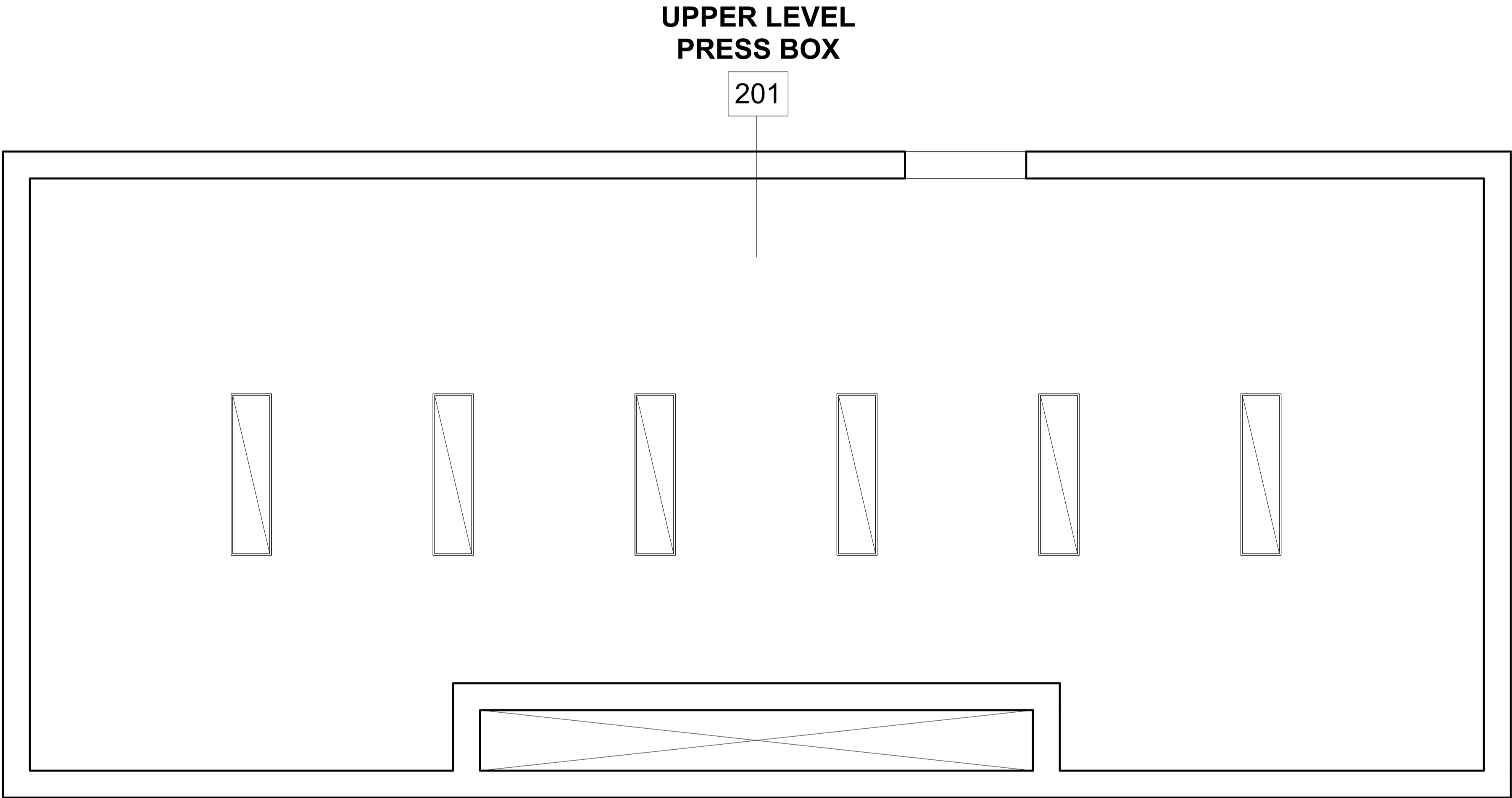
SHEET TITLE

LOWER LEVEL RCP



PROJECT NO	DRAWN BY
8024	D.F.
SCALE	DATE
As indicated	05/02/25

SHEET NUMBER

A1.3



LEGEND

-  BOX PANEL LIGHT
-  LINEAR PANEL LIGHT

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SHEET TITLE

UPPER LEVEL RCP

PROJECT NO	DRAWN BY
8024	D.F.
SCALE	DATE
As indicated	05/02/25

SHEET NUMBER

A1.4



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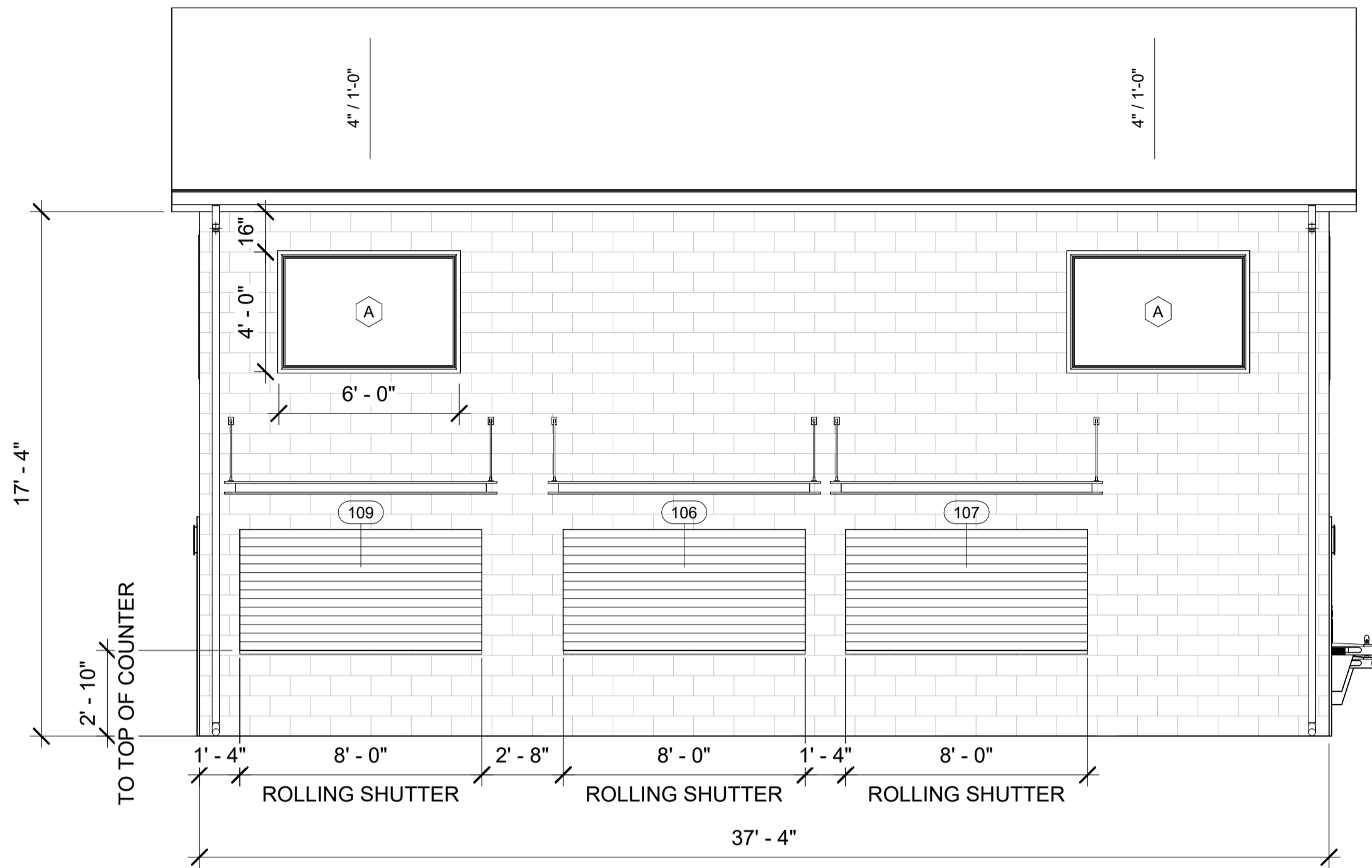
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**SHEET TITLE**  
EXTERIOR ELEVATIONS

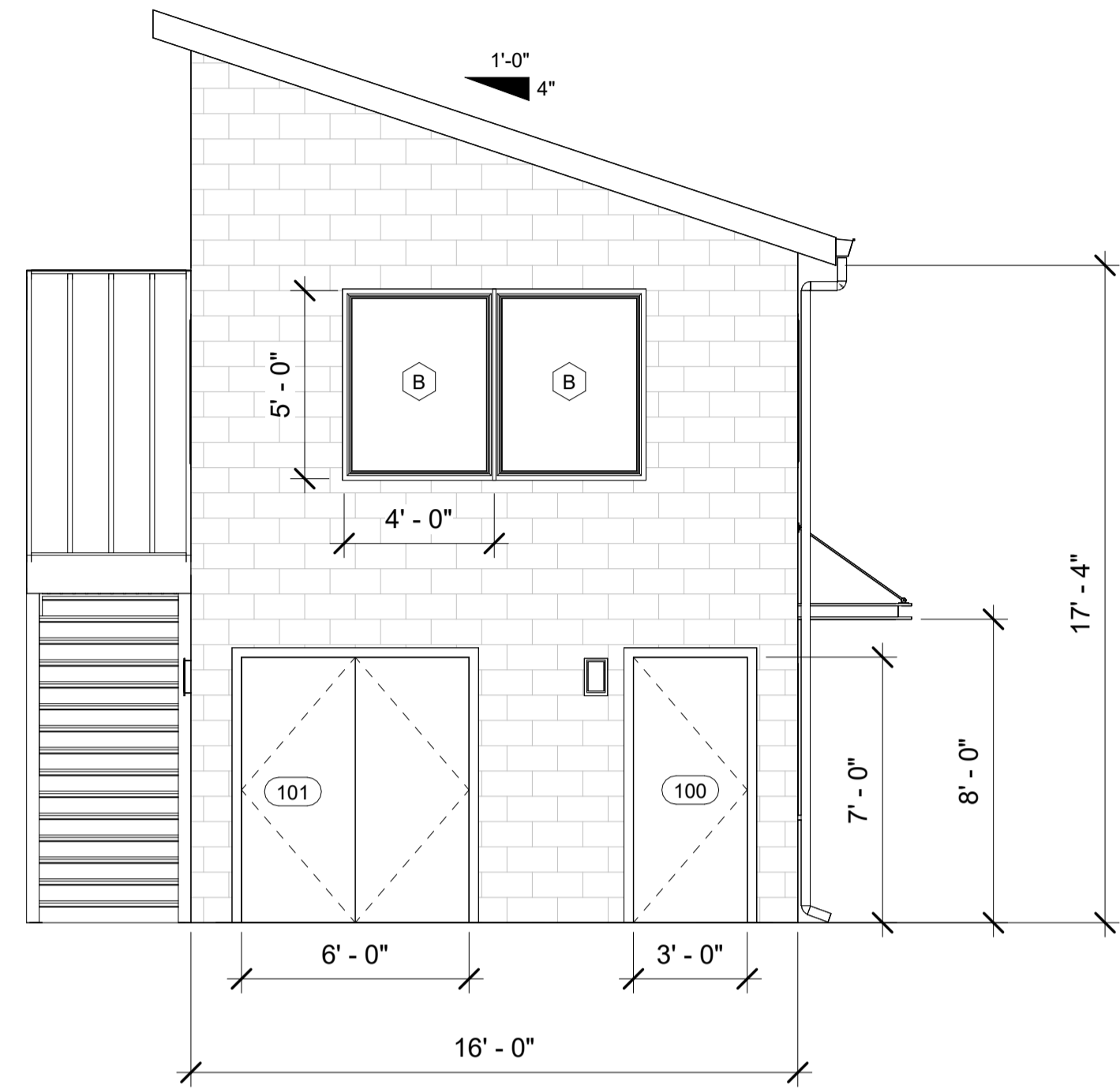
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<b>SCALE</b> 1/4" = 1'-0"	<b>DATE</b> 05/02/25

**SHEET NUMBER**

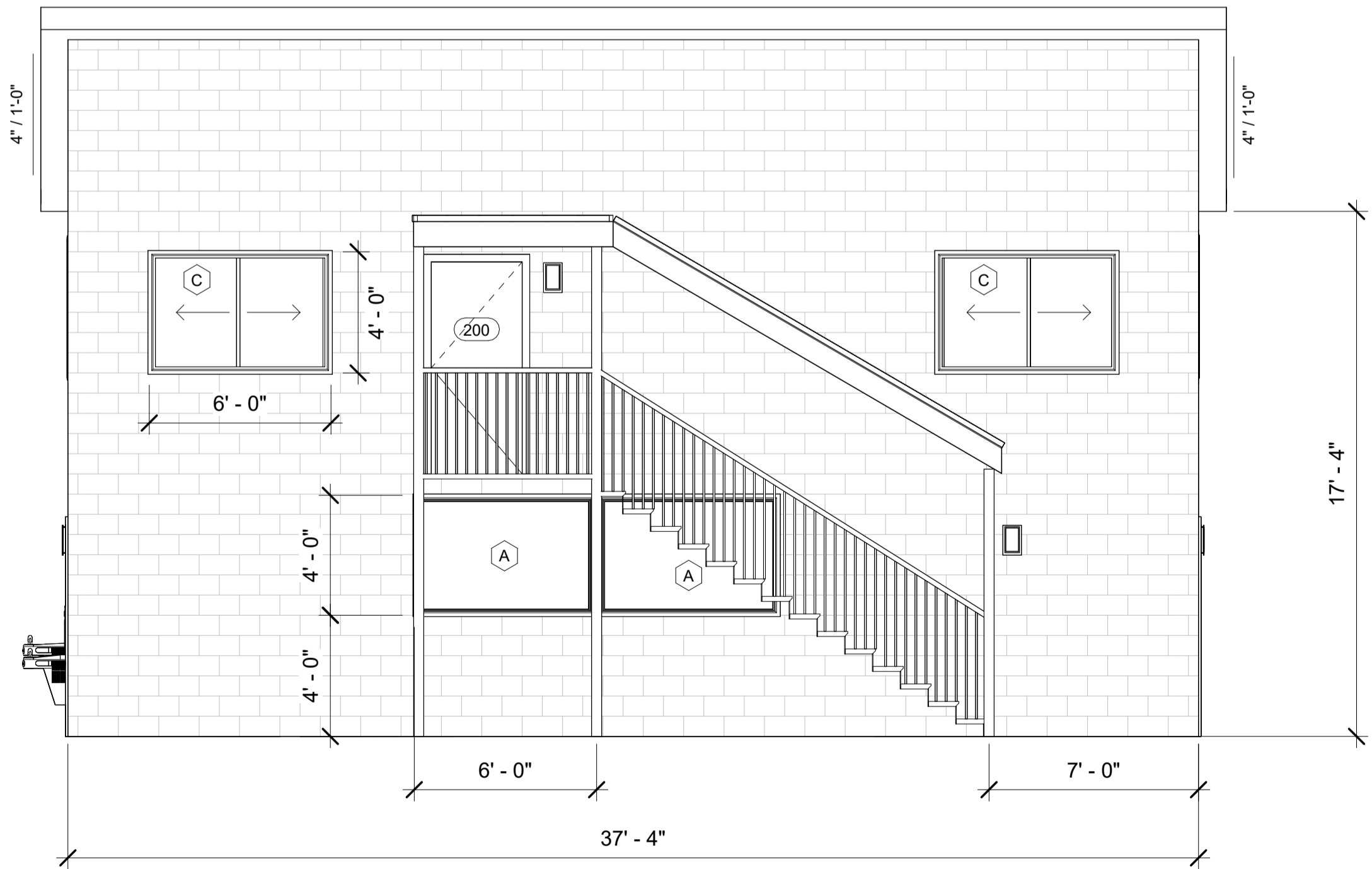
A2.0



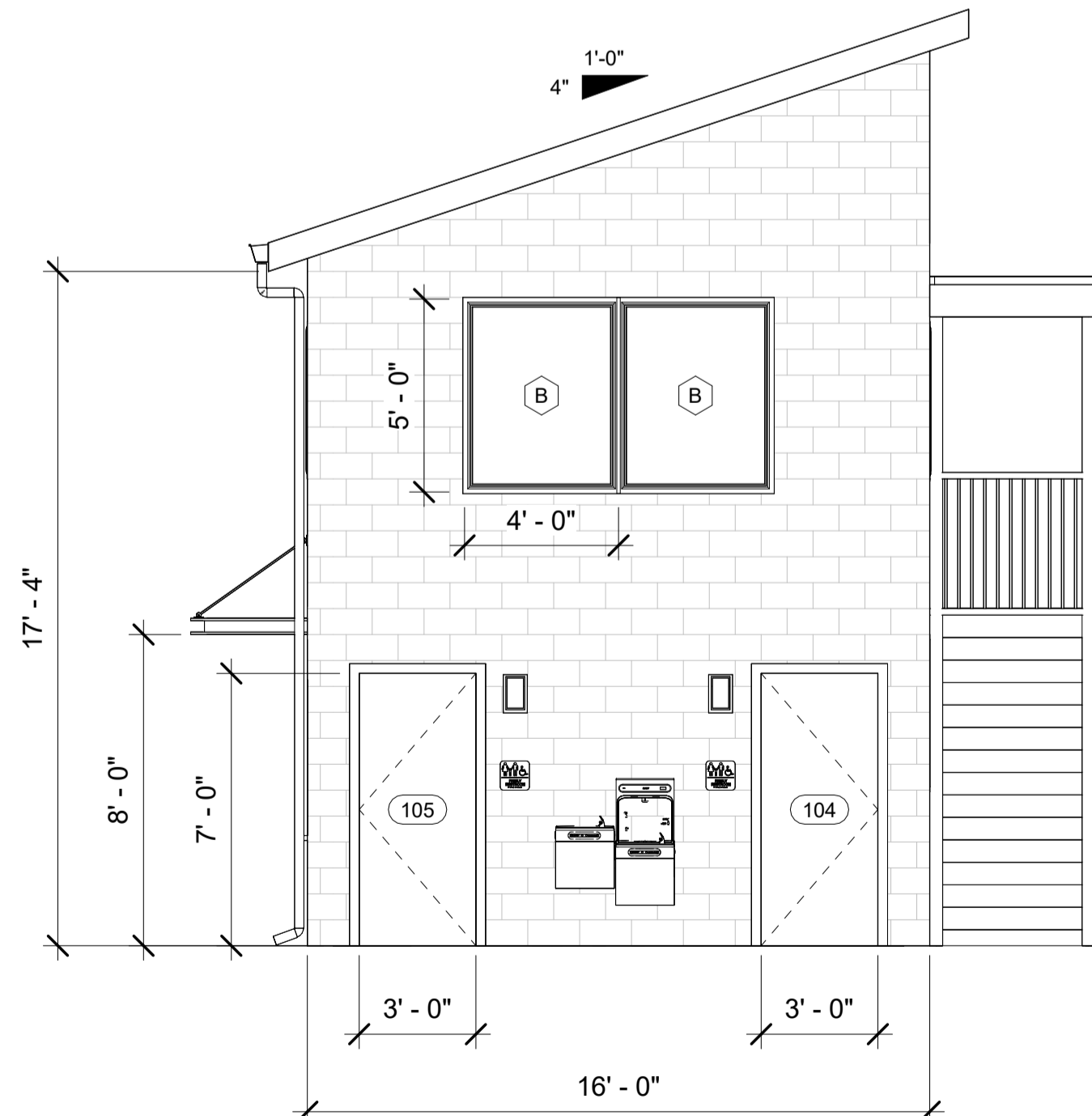
1 FRONT  
A2.0 1/4" = 1'-0"



2 LEFT  
A2.0 1/4" = 1'-0"



3 BACK  
A2.0 1/4" = 1'-0"



4 RIGHT  
A2.0 1/4" = 1'-0"

CONCEPTUAL PLAN - NOT TO BE USED FOR CONSTRUCTION



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Phone: (717) 572-2266

[www.LancasterPoleBuildings.com](http://www.LancasterPoleBuildings.com)

138 Ranck Church Road

Fax: (717) 354-7653

[Info@LancasterPoleBuildings.com](mailto:Info@LancasterPoleBuildings.com)

New Holland PA 17557



## **40 x 70 x 14 Pavilion**

*Site Location:* Bristol Rd. Warrington, PA 18976 *Build Date:* March 2022  
*Colors:* Charcoal Siding and Dark Blue Roofing

### *Features:*

- ❖ 5" K-style gutters on both eaves w/ one downspout per eave
  - ❖ 12" Overhangs on Both Eaves
  - ❖ Gable Overhangs: Flush
- ❖ 28 Ga. Painted metal to cover the trusses on both gables
  - ❖ 10' o/c 6x6 Solid -sawn posts w/ Y-bracing
  - ❖ 2 Rows 18" o/c Snow Guards on Both Eaves
  - ❖ 4/12 pitch



# GILMORE & ASSOCIATES, INC.

## ENGINEER'S OPINION OF PROBABLE COST

PROJECT NAME: INGERSOLL PARK

LOCATION: LOWER GWYNEDD TOWNSHIP

DATE: May 20, 2025


### ENGINEER'S OPINION OF PROBABLE COST

ITEM	CONSTRUCTION ITEMS	QUANTITY	UNIT	UNIT PRICE	TOTAL
<b>PH-2A FIELD IMPROVEMENTS</b>					
<b>Gorski Engineering Quote (May 19, 2025)</b>					
1	Concession Stand / Restroom Press Box Building	1.00	LS	N/A	INCLUDED
2	Water, Sewer, and Electric Connections	1.00	LS	N/A	INCLUDED
3	Erosion & Sediment Control / Traffic Control	1.00	LS	N/A	INCLUDED
4	Site Grading	1.00	LS	N/A	INCLUDED
5	Paving (Spectator Areas & Path Connection)	1.00	LS	N/A	INCLUDED
6	Stormwater Connections	1.00	LS	N/A	INCLUDED
7	ADA Parking Signage & Bollards	1.00	LS	N/A	INCLUDED
8	Shade Trees & Site Restoration	1.00	LS	N/A	INCLUDED
9	Construction Oversight & Inspections	1.00	LS	N/A	INCLUDED
10	Full Gorski Quote Attached for Reference	1.00	LS	N/A	INCLUDED
<b>SUBTOTAL</b>					<b>\$979,624.00</b>
<b>Township Public Works Scope</b>					
1	Demolition of Existing Concession Stand & Batting Cage (Public Works to Complete costs are material disposal fees)	1.00	LS	\$2,500.00	\$2,500.00
	Removal of Trees in Batting Cage Pavillion Area	1.00	LS	\$500.00	\$500.00
2	Picnic Tables (For Lawn/Mulch Seating Area	6.00	EA	\$1,500.00	\$9,000.00
3	Sanitary Sewer Manhole Rehab (To be paid from Sewer Fund and contracted with CoStars Vendor)	1.00	LS	\$6,500.00	\$6,500.00
<b>SUBTOTAL</b>					<b>\$18,500.00</b>
<b>Little League Scope</b>					
1	Batting Cage Pavillion (Including Grading, Concrete Slab, Netting) Estimate is based on proposal from Lancaster Pole Buildings to Lower Gwynedd Little League)	1.00	LS	Little League Match	\$60,000.00
<b>GILMORE DESIGN, PROJECT MANAGEMENT, &amp; OVERSIGHT (INCLUSIVE OF COSTS INCURRED TO DATE)</b>					<b>\$130,000.00</b>
<b>CONSTRUCTION SUBTOTAL</b>					<b>\$998,124.00</b>
<b>TOTAL PROJECT CONTINGENCY (5%)</b>					<b>\$49,906.20</b>
<b>TOTAL</b>					<b>\$1,178,030.20</b>

PH-3 REMAINING SITE IMPROVEMENTS ON MASTER PLAN					
DEMOLITION AND E&S					
1	MOBILIZATION	1.00	LS	\$20,000.00	\$20,000.00
2	ROCK CONSTRUCTION ENTRANCE	1.00	EA	\$5,000.00	\$5,000.00
3	12" COMPOST FILTER SOCK	900.00	LF	\$10.00	\$9,000.00
4	INLET PROTECTION	13.00	EA	\$200.00	\$2,600.00
5	E&S MAINTENANCE AND REMOVAL	1.00	LS	\$5,000.00	\$5,000.00
6	TREE REMOVAL UP TO 8"	8.00	EA	\$750.00	\$6,000.00
7	TREE REMOVAL 9" TO 24"	3.00	EA	\$1,250.00	\$3,750.00
8	TREE REMOVAL 25" TO 36"	1.00	EA	\$2,000.00	\$2,000.00
9	STUMP REMOVAL	3.00	EA	\$1,000.00	\$3,000.00
10	BUILDING, DRIVEWAY AND PATH DEMO & REMOVAL	1.00	LS	\$60,000.00	\$60,000.00
12	FULL DEPTH ASPHALT PATH DEMO & REMOVAL	439.00	SY	\$20.00	\$8,780.00
13	CONCRETE CURB DEMO & REMOVAL	200.00	LF	\$20.00	\$4,000.00
14	SANITARY CISTERN DISCONNECT AND ABANDON	1.00	LS	\$10,000.00	\$10,000.00
SUBTOTAL					\$139,130.00
PICNIC GROVE					
1	PICNIC TABLE	6.00	EA	\$3,000.00	\$18,000.00
2	SHADE TREES 2.5" TO 3" CALIPER	10.00	EA	\$750.00	\$7,500.00
SUBTOTAL					\$25,500.00
MEMORIAL ENTRY PLAZA					
1	BENCH	2.00	EA	\$1,000.00	\$2,000.00
2	EDUCATIONAL SIGNAGE	1.00	LS	\$5,000.00	\$5,000.00
3	MEMORIAL PLAQUE	1.00	LS	\$2,500.00	\$2,500.00
SUBTOTAL					\$9,500.00
TOT LOT					
1	PLAYGROUND EQUIPMENT	1.00	LS	\$150,000.00	\$150,000.00
2	FLUSH CONCRETE CURB	170.00	LF	\$75.00	\$12,750.00
3	POURED-IN-PLACE SAFETY SURFACE	1,920.00	SF	\$30.00	\$57,600.00
4	PERIMETER FENCING	170.00	LF	\$90.00	\$15,300.00
5	BENCH	2.00	EA	\$1,500.00	\$3,000.00
SUBTOTAL					\$238,650.00
SITE IMPROVEMENTS					
1	STRIP & STOCKPILE TOPSOIL (DEPTH ±6")	3,774.00	SY	\$3.50	\$13,209.00
2	GRADING	4,815.00	SY	\$5.00	\$24,075.00
3	FINE GRADE BASIN AND IMPERVIOUS SURFACES	2,020.00	SY	\$6.50	\$13,130.00
4	TOPSOIL REPLACEMENT (DEPTH ±6")	2,410.00	SY	\$5.00	\$12,050.00
5	TOPSOIL EXPORT (COMPACTED VOLUME)	227.00	CY	\$60.00	\$13,620.00
6	BASIN - 12" HDPE STORM PIPE	890.00	LF	\$60.00	\$53,400.00
7	BASIN - AASHTO #67 STONE	2,915.00	CY	\$2.00	\$5,830.00
8	BASIN - MIRAFI 160N FABRIC	4,500.00	SF	\$2.00	\$9,000.00
9	BASIN - OUTLET CONTROL STRUCTURE	1.00	EA	\$8,000.00	\$8,000.00
10	BASIN - OBSERVATION PORT STRUCTURE	3.00	EA	\$5,000.00	\$15,000.00
11	AREA DRAIN	13.00	EA	\$2,500.00	\$32,500.00
12	8" HDPE STORM PIPE	274.00	LF	\$50.00	\$13,700.00
13	12" HDPE STORM PIPE	574.00	LF	\$60.00	\$34,440.00
14	12" HDPE FLARED END SECTION	1.00	EA	\$500.00	\$500.00
15	RIP-RAP APRON	1.00	EA	\$1,500.00	\$1,500.00

16	PERMANENT PAVEMENT RESTORATION IN PENLLYN PIKE	1.00	LS	\$2,500.00	\$2,500.00
17	TRAFFIC CONTROL FOR STORM WORK	1.00	LS	\$1,000.00	\$1,000.00
18	PARKING AREA 6" 2A STONE SUBBASE	369.00	SY	\$20.00	\$7,380.00
19	PARKING AREA 3" 25mm SUPERPAVE HMA BASE COURSE	369.00	SY	\$35.00	\$12,915.00
20	PARKING AREA 1.5" 9.5mm SUPERPAVE HMA WEARING COURSE	369.00	SY	\$30.00	\$11,070.00
21	PATH AREA 4" 2A STONE SUBBASE	767.00	SY	\$15.00	\$11,505.00
22	PATH AREA 2" 9.5mm SUPERPAVE HMA WEARING COURSE	767.00	SY	\$30.00	\$23,010.00
23	7"x8"x18" CONCRETE CURB	382.00	LF	\$75.00	\$28,650.00
24	SEAL CURBLINE	382.00	LF	\$2.00	\$764.00
25	ADA CONCRETE RAMP	2.00	EA	\$3,500.00	\$7,000.00
26	ADA PARKING SIGN	2.00	EA	\$500.00	\$1,000.00
27	PAVEMENT MARKINGS	1.00	LS	\$2,500.00	\$2,500.00
28	PENNDOT FORMULA B STABILIZATION	2,410.00	SY	\$2.50	\$6,025.00
29	LANDSCAPE ENHANCEMENTS	1.00	LS	\$10,000.00	\$10,000.00
<b>SUBTOTAL</b>					<b>\$375,273.00</b>
<b>PH-2 SITE IMPROVEMENTS SUMMARY</b>					
<b>CONSTRUCTION SUBTOTAL</b>					<b>\$788,053.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$78,805.30</b>
<b>DESIGN, PERMITTING AND BIDDING</b>					<b>\$75,000.00</b>
<b>CONSTRUCTION OBSERVATION &amp; CONTRACT ADMINISTRATION</b>					<b>\$25,000.00</b>
<b>TOTAL</b>					<b>\$966,858.30</b>
<b>GRANT FUNDING &amp; MATCH COMMITMENTS</b>					
<b>Maria Collett</b>					<b>\$830,000.00</b>
<b>Statewide LSA</b>					<b>\$704,000.00</b>
<b>LSA Match</b>					<b>\$176,100.00</b>
<b>Small Water &amp; Sewer</b>					<b>\$55,360.00</b>
<b>Small Water &amp; Sewer Match</b>					<b>\$13,840.00</b>
<b>GRANT &amp; MATCH TOTAL</b>					<b>\$1,779,300.00</b>
<b>TOTAL FOR ALL REMAINING SITE IMPROVEMENT PHASES</b>					<b>\$2,144,888.50</b>
<b>NOTES:</b>					
1 AN ENGINEER'S ESTIMATE IS AN OPINION OF PROBABLE COST NOT MADE BY A PROFESSIONAL CONSTRUCTION COST ESTIMATOR. THE ACCURACY OF THE ENGINEER'S ESTIMATE CANNOT BE GUARANTEED.					
2 ALL COSTS ARE IN 2025 DOLLARS. PHASE 2A COSTS ARE BASED ON GORSKI PROPOSAL. PHASE 3 COSTS ARE AN ENGINEERS ESTIMATE OF PROBABLE COSTS					
3 TOWNSHIP TO REMOVE AND REPLACE BLEACHERS AND BENCHES.					



**To:** Board of Supervisors  
**From:** John L. Farrell, Project Manager & EMC   
**Date:** May 22, 2025  
**Re:** Sidewalks & Trails DRAFT Plan Presentation

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Township staff, Gilmore and Associates, and Bowman presented the most recent draft of the sidewalk and trails strategic plan to the Board of Supervisors at the May 13, 2025, meeting. The Board made the decision to take time to look at the priority routes for sidewalks and trails, and provide feedback at the upcoming meeting on May 27<sup>th</sup>.

In addition to receiving feedback on the plan, Chad Dixon will provide a more detailed overview of his team's analysis of the mid-block crossings that were shown on the draft priority map. The draft of his memo, which will be incorporated into the final report, is attached to this memo.

Any feedback received at the May 27<sup>th</sup> meeting will be incorporated into the final report, which will then be presented to the Board of Supervisors as a final document for acceptance.

**Recommended action: Provide feedback to be incorporated into the final report.**

## MEMORANDUM

**TO:** Mimi Gleason, Township Manager  
Lower Gwynedd Township

**CC:** John Farrell, Lower Gwynedd Township  
Sandi Feight, Lower Gwynedd Township  
Fred Zollers, Lower Gwynedd Township  
Jim Hersh, Gilmore & Associates, Inc.

**FROM:** Chad Dixon, AICP  
Brian Jones, PTP, TOPS

**DATE:** April 28, 2025

**SUBJECT:** Sidewalk and Trail Plan: Existing Trail Crossing Review

As requested, Bowman Consulting, Ltd (Bowman) has completed a preliminary review of existing trail crossings in the Township. The review is a supplement to the *Sidewalk and Trails Strategic Plan, June 2025* prepared by Gilmore & Associates, Inc. The potential improvements and future feasibility evaluations identified as a result of our review are intended for inclusion in the Strategic Plan, and serve as a planning tool for the Township Public Works Department for future upgrades to existing township owned roads and existing trails as part of the annual road program or special projects.

### **Scope of Preliminary Existing Trail/Pedestrian Crossing Review**

The preliminary review of existing trail crossings included both a desk-top review and field view of the crossing locations. The review included existing crossings designated with pavement markings and/or signs. The preliminary review of each crossing location included the alignment of the crossing, existing signs, and pavement markings at the crossing and in advance of the crossing, and ADA compliant curb ramp facilities. The review of curb ramps was limited to a visual identification of ramps that are assumed to be compliant (recent construction by Township), clearly non-compliant, or ramps that should be evaluated further through a detailed field inspection in the future. The preliminary review did not include detailed sight distance or lighting evaluation of each crossing. The existing trail crossings included in the preliminary review are located along the following trails:

- Penllyn Pike Trail
- Pen-Ambler Park Trail
- Trewellyn Farm Trail
- South/Middle/North Trewellyn Trail
- Cedar Hill Trail
- North Penn Oak Trail
- Wooded Pond Trail

The review did not include the Penllyn Woods Trail, Crossways Trail, Green Ribbon Trail, or Centennial Trail since there are no designated roadway crossings along these trails. In addition, the review did not include crossings of privately owned roads or driveways, sidewalk crossings at intersections, or crosswalks at signalized intersections.

### **Potential Trail Crossing Improvements**

The purpose of the review was to provide preliminary recommendations, as needed, for existing crossings pertaining to location/alignment, signage and pavement markings, and ADA compliant curb ramp facilities. The attached spreadsheet of the existing crossings reviewed includes a list of potential modifications and improvements for each crossing location. The following are examples of types of potential improvements identified in the spreadsheet:

- Crosswalk pavement markings
- Pedestrian Crossing warning signs at the crossing
- Pedestrian Crossing warning signs in advance of the crossing
- Supplemental plaques for Pedestrian Crossing warning signs
- Use of fluorescent pedestrian warning signs
- PED AHEAD pavement marking legend in advance of the crossing
- Transverse pavement markings in advance of a raised crossing
- ADA compliant curb ramps at crossing
- Realign or relocate trail crossing
- Provide pedestrian path or sidewalk leading to crossing
- Candidates for Rectangular Rapid Flashing Beacon (RRFB) located at crossing

Continental crosswalk markings are recommended for all crossings included in this preliminary review. Fluorescent yellow Pedestrian Warning signs are encouraged in most settings. Pedestrian Crossing warning signs should be accompanied by the appropriate supplemental plaque. Pedestrian Crossing warning signs posted back-to-back at the crossing and additional warning signs and pavement marking legends in advance of a pedestrian crossing are optional but should be considered and recommended in some instances based on the characteristics of the road such as road classification, geometry of the road, traffic volumes, and travel speeds.

Any signing and pavement marking additions or modifications on any public roadways should be consistent with the guidelines and specifications provided in the Manual on Uniform Traffic Control Devices (MUTCD), and applicable PennDOT Publications. Below are examples of continental crosswalk pavement markings and pedestrian crossing warning signs.



Several existing crossing locations are identified for feasibility evaluations. Any significant modifications to existing trail crossings such as realignment, relocation of the crossing, addition of flashing warning devices,

or new trail crossings will require the completion of a feasibility evaluation to determine the most appropriate improvements and pedestrian facilities.

It is noted that any improvements to trail crossings on roads within the right-of-way owned by Montgomery County and PennDOT may require a Highway Occupancy Permit (HOP). In addition, crossing improvements that include a Rectangular Rapid Flashing Beacon (RRFB), or other warning signals located on any public roadway require a PennDOT Traffic Signal Permit (TSP). Improvements at the following crossings included in the attached spreadsheet will require approval by Montgomery County and/or PennDOT:

- Trewellyn Farm Trail – Sumneytown Pike (County) and Wellington Drive (west) intersection
- Pen-Ambler Park Trail – Pen-Ambler Road (S.R. 2020) and Brights Lane intersection

It should be noted that Penllyn Pike is owned and maintained by Montgomery County. The trail crossings listed in the attached spreadsheet for the Penllyn Pike Trail cross roads owned by Lower Gwynedd Township in the vicinity of the Penllyn Pike corridor. Improvements to these crossings will not require approval from Montgomery County, unless the installation of the improvements encroaches the existing County legal right-of-way.

### **Priority Future Trail Crossings**

The Priority Connections Map for the Strategic Plan identifies priority locations for new trail crossings. Feasibility evaluations should be conducted prior to implementation in accordance with guidelines for pedestrian facilities and crossings provided by PennDOT. The following are general feasibility considerations for some locations and planned improvements for other crossings.

Penllyn Pike – A new crossing is identified in the Strategic Plan in the area of the Carriages at Lower Gwynedd development. The feasibility study is needed to determine if a location for the crossing is feasible due to horizontal and vertical geometry on Penllyn Pike and proximity of Penllyn Pike/Bethlehem Pike connector intersection. In addition, existing driveways, utility poles, stone walls, and other fixed objects located along the road in this area may impact the feasibility in some locations. ADA compliant facilities would be required on each side of the crossing. A new crossing will require Montgomery County HOP approval. If a crossing is implemented on Penllyn Pike, a RRFB signal is recommended for consideration by the Township, County, and PennDOT.

Evans Road (S.R. 2016) – The Strategic Plan identifies two potential crossings in the area of Gwynedd Mercy University, one near the Parsons Lane intersection and the other near Meetinghouse Road. The feasibility study is needed to determine the most appropriate location for each of the crossings. Vertical and horizontal geometry along Evans Road (S.R. 2016) may have an impact on the location of crossings to meet design requirements. Sidewalk or trail with ADA ramps will be required on both sides approaching a crossing on Evans Road. If a crossing is implemented on Evans Road, a RRFB signal is recommended for consideration by the Township and PennDOT. PennDOT HOP and TSP approvals will be required for any new crossing and RRFB.

Tennis Avenue (S.R. 2020) – The Strategic Plan identifies two potential crossings, one in the area of the Old York Road Country Club and the other in the area of the Annasmead Road intersection. Sidewalk or trail with ADA ramps will be required on both sides approaching a crossing on Tennis Avenue. PennDOT HOP approval will be required for any designated crossings on Tennis Avenue. Project coordination will also be required with Upper Dublin Township, since Tennis Avenue serves as the boundary between the townships.

Penllyn Train Station Trail – The Township has recently received grants to design and construct a new trail along Pen-Ambler Road (S.R. 2020) connecting the Pen-Ambler Park and the SEPTA Penllyn Train Station. A master plan for the trail proposes new trail crossings of Pen-Ambler Road near Macklenberg Drive and at the intersection of Pen-Ambler Road and Old Penllyn Pike at the train station. In addition, the trail will cross Stafford Drive at its intersection with Pen-Ambler Road. The scope of improvements for each crossing will be identified during the engineering design of the trail.

McKean Road – A new crossing is currently under design to be constructed by Janssen at the Wooded Pond Road intersection. The scope of improvements for the crossing includes pedestrian crossing warning signs at the crossing, warning signs and PED AHEAD pavement marking legends in advance of the crossing, and continental crosswalk pavement markings, and ADA ramps.

## LOWER GWYNEDD SIDEWALKS AND TRAILS PLAN – EXISTING TRAIL CROSSING PRELIMINARY REVIEW – APRIL 2025

PENLLYN PIKE TRAIL		
ROAD/STREET	SPECIFIC LOCATION	POTENTIAL IMPROVEMENTS
Wister Road	Across the Wister Road approach at Old Penllyn Pike	<ul style="list-style-type: none"> <li>Evaluate existing ADA ramp on north side of Wister Road. Replace as necessary.</li> <li>Install ADA ramp on south side of Wister Road.</li> <li>Evaluate feasibility of modifying Old Penllyn Pike cross section to enhance existing pedestrian path.</li> </ul>
Old Penllyn Pike	Across Old Penllyn Pike approach to Penllyn Pike	<ul style="list-style-type: none"> <li>Install a Pedestrian Crossing warning sign with downward arrow plaque on the western side of Old Penllyn Pike to the south of Penllyn Pike facing southbound Penllyn Pike.</li> </ul>
Brights Lane	Along Brights Lane, approximately 50 feet south of Penllyn Pike	<ul style="list-style-type: none"> <li>Trail crossing realignment (closer to Penllyn Pike) and ADA compliant ramps to be installed with 2025 road program.</li> </ul>
Dager Road	Along Dager Road, approximately 250 feet south of Penllyn Pike	<ul style="list-style-type: none"> <li>Pedestrian crossing improvements and Rapid Rectangular Flashing Beacon (RRFB) installed 2022.</li> <li>No improvements in short term future.</li> </ul>
Foxfield Road	Across Foxfield Road approach to Penllyn Pike	<ul style="list-style-type: none"> <li>Install ADA compliant ramps on both sides of Foxfield Road at the crossing.</li> <li>Evaluate location of pavement markings and signs with installation of ADA ramps.</li> </ul>

**PEN-AMBLER PARK TRAIL**

<b>ROAD/STREET</b>	<b>SPECIFIC LOCATION</b>	<b>POTENTIAL IMPROVEMENTS</b>
Pen-Ambler Road (S.R. 2020) and Brights Lane intersection	2 crosswalks along Pen-Ambler Road (S.R. 2020), 1 to the north of Brights Lane and 1 to the south of Brights Lane	<ul style="list-style-type: none"><li>• Conduct a feasibility evaluation to eliminate one of the existing crossings across Pen-Ambler Road (S.R. 2020). The study should recommend the crossing location that provides the best pedestrian visibility and also the location that provides the most suitable area to provide ADA ramps on each side of the crossing.</li><li>• Provide continental crosswalk markings with ADA compliant ramps on both sides of the crossing.</li><li>• Replace Pedestrian Crossing warning signs at and approaching the crossing with fluorescent yellow signs with the appropriate supplemental plaques. Signs at crossing should be posted back-to-back.</li><li>• Install PED AHEAD pavement markings on Pen-Ambler Road (S.R. 2020) in advance of the crossing.</li></ul>

**TREWELLYN FARM TRAIL**

<b>ROAD/STREET</b>	<b>SPECIFIC LOCATION</b>	<b>POTENTIAL IMPROVEMENTS</b>
Sumneytown Pike (County) and Wellington Drive intersection	Across the eastern leg of Sumneytown Pike	<ul style="list-style-type: none"><li>• Conduct feasibility study to evaluate the provision of a RRFB for the existing crossing of Sumneytown Pike.</li><li>• Install sidewalk or trail along Wellington Road leading to/from the crossing.</li><li>• Install ADA compliant ramps on both sides of Sumneytown Pike at the crossing.</li><li>• Refresh the crosswalk and yield bar pavement markings on Sumneytown Pike (County).</li></ul>

**SOUTH/MIDDLE/NORTH TREWELLYN TRAIL**

<b>ROAD/STREET</b>	<b>SPECIFIC LOCATION</b>	<b>POTENTIAL IMPROVEMENTS</b>
Tintern Drive	Along Tintern Drive to the west of Bethlehem Pike	<ul style="list-style-type: none"><li>• Install a continental crosswalk across Tintern Drive.</li><li>• Install ADA compliant ramps on both sides of Tintern Drive at the crossing.</li><li>• Install fluorescent yellow Pedestrian Crossing warning sign with downward arrow plaque on each side of the crossing.</li></ul>
Fairland Drive	Along Fairland Drive to the west of Bethlehem Pike	<ul style="list-style-type: none"><li>• Install a continental crosswalk across Fairfield Drive.</li><li>• Evaluate ADA ramps on both sides of Fairfield Drive to confirm if they are ADA compliant. Replace as necessary.</li><li>• Install fluorescent yellow Pedestrian Crossing warning sign with downward arrow plaque on each side of the crossing.</li></ul>

### SOUTH/MIDDLE/NORTH TREWELLYN TRAIL

ROAD/STREET	SPECIFIC LOCATION	POTENTIAL IMPROVEMENTS
Fairland Drive	Along Fairland Drive in the vicinity of 1230 Fairland Drive	<ul style="list-style-type: none"> <li>• Install a continental crosswalk across Fairfield Drive.</li> <li>• Evaluate ADA ramps on both sides of Fairfield Drive to confirm if they are ADA compliant. Replace as necessary.</li> <li>• Install fluorescent yellow Pedestrian Crossing warning sign with downward arrow plaque on each side of the crossing.</li> </ul>
Sloan Way	Along Sloan Way north of Johnson Way	<ul style="list-style-type: none"> <li>• Install fluorescent yellow Pedestrian Crossing warning sign with Ahead plaque on the NB Sloan Way approach to the crossing.</li> <li>• Install a downward arrow plaque under the existing Pedestrian Crossing warning signs on both sides of the crossing (relocate existing No Parking signs on post). Consider replacing existing signs at the crossing with fluorescent signs.</li> <li>• Install transverse pavement markings along both approaches to the raised crossing. Relocate Raised Crosswalk warning signs to start of transverse pavement markings.</li> <li>• Install ADA compliant ramps on both sides of Sloan Way at the crossing.</li> </ul>
Sloan Way	Along Sloan Way in vicinity of 1500 Sloan Way	<ul style="list-style-type: none"> <li>• Install a downward arrow plaque under the existing Pedestrian Crossing warning signs on both sides of the crossing (relocate existing neighborhood signs from posts). Consider replacing existing signs at the crossing with fluorescent signs.</li> <li>• Install transverse pavement markings along both approaches to the raised crossing. Relocate Raised Crosswalk warning signs at start of transverse pavement markings.</li> <li>• Install ADA compliant ramps on both sides of Sloan Way at the crossing.</li> </ul>
Darden Drive	Along Darden Drive in vicinity of 1650 Darden Drive	<ul style="list-style-type: none"> <li>• Install a fluorescent yellow Pedestrian Crossing warning sign with downward arrow plaque on both sides of crossing.</li> <li>• Remove existing Pedestrian in Crosswalk signs on NB and SB Darden Drive approaches to crosswalk.</li> <li>• Install transverse pavement markings along both approaches to the raised crossing.</li> <li>• Install Raised Crosswalk signs in advance of the crossing on both NB and SB Darden Drive approaches.</li> <li>• Install ADA compliant ramps on both sides of Darden Drive at the crossing.</li> </ul>

**CEDAR HILL TRAIL**

<b>ROAD/STREET</b>	<b>SPECIFIC LOCATION</b>	<b>POTENTIAL IMPROVEMENTS</b>
Bardsey Lane	Along Bardsey Lane to the north of Peterman Lane	<ul style="list-style-type: none"><li>• Align the crossing so it crosses Bardsey Lane at 90-degrees.</li><li>• Evaluate ADA ramps on both sides of Bardsey Lane to confirm if they are ADA compliant. Replace as necessary.</li><li>• Install a fluorescent yellow Pedestrian Crossing warning sign with downward arrow plaque on both sides of crossing.</li></ul>
Peterman Lane	Along Peterman Lane to the north of Bardsey Lane	<ul style="list-style-type: none"><li>• Evaluate ADA ramps on both sides of Peterman Lane to confirm in they are ADA compliant. Replace as necessary.</li><li>• Install a fluorescent yellow Pedestrian Crossing warning sign with downward arrow plaque on both sides of the crossing.</li><li>• Install a Pedestrian Crossing warning sign with Ahead plaque on the SB Peterman Lane approach to the crossing.</li></ul>
Cedar Hill Road and Peterman Lane Intersection	Across the northern leg of Cedar Hill Road	<ul style="list-style-type: none"><li>• Upgrade existing Pedestrian Crossing warning signs with downward arrow plaques to be posted back-to-back at crossing.</li><li>• Install PED AHEAD pavement markings along the NB and SB Cedar Hill approaches in advance of the crossing.</li><li>• Install an ADA compliant ramp on the eastern side of Cedar Hill Road.</li></ul>
Red Stone Lane	Along Red Stone Lane in the vicinity of 940 Red Stone Lane	<ul style="list-style-type: none"><li>• Install a fluorescent yellow Pedestrian Crossing sign with downward arrow plaque on both sides of the crossing.</li><li>• Install ADA compliant ramps on both sides of Red Stone Lane.</li></ul>

**NORTH PENN OAK TRAIL**

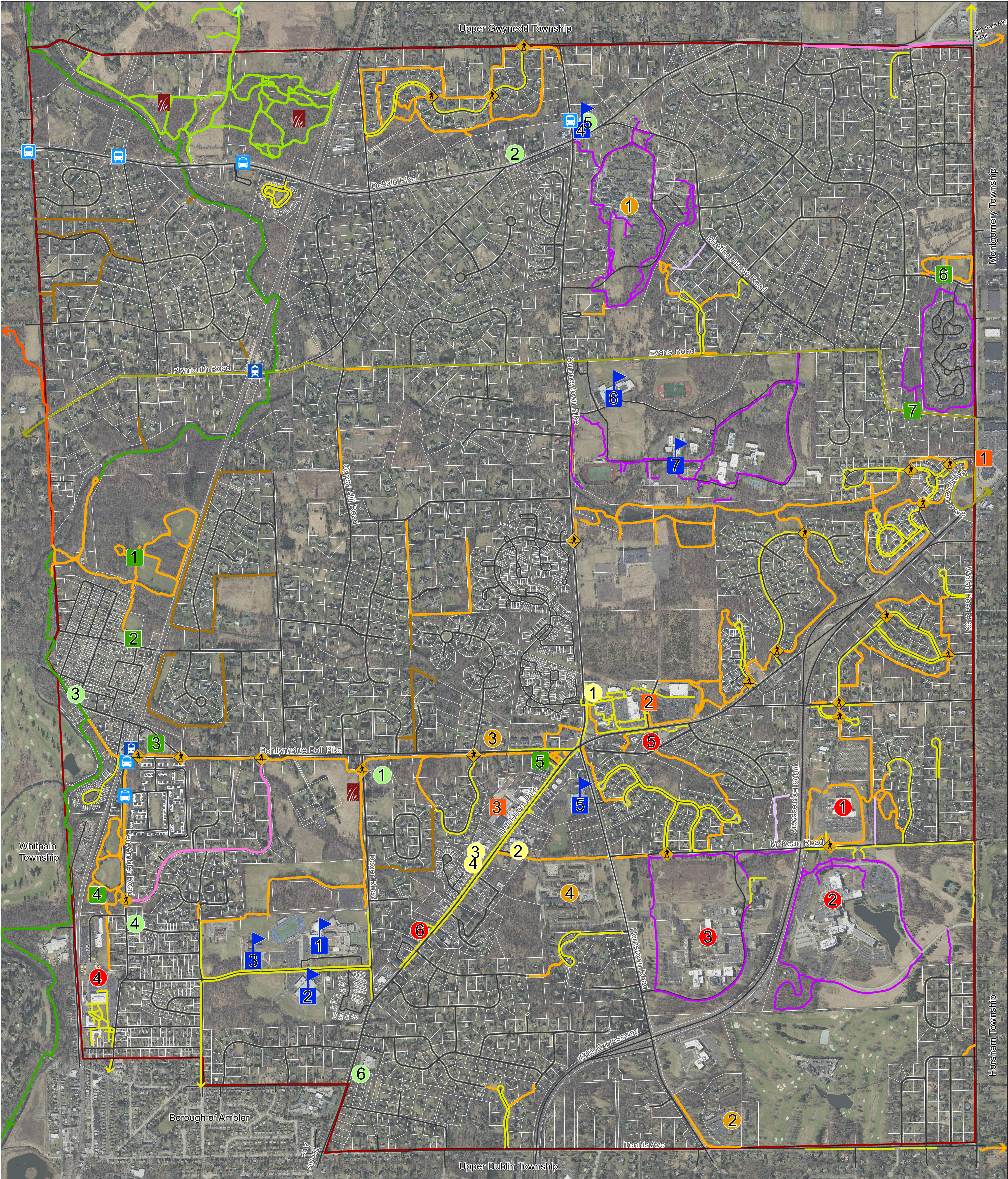
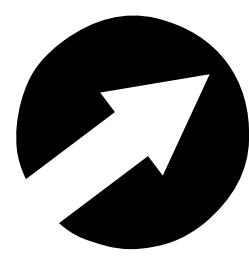
<b>ROAD/STREET</b>	<b>SPECIFIC LOCATION</b>	<b>POTENTIAL IMPROVEMENTS</b>
North Penn Oak Road	Along North Penn Oak Road in the vicinity of 916 North Penn Oak Road.	<ul style="list-style-type: none"><li>• Install a downward arrow plaque under existing Pedestrian Crossing warning signs on both sides of the crossing. Consider replacing existing signs at the crossing with fluorescent signs.</li><li>• Install ADA compliant ramps on both sides of North Penn Oak Road.</li></ul>
South Penn Oak Road	Along South Penn Oak Road in the vicinity of 876 South Penn Oak Road.	<ul style="list-style-type: none"><li>• Install downward arrow plaque under existing Pedestrian Crossing warning signs on both sides of the crossing. Consider replacing existing signs at the crossing with fluorescent signs.</li><li>• Install ADA compliant ramps on both sides of North Penn Oak Road.</li></ul>
North Penn Oak Road and Swedesford Road Intersection	Across the North Penn Oak Road approach to Swedesford Road	<ul style="list-style-type: none"><li>• Install a continental crosswalk across the North Penn Oak Road approach to Swedesford Road.</li></ul>

**WOODED POND TRAIL**

<b>ROAD/STREET</b>	<b>SPECIFIC LOCATION</b>	<b>POTENTIAL IMPROVEMENTS</b>
McKean Road	Along McKean Road at Stone House Road	<ul style="list-style-type: none"><li>• Pedestrian crossing improvements and Rapid Rectangular Flashing Beacon (RRFB) installed 2023.</li><li>• No improvements in short term future.</li></ul>
McKean Road	Along McKean Road at Ambler YMCA driveway	<ul style="list-style-type: none"><li>• Pedestrian crossing improvements and Rapid Rectangular Flashing Beacon (RRFB) installed 2023.</li><li>• No improvements in short term future.</li></ul>

# Lower Gwynedd Township

MONTGOMERY COUNTY, PENNSYLVANIA



## Legend

- Train Stations**  
1. Gwynedd Valley Train Station  
2. Penllyn Train Station
- Bus Station**
- Parks**  
1. Penllyn Woods  
2. Penllyn Park  
3. Ingersoll Park  
4. Pen Ambler Park  
5. Veterans Memorial Park  
6. Oxford Park  
7. John C. Parry Bird Sanctuary
- Large Employers**  
1. Ambler Area YMCA  
2. Janssen J&J  
3. Spring House Innovation Park (SHIP)  
4. Ambler Yards
- Religious Facilities**  
1. Bethlehem Baptist Church  
2. Church of the Messiah  
3. China Grace Christian  
4. New Beginnings Community Church of Ambler  
5. Gwynedd Friends Meeting  
6. First Korean Presbyterian Church of Philadelphia
- Retirement Facilities**  
1. Foulkeways at Gwynedd  
2. Gwynedd Estates Oak Bridge Terrace  
3. Silver Stream Road Nursing and Rehabilitation Center  
4. Spring House Estates Oak Bridge Terrace
- Natural Lands Preserve**
- Schools**  
1. Wissahickon Senior High School  
2. Wissahickon Middle School  
3. Lower Gwynedd Elementary  
4. Gwynedd Friends School  
5. Gwynedd Mercy Academy Elementary  
6. Gwynedd Mercy High School  
7. Gwynedd Mercy University (includes Saint Charles Borromeo Seminary)
- Daycare/Learning Facilities**  
1. Mi Casita Preschool Spring House  
2. Goddard School of Spring House  
3. Springhouse Early Learning Daycare & Nursery  
4. KUMON Math and Reading Center of Spring House
- Shopping**  
1. Gwynedd Crossing Shopping Center  
2. Spring House Village  
3. Bethlehem Pike Shopping District
- 5. Township Building/ Police Department/ Wissahickon Fire Company Substation**  
6. Jefferson Health

- Existing Crossings Reviewed for Plan**
- BicyclePA Route S**
- Bike Lane**
- Easement/ Emergency Only**
- Equestrian Trail**
- Natural Lands Trail**
- Private Open**
- Sidewalk**
- Trail**
- Wissahickon Trails**  
Crossways Trail  
Green Ribbon Trail

## Existing Sidewalk and Trail Map

Lower Gwynedd Township, Montgomery County, PA



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES  
65 E. BUTLER AVE. SUITE 100, NEW BRITAIN, PA 18901-5106 • (215) 345-4330  
www.gilmore-assoc.com

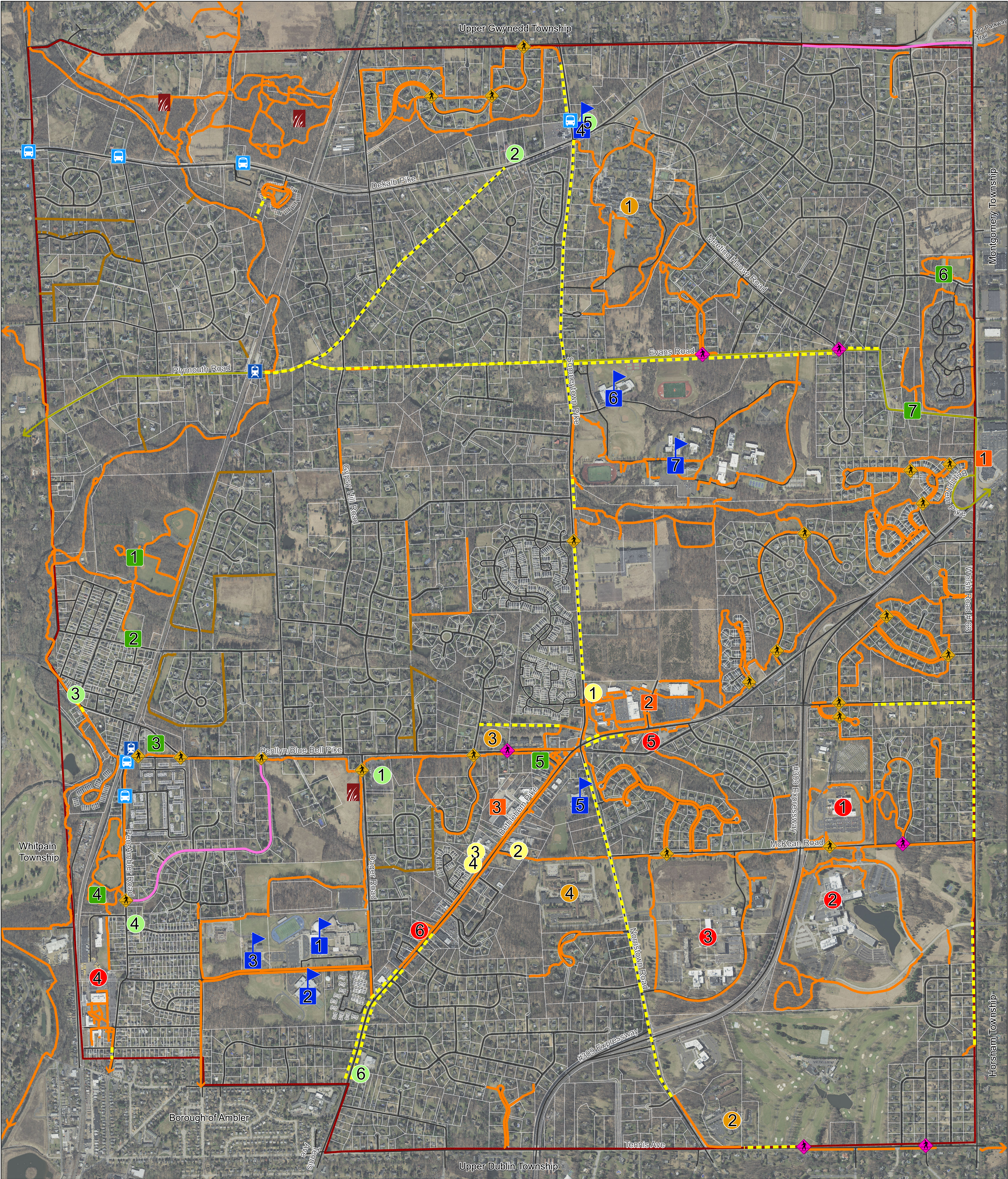
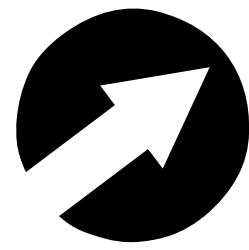
JOB NO: 20-2401058

DATE: April 2025

SCALE: 1" = 700'

# Lower Gwynedd Township

MONTGOMERY COUNTY, PENNSYLVANIA



**Legend**

- Train Stations**  
1. Gwynedd Valley Train Station  
2. Penllyn Train Station
- Bus Station**
- Parks**  
1. Penllyn Woods  
2. Penllyn Park  
3. Ingersoll Park  
4. Pen Amble Park  
5. Veterans Memorial Park  
6. Oxford Park  
7. John C. Parry Bird Sanctuary
- Large Employers**  
1. Ambler Area YMCA  
2. Janssen J&J  
3. Spring House Innovation Park (SHIP)  
4. Ambler Yards
- Religious Facilities**  
1. Bethlehem Baptist Church  
2. Church of the Messiah  
3. China Grace Christian  
4. New Beginnings Community Church of Ambler  
5. Gwynedd Friends Meeting  
6. First Korean Presbyterian Church of Philadelphia
- Retirement Facilities**  
1. Foulkeways at Gwynedd  
2. Gwynedd Estates Oak Bridge Terrace  
3. Silver Stream Road Nursing and Rehabilitation Center  
4. Spring House Estates Oak Bridge Terrace
- Natural Lands Preserve**
- Schools**  
1. Wissahickon Senior High School  
2. Wissahickon Middle School  
3. Lower Gwynedd Elementary  
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2. Spring House Village  
3. Bethlehem Pike Shopping District
- Priority Connections**
- Bike Lane**
- BicyclePA Route S**
- Equestrian Trail**
- Existing Pedestrian Sidewalk/Trails**
- Existing Crossings Reviewed for Plan**
- Future Crossings for Consideration**

### Sidewalk and Trail Priority Connections Map

Lower Gwynedd Township, Montgomery County, PA

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JOB NO: 20-2401058

DATE: April 2025

SCALE: 1" = 700'



## MEMORANDUM

**ATTN:** Board of Supervisors  
**DATE:** May 22, 2025  
**FROM:** Jamie P. Worman, Assistant Township Manager  
**SUBJ:** Trash Hauler Bid Authorization

***Recommended Motion: To authorize Township Staff to advertise the bid for the Waste Hauler Contract.***

As you are aware, our trash contract with Republic Services expires on October 31, 2025. Therefore, we have prepared the required specifications and request authorization to go to public bid for the next waste hauler contract. The bid opening is tentatively scheduled for June 17<sup>th</sup>, 2025. Overall, the bid specifications will remain the same except for the following alternatives to be included to obtain pricing:

- Added Alternative Bid Option: Standard Trash Collection Service-once per week with the option of providing a second trash receptacle if requested
- Low-Volume Option: Modified this option to include the standard pick-up at a reduced rate with a smaller sized receptacle and a per bag fee for yard waste
- Added Senior Citizen Discount Alternative Bid Option: Bidders may include an option offering a reduced quarterly rate to qualifying households like the low-volume option with a smaller sized receptacle. This option is very similar to the Low-Volume Option. Does the Board want to keep it in the bid or revise it?
- The maximum number of leaf waste or yard waste bags is increased from 8 to 12.

The bid package is included in the meeting packet for your reference. It needs another review by staff for cleanup items but main points are in place on pages 1-11 for discussion at the BOS meeting.

**LOWER GWYNEDD TOWNSHIP  
REQUEST FOR BIDS  
COLLECTION, RECYCLING AND DISPOSAL  
OF MUNICIPAL WASTE, BULK ITEMS,  
WHITE GOODS,  
LEAF WASTE, YARD WASTE, GRASS CLIPPINGS  
AND RECYCLABLE MATERIALS**

**Instructions to Bidders**

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**General Specifications**

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**Detailed Specifications**

Bid Opening:	June 17, 2025 at 10:00 AM Address: P.O. Box 625 1130 North Bethlehem Pike Spring House, PA 19477
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## **LOWER GWYNEDD TOWNSHIP**

### **NOTICE TO BIDDERS**

Sealed bids will be received at the Office of the Township Manager, Lower Gwynedd Township (hereinafter "Municipality") Address: P.O. Box 625, 1130 North Bethlehem Pike, Spring House, PA 19477, until 10:00 A.M., prevailing time June 17, 2025 for the COLLECTION, RECYCLING AND DISPOSAL OF MUNICIPAL WASTE, BULK ITEMS, WHITE GOODS, LEAF WASTE, YARD WASTE, GRASS CLIPPINGS AND RECYCLABLE MATERIALS FOR THE MUNICIPALITY.

All bids received before the aforementioned date and time will be publicly opened and read on June 17, 2025, at 10:00 A.M., prevailing time at 1130 North Bethlehem Pike. All bids and bid sureties submitted shall remain valid for a period of sixty (60) days from the time bids to be opened.

There will be a pre-bid meeting held virtually via Zoom, on June 10, 2025, at 10:00 A.M. to discuss the specifications and answer questions. Attendance is optional. Meeting login information will be sent to any bidders who have requested specifications prior to the meeting.

Specifications and information for bidders may be obtained electronically from the Assistant Township Manager. Please submit your request for bid to [jworman@lowergwynedd.org](mailto:jworman@lowergwynedd.org), include Waste Hauler Bid Specifications in your subject line.

Bid surety in the form of a certified check or bid bond in the amount of ten percent (10%) of the total bid is required, submitted as an unconditional guarantee that in the event the bid of the bidder is accepted and the service contract awarded to him or her, such bidder will duly execute the same. The performance of the service contract shall likewise be duly secured by the required performance bond.

Bidders must submit bids on the forms provided with the specifications. All bids must be submitted in sealed envelopes bearing on the outside the name and address of the bidder, addressed to Ms. Jamie Worman, Assistant Township Manager, Lower Gwynedd Township, P.O. Box 625, 1130 North Bethlehem Pike, Spring House, Pennsylvania 19477, with the indication on the lower left-hand side of such envelope, "Bid - Collection, Recycling and Disposal of Municipal Waste, etc." All documents, bid surety, affidavits and other information accompanying the bid shall be contained in the bid envelope. The right is reserved by the Municipality, in the exercise of its sole discretion, to reject any and all bids when such action is deemed to be in the best interest of the Municipality. The Municipality reserves the right to waive any non-conformity with respect to any bid or any error with respect to the same which does not constitute a substantial departure from the general and detailed specifications herein set forth. The determination of whether an error or departure is one of substance rests within the sole discretion of the Municipality.

LOWER GWYNEDD TOWNSHIP

MIMI GLEASON,  
TOWNSHIP MANAGER

## **I. INSTRUCTIONS TO BIDDERS**

### **A. Scope of Work:**

The work to be performed shall consist of the collection, within the boundaries of Lower Gwynedd Township, Montgomery County, Pennsylvania (hereinafter referred to as "Municipality") of Municipal Waste, White Goods, Bulk Items, Leaf Waste, Yard Waste, Grass Clippings and Recyclable Materials, as defined herein, from those residential units within the Municipality electing to be serviced by the successful bidder in the manner hereinafter set forth; and the recycling, composting and transportation of same. Disposal of Municipal Waste shall be at a site approved by the Montgomery County Municipal Waste Management Plan or such other disposal facility (ies) as the Municipality shall designate.

### **B. Examination of Municipality:**

Bidders shall inspect the Municipality so that they might make their own judgment with respect to all the circumstances affecting the cost of the services in question and the nature of the work to be performed. Bidders shall assume all risks, whether or not patent, latent, known, hidden or foreseeable. Bidder shall inspect the Municipality to determine the number of pickups and all other circumstances affecting the cost and the nature of the work to be performed. It is estimated that the number of potential residential unit collection sites is approximately 2,600. The figures provided herein are not to be taken as binding on the Municipality; and bidders shall not rely upon these estimates.

### **C. Specifications and Documents:**

1. Bidders are advised to examine carefully the Specifications and all documents describing the proposed work and make their own independent judgment with respect to the circumstances affecting the cost of work and the performance required, including but not limited to, Municipality Ordinance No. 548. THE MUNICIPALITY'S MUNICIPAL WASTE AND RECYCLABLE MATERIALS SHALL NOT BE COMMINGLED WITH MUNICIPAL WASTE, RECYCLABLE MATERIALS AND/OR ANY OTHER MATERIALS FROM ANY OTHER SOURCE AND/OR COMMUNITY UNTIL SUCH MATERIALS HAVE BEEN WEIGHED FOR RECORDKEEPING PURPOSES.

2. In addition to the foregoing, the successful bidder must:

a. Expressly agree to abide by the Montgomery County Municipal Waste Management Plan and the ordinances, rules and regulations of the Municipality;

b. Agree that any Municipal Waste to be collected from residential units located within the Municipality shall be taken to such Disposal Facility or Facilities as shall be approved and permitted by the Pennsylvania Department of Environmental Protection ("PADEP") or other appropriate state regulatory agency and designated by the Bidder. The Municipality reserves the right to change the designated Disposal Facility during the course of

this contract if required to do so by law;

c. Pay the tipping fee, the administrative fee, and any other amounts required, if any, at the disposal site designated by the Bidder for each ton of Municipal Waste collected from residential units within the Municipality pursuant to these Specifications; and

d. Provide initial information and periodic updating reports concerning ALL quantities of Municipal Waste collected from residential units within the Municipality and truck routes utilized. In order to protect against the improper co-mingling of the Municipality's Municipal Waste and Recyclable Materials with waste that is not the subject matter of the contract that will be executed pursuant to these Specifications, the Municipality reserves the right to require, beginning with the commencement date of the contract awarded pursuant to these Specifications, that the successful bidder dedicate one or more truck(s) and as many as may be necessary for the collection of solely the Municipality's Municipal Waste and one or more truck(s) and as many as may be necessary solely for the collection of the Municipality's Recyclable Materials; and that a designated representative of the Municipality may, at the Township's discretion, examine the successful bidder's truck(s) before collection commences to determine that the truck(s) are empty and that the successful bidder only collects the Municipality's Municipal Waste and Recyclable Materials; and that such Municipal Waste and Recyclable Materials are delivered to the a Disposal Facility which is approved and permitted by the PADEP or other appropriate state regulatory agency and designated by the Bidder.

#### **D. Scope and Area of Collection:**

The award of the contract will require the successful bidder to supply all of the labor, tools, machinery, plant and equipment, and to perform all the work of collecting, removing and hauling, and pay all disposal costs for the collections to be made, as many times per week as required by the proposal selected by the Municipality, from the following:

1. Each eligible residential unit within the Municipality, including such residential units which become eligible at any time during the term of the contract; and the Lower Gwynedd Township Municipal Building located at 1130 N. Bethlehem Pike; and the Township-owned property located 904 Penllyn Pike, Lower Gwynedd; and

2. One four (4) cubic yard dumpster for recycling; One eight (8) cubic yard dumpster for municipal waste, emptied one time per week at the Municipality's Maintenance Garage at 917 Bethlehem Pike in Spring House. One twenty (20) yard dumpster for municipal waste, up to fifteen (15) times per year, from the Municipality's Maintenance Garage at 917 Bethlehem Pike in Spring House or other locations in the Township as deemed necessary by the Township.

3. One eight (8) cubic yard dumpster for cardboard recycling, emptied one time per week, from the Lower Gwynedd Township drop-off location at 601 Knight Road, Ambler, PA 19002 (Wissahickon School District's Administrative Offices) or at a location within the township's corporate limits selected by the township.

4. One eight (8) cubic yard dumpster for cardboard recycling, once a year for the Township Earth Day Event, at the Township Administrative Building or a location within the township boundary limits.

5. Bulk Items, White Goods and Recyclable Materials collection and disposal shall also be the responsibility of the successful bidder as directed in the General Specifications, based on the option(s) selected by each residential unit within the Municipality.

For the purposes of bidding in response to this Request for Bids, it is estimated that approximately 2,600 residential units are to be provided with these services. An appropriate mandatory recycling ordinance, No. 454, was enacted by the Municipality and amended by Ordinance No. 548, to require source separation of Recyclable Materials by each householder. Recyclable Materials shall be separated by each householder and placed in Receptacles alongside the remaining Municipal Waste containers for collection on each day designated for collection of Recyclable Materials.

These specifications also include a number of services, as follows: leaf collection; schedule for collection of bulk items; and per bag collection. Bidders must submit bids on the base bid and the above-mentioned services in order to be considered.

The purpose of including these various services in the bid is to provide the Municipality with the basis for determining the optimal and most cost-effective collection and recycling program for the Municipality.

**E. Term of Contract:**

The term of the contract shall be three (3) years, commencing on the date specified in the contract. In addition, this service contract may include a two (2) year option extension under the same terms and costs if mutually agreed upon and accepted by both the Township and successful bidder not more than six (6) months prior to the contract expiration date of October 31, 2028.

A determination of the exact number of residential units to be served by the successful bidder shall be made before commencement of the contract term by the successful bidder based on the best available data. A resident of Municipality may seek trash and recycling pickup from a private hauler if there are three (3) missed pickups in any one month or five (5) missed pickups in three (3) consecutive months. The resident must provide appropriate documentation of the missed pickups which may include faxes, emails, letters or some other appropriate written documentation of the missed pickups to both Township and hauler for approval by Municipality before contracting with a private hauler.

**F. Conditions of Work:**

The Municipality does not make any representations in connection with any phase of this proposal or in connection with any of the supplementary material which forms part of the total proposal. The minimum number of residential units is estimated at 2,600 (subject to additional housing construction). All bids shall be based on providing the required services to that number of residential units.

Bidders must inform themselves fully of all the conditions relating to the work in question. Failure to do so will not relieve the successful bidder of its obligation to furnish and perform the work which forms the basis of this proposal, or to carry out the provisions of the contract with respect to performance of the contemplated work set forth in its bid.

Insofar as possible, the successful bidder in the execution of the work called for in this proposal shall employ such methods or means as will avoid any interruption or interference with the operation of the affairs of the Municipality, and likewise take the necessary steps to ensure that during the course of its performance there will be no infringement on the rights of the public.

It is likewise understood and required that the successful bidder shall, in the performance of the contract, employ such methods as will avoid violation of any applicable statute, ordinance or regulation of the Commonwealth of Pennsylvania, any subdivision thereof, the Municipality or under the Montgomery County Municipal Waste Management Plan.

#### **G. Preparation of Proposals:**

Each bidder shall submit a proposal for the entire amount and for the per residential unit amount of the work called for in the various specifications and contract documents which form a part of this proposal, for each base bid, additional service and alternatives as required by the various specifications and contract documents which form a part of this request for bids. The failure to conform to this requirement may result in the classification of such a bid as "irregular" and may render the same subject to rejection. The attachment of any conditions, limitations or ancillary provisions by a bidder to its proposal may cause a similar classification and have a similar effect, unless adequately explained as called for in Section I.V. of this Bid Package.

All proposals shall be submitted on the prescribed form. All bids shall be submitted in sealed envelopes bearing on the outside, the name and address of the bidder, addressed to Jamie Worman, Assistant Township Manager, Lower Gwynedd Township, P.O. Box 625, 1130 North Bethlehem Pike, Spring House, Pennsylvania 19477, with, the name and address of the bidder, bid number and title on the outside, in the lower left-hand corner, along with the indication "Bid - Collection, Recycling and Disposal of Municipal Waste, etc.". A Bid Bond and Consent of Surety, affidavits and other information shall accompany the proposal and shall be contained in the same envelope.

All bids must be submitted on or before June 17, 2025, at 10:00 A.M., prevailing time, to the Lower Gwynedd Township Building. No bid will be accepted after such date and time, and any bids received after that date and time will be returned to the bidder unopened

THE MUNICIPALITY RESERVES THE RIGHT, IN THE EXERCISE OF ITS SOLE DISCRETION, TO REJECT ANY AND ALL BIDS, OR PARTS THEREOF, OR TO WAIVE ANY INFORMALITIES THEREON. THE MUNICIPALITY RESERVES THE RIGHT TO WAIVE ANY NON-CONFORMITY WITH RESPECT TO ANY BID OR ANY ERROR WITH RESPECT TO THE SAME. THE DETERMINATION OF WHETHER AN ERROR OR DEPARTURE IS ONE WHICH THE MUNICIPALITY SHALL WAIVE RESTS WITHIN THE SOLE DISCRETION OF THE MUNICIPALITY.

Any bid received after the time and date specified shall not be considered. All spaces in the bid form, together with the appropriate schedules, must be completed full in ink or typewritten, in both words and figures.

Lower Gwynedd Township seeks a proposal based on the specifications contained herein. In addition to the foregoing, the proposal shall include the following:

1. Standard Service.

a. Collection and Disposal of Municipal Waste (Base Bid).

Collection and disposal of Municipal Waste, twice a week, either Monday and Thursday; or Tuesday and Friday. Hauler must provide wheeled receptacles that are 64 gallons in size or of similar/comparable size to current receptacles.

b. Recyclable Materials Collection and Disposal (Base Bid).

Bidders shall include in the proposal a provision for the collection and disposal of Commingled Recyclable Materials from all residential units within the Municipality from which Municipal Waste shall be collected in accordance with the specifications contained herein. The type of Recyclable Materials to be collected regularly shall be determined by joint agreement with the Municipality and the successful bidder at the commencement of the Contract Term unless otherwise required by law. New copies of rules and regulations on cardboard fliers shall be issued at the commencement of the Contract Term to all residential units in the Municipality. The successful bidder shall be responsible for notifying the householders of any change(s) in the Recyclable Materials to be collected. The bid shall provide for the collection once a week of Commingled Recyclable Materials. For purposes hereof, Recyclable Materials shall include for such purpose, at a minimum, clear Glass, colored (e.g. brown and green) Glass, Aluminum Cans, Steel and Bi-Metal Cans, Newspapers, Plastic Containers (#1-#7), cardboard and cereal and cracker boxes. The successful bidder may, at any time, be required to reasonably expand the type of Recyclable Materials to be collected; but, at no time, may any items be deleted from the listing of Recyclable Materials to be collected unless a determination with respect thereto has been made by joint agreement with the Municipality and the successful bidder, as aforesaid.

Recyclable Materials shall be collected once per week on the day of a regular Municipal Waste collection.

All Recyclable Materials shall be processed and marketed. Please indicate and include with the bid a letter from the Recycling Center that will accept the materials over the entire contract term. The successful bidder shall retain any revenues associated with the collection of Recyclable Materials.

c. Collection and Disposal of White Goods and Bulk Items (Base Bid).

Bidders shall include in the proposal provision for the collection and disposal of all White Goods, and Bulk Items from all residential units within the Municipality from which the Municipal Waste shall be collected in accordance with the specifications. White Goods and Bulk Items collection shall be performed at least once per month, as arranged between the householder and the successful bidder, in accordance with the specifications. The successful bidder shall pick up one (1) Bulk Item or

White Good per month at no extra charge to the householder.

The collection and disposal of all Bulk Items and White Goods in excess of the one (1) per month allowed at no extra charge shall be an extra service charge item. It is contemplated that householders will make arrangements for the pickup of each such extra item, and pays an additional fee for each such extra item per week in accordance with a fee schedule to be set by the Municipality and the successful bidder at the beginning of the contract year.

d. Leaf Waste, Yard Waste and Grass Clippings Collection and Disposal (Base Bid).

Bidders shall include in the proposal provision for the collection and disposal of Leaf Waste and Yard Waste. Each bag shall be biodegradable, have a capacity of thirty (30) gallons, and be two- (2) ply, fifty (50) pound heavy-duty wet strength craft paper, laminated together with waterproof adhesive throughout. The specified Leaf Waste and Yard Waste collection bag shall be commercially available at retail outlets and, in addition thereto, the successful bidder shall make the specified Leaf Waste and Yard Waste bags available upon request to householders at a reasonable price. Leaf Waste and Yard Waste shall be collected on eight (8) specific dates per contract year (two (2) dates in the Spring and six (6) dates in the Fall) and Christmas Trees shall be collected on (2) specific dates (both during winter following holidays) to be determined by the Municipality and the successful bidder at the beginning of the contract year and all such Leaf Waste and Yard Waste shall be disposed of at a PADEP permitted compost facility. Each household may dispose of up to a total of twelve (12) Leaf Waste and/or Yard Waste bags per designated pickup date.

Bidders shall also include in the proposal provision for the collection and disposal of up to four (4) bags of Yard Waste and Grass Clippings per pick-up day not including leaf waste which must be recycled. The collection and disposal of more than four (4) bags per pick-up day of Yard Waste and Grass Clippings shall be an extra service per bag charge. It is contemplated that householders may use their own Receptacles or bags for Yard Waste and Grass Clippings (other than those Grass Clippings subject to the additional per bag fee established for more than four (4) bags per pick-up day).

e. Municipal Waste from Agricultural, Commercial or Industrial Establishments:

Municipal Waste from agricultural, commercial or industrial establishments, including Municipal Waste from apartment complexes of five or more residential units which have their own "dumpster," or from institutions or governmental agencies, other than facilities of the Municipality, shall not be included in the scope of services under this

contract. These materials shall be collected and disposed of by separate arrangements between such agricultural, commercial or industrial establishments and Municipal Waste Collectors.

f. Compostable Materials:

Composting of such materials as Yard Waste and Leaf Waste, etc., is required by the Municipality in accordance with Act 101. The successful bidder shall indicate in its bid where these and other Compostable Materials shall be taken to a Composting Facility. It is not contemplated that grass clippings will be composted under this contract unless subsequently required by law.

2. Weekly Service Alternative:

Each bidder shall include in the proposal for collection and disposal of Municipal Waste, **once per week**, with an optional second trash receptacle per household, as an alternative to the twice weekly collection and disposal provided for in Section 1a above under Standard Service. All other provisions under Section 1, Standard Service, remain the same for this alternative..

3. Low-Volume Municipal Waste Alternative:

Each bidder shall include in the proposal an alternative method of billing at the option of the householder. This alternative method of billing is a monthly flat service fee for Municipal Waste and Recyclable Materials and will include a 35-gallon receptacle, or a receptacle of similar size, for trash collected once per week and per bag fee for Grass Clipping and Yard Waste and Leaf Waste. Householders electing the Low Volume Municipal Waste Alternative shall be entitled to unlimited recycling and pickup of one White Good or Bulk Item per month. Householders electing the Low Volume Municipal Waste Alternative shall be charged per bag for Grass Clippings, Leaf Waste and Yard Waste. The successful bidder shall make the specified bags available upon request. The successful bidder shall provide a 35-gallon (or similarly sized) Wheeled Receptacle to any residential unit electing the Low Volume Municipal Waste Alternative. Each residential unit electing the Low Volume Municipal Waste Alternative shall, nevertheless, comply with the provisions of Subsection III.C.6. hereof regarding preparation of materials for collection.

4. Senior Citizen Discount Alternative:

Bidders may include an option to provide a senior citizen discount to qualifying households. This option would be implemented through a flat deduction of quarterly billing charges or by providing the option to the household to use a smaller trash receptacle similar to the low volume option of a 35-gallon or similarly sized receptacle.

#### **H. Signature of Bidders:**

The firm, corporation or individual name of the bidder must be signed in ink in the space provided for the same on the proposal blanks.

In the case of a corporation, the title of the officer signing must be likewise stated, the seal of the corporation must be duly affixed and the corporate officer executing the document on behalf of the corporation shall attach thereto a certified copy of a resolution of the corporate board of directors indicating that officer's authority to make such a proposal and submit such bid on behalf of the corporation.

In the case of a partnership, the signature of at least one of the partners must follow the firm name together with an indication that the signature is that of a partner. If some other agent of the partnership submits or executes a bid for the firm, such person shall attach thereto a notarized statement signed by each of the partners indicating that such person is authorized to act as an agent for the partnership in this endeavor.

In the case of any bids submitted by an individual, the designation "individual proprietorship" shall follow the signature in question, and any trade name used by a non-corporate bidder shall be so designated and shall be indicated as having been registered or not registered under the Fictitious Names Registration Act with the Secretary of the Commonwealth of Pennsylvania.

#### **I. Bidder's Affidavit and Bidder's Financial Statement:**

Each bidder shall complete and execute the affidavit, incorporated with and made part of the proposal document. The affidavit may be obtained from the Municipality. Each bidder shall also submit an audited financial statement for the bidder's last complete fiscal year of operation.

#### **J. Withdrawal of Proposal:**

No proposal may be withdrawn, altered or otherwise modified after it has been duly deposited with or at the office of the Manager of the Municipality, except as permitted by law.

#### **K. Consent of Surety:**

Each proposal shall be accompanied by a Consent of Surety from an approved surety company that is licensed to conduct business in the Commonwealth of Pennsylvania; and such Consent of Surety shall state that the surety therein mentioned agrees to furnish the required surety bond and any other bond which is made a condition of the awarding of the contract. The Consent of Surety must specify and guarantee the full three (3) year amount of the performance bond to be submitted. Failure to provide the required Consent of Surety at the time the bid is submitted, shall preclude a bid from being considered for acceptance.

#### **L. Bid Bond:**

Each bid proposal shall be accompanied by a Bid Bond or Certified Check, payable to the order of the Municipality, in the amount of ten percent (10%) of the total three-year bid price for the term of the contract (including collection, hauling, tipping fee and any other charges

associated, directly or indirectly, with the proper collection and disposal of Municipal Waste, Recyclable Materials, White Goods, Bulk Items, Leaf Waste, Yard Waste and Grass Clippings generated within the Municipality) submitted as a guarantee that, in the event the bid of the bidder is accepted and the service contract awarded to such bidder, the contract will be executed by such bidder. The performance of the service contract shall likewise be duly secured by the required performance bond. In default thereof, the bond shall be forfeited.

**M. Return of Bid Bonds, Etc.:**

As soon as the lowest responsible bidder has been selected, the award made, and the successful bidder has executed the contract and furnished the required security for the performance of the contract, all bid bonds and checks submitted with bids shall be returned to all unsuccessful bidders.

**N. Interpretations:**

No interpretations of the meaning of the specifications or other contract documents will be made to any bidder. Any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be distributed electronically to all parties of record receiving such specifications. Failure of any bidder to receive any such addenda shall not relieve the bidder from any obligations under its bid as submitted, nor from any obligation to conform to the requirements herein set forth. Any and all addenda shall be signed by a bidder and returned as part of the bid proposal.

**O. Qualifications and Competency:**

Each bidder shall furnish proof that he or she, or any parent, subsidiary or affiliated entity of the bidder, has had at least five (5) years of experience as either the owner or the principal operator of a business or businesses engaged in the collection, recycling, transportation and disposal of solid waste from cities or townships serving in the aggregate not less than two thousand (2,500) residential units. The Municipality may reject any bid received if the Qualifications Questionnaire submitted by the bidder fails to satisfy the Municipality that such bidder is qualified to carry out the obligations of the contract and to complete the work as specified. Each bidder shall be required to complete and sign the Bidder's Affidavit included herewith and made a part of this proposal; and the failure to conform to this requirement may result in the classification of such bid as "unqualified" or "non-responsive".

**P. Affidavit of Non-Collusion:**

Each bidder shall be required to complete, sign and deliver at the time of the submission of its bid, an Affidavit of Non-Collusion in the form included herewith and made a part of this proposal.

**Q. Performance Bond:**

Prior to the execution of the service contract, the successful bidder shall be required to furnish a bond for the faithful performance of the contract, effective for the full term of the contract, in an amount equal to one hundred percent (100%) percent of the total contract amount.

Said bond shall be issued by an approved surety company licensed to conduct business in the Commonwealth of Pennsylvania, and proof of same shall be submitted to the satisfaction of the Board of Supervisors of the Municipality. Agents of the bonding company shall furnish the necessary power of attorney, bearing the seal of the bonding company and evidencing such agents who are authorized to execute the particular type of bond to be furnished, as well as the right of the surety company to conduct business in the Commonwealth of Pennsylvania.

Upon the execution and delivery of the contract and the furnishing of the required bond or security for the performance of said contract, the bid bond submitted by the successful bidder shall be returned. The Township will, upon written request by the successful bidder, reduce the performance bond after each successful year of service as deemed appropriate by the Township Manager per this bid proposal by thirty percent (30%). If both the successful bidder and Township agree to a two-year extension a new performance bond will be provided in the amount of the extended contract. After the first year of successful service during such two-year extension the hauler may reduce the bond by 50% at the discretion of the Township Manager. In case the successful bidder shall fail to execute and deliver the contract and the necessary bond within thirty (30) days after notice from the Municipality to do so, the award to it shall be vacated and such bid bond or check shall be forfeited as liquidated damages.

#### **R. Execution of Contract and Commencement of Work:**

The successful bidder shall execute a contract containing provisions substantially in conformance with the provisions of these bidding documents promptly and in any event within thirty (30) days after the award of the bid and shall commence work in the Municipality on November 1, 2025. Said contract shall in all respects be interpreted and construed in accordance with the laws of the Commonwealth of Pennsylvania. The contract year shall commence on the date upon which work is to commence.

The Municipality reserves the right to reject any or all bids if in the interest of the Municipality it is deemed advisable to do so. The Municipality also reserves the right to reject any bid where the bidder fails to furnish any of the documents required to be filed with the bid, or fails to provide any pertinent information required or misstates or conceals any material fact or when the Municipality determines that a bidder is not responsible.

#### **S. Disqualification of Bidders:**

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a bidder and rejection of its bid:

1. Evidence of collusion among bidders;
2. Lack of competency as revealed by either financial statements, experience or equipment statements as submitted, or other factors;
3. Lack of responsibility as shown by past work, judged from the standpoint of workmanship; and/or

Default on a previous municipal contract for failure to perform.

**T. Legal Requirements:**

In performing the contract, the successful bidder is responsible to comply with, and shall comply with, all applicable federal, state and local laws, ordinances and regulations. Before submitting a bid, each bidder shall become familiar with federal, state and local laws, ordinances, rules and regulations that may in any manner affect the bidder's ability to perform, or cost of performance of, the contract.

**U. Further Inquiry:**

The Municipality reserves the right to make further inquiry into the responsibility of the apparent successful bidder after bid opening. The bidder warrants, by the submission of a bid, that the bidder will cooperate fully with such inquiries including, without limitation: (a) submitting additional documents or other evidence to support (i) statements made on the Qualification Questionnaire, (ii) the bidder's financial status, or (iii) any other aspect of the bid; and (b) making available for inspection the bidder's equipment and facilities.

**V. Conditions, Exclusions or Changes to the Bid Conditions or Specifications:**

No conditions, exclusions or changes to the bid conditions or specifications shall be allowed, except insofar as the bidder can show and the Municipality, in its sole discretion, determines, that the resulting bid conditions or specifications would be in the best interest of the Municipality. If the bidder wishes to include any conditions, exclusions or changes to the bid conditions or specifications, such bidder shall provide a full and comprehensive discussion as to why such conditions, exclusions or changes to the bid conditions or specifications are necessary and in the best interest to the Municipality.

## **II. GENERAL SPECIFICATIONS**

### **A. Documents:**

Bidders are hereby advised that upon the award of the service contract, all items, conditions, provisions and procedures set forth in all documents included herein, including but not limited to the Notice to Bidders, Instructions to Bidders, General and Detailed Specifications, Contract, Qualification Questionnaire, Affidavit of Non-Collusion, and Bid Proposal, and the forms and affidavits pursuant thereto, are made a part hereof; and they shall define the contract obligations of the successful bidder. Except as may otherwise hereinafter be set forth, the term "Contractor" or "successful bidder" shall mean the lowest responsible bidder to whom the service contract has been awarded, executed and delivered to the Municipality.

### **B. Obligation of Successful Bidder:**

The successful bidder shall, at its own cost and expense (except as otherwise set forth herein), and in conformity with the annexed documents, as well as the contract, furnish all the material, labor and equipment for the collection, recycling, transportation, disposal, reporting and, in the case of Recyclable Materials marketing, of Municipal Waste, Leaf Waste, Yard Waste and Grass Clippings, Recyclable Materials, Bulk Items, White Goods and Freon-Containing Appliances, as applicable, from all residential units subject to collection under the specifications within the Municipality.

The Municipality has adopted and enacted an appropriate ordinance to ensure the proper source separation of Recyclable Materials by each householder, proper storage and placement of both Recyclable Materials and the remaining residential Municipal Waste for efficient collection by the Contractor, education of residents of the Municipality in these activities, and enforcement of the provisions of the ordinances related to source separation, recycling and collection.

### **C. Supervision by Successful Bidder:**

The successful bidder shall employ only competent and skillful workers to perform the tasks called for by the terms of the service contract, and the successful bidder shall furnish a list to the Municipality of all personnel being employed by the successful bidder and working on the service contract with the Municipality, if and when requested to do so. No person who, at the time, is serving a sentence in a penal or correctional institution shall be employed on the work covered in this Contract. The successful bidder shall employ a responsible supervisor who shall be available, and who may be contacted by the Municipality, at a local telephone number during each working day between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, to receive complaints, assist with any problems, answer inquiries, and resolve disputes with respect to the services to be supplied pursuant to the contract. Residents of the Municipality shall direct their complaints, problems, inquiries and disputes initially to the Successful Bidder and, if necessary, unresolved issues may be brought to the attention of the Township Manager, or his/her authorized representative.

**D. Notice to Successful Bidder:**

The residence or place of business designated in the bid or proposal is hereby designated as the place to which all notices, letters and other communications shall be served and to which all notices, letters and other communications shall be mailed or delivered. All notices specifically contemplated herein, and all other communications of any kind which may be of necessity being hereafter dispatched may be sent by regular mail, and the Contractor shall be deemed to have received said notice. If the document in question has been addressed to the Contractor at the aforesaid address and has been deposited in a postage-paid envelope in any post office box regularly maintained by the United States postal service, the date of service of the notice or other communication shall be the date on which the same was so deposited in the United States mail. Nothing herein contained shall be deemed to preclude or render inoperative the service of any notice, letter or other communication upon the Contractor personally, it being agreed that personal service, while not required, is superior to the general mode of service by mail as prescribed herein.

**E. Inspection:**

The Township Manager, or his/her authorized representative, may inspect the collection being made pursuant to the contract; and may require the correction of any improper performance or any deficient performance hereunder through the designated supervisor of the successful bidder. The Municipality reserves the right to inspect the successful bidder's truck(s) before collection begins to determine that said truck(s) are empty and that only waste from the Municipality is collected and delivered to a site approved by the Montgomery County Municipal Waste Management Plan or such Disposal Facility as the Municipality shall designate.

**F. Liability and Damages:**

The successful bidder shall defend, indemnify and save harmless the Municipality against and from any and all liabilities, claims, suits, fines, damages, losses, fees, costs and expenses (including reasonable attorneys' fees) including, but not limited to, those which may be imposed upon, incurred by or asserted against the Municipality by reason of (a) any work performed by the successful bidder or any of its agents, subcontractors, servants or employees for which the Municipality may be found liable; (b) any accident, injury (including the roadways or property arising out of the use thereof by the successful bidder or any of its agents, subcontractors, servants or employees); (c) any failure on the part of the successful bidder to perform or comply with any of the covenants, agreements, terms or conditions contained in any contract awarded as a result of the submittal of a proposal in response to this specification; and (d) payments made under any workman's compensation law or under any plan for employees' disability and death benefits arising out of any use thereof by the successful bidder or any of its agents, subcontractors, servants or employees. The successful bidder shall indemnify, save harmless and defend the Municipality from any and all claims and demands of whatever kind which arise directly or indirectly from the successful bidder's operations including, but not limited to, taxes and special charges by others.

**G. Workers' Compensation Insurance; Liability Insurance:**

Each bidder shall submit with its bid a Certificate of Insurance issued by an insurance company satisfactory to the Municipality evidencing the existence of the mandatory minimum coverages required by this section.

The successful bidder shall, during the term of the contract, maintain Workers' Compensation Insurance in order to fully protect both its employees and the Municipality, as may be required by any and all state and federal laws, and provide the Municipality with an appropriate certificate evidencing the existence of said insurance policy; provided, however, that employer liability coverage shall not be less than \$1,000,000 for each occurrence.

**H. Liability Insurance:**

The successful bidder shall maintain, during the term of the contract, at its own expense, the following minimum liability insurance coverage:

1. General Public Liability Insurance (non-automotive) for personal injury and property damage in the amount of \$1,000,000.00 for each occurrence and \$3,000,000.00 in the aggregate;
2. Automotive Liability Insurance for personal injury and property damage in the amount of \$1,000,000.00 for each occurrence and \$3,000,000.00 in the aggregate; and
3. Umbrella Excess Liability coverage policy in the amount of \$5,000,000.00.

The aforesaid policies of insurance and others that may be necessary to comply herewith shall be maintained in the amounts set forth above and shall, *inter-alia*, name the Municipality as an additional insured and be designed to protect the Municipality from all claims for damages of any kind or any nature whatsoever including, but not limited to, wrongful death, which may arise from the obligation of the successful bidder in the performance of its contract, whether such obligation be controlled by the successful bidder itself, or by someone, either directly or indirectly, employed by it, for the purpose of accomplishing some obligation incumbent upon the successful bidder by the terms of the contract, and shall provide at the insurer's expense all necessary legal aid, counsel and representation.

All insurance policies maintained hereunder shall be issued by an insurance carrier licensed and authorized to conduct business in the Commonwealth of Pennsylvania and shall be obtained and properly endorsed in favor of the Municipality before execution of the contract hereunder. Said policies shall remain in full force and effect until the expiration of the term of the contract or the completion of all duties to be performed hereunder by the successful bidder, whichever shall occur later. The successful bidder shall deposit with the Township Manager the original policies of insurance herein referred to or true copies thereof prior to commencing work under the contract.

Each and every policy of insurance herein maintained and required pursuant to the terms of the contract shall carry with it an endorsement to the effect that the insurance carrier will convey to the Municipality, by certified mail/return receipt requested, written notice of any

modifications, alterations or cancellations of any such policy or policies or the terms thereof; and said written notice shall be received by the Municipality at least ten (10) days prior to the effective date of any such modifications, alterations or cancellations. If such modifications, alterations or cancellations shall cause the insurance coverage required hereunder to fail to meet the minimum requirements set forth herein, the successful bidder shall be deemed to be in default and the Municipality may terminate the contract as of the effective date of such change in insurance coverage, and the surety on the performance bond may be held responsible by and to the Municipality for resulting losses.

It shall be the responsibility of the successful bidder in obtaining the aforesaid insurance coverage to obtain policies which shall protect the Municipality from any and all claims whatsoever of any nature, regardless of the derivation of said claim, and regardless of whether the same are directed toward the recovery of damages for personal injury, property damage or any other claims of damage which may be incident to the same.

This insurance coverage shall waive the governmental immunity, if any, of the Municipality and shall extend to and include all direct or indirect agents and employees of the successful bidder, and shall include policies of liability insurance on all vehicles and equipment utilized or in any way connected with the service to be rendered by the successful bidder pursuant to the terms of the contract.

#### **I. Payments:**

The successful bidder shall be responsible for the direct billing to, and collection of bills from, householders of the Municipality for the Standard Service, and for the sale of leaf bags, and grass bags (for pickup of Grass Clippings in excess of the four (4) bags per pickup day contemplated as part of a Standard Service described in Subsection A.4. hereof), as needed. The successful bidder shall also be responsible for the billing to, and collection of bills from, householders of the Municipality with respect to Bulk Items, White Goods and Freon-Containing Appliances not provided for as part of the Standard Service portion of this contract. Billing shall be done on no less than a semi-annual basis. The Municipality will provide a copy of names and addresses of all of the residential units to be serviced under the contract. The successful bidder shall be responsible for the timely payment of all disposal costs due the designated Disposal Facility (ies) for all Municipal Waste collected pursuant to this contract. The successful bidder shall indemnify, defend and hold harmless the Municipality, from suits, damages, fees, costs and expenses (including reasonable attorneys' fees) related to or arising out of payments or failure to pay any disposal fee billed by the Designated Disposal Facility (ies) and/or the billing and collection of the charges billed by the successful bidder to householders for services rendered under the contract. The successful bidder shall be entitled to utilize all remedies permitted by law for the collection of its bills for the services rendered under the contract. The Municipality shall, however, pass such ordinances as are authorized by statute and necessary to require all households which have not previously "opted-out" as provided herein to utilize the collection services of the successful bidder at the prices established by contract with the Municipality.

#### **J. Violation and Liquidated Damages:**

It is understood that the orderly and proper collection and disposal of Municipal Waste, Recyclable Materials, Bulk Items, White Goods, Leaf Waste, Yard Waste and Grass Clippings is a matter of serious and vital concern to the Municipality because of the effect which it has upon

the health and welfare of its householders. Likewise, it is anticipated that occasional minor breaches or violations may occur during the course of the performance of the service herein set forth. Since many of these are incapable of prompt and reasonable calculation, the following stipulated liquidated damages may be invoked on behalf of the Municipality, by the Municipality Manager, or his/her authorized representatives, whose determination and certification of the same shall be final.

The Township Manager shall notify the successful bidder's supervisor of such violations where they can be immediately corrected. If a violation remains uncorrected for an unreasonable period of time, as determined by the Municipality, the Township Manager may charge the successful bidder in accordance with the following schedule of liquidated damages:

1. Failure of a truck and crew to operate over and finish a regular route -- \$100.00 per day/per missed residence.
2. Failure to collect materials properly in place -- \$25.00 per residence.
3. Using or maintaining a truck in a leaking or unsanitary condition -- \$300.00 per offense.
4. Damaging (other than reasonable and normal wear and tear) or carrying away Receptacles/Wheeled Receptacles -- repair, replace or pay \$30.00 per offense.
5. Failure to clean up any materials spilled or draining off equipment -- \$300.00 per offense.
6. Violation of hours of operation-starting prior to 6:00 a.m.--\$250.00 per offense.

In the event that the successful bidder shall be in default of the contract, or if the successful bidder should ever fail to collect the materials required herein and such default or failure shall be uncured for a period of five (5) consecutive scheduled working days, the Municipality may, at its option, declare this contract in default.

The foregoing option of the Municipality upon any default or failure of a Contractor is cumulative to its other legal and equitable rights; therefore, upon any material breach of the contract, the Municipality may likewise have the option of simply notifying the Contractor's surety on its performance bond of the Contractor's obligations hereunder and demand the forfeiture of the penal amount of said bond, or the Municipality make likewise at the same time immediately commence all available legal and equitable remedies against the Contractor and its surety for the immediate and specific performance of the contract and the payment of all damages, including attorney's fees, sustained by reason of said breach.

It is hereby stipulated and agreed that in the event of a labor stoppage; labor strike; lock-out; destruction of or damage to or interruption, suspension of interference with the operation of the Contractor's equipment caused by acts of God, fires, explosions or other matters beyond the reasonable control of the Contractor; restraints of government, lawful orders of court, administrative agencies or government offices; suspension, termination or interruption of governmental licenses or permits; changes in laws, regulations or ordinances or emergency, the Contractor shall not be deemed in default by reason thereof; provided, however, that the

Municipality's cost of performing (or arranging for the performance of) the work specified in the contract to be done during such period shall be charged to the Contractor as in the case of a default by the Contractor.

No individual violation, breach or failure of performance shall be deemed to be waived by the Municipality due to inaction, nor shall inaction as to any individual violation, breach or failure be deemed to be a waiver by the Municipality of its right to cancel the contract for repeated and continued violations that shall constitute unsatisfactory performance which shall impair the health and welfare of the public, nor shall it operate to void or annul any of the terms and conditions of the contract. A failure to declare a default shall not be deemed a waiver.

**K. Assignment:**

Neither the contract, nor any portion thereof, nor the service provided nor any portion thereof, nor any of the proceeds thereof, may be assigned, sublet or transferred to any person, firm or corporation, except upon the prior written consent and approval of the Municipality, which consent the Municipality is under no obligation to give. Notwithstanding the foregoing, the service contract may be assigned to any wholly owned subsidiary of the successful bidder upon the prior written consent of such assignment to the Municipality; however, such assignment shall not release the successful bidder from any liability under the contract.

**L. Ownership:**

Title to all Municipal Waste, Recyclable Materials, Bulk Items, White Goods, Leaf Waste and Grass Clippings shall pass to the successful bidder when placed in the successful bidder's collection vehicle, removed by the successful bidder from a container, or removed by the successful bidder from the resident's/occupant's residential unit, whichever last occurs.

**M. Distribution of Descriptive Literature:**

The successful bidder shall cooperate with the Township Manager in the formulation of an informational flier. At least one time per contract year, the successful bidder shall pay and otherwise be responsible for the printing and distribution of said informational flier. In addition, if the successful bidder desires to send one or more of its own informational fliers to householders, such informational flier(s) shall be subject to the reasonable approval of the Municipality. The flier(s) will describe the basic terms of the contract that are of interest or concern to the householders of the Municipality. The flier(s) will include items such as: collection schedules, holidays, routes, points of collection, preparation of Municipal Waste, Recyclable Materials, Bulk Items, White Goods, Leaf Waste, Grass Clippings, quantities to be collected, etc. The Municipality shall also have the right to include a copy of any such flier(s) in the Municipality's newsletter and/or other publications of the Municipality.

**N. Notification Program for Emergency and Change of Service Information:**

The successful bidder shall provide a Notification Program, approved by the Township Manager. The notification program may include auto dial, e-mail blasts or similar program, for emergency situations and general notification (schedule changes, holiday schedules, missed pickups, snow schedule, leaf collection times, etc.). All bids shall include detailed information on the type and implementation of the Notification Program proposed to accomplish this requirement.

### **III. DETAILED SPECIFICATIONS**

#### **A. Definitions:**

As used throughout these bidding and contract documents, in addition to the definitions hereinbefore set forth, the following words shall have the meanings as stated below:

ACT 101 means the Municipal Waste Planning, Recycling and Waste Reduction Act, Act No. 101, of July, 1988, of the Commonwealth.

ALUMINUM CANS means empty, all-aluminum beverage and food containers.

BI-METAL CANS means empty food or beverage containers constructed of a mixture of ferrous metal, usually tin or steel, and non-ferrous metal, usually aluminum.

BULK ITEMS means Municipal Waste which is too large to fit into normal Receptacles and would not normally be dismantled by the householder for collection and disposal. Bulk Items typically include: furniture, such as sofas; mattresses; box springs; dressers and similar items which require collection in other than conventional collection vehicles.

CEREAL/CRACKER BOXES means the type of pressed paperboard that is normally found in cereal or similar-type boxes but excludes any boxes which have been used with fresh food (for example, pizza boxes).

COMMINGLED RECYCLABLE MATERIALS means Recyclable Materials which are collected by the Municipal Waste Collector and separated by the Municipal Waste Collector rather than the householder.

COMMONWEALTH means the Commonwealth of Pennsylvania.

COMPOST means the end product from bacterial action or organic materials, such as the aerobic or anaerobic decomposition of Municipal Waste.

COMPOSTABLE MATERIAL means organic waste which is capable of undergoing Composting.

COMPOSTING means a microbial degradation of organic waste to produce a relatively nuisance-free product of potential value as a soil conditioner.

COMPOSTING FACILITY means a plant, establishment, and set of equipment or other operation to produce Compost.

CONSTRUCTION DEMOLITION WASTE means solid waste resulting from the construction or demolition of buildings and other structures, including but not limited to wood, plaster, metals, asphaltic substances, bricks, block and unsegregated concrete. The term also includes dredging waste.

CONTRACT YEAR means a term of three (3) years, beginning on the date designated in the contract awarded to the successful bidder.

CORRUGATED CARDBOARD means paper products made of a stiff, moderately thick paperboard, usually containing folds or alternating ridges, commonly known as "cardboard".

DISPOSAL FACILITY means a facility designated by the Municipality which processes or acts upon Municipal Waste so as to dispose of the material, such as a Composting Facility, an Incinerator, a Resource Recovery Plant, a Waste to Energy Facility, a Transfer Station or a Sanitary Landfill.

DROP-OFF CENTER means a location established by the Municipality or a private organization for the receipt and temporary storage of Recyclable Materials.

EXTRA SERVICE BAG means a thirty-gallon bag purchased from the successful bidder to facilitate collection of all Leaf Waste. The Extra Service Bag will act as proof of payment by the resident for the collection service in excess of the weekly contracted maximum amount.

FREON-CONTAINING APPLIANCES means refrigerators, window air-conditioners, dehumidifiers and other appliances containing freon gas.

GLASS means products made from silica or sand, soda ash and limestone; the product may be transparent (clear) or colored (e.g., brown or green), and used as a container for packaging (e.g., jars) or bottling of various matters. Expressly excluded are non-container glass, window or plate glass, light bulbs, blue glass and porcelain and ceramic products.

GRASS CLIPPINGS means the material bagged or raked during or after cutting of a lawn, field or similar grassed area. Leaf Waste which contains grass clippings shall be considered Grass Clippings.

HAZARDOUS WASTE means solid waste that is especially harmful or potentially harmful to public health as defined in Act 101. This shall include, but shall not be limited to, explosives, toxic materials and mechanical waste; but, for purposes of the contract, does not include Household Hazardous Waste.

HIGH GRADE OFFICE PAPER means all types of white paper, bond paper and computer paper used in commercial, institutional and municipal establishments and in residences.

HOUSEHOLD HAZARDOUS WASTE means small quantities of Hazardous Waste available to consumers on a retail basis such as pesticides, certain paints, aerosol cans and fertilizers. Household Hazardous Waste constitutes Municipal Waste for purposes hereof.

INCINERATOR means an enclosed device using controlled combustion for the primary purpose of thermally breaking down solid waste, and which is equipped with a flue.

LEAF WASTE means leaves, garden residues, shrubbery and tree trimmings, and similar material, but does not include Grass Clippings.

MAGAZINES AND PERIODICALS means printed matter containing

miscellaneous written pieces published in fixed or varying intervals. Such matter typically has a "gloss" or "shine" added to the paper. Expressly excluded are all other paper products of any nature whatsoever. Magazines and Periodicals constitute Municipal Waste for purposes hereof.

MIXED PAPER means all types of paper combinations such as colored paper, carbonless forms, ledger paper, paper envelopes, mixtures of High Grade Office Paper, and the like.

MUNICIPAL FACILITIES mean the buildings, equipment, lands and other small facilities owned or controlled by the Municipality, such as the township municipal building, police station, municipal garage, firehouses, etc.

MULTI-FAMILY DWELLINGS means all buildings, the primary purpose and use of which are for residential occupancy by four (4) or more separate and distinct families, tenants and/or household units; provided, however, that a "row" or "townhouse" dwelling which contains four (4) or more single or duplex dwelling units which are owned, including the land upon which they are erected, in fee simple by separate persons, shall not be a Multi-Family Dwelling hereunder.

MUNICIPAL WASTE means any garbage, refuse, industrial lunchroom or office waste and other material, including solid, liquid, semi-solid or contained gaseous materials, resulting from operation of residential, municipal, commercial or institutional establishments and from community activities and any sludge not meeting the definition of residual or hazardous waste under the Solid Waste Management Act of 1980, as amended, from a municipal, commercial or institutional water supply treatment plant, wastewater treatment plant, or air pollution control facility. The term does not include Recyclable Materials.

MUNICIPAL WASTE COLLECTOR(S) means any collector, remover, transportation and/or hauler of Municipal Waste and/or Recyclable Materials registered and licensed to do so by the Municipality.

NEWSPAPER means paper of the type commonly referred to as newsprint.

PADEP means the Pennsylvania Department of Environmental Protection.

PLASTIC CONTAINERS means empty plastic food and beverage containers. Due to the large variety of plastics, the recycling regulations adopted by the Municipality shall stipulate the specified types of Plastic Containers that may be recycled.

PROCESSING FACILITY means a plant, establishment, set of equipment or other operation which processes, handles or otherwise modifies the materials provided to it.

RECEPTACLES means a receptacle, can or barrel made of metal or other substantial material with a tight-fitting cover so constructed as to prevent the spillage of its contents. The maximum capacity thereof shall be one hundred ten (110) gallons. Receptacles shall be waterproof and equipped with pull handles and wheels.

RECYCLABLE MATERIALS means materials generated by householders which can be separated from Municipal Waste, processed or refabricated for reuse and returned to

commerce to be reused as a resource in the development of useful products, and which are specified by the Municipality for separation from the regular Municipal Waste. Materials which may be recycled include: clear Glass, colored (brown or green) Glass, Aluminum Cans, steel and Bi-Metal Cans, High Grade Office Paper, Mixed Paper, Newspaper, Corrugated Cardboard, Cereal and Cracker Boxes and Plastic Containers.

RECYCLING CENTER means a facility established to receive, process, store, handle and ship Recyclable Materials.

RESIDENTIAL UNIT(s) means property used as dwellings, including buildings having up to four (4) dwelling units in one building (which units shall be separately billed unless the owner of the building requests otherwise). Multiple dwelling residential buildings containing more than four (4) dwelling units, unless these units are individually owned with individual entrances, shall be treated as commercial properties for purposes of the contract.

RESOURCE RECOVERY FACILITY means a plant, establishment, set of equipment or other operation which recovers useful materials and/or products, including heat, electricity, and/or Recyclable Materials from otherwise waste materials.

SANITARY LANDFILL means a PADEP approved method of disposing of Municipal Waste on land without creating nuisances or hazards to the public health or safety. This is done by confining such Municipal Waste to the smallest practical volume, and covering it with a layer of earth at the conclusion of each day's operation or at such more frequent intervals as may be necessary.

TIPPING FEE means the charge or cost to tip, dump or otherwise dispose of a load of materials such as Municipal Waste at a Sanitary Landfill.

TOWNSHIP OR MUNICIPALITY means Lower Gwynedd Township.

TRANSFER STATION means a facility which receives and temporarily stores Municipal Waste at a location other than the generation site, and which facilitates the bulk transfer of accumulated Municipal Waste to a facility for further processing or disposal.

WHEELED RECEPTACLE means a.) For Municipal Waste: a ninety (90) to one hundred ten (110) gallon capacity plastic mobile cart with molded wheels, plastic lid with snap-on hinge, steel pick-up bar and molded-in handle for easy movement of the cart by householders, supplied by the successful bidder. b.) For Recyclables: a sixty (60) to eighty (80) gallon capacity plastic mobile cart with molded wheels, plastic lid with snap-on hinge, steel pick-up bar and molded-in handle for easy movement of the cart by householders, supplied by the successful bidder.

WHITE GOODS means washing machines, clothes dryers, hot water heaters, lawn mowers, snow blowers and other major home appliances. The term White Goods does not include Freon-Containing Appliances.

YARD WASTE means twigs, shrub trimmings, small branches and like vegetative matter.

In addition, the following definitions from the IMA are incorporated by reference:

Hazardous Waste  
Point of Entry into the County System

**B. Receptacles:**

The successful bidder shall provide Wheeled Receptacles for receiving and holding Municipal Waste and Recyclables. If the alternative standard collection option is selected, the successful bidder shall provide two Wheeled Receptacles for Trash and one Wheeled Receptacle for Recyclables.

**C. Collection:**

The collection days of the week shall be as specified in Section I.G.1 "Standard Service" and shall be subject to the following:

1. Schedule and Time: The successful bidder shall collect Municipal Waste, Recyclable Materials, Leaf Waste, Grass Clippings, Bulk Items, White Goods and Freon-Containing Appliances, from every residential unit covered by the contract without the Municipality, on routes and schedules approved by the Municipality Manager.

2. Holidays; Snow Days: The following holidays are designated where no pickups are required: January 1 (known as New Year's Day); the fourth Monday of May (known as Memorial Day); July 4 (known as Independence Day); the First Monday of September (known as Labor Day); the fourth Thursday of November (known as Thanksgiving Day); and December 25 (known as Christmas Day). No pick-ups are required on days the Municipality designates as a "snow emergency day". Collection for snow emergency days shall be made on the next business day.

3. Hours: Collections shall be made, commencing at 6:00 A.M. prevailing time and shall be continuously pursued until the routes are completed, which completion time shall be no later than 6:00 P.M., prevailing time, except in cases of unusual delay, emergency or breakdown. No collections shall be made on Saturdays or Sundays, without the express written approval of the Municipality. Any deviations from these hours must be reported to the Township Manager.

4. Routes: Trucks shall follow the same route which shall not be changed except upon approval of the Township Manager so that service to householders will be at a reasonably uniform time and pursuant to a reasonably uniform pattern. All routes, schedules and traffic of trucks upon streets and highways of the Municipality shall be subject to approval of the Municipality Manager, and shall be designed so as to minimize the number of trucks and frequency of trips by the successful bidder through the Municipality. All routes shall be on file in Township.

5. Point of Collection: The successful bidder shall collect and remove all Municipal Waste, Recyclable Materials, Leaf Waste, Grass Clippings, Bulk Items, White Goods and Freon-Containing Appliances placed at the street line (unless the resident/occupant has selected a special service as contemplated in the contract) within the Municipality on the designated

pickup days.

6. Preparation of Municipal Waste, Recyclable Materials, Leaf Waste, Grass Clippings, White Goods, Bulk Items and Freon-Containing Appliances for Collection:

a. Preparation of Municipal Waste for Collection.

Municipal Waste shall be placed in the Wheeled Receptacles provided by the successful bidder. Where any such Municipal Waste is too bulky to be placed in the Wheeled Receptacle, such Municipal Waste shall be disassembled, broken or cut up as much as practicable and placed on the curb on the prescribed collection day. All such Municipal Waste shall be securely tied, where applicable, and shall be of such size that the longest dimension thereof shall not exceed four (4) feet and the total weight thereof shall not exceed forty (40) pounds. Additional Receptacles may also be placed at the curb.

b. Preparation of Recyclable Materials.

Every householder in the Municipality is required to separate certain materials for recycling, under the provisions of a mandatory recycling requirements in accordance with Chapter 1084 of the Lower Gwynedd Streets, Utilities and Public Services Code. Recyclable Materials shall be placed in Receptacles supplied by the hauler or other similar adequately identified containers. The newspapers shall be placed in the receptacle alongside the regular Wheeled Receptacles for receiving and holding Municipal Waste.

c. Preparation of Leaf Waste, Yard Waste and Grass Clippings.

Leaf Waste and Grass Clippings shall be placed at the curb line in bags for such purpose provided by the successful bidder. All such Leaf Waste, Yard Waste and Grass Clippings shall be placed on the curb no sooner than 6:00 P.M. on the day prior to the prescribed collection day.

d. Preparation of Bulk Items, White Goods and Freon-Containing Appliances.

White Goods, Bulk Items and Freon-Containing Appliances shall be placed at the curb for pickup in accordance with procedures established by the Municipal Waste Collector and the Municipality. Bulk Items, White Goods and Freon-Containing Appliances shall be placed at the curb no earlier than 6:00 p.m. on the day prior to the designated collection day. Householders shall make arrangements with the Municipal Waste Collector for the pickup of Bulk Items, White Goods and Freon-Containing Appliances in excess of those contemplated in connection with the Standard Service portion of the contract.

7. Places of Collection: The collection shall be made from all places listed in Paragraph D. entitled "Scope and Area of Collection" contained in Section "I", Instructions to Bidders" and includes all streets, public or private, within the Municipality, and shall include those streets which are temporarily closed for repairs or construction. In the latter case, special collection points shall be designated by the Municipality Manager if the condition of the street would prevent access thereto by the successful bidder's truck.

8. Bulk Item Pickup: Bulk Items may exceed the limits of size and weight mentioned for Municipal Waste.

9. Recyclable Materials: Recyclable Materials shall be collected at least once per week. Pickups shall be concurrent with one of the regular weekly scheduled Municipal Waste collection days, in accordance with routes and schedules to be approved by the Municipality Manager. The successful bidder is required to submit, on a quarterly basis, reports to the Municipality on the type and quantity of Recyclable Materials collected, and where each category was taken, during the previous quarter.

10. White Goods and Bulk Items: White Goods and Bulk Items shall be picked up by appointment between the successful bidder and householders at a time which is mutually agreed upon. The successful bidder shall pick up at no additional charge such White Goods and Bulk Items at least once a month and be responsible for disposal. Householders of the Municipality shall be responsible for payment for the pick-up and disposal of White Goods and Bulk Items in excess of the one (1) per month contemplated as part of the Standard Service portion of the contract.

11. Manner of Collection: Collection shall be made with a minimum of noise and traffic delay, and all Receptacles and Wheeled Receptacles shall be returned to the location from which collected and be handled as carefully and quietly as possible under the circumstances.

12. Construction Demolition Waste: Large volumes of Construction Demolition Waste will not be collected by the successful bidder, said materials being exempt from the provisions of the contract. The producer of such materials may, however, at its own expense, make arrangements with any Municipal Waste Collector, including the successful bidder, for the removal and disposition of such materials.

13. Acts of God and Natural Disasters: The successful bidder shall be excused without penalty from normal collection resulting from hurricanes, unusually heavy storms, disasters or other unusual phenomena of nature or acts of God which result in the production of substantial quantities of debris littering the streets and highways of the Municipality or any private roads or driveways therein.

14. Disposition of Municipal Waste: The successful bidder shall dispose of Municipal Waste in such facility as designated by the Municipality and approved and permitted by the PADEP (or other state regulatory agency) which meets all federal, state and local statutes, rules and regulations and standards.

15. Disposition of Recyclable Materials, Leaf Waste, White Goods and Freon-Containing Appliances: Prior to delivery and depositing of the Municipality's Recyclable Materials, Leaf Waste, Bulk Items, White Goods and Freon-Containing Appliances into an approved Disposal Facility, licensed by the PADEP, if required, the successful bidder shall furnish the Municipality with a written commitment from such an approved Disposal Facility to permit the successful bidder to deposit therein the Municipality's Recyclable Materials, Leaf Waste, Bulk Items, White Goods and Freon-Containing Appliances. A copy of the license(s) or permit(s) issued by the PADEP to the Disposal Facility shall also be provided to the Municipality, upon request by the Municipality.

16. Reports: The successful bidder shall be required to submit, on a quarterly basis, reports to the Municipality and the County on forms approved by the Municipality and the County and the Authority on the quantity of Municipal Waste, Recyclable Materials, Leaf Waste, Grass Clippings, Bulk Items, White Goods and Freon-Containing Appliances collected during the previous quarter.

17. Leaf Waste and Yard Waste: Leaf Waste and Yard Waste shall be collected by the successful bidder in accordance with the schedule agreed upon by the successful bidder and the Municipality.

18. Freon Containing Appliances: Freon Containing Appliances shall be picked up at least one time per month free of charge by appointment between the hauler and householder at a time which is mutually agreed upon.

**D. Equipment and Personnel:**

1. Types of Vehicles: All trucks shall be specifically designed to prevent leakage of any liquids or fluids. Open type vehicles may be used only for the collection of Christmas trees or large items of household Construction Demolition Waste which are separately collected in accordance with other provisions of this document. All open type vehicles shall be covered with a suitable covering to prevent the discharge of materials from the vehicle.

2. Condition and Appearance of Vehicles: All vehicles and equipment shall be maintained in good working and operating condition, both with respect to safety and sanitation. All vehicles and equipment shall be maintained in compliance with the weight, safety and sanitary laws and regulations of the Commonwealth, the County and the Municipality. Equipment shall not be overloaded so that refuse may spill or drop in the highways or maintained as to permit the leakage of fluids. All trucks shall be regularly cleaned and kept in proper condition. Trucks and equipment shall likewise be of a uniform color and shall bear the name and address of the successful bidder plainly visible on both cab doors and a truck number in case of complaints about individual vehicles or drivers.

3. Cleanup: Each truck shall have at least one broom and shovel to clean up materials that may be spilled or otherwise scattered during the process of collection.

4. List of Equipment and Personnel: The successful bidder shall file with the Township Manager a list of all vehicles and equipment with identification information thereon. Changes in equipment shall be promptly reported to the Municipality Manager so that at all times the Municipality Manager's records will be correct and accurate.

5. Storage of Equipment: The successful bidder, at its expense, shall store and park its equipment at a convenient and lawful place. No trucks or equipment may be parked or stored on the Municipality's streets.

6. Offensive Employees: The Township Manager, or his/her authorized representative, may request a suspension of any employee of the successful bidder from performing any work pursuant to the contract contemplated hereby, for one or more of the following offenses during working hours, and the successful bidder shall comply with that request as promptly as possible:

- a. Intoxication;
- b. The use of loud, profane, vulgar or obscene language;
- c. Soliciting gratuities or tips from the public for services to be performed hereunder;
- d. The refusal to collect or handle materials as contemplated herein;
- e. The wanton or malicious damage or destruction of containers or Receptacles;
- f. The wanton or malicious scattering or spilling of materials;
- g. Any other wanton, willful or reckless disregard of safety or sanitary requirements;
- h. Any act which may constitute a public nuisance or disorderly conduct; and/or
- i. The use, possession or being under the influence of alcoholic beverages, drugs or any controlled substances under federal, state and/or local laws.

**E. Contingencies:**

Nonperformance of its obligations by the successful bidder which are substantial, including but not limited to failing to comply with the rules and regulations of the County and/or the Township of Lower Gwynedd, or such as to endanger the health and welfare of the householders of the Municipality may, at the option of the Municipality, be sufficient cause for the Municipality to terminate the contract and seek damages under the performance bond of the successful bidder; provided, however, that such option shall not be exercised if the nonperformance is caused by: (a) unavoidable casualties to more than a majority of the collection trucks of the successful bidder for a period not exceeding five (5) continuous days because of a strike or strikes or other labor disputes of the employees of the successful bidder which prevent operation of the successful bidder's collection trucks; (b) legal acts of duly constituted public authorities, other than the Municipality or the County, if such acts are not provoked by any act of omission or commission by the successful bidder; (c) any act of God or nature; or (d) civil disturbances or war.

Nonperformance by the successful bidder for whatsoever reason and whatsoever nature and regardless of whether it is substantial and/or a menace to the health and welfare of the residents of the Municipality, shall be just cause at the option of the Municipality for repayment by the successful bidder to the Municipality of monies the Municipality expends to provide any of the services hereunder which would otherwise be due from the successful bidder.

**F. Cooperative Actions:**

The successful bidder shall cooperate with the Township Manager, staff, committees and Township Supervisors in the formulation of various programs which may be considered by the

Municipality in respect to solid waste management and other related problems, e.g., recycling programs.

**G. Miscellaneous:**

As used in this document, all pronouns and any variations thereof shall refer to the masculine, feminine or neuter, singular or plural, as the identity of the person or entity may require. This document shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania applicable to contracts executed and wholly performed in Pennsylvania. The headings preceding the text of the several paragraphs of this document are inserted solely for convenience of reference and shall not constitute a part of this document, nor shall they affect its meaning, construction or effect.

**H. Independent Contractor:**

For all purposes (including, but not limited to, laws and regulations concerning employee's compensation, worker's compensation and other labor matters; the keeping of records, making of reports and payment of taxes and contributions; etc.) it is specifically agreed that the successful bidder is, and at all times for the term of the contract shall be and remain, an independent contractor. Neither the successful bidder nor the Municipality is the agent or employee of the other; and neither the successful bidder nor the Municipality under the contract is authorized to make any representations or incur any liabilities on behalf of the other party.

**I. Indemnification:**

The successful bidder shall assume full responsibility for all of its officers, employees and agents. The successful bidder shall indemnify the Municipality, its officers, employees and agents (each of whom shall be included in the term "Municipality" for purposes of this section) and hold and save the Municipality harmless from and against all claims, demands and causes of action which may be asserted by any person or entity because of any injury to property, injury or debt to any person, or any other cause whatsoever, which arises out of or is related to any of the actions or omissions of the successful bidder or its officers, employees or agents, whether intentional, unintentional, reckless, negligent or inadvertent. The successful bidder further agrees to indemnify and hold harmless the Municipality from and against all claims, demands and causes of action which may be asserted by any person arising out of injury or death suffered by any of the officers, employees or agents of the successful bidder, including, but not limited to, third party actions for any injury or death otherwise covered under applicable worker's compensation laws. The successful bidder's obligation for indemnification provided in the contract shall apply regardless of any sole or concurring or contributing negligence of the Municipality. The successful bidder shall indemnify and hold harmless the Municipality against and from any and all loss, damages, costs and expenses, including reasonable attorney's fees, suffered or incurred by the Municipality as a result of any breach by the successful bidder or enforcement by the Municipality of the contract.

**J. Non-Discrimination:**

The successful bidder shall not discriminate against any employee or other person because of race, color, religious creed, national origin, sex, marital status, disability, ancestry or age.

**K. Subcontracts:**

The successful bidder shall not enter into any subcontracts for the work to be performed under the contract, either in whole or in part, without the prior written consent of the Municipality.

**L. Ambiguities:**

The successful bidder acknowledges that (a) it has had a reasonable and adequate opportunity to review the description of the work to be performed, the contract documents and the locations at which the work will be performed under the contract and (b) any ambiguities, inconsistencies, conflicts or other issues as to the nature of the successful bidder's performance under the contract have been brought to the attention of the Municipality and resolved.

**M. Waiver:**

No waiver of, or failure to enforce, any provision of the contract or any breach thereof shall be construed to be a waiver of any such provision, or any other provision of the contract, or a waiver of any right that the Municipality may have with respect to any future breaches, whether of a like or different character.

**N. Severability:**

If any portion of the contract shall be deemed by any court of competent jurisdiction to be void, voidable or unenforceable, the remaining provisions shall continue in full force and effect.

**O. Integration:**

The contract and bid documents form the entire agreement of the parties with respect to the subject matter of the contract, and the contract supersedes any prior agreements or understandings between the parties.

**P. Jurisdiction:**

This bid process and any resulting contract shall be governed by the laws of the Commonwealth of Pennsylvania. Both parties agree to both jurisdiction and proper venue for any disputes in the Montgomery County, Pennsylvania Court of Common Pleas.

## IV. PROPOSAL

### THREE YEAR CONTRACT

Date:

The undersigned, having carefully inspected the Municipality, either personally or through its duly authorized representatives, and also having carefully read and examined the Instructions to Bidders, General Specifications and Detailed Specifications, Affidavit of Non-Collusion, Bidder's Affidavit and Qualification Questionnaire, either personally or through a duly authorized representative, which documents are understood and accepted as sufficient for the purpose herein expressed, hereby proposes to comply with said requirements and furnish all labor, equipment, services and facilities in accordance with the contract documents mentioned herein and to commence said performance on **November 1, 2025**.

The successful bidder shall directly bill each Residential Unit which receives service from the successful bidder in accordance with the terms hereof and collect from each such Residential Unit the total price to be paid therefor, and directly pay disposal costs to the designated Disposal Facility(ies).

A resident of Municipality may seek trash and recycling pickup from a private hauler if there are three (3) missed pickups in any one month or five (5) missed pickups in the space of three consecutive months. The resident must provide appropriate documentation of the missed pickups which may include faxes, emails, letters or some other appropriate written documentation of the missed pickups to both Township and hauler for approval by Municipality before contracting with a private hauler.

### THREE YEAR CONTRACT

The Proposer shall bid on the following:

#### 1. BASE BID STANDARD SERVICE

Twice per week municipal waste collection, hauling and disposal; Once per week recycling; One bulk item or white good per month; Up to four (4) bags of grass clippings per pickup; up to eight (8) bags of yard waste per pickup in addition to collecting Leaf Waste eight (8) times per year and annual collection of Christmas trees.

Bid amount per residential unit with Wheeled Receptacles for both Municipal Waste and Recyclables supplied by the Proposer as outlined in the Specifications.

Based on a minimum of 2600 Residential Units and one (1) Municipal Facility

Monthly Unit Price (\$) \$ \_\_\_\_\_

TOTAL 3-YEAR CONTRACT AMOUNT:

Monthly Unit Price x 36 x 2600 = \$ \_\_\_\_\_

2. WEEKLY ALTERNATIVE STANDARD SERVICE BID

Once per week municipal waste collection, hauling and disposal; Once per week recycling; One bulk item or white good per month; Up to four (4) bags of grass clippings per pickup; up to eight (8) bags of yard waste per pickup in addition to collecting Leaf Waste eight (8) times per year and annual collection of Christmas trees. Requires two trash receptacles and one recycling receptacle.

Bid amount per residential unit with 2 Wheeled Receptacles for Municipal Waste and 1 Wheeled Receptacle for Recyclables supplied by the Proposer as outlined in the Specifications.

Based on a minimum of 2600 Residential Units and one (1) Municipal Facility

Monthly Unit Price (\$) \$ \_\_\_\_\_

TOTAL 3-YEAR CONTRACT AMOUNT:

Monthly Unit Price x 36 x 2600 = \$ \_\_\_\_\_

3. LOW VOLUME MUNICIPAL WASTE ALTERNATIVE (INCLUDES COMMINGLED RECYCLABLES)

Bid amount per residential unit with a Wheeled Receptacle as outlined in the Specifications.

Monthly Unit Price (\$) \$ \_\_\_\_\_

4. EXTRA BULK ITEMS OR WHITE GOODS IN EXCESS OF THOSE CONTEMPLATED AS PART OF STANDARD SERVICE.

Unit Price per item in excess of one (1)  
per month (\$) \$ \_\_\_\_\_

5. YARD WASTE IN EXCESS OF FOUR (4) BAGS PER PICKUP OR EACH BAG OF GRASS CLIPPINGS FOR HOUSEHOLDS:

Per Bag Fee: \$ \_\_\_\_\_

5. LEAF WASTE COLLECTION, HAULING AND DISPOSAL PER BAG FEE IN EXCESS OF EIGHT (8) BAGS HOUSEHOLDS.

Per Bag Fee: \$ \_\_\_\_\_

BIDDER:

By: \_\_\_\_\_  
(Its Authorized Representative)

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Date: \_\_\_\_\_

## PRICING SUMMARY

1.	Base Bid Service Fee	\$	/Per Residential Unit Per Month
2.	Weekly Alternative Standard Service	\$	/Per Residential Unit Per Month
3.	Low Volume Option Service Fee	\$	/Per Residential Unit Per Month Smaller 35-gal receptacle
4.	Extra Bulk Items and White Goods in Excess of One (1) Per Month	\$	/Per Item In Excess of One (1) Per Month
5.	Yard Waste in Excess of Four (4) Bags Per Pickup	\$	/Per Bag
6.	Leaf Waste/Yard Waste in Excess of Eight (8) Bags Per Pickup or per Bag	\$	/Per Bag
7.	Alternative Senior Citizen Service Fee	\$	/Per Residential Unit Per Month w/35-gal receptacle

There is enclosed herewith a bond or certified check, drawn to the order of the Municipality, in the amount of ten percent (10%) of the total 3-year bid price for Option 1 above for 2600 units, and a duly executed Consent of Surety from an approved surety company licensed to conduct business in the Commonwealth of Pennsylvania, agreeing to furnish the Municipality the required performance and completion bond upon the award of the contract. Also enclosed is a financial statement of the bidder for the last complete fiscal year of the bidder.

It is understood that the bid bond and/or certified check is submitted and shall be subject to the terms and conditions stipulated herein.

The undersigned, submitting the proposal, certifies that this bid is genuine; that it is in no respect collusive; that it is not a sham; that the undersigned bidder has not directly or indirectly, with any person, agreed to submit a sham bid or induced such other person to refrain from bidding. The undersigned bidder certifies that it has not in any manner, either directly or indirectly, sought by agreement or collusion, communication or conference, with any person, to fix the bid price of any bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder; or to secure any advantage over the Municipality or over any person interested in the proposed contract. Further, the undersigned bidder certifies that it has not

divulged information regarding its bid or data relative thereto to any person, partnership or corporation or to any agent or employee thereof; and that no Municipality official or employee is interested, either directly or indirectly, in the bid or any portion of the bid, nor in the contract or any part of the contract which may be awarded to the undersigned on the basis of such bid.

Dated:

BIDDER:

BY:

TITLE:

ADDRESS:

NOTE: If the bidder is a corporation, a corporate seal must be affixed and attached hereto, and there shall be a certified copy of a resolution of the corporate board of directors, indicating that the officer signing the above proposal has the authority to make said proposal and submit it for the corporation.

**(This Affidavit is Part of the Proposal)**

COUNTY OF \_\_\_\_\_ :

, the party making the foregoing proposal or bid; that such bid is genuine and not collusive or a sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any person to put in a sham bid, or that such other person shall refrain from bidding; and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Municipality or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true; and further, that such bidder has not, directly or indirectly, submitted this bid, or the contents hereof, or divulged information or data relative thereto to any association or to any member or agent thereof.

Sworn to and subscribed  
before me this            day  
of                            2025.

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**Non-Discrimination Affidavit**

**COMMONWEALTH OF PENNSYLVANIA        :**

**: ss**

**COUNTY OF                                        :**

I, \_\_\_\_\_ [name of affiant], being duly sworn, depose and say that I reside at \_\_\_\_\_, and that I am the [title] of \_\_\_\_\_ [name of company]. In such capacity and for and on behalf of \_\_\_\_\_, it is hereby agreed and affirmed as follows:

1. \_\_\_\_\_ [name of bidder] will not discriminate against an employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex.

2. \_\_\_\_\_ [name of bidder] will take all steps necessary to ensure that all applicants are recruited and employed and that employees are treated during employment with regard to their age, race, creed, color, national origin, ancestry, marital status or sex.

3. \_\_\_\_\_ [name of bidder] will in all solicitations or advertisements for employees placed by or on behalf of \_\_\_\_\_ state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.

\_\_\_\_\_  
Affiant

\_\_\_\_\_  
[Name of Company]

Sworn to and subscribed  
before me this        day  
of                        , 2025.

\_\_\_\_\_  
Notary Public  
My Commission Expires:

**(This Affidavit is Part of the Proposal)**

COUNTY OF \_\_\_\_\_ :

(Affiant)

Notary Public  
My Commission Expires:

## Disposal Facility Affidavit

I, \_\_\_\_\_ [name of affiant], being duly sworn, depose and say that I reside at \_\_\_\_\_, and I am the \_\_\_\_\_ [title] of \_\_\_\_\_ [name of company]. In such capacity and for and on behalf of \_\_\_\_\_ [name of company], it is hereby affirmed and agreed as follows:

1. \_\_\_\_\_ is a corporation duly organized under the laws of the Commonwealth of Pennsylvania, County of Montgomery, fully qualified to transact business in the Commonwealth of Pennsylvania.

2. \_\_\_\_\_ owns and/or operates a Disposal Facility under Permit No. \_\_\_\_\_, which was issued by the Pennsylvania Department of Environmental Protection.

3. Such fully licensed and permitted Disposal Facility is located in \_\_\_\_\_, Pennsylvania, and meets the approval of the Pennsylvania Department of Environmental Protection.

4. In connection with the Bid for collection, recycling and disposal of Municipal Waste, White Goods, Bulk Items, Leaf Waste, Grass Clippings and Recyclable Materials for Lower Gwynedd Township, which bid I have read and am familiar with, the undersigned has agreed to permit \_\_\_\_\_ to utilize this Disposal Facility for the disposition of \_\_\_\_\_ collected from Lower Gwynedd Township for the period \_\_\_\_\_, 20\_\_ through \_\_\_\_\_, 20\_\_.

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Affiant

\_\_\_\_\_  
Name of Company

Sworn to and subscribed  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_

Notary Public  
My Commission Expires:

## Qualification Questionnaire

In Accordance with the Specifications,  
Each Bidder Shall Provide the Following Information:

Failure to answer all questions will render such bid as unqualified. Additional information may be placed on a separate sheet.

1. For each vehicle that you propose to use in providing collection services within the Municipality under the contract, please provide the following information:

Year and Chassis	Body and Capacity	Equipment Number
1.		
2.		
3.		
4.		
5.		

2. List the municipalities from which you have obtained letters of satisfactory completion of a collection contract in the Delaware Valley, or satisfactory service (provide copies of no more than five (5)):

3. From what municipalities have you had contracts which required the collection and disposal of Municipal Waste? Name each municipality:

4. List the municipalities you are currently providing collection services for, under municipal contracts, in the Delaware Valley. List no more than five (5) and provide municipal contact and telephone number:

5. How many years experience in the collection of (i) Municipal Waste and (ii) Recyclable Materials under municipal contracts has your organization had?

6. Have you failed at any time to complete a collection contract? If so, indicate which community and under what circumstances?

7. Please indicate the local telephone number for your office which shall be available to receive calls from Municipality officials:

8. Is your company unionized?
  - a. If so, what union represents your company employees?
  - b. If not, has any union ever attempted to organize your employees?
9. Please provide your PA DEP License number and copy of license.
10. If the Bidder is a corporation, state:
  - a. Date when incorporated:
  - b. State of incorporation:
  - c. Is the corporation now in good standing in the Commonwealth of Pennsylvania?
  - d. Is the corporation authorized to conduct business in the Commonwealth of Pennsylvania?
  - e. What is the corporation's tax identification number?
11. If the Bidder is a partnership, state:
  - a. Is the partnership a general partnership or a limited partnership?
  - b. Furnish names and addresses of all general partners:  
Name:  
Address:

c. Is the partnership authorized to conduct business in the Commonwealth of Pennsylvania?

d. What is the partnership's tax identification number?

12. Have you or your organization, or any partners or officers thereof, been a party to any lawsuits or legal actions, whether of a civil or criminal nature, arising out of or involving bid contracts or the performance thereof? If so, give details and disposition of the matter:

**COMMONWEALTH OF PENNSYLVANIA       :**  
**: ss**  
**COUNTY OF                                       :**

I, \_\_\_\_\_, of full age, being sworn according to law, upon my oath depose and say:

1.       I am the \_\_\_\_\_ of \_\_\_\_\_, the bidder herein named, and I am duly authorized to respond to the foregoing questions on behalf of said bidder.

2.       I have read the foregoing questions in the "Qualification Questionnaire," and the answers which I have submitted in response thereto are true according to the best of my knowledge, information and belief.

Name

Office

Company

Sworn to and subscribed  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 2025.

Notary Public  
My Commission Expires:

### **Information with Respect to Bid Bond**

There is enclosed herewith a Bid Bond (in the form which is part of this document) or a certified check, drawn to the order of "Lower Gwynedd Township", in the amount of ten percent (10%) of the total bid price for the bidder's proposal as indicated above; and duly executed consent of surety from an approved surety company licensed to conduct business in the Commonwealth of Pennsylvania agreeing to furnish Lower Gwynedd Township the required performance and completion bond upon award of the contract.

It is understood that the bid bond and/or certified check is submitted and shall be subject to the terms and conditions stipulated herein.

Dated: \_\_\_\_\_, 20\_\_\_\_

BIDDER:

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(NOTE: If the bidder is a corporation, a corporate seal must be affixed over the signature of the bidder; and there shall be a certified copy of a resolution of the corporate Board of Directors indicating that the officer signing the above has the authority to do so on behalf of said corporation.)

, 20

\$

BID BOND

1. The undersigned ("Principal") and a surety company legally authorized to do business in the Commonwealth of Pennsylvania ("Surety"), to induce the Township of Lower Gwynedd ("Beneficiary") to enter into a contract for the collection, transportation and disposal of Municipal Waste and Recyclable Materials, pursuant to the Beneficiary's solicitation dated agree that in the event the Principal shall (a) attempt to withdraw from the bidding process or (b) fail to execute the contract and return a performance bond and certificate of insurance upon award of the contract, then the undersigned shall, upon demand of the Beneficiary, pay to the Beneficiary the sum of \$\_\_\_\_\_, which is a reasonable estimate of fair compensation for the losses and damages, both of which would be impracticable if not impossible to fix precisely, that the Beneficiary will sustain upon the occurrence of either event described in clause (a) or (b) above.

2. In the event the Beneficiary shall institute legal proceedings to collect amounts due pursuant to this bond, then the Beneficiary shall be entitled to collect, in addition to the amount of this bond, as part of any award or judgment, all attorneys fees, court costs and other expenses of collection incurred by the Beneficiary.

3. If no prior demand for payment has been made by the Beneficiary, this bond shall terminate on \_\_\_\_\_, 20\_\_\_\_. If a demand for payment is made prior to such date, then this bond shall continue in full force and effect until paid in full.

Principal

Attest: By: (SEAL)  
Corporate Seal Signature  
Name/Title  
Surety

Attest: By: (SEAL)  
Corporate Seal Signature  
Attorney-in-Fact  
(Attach General Power of Attorney)

## **PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS, That  
(hereinafter "Principal") and \_\_\_\_\_, a surety company legally authorized to do  
business in the Commonwealth of Pennsylvania (hereinafter "Surety") are held and firmly bound  
unto the Township of Lower Gwynedd (hereinafter "Beneficiary") in the full and just sum of  
\_\_\_\_\_  
Dollars (\$ \_\_\_\_\_),  
lawful money of the United States, to be paid to the Beneficiary, or its representatives,  
successors or assigns, for which payment well and truly to be made we, the Principal and the  
Surety, by these presents do bind ourselves, jointly and severally, and our successors and assigns.

WHEREAS, the Principal has entered into a Contract with the Beneficiary dated the  
day of \_\_\_\_\_, 20 \_\_\_\_\_ pursuant to specifications and other related  
documents constituting the contract documents, which are incorporated into the contract by  
reference (hereinafter "Contract Documents");

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if  
the Principal shall well and faithfully do and perform the things agreed to be done and performed  
according to all of the manner therein provided, and such alterations as may be made in the said  
Contract and Contract Documents by agreement of the Beneficiary, and satisfy all claims and  
demands incurred in or for the same or growing out of the same, or for injury or damage to  
persons or property in the performance thereof, and shall fully indemnify and save harmless the  
said Beneficiary from any and all costs, damages, and expenses which the said Beneficiary may  
suffer by reason of failure to do so, and shall fully reimburse and repay the said Beneficiary any  
and all costs, damages and expenses which it may incur by reason of any such default and shall

pay all persons who have contracts directly with the Principal for labor and materials, performed or furnished therein, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Principal and Surety agree that (a) alterations or additions may be made in the terms of the Contract and Contract Documents or in the work to be done or materials to be furnished or labor to be supplied or performed thereunder (upon demand or agreement of the Beneficiary) and (b) the Beneficiary may grant extensions of time for the performance of the Contract, or may forbear in enforcing the Contract; and Principal and Surety further agree that such alterations or additions or extensions or forbearance shall not in any way release the Principal or the Surety, or either of them, or their successors or assigns, from liability hereunder, notice to the Surety of any such additions, alterations, extensions or forbearance being hereby waived.

This Bond shall be construed in accordance with the laws of the Commonwealth of Pennsylvania. The Principal and the Surety agree that exclusive jurisdiction and venue for any litigation concerning this Bond and the transactions contemplated shall exist in the Montgomery County Court of Common Pleas. The Principal and the Surety consent to such jurisdiction and venue and agree that all service of process, including any instrument to institute suit, shall be effective if served in accordance with Pennsylvania law.

In the event that the Beneficiary shall institute legal proceedings to collect amounts due pursuant to this Bond, then the Beneficiary shall be entitled to collect, in addition to the amount of this Bond, as part of any award or judgment, all court costs and other expenses of collection including but not limited to reasonable attorney fees incurred by the Beneficiary.

[Signature page to follow]

IN WITNESS WHEREOF, the Principal and Surety have executed this instrument under their several seals this            day of            A.D. 20            , the name and corporate seal of the said Surety being affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

**Principal**

Attest:

Corporate Seal

By:

Signature

Name/Title

**Surety**

Attest:

Corporate Seal

Secretary

By:

Signature

Attorney-in-Fact

(Attach General Power of Attorney)

# Memo

**To:** Board of Supervisors  
**From:** Mimi Gleason, Township Manager  
**Date:** May 23, 2025  
**Re:** Gwynedd Corners historic marker



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**Recommended action: Motion to approve the text for a historic marker recognizing Gwynedd Corners**

After a question was raised when the Board originally considered this marker in February 2025, the Historic Advisory Committee (HAC) did some more research. They are recommending this text for the marker:

***This intersection of Sumneytown and DeKalb Pikes, formerly The Great Road and The State Road, was known as Gwynedd Corners in the 18th and 19th centuries. At the northwest corner stands Gwynedd Friends Meeting, established by Welsh Quakers in 1699. Mary Ambler, the hero of the Great Train Wreck of 1856, is buried in the meetinghouse graveyard and Ambler Borough is her namesake. At the southwest corner is the William Penn Inn. Established in 1714, it is one of the oldest continuously operating inns in the country.***



## MEMORANDUM

**ATTN:** Board of Supervisors

**DATE:** May 22, 2025

**FROM:** Jamie P. Worman, Assistant Township Manager

**SUBJ:** Building Inspection Services RFP

***Recommended Motion: It is recommended that the BOS make a motion to authorize Township Staff to prepare and issue a request for proposals for Third-Party Building Inspection Services.***

In accordance with Resolution 2023-20, which requires a review and selection process every five years for professional consultants that the Township uses on a regular basis, staff are requesting that the BOS authorize Township staff to prepare and issue an RFP for Third-Party UCC Inspections Services. Following an affirmative vote, the RFP will be prepared and placed on the Township Website and emailed to local companies who provide municipal inspection services. A recommendation will be placed on a future agenda for action by the Board of Supervisors.



GILMORE & ASSOCIATES, INC.  
ENGINEERING & CONSULTING SERVICES

May 22, 2025

File No. 999-01022-02-A

Mimi Gleason Township Manager  
Lower Gwynedd Township  
1130 N. Bethlehem Pike  
Spring House, PA 19477

Reference: 2025 Lower Gwynedd Township Concrete Program  
Bid Award Recommendation

Dear Ms. Gleason:

Pursuant to your request, Gilmore & Associates, Inc. has reviewed the eight (8) bids submitted for the above referenced project. (A copy of the complete bid tabulation has been attached for your review.)

Upon examination, we have determined that Delaware Environmental Construction is the low bidder for the project. All the required bid documents were properly completed and a Bid Bond was included. Gilmore & Associates, Inc. has completed several references checks for Delaware Environmental Construction. All reference checks were positive with regard to timeliness, responsiveness, workmanship, and professionalism.

After discussions with Township staff, we recommend all items under the **Base Bid and Alternate 1** be awarded at this time. As such, we recommend that the contract for the 2025 Lower Gwynedd Township Concrete Program be awarded to **Delaware Environmental Construction** in the amount of **\$108,810.00**.

If you have any questions regarding the above, please contact this office.

Sincerely,

Edward F. Brown, P.E.  
Project Manager  
Gilmore & Associates, Inc.

EB/sl

Enclosure: As referenced,

cc: Fred Zollers, Public Works Director  
Jamie Worman, Assistant Manager  
Neil A Stein, Esq., Township Solicitor.  
James Hersh, P.E., Vice President, Gilmore & Associates, Inc

G     GILMORE & ASSOCIATES, INC.  
&A    BID TABULATION

CLIENT: Lower Gwynedd Township

PROJECT NAME: 2025 Concrete Program

PROJECT NUMBER: 999-01022-02-A

PROJECT BID OPENING: April 16, 2025

PROJECT NUMBER: 999-01022-02-A				Delaware Environmental Construction 935 Rahway Drive Newark, DE 19711		JDC Construction Services, Inc. 48 Bittersweet Drive Doylestown, PA 18901		Associated Paving Contractors, Inc. 1525 Campus Drive Warminster, PA 18974	
PROJECT BID OPENING: April 16, 2025									
#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE									
1	Install Concrete Curb (7"X8"X18") - McKean Road	225	LF	\$218.00	\$49,050.00	\$111.00	\$24,975.00	\$170.00	\$38,250.00
2	Design and Build ADA/PennDOT Compliant Curb Ramps	10	EA	\$2,988.00	\$29,880.00	\$5,000.00	\$50,000.00	\$4,500.00	\$45,000.00
ALTERNATE 1 - SOUTH PENN OAK ROAD									
A1.1	Design/Build ADA/PennDOT Compliant Curb Ramp	10	EA	\$2,988.00	\$29,880.00	\$5,000.00	\$50,000.00	\$4,500.00	\$45,000.00
Total Base Bid Amount				\$78,930.00		\$74,975.00		\$83,250.00	
Total Base Bid + Alternate 1				\$108,810.00		\$124,975.00		\$128,250.00	

CLIENT: Lower Gwynedd Township

PROJECT NAME: 2025 Concrete Program

PROJECT NUMBER: 999-01022-02-A

PROJECT BID OPENING: April 16, 2025

<b>PROJECT NUMBER: 999-01022-02-A</b>				Ply-Mar Construction Co. 965 Plymouth Road Plymouth Meeting, PA 19462		T. Schiefer Contractors, Inc. 3864 Old Easton Road Doylestown, PA 18902		NJS Concrete 37 Terry Drive Trevose, PA 19053	
<b>PROJECT BID OPENING: April 16, 2025</b>									
#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>BASE</b>									
1	Install Concrete Curb (7"X8"X18") - McKean Road	225	LF	\$90.00	\$20,250.00	\$125.00	\$28,125.00	\$130.00	\$29,250.00
2	Design and Build ADA/PennDOT Compliant Curb Ramps	10	EA	\$6,000.00	\$60,000.00	\$6,500.00	\$65,000.00	\$7,750.00	\$77,500.00
<b>ALTERNATE 1 - SOUTH PENN OAK ROAD</b>									
A1.1	Design/Build ADA/PennDOT Compliant Curb Ramp	10	EA	\$6,000.00	\$60,000.00	\$6,500.00	\$65,000.00	\$6,465.00	\$64,650.00
<b>Total Base Bid Amount</b>					\$80,250.00	\$93,125.00	\$106,750.00		
<b>Total Base Bid + Alternate 1</b>					\$140,250.00	\$158,125.00	\$171,400.00		





**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

May 22, 2025

File No. 999-1022-02-B

Mimi Gleason, Township Manager  
Lower Gwynedd Township  
1130 N. Bethlehem Pike,  
Spring House, PA 19477

Reference: 2025 Lower Gwynedd Township Milling and Paving Program  
Bid Award Recommendation

Dear Ms. Gleason:

Pursuant to your request, Gilmore & Associates, Inc. has reviewed the ten (10) bids submitted for the above-referenced project. (A copy of the complete bid tabulation has been attached for your review.)

Upon review, we have determined that Harris Blacktopping Inc. is the low bidder for the project. All the required bid documents were properly completed, and a Bid Bond was included. We have worked with Harris Blacktopping, Inc. on similar projects in other municipalities and feel comfortable they are capable of handling this project.

After discussions with Township staff, we recommend only items under the Base Bid be awarded at this time. As such, we recommend that the contract for the 2025 Lower Gwynedd Township Milling and Paving Program be awarded to **Harris Blacktopping, Inc.**, in the amount of **\$443,016.50**.

If you have any questions regarding the above, please contact this office.

Sincerely,

Edward Brown, P.E.  
Project Manager  
Gilmore & Associates, Inc.

EB/sl

Enclosure: As referenced

cc: Fred Zollers, Public Works Director  
Jamie Worman, Assistant Manager  
Neil A Stein, Esq., Township Solicitor.  
James Hersh, P.E., Vice President, Gilmore & Associates, Inc.

**G GILMORE & ASSOCIATES, INC.**  
**&A BID TABULATION**

**CLIENT: Lower Gwynedd Township**

**PROJECT NAME: 2025 Milling and Paving Program**

**PROJECT NUMBER: 999-1022-02-B**

**PROJECT BID OPENING: April 16, 2025**

Harris Blacktopping, Inc.  
1082 Taylorsville Road  
Washington Crossing, PA 18977

James D. Morrissey, Inc.  
9119 Frankford Avenue  
Philadelphia PA, 19114

Glasgow, Inc.  
104 Willow Grove Avenue  
Glenside PA, 19038

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID									
1	1.5" Full Width Roadway Mill	31294	SY	\$2.25	\$70,411.50	\$2.10	\$65,717.40	\$2.75	\$86,058.50
2	Adjust Manhole Rim Elevations	26	EA	\$500.00	\$13,000.00	\$725.00	\$18,850.00	\$1,200.00	\$31,200.00
3	Pavement Repair Type I	910	SY	\$22.00	\$20,020.00	\$37.50	\$34,125.00	\$28.00	\$25,480.00
4	1.5" Superpave Wearing Course	31294	SY	\$9.00	\$281,646.00	\$8.50	\$265,999.00	\$8.50	\$265,999.00
5	Line Striping	1	LS	\$42,639.00	\$42,639.00	\$45,070.00	\$45,070.00	\$40,700.00	\$40,700.00
6	Install Video Detection Camera on McKean Road Leg	1	EA	\$15,300.00	\$15,300.00	\$14,300.00	\$14,300.00	\$14,500.00	\$14,500.00
ALTERNATE 1: ADDITIONAL ROADS (PARSONS LN, PENNBROOKE LN & STURGIS LN									
A1.1	1.5" Full Width Roadway Mill	14672	SY	\$2.25	\$33,012.00	\$1.95	\$28,610.40	\$2.75	\$40,348.00
A1.2	1.5" Superpave Wearing Course	14672	SY	\$9.00	\$132,048.00	\$8.50	\$124,712.00	\$8.50	\$124,712.00
ALTERNATE 2: SOUTH PENN OAK ROAD									
A2.1	1.5" Full Width Roadway Mill	8645	SY	\$2.25	\$19,451.25	\$1.95	\$16,857.75	\$2.75	\$23,773.75
A2.2	1.5" Superpave Wearing Course	8645	SY	\$9.00	\$77,805.00	\$8.50	\$73,482.50	\$8.50	\$73,482.50

**Total Base Bid**

**\$443,016.50**

**\$444,061.40**

**\$463,937.50**

**Alternate 1 - Mill/Pave Ultra-Thin Roads**

\$165,060.00

\$153,322.40

\$165,060.00

**Alternate 2 - South Penn Oak**

\$97,256.25

\$90,340.25

\$97,256.25

**Total: Base Bid + Alternates 1 & 2**

\$705,332.75

\$687,724.05

\$726,253.75

**G GILMORE & ASSOCIATES, INC.**  
**&A BID TABULATION**

**CLIENT: Lower Gwynedd Township**

**PROJECT NAME: 2025 Milling and Paving Program**

**PROJECT NUMBER: 999-1022-02-B**

**PROJECT BID OPENING: April 16, 2025**

T. Schiefer Contractors, Inc.  
 3864 Old Easton Road  
 Doylestown, PA 18902

Innovative Construction Services  
 1851 Maple Avenue  
 Folcroft, PA 19032

General Asphalt Paving  
 9301 Krewstown Road  
 Philadelphia, PA 19115

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID									
1	1.5" Full Width Roadway Mill	31294	SY	\$2.80	\$87,623.20	\$2.55	\$79,799.70	\$3.23	\$101,079.62
2	Adjust Manhole Rim Elevations	26	EA	\$650.00	\$16,900.00	\$900.00	\$23,400.00	\$150.00	\$3,900.00
3	Pavement Repair Type I	910	SY	\$26.00	\$23,660.00	\$22.00	\$20,020.00	\$32.22	\$29,320.20
4	1.5" Superpave Wearing Course	31294	SY	\$9.20	\$287,904.80	\$10.00	\$312,940.00	\$9.27	\$290,095.38
5	Line Striping	1	LS	\$51,000.00	\$51,000.00	\$41,850.00	\$41,850.00	\$54,590.00	\$54,590.00
6	Install Video Detection Camera on McKean Road Leg	1	EA	\$16,000.00	\$16,000.00	\$11,970.00	\$11,970.00	\$17,160.00	\$17,160.00
ALTERNATE 1: ADDITIONAL ROADS (PARSONS LN, PENNBROOKE LN & STURGIS LN									
A1.1	1.5" Full Width Roadway Mill	14672	SY	\$2.80	\$41,081.60	\$2.55	\$37,413.60	\$3.50	\$51,352.00
A1.2	1.5" Superpave Wearing Course	14672	SY	\$9.20	\$134,982.40	\$10.00	\$146,720.00	\$9.50	\$139,384.00
ALTERNATE 2: SOUTH PENN OAK ROAD									
A2.1	1.5" Full Width Roadway Mill	8645	SY	\$2.80	\$24,206.00	\$2.55	\$22,044.75	\$3.50	\$30,257.50
A2.2	1.5" Superpave Wearing Course	8645	SY	\$9.20	\$79,534.00	\$10.00	\$86,450.00	\$9.50	\$82,127.50

**Total Base Bid**

**\$483,088.00**

**\$489,979.70**

**\$496,145.20**

**Alternate 1 - Mill/Pave Ultra-Thin Roads**

\$176,064.00

\$184,133.60

\$190,736.00

**Alternate 2 - South Penn Oak**

\$103,740.00

\$108,494.75

\$112,385.00

**Total: Base Bid + Alternates 1 & 2**

\$762,892.00

\$782,608.05

\$799,266.20

**G GILMORE & ASSOCIATES, INC.**  
**&A BID TABULATION**

**CLIENT: Lower Gwynedd Township**

**PROJECT NAME: 2025 Milling and Paving Program**

**PROJECT NUMBER: 999-1022-02-B**

**PROJECT BID OPENING: April 16, 2025**

Heidelberg Materials Northeast, LLC  
 409 Stenton Avenue  
 Flourtown, PA 19031

Allan Myers, LP  
 1805 Berks Road  
 Worcester, PA 19490

Blooming Glen Contractors  
 901 Minsi Trail  
 Perkasié, PA 18944

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID									
1	1.5" Full Width Roadway Mill	31294	SY	\$2.25	\$70,411.50	\$2.60	\$81,364.40	\$3.05	\$95,446.70
2	Adjust Manhole Rim Elevations	26	EA	\$1,240.00	\$32,240.00	\$500.00	\$13,000.00	\$1,740.00	\$45,240.00
3	Pavement Repair Type I	910	SY	\$30.00	\$27,300.00	\$15.00	\$13,650.00	\$35.00	\$31,850.00
4	1.5" Superpave Wearing Course	31294	SY	\$9.85	\$308,245.90	\$9.30	\$291,034.20	\$8.90	\$278,516.60
5	Line Striping	1	LS	\$42,775.00	\$42,775.00	\$88,900.00	\$88,900.00	\$41,360.00	\$41,360.00
6	Install Video Detection Camera on McKean Road Leg	1	EA	\$21,375.85	\$21,375.85	\$16,550.00	\$16,550.00	\$15,000.00	\$15,000.00
ALTERNATE 1: ADDITIONAL ROADS (PARSONS LN, PENNBROOKE LN & STURGIS LN									
A1.1	1.5" Full Width Roadway Mill	14672	SY	\$2.25	\$33,012.00	\$2.30	\$33,745.60	\$3.05	\$44,749.60
A1.2	1.5" Superpave Wearing Course	14672	SY	\$11.00	\$161,392.00	\$8.65	\$126,912.80	\$8.90	\$130,580.80
ALTERNATE 2: SOUTH PENN OAK ROAD									
A2.1	1.5" Full Width Roadway Mill	8645	SY	\$2.35	\$20,315.75	\$2.30	\$19,883.50	\$3.05	\$26,367.25
A2.2	1.5" Superpave Wearing Course	8645	SY	\$9.80	\$84,721.00	\$8.65	\$74,779.25	\$8.90	\$76,940.50

**Total Base Bid**

**\$502,348.25**

**\$504,498.60**

**\$507,413.30**

**Alternate 1 - Mill/Pave Ultra-Thin Roads**

\$194,404.00

\$160,658.40

\$175,330.40

**Alternate 2 - South Penn Oak**

\$105,036.75

\$94,662.75

\$103,307.75

**Total: Base Bid + Alternates 1 & 2**

\$801,789.00

\$759,819.75

\$786,051.45

**G GILMORE & ASSOCIATES, INC.**  
**&A BID TABULATION**

**CLIENT: Lower Gwynedd Township**

**PROJECT NAME: 2025 Milling and Paving Program**

**PROJECT NUMBER: 999-1022-02-B**

**PROJECT BID OPENING: April 16, 2025**

N. Abbonizio Contractors, Inc.  
 1250 Conshohocken Road  
 Conshohocken, PA 19428

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL
BASE BID					
1	1.5" Full Width Roadway Mill	31294	SY	\$3.00	\$93,882.00
2	Adjust Manhole Rim Elevations	26	EA	\$1,900.00	\$49,400.00
3	Pavement Repair Type I	910	SY	\$31.00	\$28,210.00
4	1.5" Superpave Wearing Course	31294	SY	\$9.40	\$294,163.60
5	Line Striping	1	LS	\$51,500.00	\$51,500.00
6	Install Video Detection Camera on McKean Road Leg	1	EA	\$6,500.00	\$6,500.00
ALTERNATE 1: ADDITIONAL ROADS (PARSONS LN, PENNBROOKE LN & STURGIS LN					
A1.1	1.5" Full Width Roadway Mill	14672	SY	\$3.00	\$44,016.00
A1.2	1.5" Superpave Wearing Course	14672	SY	\$9.40	\$137,916.80
ALTERNATE 2: SOUTH PENN OAK ROAD					
A2.1	1.5" Full Width Roadway Mill	8645	SY	\$3.00	\$25,935.00
A2.2	1.5" Superpave Wearing Course	8645	SY	\$9.40	\$81,263.00

**Total Base Bid**

**\$523,655.60**

**Alternate 1 - Mill/Pave Ultra-Thin Roads**

\$181,932.80

**Alternate 2 - South Penn Oak**

\$107,198.00

**Total: Base Bid + Alternates 1 & 2**

\$812,786.40



GILMORE & ASSOCIATES, INC.  
ENGINEERING & CONSULTING SERVICES

May 22, 2025

File No. 999-1022-02-B

Mimi Gleason, Township Manager  
Lower Gwynedd Township  
1130 N. Bethlehem Pike,  
Spring House, PA 19477

Reference: 2025 Lower Gwynedd Township Ultra-Thin Bonded Wearing Course  
Bid Rejection Recommendation

Dear Ms. Gleason:

Pursuant to your request, Gilmore & Associates, Inc. has reviewed the four (4) bids submitted for the above-referenced project. (A copy of the complete bid tabulation has been attached for your review.)

After discussions with Township staff about the project timeline and budget, we recommend that all bids for the 2025 Ultra-Thin Bonded Wearing Course be rejected.

If you have any questions regarding the above, please contact this office.

Sincerely,

Edward Brown, P.E.  
Project Manager  
Gilmore & Associates, Inc.

EB/sl

Enclosure: As referenced

cc: Fred Zollers, Public Works Director  
Jamie Worman, Assistant Manager  
Neil A Stein, Esq., Township Solicitor.  
James Hersh, P.E., Vice President, Gilmore & Associates, Inc.

G     GILMORE & ASSOCIATES, INC.  
&A     BID TABULATION

CLIENT: Lower Gwynedd Township

PROJECT NAME: 2025 Ultra-Thin Bonded Wearing Course

PROJECT NUMBER: 999-1022-02-C

PROJECT BID DATE: April 16, 2025

Asphalt Maintenance Solutions, Inc.  
P.O. Box 387  
Center Valley, PA 18034

Allan Myers  
1805 Berks Road  
Worcester, PA 19490

Kruger Construction  
7 Oakwood Drive  
Scranton, PA 18504

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID									
1	1" Mill at Driveway Aprons	300	SY	\$13.50	\$4,050.00	\$6.00	\$1,800.00	\$14.00	\$4,200.00
2	Crack Sealant	400	GAL	\$24.00	\$9,600.00	\$25.00	\$10,000.00	\$28.00	\$11,200.00
3	Ultra-Thin Bonded Wearing Course	14672	SY	\$7.50	\$110,040.00	\$7.90	\$115,908.80	\$8.25	\$121,044.00
ALTERNATE 1 - SOUTH PENN OAK									
4	1" Mill at Driveway Aprons	70	SY	\$13.50	\$945.00	\$6.00	\$420.00	\$14.00	\$980.00
5	Crack Sealant	200	GAL	\$24.00	\$4,800.00	\$25.00	\$5,000.00	\$28.00	\$5,600.00
6	Ultra-Thin Bonded Wearing Course	8645	SY	\$7.50	\$64,837.50	\$7.90	\$68,295.50	\$8.25	\$71,321.25

Total: Base Bid	\$123,690.00	\$127,708.80	\$136,444.00
Alternate 1 - South Penn Oak Road	\$70,582.50	\$73,715.50	\$77,901.25
Total: Base Bid +Alternate 1	\$194,272.50	\$201,424.30	\$214,345.25

G     GILMORE & ASSOCIATES, INC.  
&A     BID TABULATION

CLIENT: Lower Gwynedd Township

PROJECT NAME: 2025 Ultra-Thin Bonded Wearing Course

PROJECT NUMBER: 999-1022-02-C

PROJECT BID DATE: April 16, 2025

Delaware Environmental Construction  
935 Rahway Drive  
Newark, DE 19711

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL
BASE BID					
1	1" Mill at Driveway Aprons	300	SY	\$15.00	\$4,500.00
2	Crack Sealant	400	GAL	\$18.00	\$7,200.00
3	Ultra-Thin Bonded Wearing Course	14672	SY	\$14.48	\$212,450.56
ALTERNATE 1 - SOUTH PENN OAK					
4	1" Mill at Driveway Aprons	70	SY	\$15.00	\$1,050.00
5	Crack Sealant	200	GAL	\$18.00	\$3,600.00
6	Ultra-Thin Bonded Wearing Course	8645	SY	\$14.48	\$125,179.60

Total: Base Bid \$224,150.56

Alternate 1 - South Penn Oak Road \$129,829.60

Total: Base Bid +Alternate 1 \$353,980.16

# Memo

**To:** Board of Supervisors  
**From:** Mimi Gleason, Township Manager  
**Date:** May 23, 2025  
**Re:** Property acquisition



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**Recommended Motion: To authorize the Township Manager and Finance Director to release the agreed upon Estimated Just Compensation at the appropriate time as directed by the Solicitor**

In December 2024, the Solicitor filed a Declaration of Taking on behalf of the Township for a portion of 1201 Sumneytown Pike to be used as a future Public Works Facility. The owner has requested payment of “estimated just compensation”. As we finalize details, I am seeking authorization to pay the amount agreed to.



**To:** Board of Supervisors  
**From:** John L. Farrell, Project Manager & EMC  
**Date:** May 23, 2025  
**Re:** Police Study RFP Award Recommendation

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**Recommended action: Approve the Professional Services Agreement with CERTUS Public Safety Solutions, LLC. to complete a police department staffing and efficiency study**

On April 1, 2025, the Township issued an RFP to locate a firm who will analyze various aspects of the Police Department's structure and operations, and compare the current state with best practices for a department of similar size, location, and call volume.

With Chief Kenny entering the deferred retirement option program, the Board will soon be faced with the task of finding a new police chief. The goal of the study is to build on the LGPD's track record of success and continue to elevate service delivery as it evolves with new leadership in coming years.

The RFP received a tremendous response, with 16 firms from across the country submitting proposals. The selection team narrowed this group to 4 firms, which were interviewed (virtually and in-person) on May 21<sup>st</sup>.

Upon completion of the interviews, the selection team unanimously agreed that the contract should be awarded to CERTUS Public Safety Solutions, LLC.

**LOWER GWYNEDD TOWNSHIP**  
**PROFESSIONAL SERVICES AGREEMENT**

**THIS AGREEMENT** is made effective as of May \_\_\_\_\_, 2025 by and between **LOWER GWYNEDD TOWNSHIP**, a Pennsylvania second class municipality, 1130 North Bethlehem Pike, Spring House, PA 19477 ("**Township**") and **CERTUS Public Safety Solutions, LLC**, with an address at 1979 Marcus Avenue, Suite 210, New Hyde Park, NY 11043 ("**Contractor**").

1. **Services.** Contractor shall provide or furnish the following specified services and/or materials, as further described in the attached proposal or scope of work (the "**Services**"):

Analyze various aspects of the LGPD's structure and operations, as defined below, and compare the current state with best practices for a department of similar size, location, and call volume. Work will include:

- I. Evaluating the management structure and processes of the LGPD. This should include:
  - a. An analysis of the tasks performed at all levels of the organization;
  - b. An understanding of the degree of redundancy necessary for critical tasks, particularly administrative and sensitive technology-related tasks; and
  - c. A determination of the ideal structure and number of management personnel needed to handle the existing and projected future workload. This should include analysis of the number of management and line personnel assigned to each squad/unit.
  - d. Recommendations should be focused on accountability, improving efficiency, and maintaining a positive work environment throughout the LGPD.
- II. Analyzing the total number of sworn and civilian personnel to determine if it is sufficient to meet the Township's desired level of service.
  - a. Each position in the LGPD should be clearly defined and distinguished from other roles.
  - b. Analyze how LGPD squads and special units (CRU, detectives, and school resource officer) are organized and scheduled.
- III. Identifying, documenting, and/or creating a clear pathway that personnel may follow to pursue advancement within the LGPD.
- IV. Creating a framework for succession planning and redundancy that applies to all levels of the department. This should include a systematic method to determine if and how positions should be filled when vacated.
- V. Research methods should include, but are not limited to:
  - a. Quantitative analysis of existing data about calls for service.
  - b. Analysis of other existing data about shifts, scheduling, overtime, and other topics as necessary.
  - c. Data collection from LGPD staff and other internal stakeholders as necessary via individual interviews, group interviews, and/or surveying. These methods may be conducted in-person or virtually. Any data collected anonymously must be de-

identified as early as possible to protect the identity of the respondents.

- VI. Evaluate the alignment between community expectations and current police services by conducting focus groups/interviews with local stakeholders. The goal is to understand their perceptions and expectations regarding police presence and response in both emergency and non-emergency contexts. The Township will provide a small group of community representatives for participation.
- VII. Developing a final report that provides recommendations to optimize the department's service delivery and structure, and includes a suggested timeline and cost analysis for any recommendations.
- VIII. Presenting a summary of the study results to the Lower Gwynedd Township Board of Supervisors

2. **Exhibits.** The following attached exhibits are part of this Agreement:

X	Township's Request for Proposals / Scope of Work
X	Contractor's Proposal or Quote
	Other:
	No Attachments

3. **Term.** The Services shall commence on June 2, 2025 and shall terminate upon completion of the Services (the '**Term**').

4. **Compensation.** For the full performance of this Agreement, Contractor is to receive:

\$37,535.00

5. **Termination.** This Agreement may be terminated by either party upon ten (10) days written notice. In the event of termination of this Agreement by the Township, compensation due and owing to the Contractor at the time of termination shall be paid for the Services satisfactorily completed by the Contractor. In the event of termination by the Contractor, no compensation shall be due or owing to the Contractor.

6. **General Terms and Conditions.**

A. **Liability Insurance.** The Contractor is liable for damages including negligence in the performance of this contract. Contractor agrees to maintain a policy of insurance in the minimum amount established by the Township to cover any negligent acts or omissions committed by Contractor or Contractor's employees for agents during the performance of any duties under this Agreement. Contractor further agrees to indemnify and hold the Township harmless from any and all claims arising from any such negligent act or omission.

- B. **Non-Discrimination.** No discrimination shall be made of persons under this

Agreement because of the race, color, national origin, age, ancestry, religion or sex of such person.

C. **Status of Contractor.** Contractor is and will remain throughout the term of the Agreement, an independent contractor. Contractor agrees that he/she is not and will not be an employee, agent or principal of the Township while this Agreement is in effect. Contractor agrees he/she is not entitled to the rights or benefits afforded to Township employees, including disability or unemployment insurance, worker's compensation, or any other employment benefit. Contractor is responsible for providing at his/her own expense, disability, unemployment, and other insurance, workers' compensation, training, permits, and licenses for himself/herself.

D. **Changes.** This Agreement shall not be assigned or transferred without the written consent of the Township Manager, which consent may be withheld for any reason.

E. **Expenses.** Contractor is responsible for purchasing and obtaining all materials necessary to perform the required services.

F. **Policy.** The Contractor shall conform to all Township policies and procedures identified by the Township as being applicable to this Agreement. If after written notification and the failure to cure within a reasonable period of time, the Contractor's failure to conform to the Township's policies and procedures shall be a basis for termination.

7. **Indemnification.** The Contractor hereby agrees to fully indemnify and hold harmless the Township and any of its departments, divisions, agencies, officers, employees and elected officials from all loss, damage, cost, or expenses specifically including attorneys' fees and other expenses of litigation incurred by or on behalf of the Township and any of its officers, employees or elected officials arising out of the Contractor's alleged or actual negligent performance of Services under this Agreement, including errors or omissions.

8. **Reuse of Documents.** All documents, including but not limited to calculations, drawings, specifications, and computer software prepared by Contractor pursuant to the Agreement are instruments of service in respect to this Agreement. They are not intended or represented to be suitable for reuse by others. Any reuse without prior written verification or adaptation by the Township for the specific purpose intended will be at Contractor's sole risk and without liability or legal exposure to the Township.

9. **Ownership of Documents and Intellectual Property.** Except as otherwise provided herein, the documents prepared by Contractor shall become the sole property of the Township. Rights to intellectual property developed, utilized, or modified in the performance of services shall remain the property of the Contractor.

10. **Integration.** This Agreement represents the entire and integrated agreement between Township and Contractor. All prior and contemporaneous communications, representations, and

agreements by Contractor and the Township, whether oral or written, relating to the subject matter of this Agreement, as set forth in the attachments hereto or otherwise, are hereby incorporated into and shall become a part of this Agreement.

11. **Relationship of Parties.** Nothing contained herein shall be construed to hold or to make the Township a partner, joint venturer or associate of Contractor, nor shall either party be deemed the agent of the other, it being expressly understood and agreed that the relationship between the parties is and shall at all times remain contractual as provided by the terms and conditions of this Agreement.

12. **Non-Disclosure.** Contractor agrees not to disclose or to permit disclosure of any information designated by the Township as confidential, except where there is a legal obligation to do so, or where such disclosure to the Contractor's employees and subcontractors is necessary for completion of the services specified in this Agreement.

13. **Counterparts and Electronic Signatures.** This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same Agreement. Any party shall be entitled to sign and transmit electronic signatures to this Agreement (whether by facsimile, .pdf, or electronic mail transmission), and any such signature shall be binding on the party whose name is contained therein. Any party providing an electronic signature to this Agreement agrees to promptly execute and deliver to the other parties, upon request, an original signed Agreement.

14. **Third Party Rights.** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Township and the Contractor.

***SIGNATURES COMMENCE ON THE FOLLOWING PAGE***

IN WITNESS WHEREOF, the Township and the Contractor have caused the execution of this Agreement the day and year first written above.

*ATTEST:*

*LOWER GWINNEDD TOWNSHIP*

By: Board of Supervisors

\_\_\_\_\_  
MIMI GLEASON, TOWNSHIP MANAGER

By: \_\_\_\_\_

DANIELLE A. DUCKETT, CHAIRPERSON

CONTRACTOR:

By: \_\_\_\_\_

Name:

Title:

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS  
COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION # 2025-10**

**WHEREAS**, by virtue of this Resolution the Township of Lower Gwynedd reaffirms its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, and as amended March 28, 2019; and,

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Lower Gwynedd Township, Montgomery County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

**ADMINISTRATION DEPARTMENT**

- 2020 (and all prior years) - Ethics Commission Statements of Financial Interest
- 2019 (and all prior years) - Insurance Policies
- 2022 (and all prior years) - Administrative/Subject Correspondence
- 2022 (and all prior years) - Right-to-Know Correspondence

**FINANCE DEPARTMENT**

- 2017 (and all prior years) – Accounts Payable: Cash Disbursement Journal, Invoice History Reports, Cancelled Checks, Purchase Orders, Invoices, Vendor Info, 1099-M, Open/Paid Invoice Reports, Warranties & Service Contract Agreements
- 2017 (and all prior years) - All Funds: Cancelled Checks, Bank Statements, Daily Cash Records, Deposit Slips, Cash Receipts, Detailed Trial Balance, Year End Processing Reports, CD Investment Records, Interest Records
- 2017 (and all prior years) - Utility Billing: Aging Report, Cash Receipt, Cash Receipt Journal, Int/Pen Report, Water Usage Report, Proof and Update Report, Cash Adjustment Report, Sewer Certifications, Correspondence

### **POLICE DEPARTMENT**

- 2018 (and all prior years) - Traffic and Non-Traffic Citations
- 2018 (and all prior years) - Accident Reports
- 2018 (and all prior years) - Certification Stopwatch and Accuracy
- 2020 (and all prior years) - Day Book
- 2022 (and all prior years) - UCR Reports
- 2022 (and all prior years) - Over-Timecards
- 2023 (and all prior years) - Parking Tickets
- 2021 (and all prior years) - Alarm Billing Invoices
- 2019 (and all prior years) - Citation Payment Booklets
- 2020 (and all prior years) - Solicitor Permits
- 2022 (and all prior years) - Local Record Checks
- 2004 (and all prior years) - Case Folders
- 2020 (and all prior years) - Payroll Worksheets
- 2020 (and all prior years) - Crossing Guard Time sheets
- 2020 (and all prior years) - Support Staff Time sheets
- 2022 (and all prior years) - Court Calendars
- 2021 (and all prior years) - Open Records (Right-to-Know)

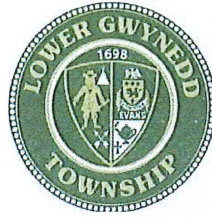
### **PARK AND RECREATION DEPARTMENT**

- 2022 (and all prior years) - Employment Applications for Counselors
- 2022 (and all prior years) - Program Registration Forms
- 2021 (and all prior years) - Park Facility Permits and Journals

**RESOLVED AND ENACTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Attest: \_\_\_\_\_  
Mimi Gleason  
Secretary

By: \_\_\_\_\_  
Danielle Duckett, Chair  
Board of Supervisors



1130 N. BETHLEHEM PIKE • P.O. BOX 625 • SPRING HOUSE, PA 19477-0625 • 215-646-5302 • FAX 215-646-3357

[www.lowergwynedd.org](http://www.lowergwynedd.org)

### Finance Memorandum

Date: May 20, 2025

To: Mimi Gleason, Township Manager

From: Melinda Haldeman, CPA Finance Director *mh*

RE: April 30, 2025, LGT Financial Packet:

- ❖ Revenue and Expense Graphs as of April 30, 2025
- ❖ Fund Balances as of April 30, 2025
- ❖ Summary of Cash and Investments as of April 30, 2025
- ❖ YTD Budget Report with Prior Years Actuals through April 30, 2025

NOTE: The 2024 Audit is now complete. There were no audit journal entries that needed to be made.

- ❖ The Revenue and Expense Graphs compare Actual to Budget for the 4 months ended April 30, 2025. Funds are grouped into Operating Funds, Sewer Funds, and Capital Funds. Notes at the bottom of each graph will explain anomalies if any.
- ❖ The Summary of Cash and Investments report shows the Cash Balances by Fund as of April 30, 2025, and shows the amount of deposits per Banking Institution and the Cash Balances compared to the Reserves per LGT Fund Balance Policy. The chart for Reserves per Fund Balance Policy reflects the current 2025 reserve amounts. (These amounts are based on the 2025 Budget)

#### Items to Note:

- ❖ All cash account reconciliations are current through April 30, 2025
- ❖ The Sewer Operating Fund has Sewer Revenues booked for the 1<sup>st</sup> and 2<sup>nd</sup> Quarter but only the 1<sup>st</sup> Quarter of Charges to treat the sewage has been booked. We normally receive the invoice for treatment in the last month of the quarter, whereas billing revenues is done the 1<sup>st</sup> month of the quarter.
- ❖ We have spent all the ARPA funds we received as of December 31, 2024. The final reporting to the government was completed on April 1, 2025.

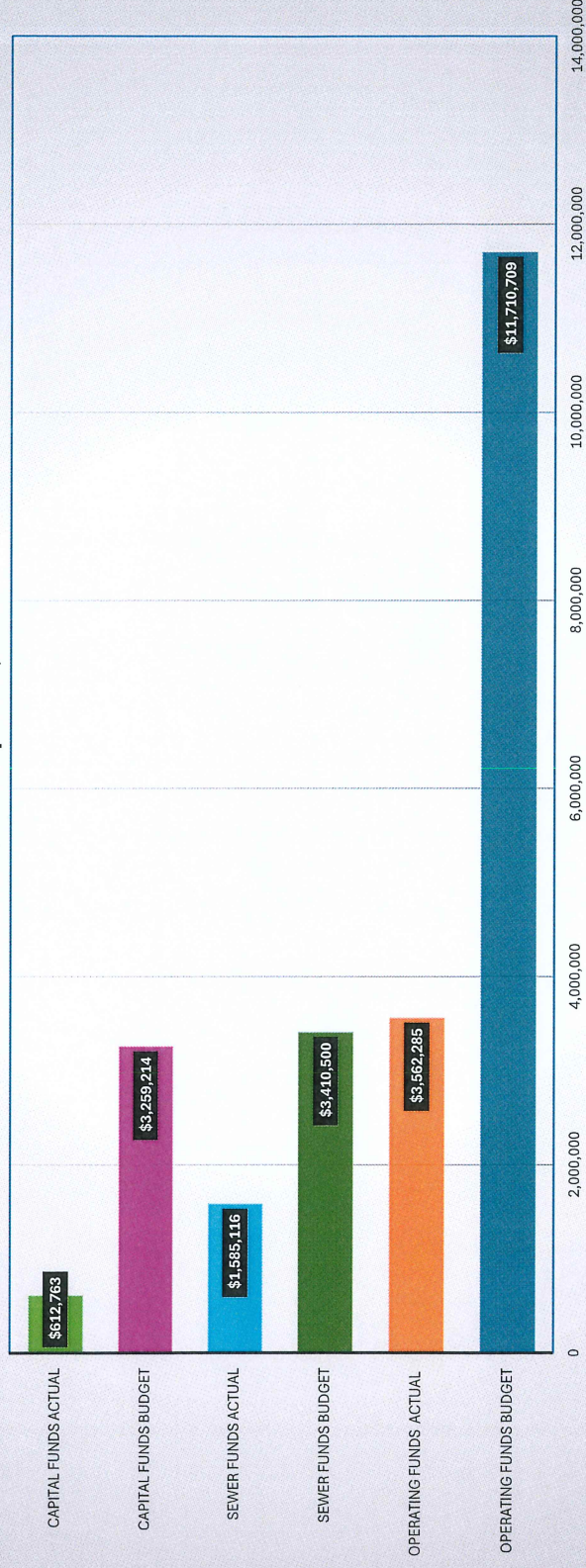
## REVENUE AND EXPENSE GRAPHS:

CAPITAL FUNDS

SEWER FUNDS

OPERATING FUNDS

# Revenue Actual to Budget YTD Thru April 30, 2025



Capital Funds Revenue:

Revenue is 19% of Budget. Grants have not been received

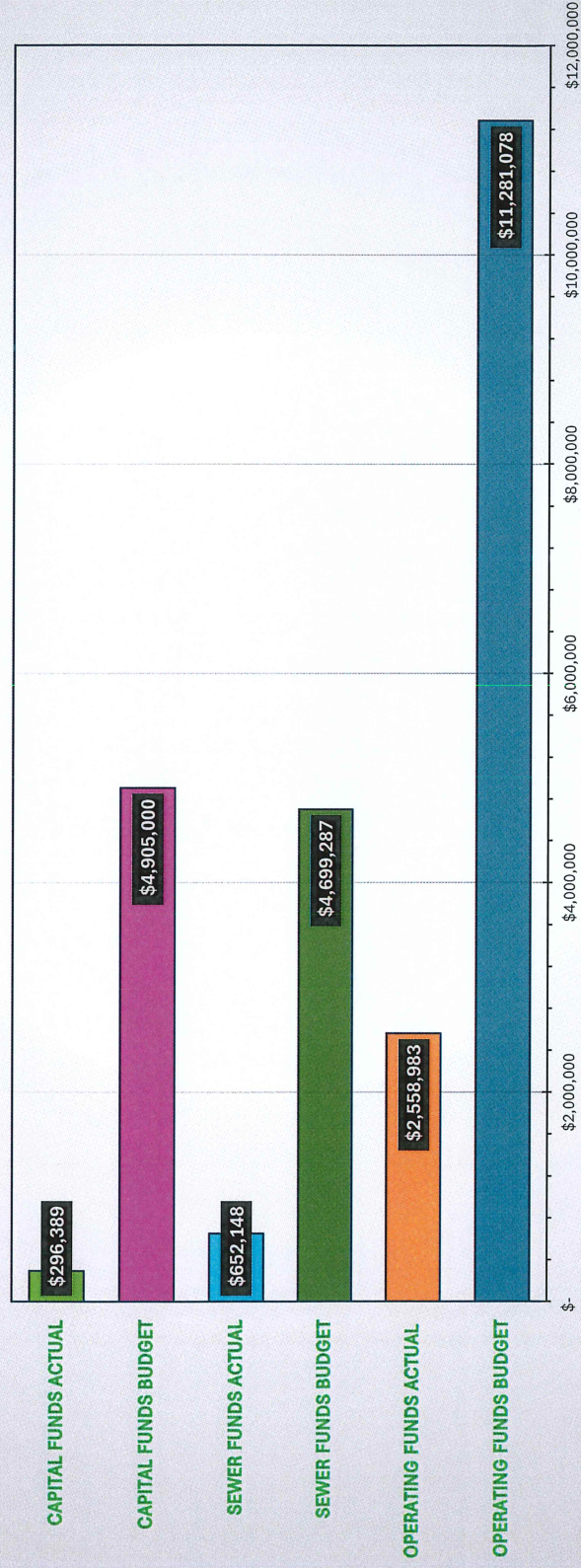
Sewer Funds Revenue:

Sewer Revenue is 46% of Budget. 1st and 2nd quarter Billings received. On target.

Operating Funds Revenue:

Revenue is 30.4% of Budget. Real Estate Tax invoices mailed out Feb, started to receive RE Tax monies

**Expenses Actual to Budget  
YTD Thru April 30, 2025**



Capital Funds Expenses:

Expenses are 6.0% of Budget. Projects mostly start in Spring/Summer.

Sewer Funds Expenses:

Expenses 13.9% of Budget. Only 1st Qtr charge for treating sewer.

Operating Funds Expenses:

Expenses 22.7% of Budget. Rec expenses occur in summer. Transfers for Fire/Pension/etc occur later in year.

**FUND BALANCE  
AND  
SUMMARY OF CASH AND INVESTMENTS**

**Lower Gwynedd Township**  
**Fund and Cash Balances as of April 30, 2025**

FUND #	FUND	FUND BALANCE @		(INCREASE)DECREASE		FUND BALANCE @
		01/01/2025	FINAL	THRU 04/30/2025		04/30/2025
01	GENERAL	-7,869,055.87		-854,539.46		-8,723,595.33
02	STREET LIGHT	-38,387.08		-3,298.98		-41,686.06
03	FIRE PROTECTION	-174,128.45		-96,499.68		-270,628.13
04	FIRE HYDRANT	-45,166.37		334.90		-44,831.47
05	RECREATION	73,456.99		-49,298.76		24,158.23
	GENERAL OPERATING FUNDS SURPLUS	-8,053,280.78		-1,003,301.98		-9,056,582.76
08	SEWER OP	-5,500,055.65		-926,369.69		-6,426,425.34
09	SEWER CAPITAL	-4,503,969.89		-6,598.34		-4,510,568.23
	SEWER FUNDS SURPLUS	-10,004,025.54		-932,968.03		-10,936,993.57
16	ACQ OPEN SPACE	-2,372,249.57		-35,039.54		-2,407,289.11
30	CAPITAL RESERVE	-11,983,414.61		23,329.90		-11,960,084.71
31	STORMWATER MINGMNT	-733,430.74		14,523.02		-718,907.72
33	TRAFFIC IMPACT	-1,762,165.10		-15,159.12		-1,777,324.22
35	HIGHWAY AID	-465,446.90		-304,027.83		-769,474.73
	CAPITAL FUNDS	-17,316,706.92		-316,373.57		-17,633,080.49
		YTD ALL FUNDS:		-2,252,643.58		

NEGATIVE BALANCES ARE DEPICTED IN RED

FUND BALANCE: THE FUND BALANCE IS THE CULMINATION OF INCOME NETTED AGAINST EXPENSES FROM THE INCEPTION OF THE FUND. WHEN (REVENUE) EXCEEDS EXPENSES, THE FUND BALANCE WILL BE A (CREDIT).

Summary of Cash and Investments  
4/30/2025

4/30/2025		Cash Balance
FUND #		
01	GENERAL	8,193,527.44
02	STREET LIGHT	37,456.82
03	FIRE PROTECTION	177,034.36
04	FIRE HYDRANT	25,599.67
05	RECREATION	63,233.26
	GENERAL OPERATING FUNDS CASH	\$ 8,496,851.55
08	SEWER OP	2,725,692.95
09	SEWER CAPITAL	4,557,919.68
	SEWER FUNDS CASH	\$ 7,283,612.63
16	ACQ OPEN SPACE	2,407,289.11
30	CAPITAL RESERVE	12,062,025.49
31	STORMWATER MNGMNT	730,503.00
33	TRAFFIC IMPACT	1,777,324.22
35	HIGHWAY AID	769,474.73
	CAPITAL FUNDS CASH	\$ 17,746,616.55
	Total Cash	\$ 33,527,080.73

Banking Institution	4/30/2025 Cash Balance
PLIGIT	29,686,948.13
TRUIST	1,786,954.43
CITADEL	2,053,178.17
	<u>\$ 33,527,080.73</u>

Reserves per Fund Balance	Reserves	
	Per Policy 2025	4/30/2025 Cash Balance
General Fund Reserves	2,641,989.00	8,193,527.44
Sewer Fund Reserves	1,029,175.00	2,725,692.95
Sewer Capital Reserves	1,000,000.00	4,557,919.68

**YTD BUDGET REPORT WITH ACTUALS**  
**2022/2023/2024/2025**

05/08/2025  
13:50:54

Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2023/2023/2024/2025  
FOR PERIOD 04 OF 2025



ACCOUNTS FOR:

01 GENERAL FUND

	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	ANNUAL BUDGET CY REV BUDGET
	2022	2023	2024	2025	2025

REVENUE

301 REAL ESTATE TAXES  
310 LOCAL TAX ACT 511  
321 BUSINESS LICENSES & PRMTS  
331 FINES  
341 INTEREST EARNINGS  
342 RENTS & ROYALTIES  
355 STATE SHARED REV & ENTLMT  
358 LOCAL GOVT ENTITLEMENT  
361 PERMITS/DEVELOPMENT  
362 PUBLIC SAFETY  
363 HIGHWAYS & STS  
380 MISCELLANEOUS REVENUE  
387 DIVIDENDS/MISC REV  
392 INTERFUND OPERATING TRANS  
401 EXECUTIVE  
402 FINANCIAL ADMIN  
403 TAX COLLECTION  
409 BUILDINGS & PLANT  
410 POLICE  
411 FIRE  
412 AMBULANCE  
413 GEN GOVT-CODE ENFORCEMENT  
414 PLANING & ZONING  
429 PW-WASTEWTR COLL  
430 PW-HIGHWAY RDS STS  
461 OPEN SPACE CONSERVATION  
487 EMPLOYEE BENEFITS  
491 REFUND PRIOR YEAR REVENUES  
492 INTERFUND OPERATING TRANS

-361,616.30  
-1,970,875.60  
-69,146.15  
-1,242.94  
-4,439.24  
-47,181.91  
.00  
.00  
-176,016.53  
-78,948.46  
-3,900.00  
-9.00  
.00  
.00  
248,018.71  
76,382.99  
31,636.36  
83,491.93  
1,022,071.54  
.00  
.00  
2,409.00  
173,720.66  
958.15  
238,943.30  
910.48  
5,431.26  
-248.66  
.00

-237,750.99  
-2,226,096.17  
-67,461.34  
-1,760.71  
-71,204.47  
-48,597.37  
-200.00  
.00  
-235,111.75  
-9,185.05  
-3,990.00  
-1,151.96  
.00  
-332.07  
237,056.15  
147,343.21  
33,302.14  
73,209.99  
1,177,824.68  
.00  
.00  
1,934.50  
171,666.35  
.00  
272,548.46  
1,414.87  
6,429.39  
620,375.00

-370,619.71  
-2,044,879.73  
-65,419.19  
-2,606.97  
-124,842.16  
-49,992.68  
-1,200.00  
-17,705.38  
-188,806.39  
-93,990.54  
-4,080.00  
-302.10  
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334,105.84  
80,467.91  
32,843.90  
77,033.27  
1,222,629.86  
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174,064.22  
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203,180.71  
15,435.95  
1,217,814.04

-568,218.47  
-2,262,452.21  
-63,190.05  
-9,689.08  
-106,948.04  
-51,240.94  
-600.00  
-157,187.92  
-96,384.58  
-4,170.00  
-2,764.04  
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422,006.26  
96,020.44  
34,295.40  
74,736.27  
1,274,782.18  
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185,665.34  
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372,122.10  
8,677.88  
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-1,241,815.00  
-7,470,000.00  
-237,000.00  
-10,500.00  
-375,000.00  
-290,633.00  
-524,829.00  
-15,000.00  
-587,000.00  
-198,675.00  
-4,170.00  
-10,000.00  
-30,000.00  
-13,067.00  
1,267,347.60  
422,781.67  
111,793.00  
320,170.75  
4,632,769.22  
137,086.00  
30,000.00  
799,519.31  
.00  
1,354,307.71  
548,838.00  
943,343.00

TOTAL GENERAL FUND

-854,539.46

TOTAL REVENUES  
TOTAL EXPENSES  
TOTAL 01

-439,732.74  
-11,007,689.00  
10,567,956.26  
-439,732.74

GENERAL FUND

EXPENSES

05/08/2025  
13:50:55

Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
FOR PERIOD 04 OF 2025

PAGE 2  
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ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
02 STREET LIGHT FUND						
301 REAL ESTATE TAXES		-4,809.86	-12,252.99	-5,520.88	-4,560.16	-14,000.00
341 INTEREST EARNINGS		-9.43	-370.65	-528.95	-560.91	-1,620.00
434 PW -STREET LGHTNG		4,197.38	2,567.07	2,172.39	1,822.09	9,970.00
TOTAL STREET LIGHT FUND		-621.91	-10,056.57	-3,877.44	-3,298.98	-5,650.00
TOTAL REVENUES		-4,819.29	-12,623.64	-6,049.83	-5,121.07	-15,620.00
TOTAL EXPENSES		4,197.38	2,567.07	2,172.39	1,822.09	9,970.00
TOTAL 02 STREET LIGHT FUND		-621.91	-10,056.57	-3,877.44	-3,298.98	-5,650.00

05/08/2025  
13:50:56

Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
FOR PERIOD 04 OF 2025

ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
03 FIRE PROTECTION FUND						
301 REAL ESTATE TAXES		-67,935.34	-38,506.12	-70,807.41	-93,937.52	-203,000.00
341 INTEREST EARNINGS		-3.61	-2,552.02	-1,124.61	-2,562.16	-3,500.00
392 INTERFUND OPERATING TRANS		.00	.00	.00	.00	-165,000.00
480 MISC EXPENDITURES		.00	.00	.00	.00	206,500.00
489 OTHER MISC EXP		.00	.00	.00	.00	165,000.00
TOTAL FIRE PROTECTION FUND		-67,938.95	-41,058.14	-71,932.02	-96,499.68	.00
TOTAL REVENUES		-67,938.95	-41,058.14	-71,932.02	-96,499.68	-371,500.00
TOTAL EXPENSES		.00	.00	.00	.00	371,500.00
TOTAL 03 FIRE PROTECTION FUND		-67,938.95	-41,058.14	-71,932.02	-96,499.68	.00

05/08/2025  
13:50:56

Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2023/2024/2025  
FOR PERIOD 04 OF 2025

PAGE 4  
glactrpt

ACCOUNTS FOR:  
04 FIRE HYDRANT FUND

	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	-12,986.73	-7,639.16	-14,549.36	-19,302.36	-39,200.00
341 INTEREST EARNINGS	-29.43	-1,039.08	-1,072.08	-564.11	-3,000.00
411 FIRE	15,651.07	18,686.12	20,201.37	20,201.37	62,000.00
TOTAL FIRE HYDRANT FUND	2,634.91	10,007.88	4,579.93	334.90	19,800.00
TOTAL REVENUES	-13,016.16	-8,678.24	-15,621.44	-19,866.47	-42,200.00
TOTAL EXPENSES	15,651.07	18,686.12	20,201.37	20,201.37	62,000.00
TOTAL 04 FIRE HYDRANT FUND	2,634.91	10,007.88	4,579.93	334.90	19,800.00

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
FOR PERIOD 04 OF 2025

ACCOUNTS FOR:		PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
05	RECREATION FUND	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
301	REAL ESTATE TAXES	-132,613.88	-88,223.65	-138,220.22	-109,449.73	-242,200.00
341	INTEREST EARNINGS	-68.41	-3,342.51	-131.00	-912.22	-2,500.00
358	LOCAL GOVT ENTITLEMENT	.00	.00	.00	.00	-1,000.00
361	PERMITS/DEVELOPMENT	-5,505.00	.00	.00	.00	.00
367	RECREATION	-2,550.00	-14,580.00	-13,941.00	-7,590.00	-28,000.00
387	DIVIDENDS/MISC REV	-85.93	-25.00	.00	.00	.00
437	PW REPR TOOL&MAC	3,186.12	3,231.73	5,117.96	.00	3,500.00
451	CULTURE-RECREATION	54,547.37	73,330.27	59,938.45	54,995.26	210,275.22
453	RECREATION EVENTS	345.67	3,239.59	4,590.03	4,858.00	30,000.00
454	PARKS	82,529.66	100,694.00	69,654.57	7,544.88	15,000.00
486	INSURANCE	2,111.18	7,826.39	15,779.22	.00	.00
487	EMPLOYEE BENEFITS	4,725.26	4,821.10	6,507.36	1,255.05	10,877.00
TOTAL RECREATION FUND		6,622.04	86,971.92	9,295.37	-49,298.76	-4,047.78
TOTAL REVENUES		-140,823.22	-106,171.16	-152,292.22	-117,951.95	-273,700.00
TOTAL EXPENSES		147,445.26	193,143.08	161,587.59	68,653.19	269,652.22
TOTAL 05 RECREATION FUND		6,622.04	86,971.92	9,295.37	-49,298.76	-4,047.78

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
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ACCOUNTS FOR:		PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
08	SEWER FUND	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
341	INTEREST EARNINGS	-824.29	-22,651.93	-5,260.40	-23,243.44	-18,000.00
361	PERMITS/DEVELOPMENT	-172.50	.00	.00	.00	.00
364	SANITATION	-1,290,685.88	-1,400,938.38	-1,440,637.24	-1,472,337.76	-2,921,500.00
383	SPECIAL ASSESSMENTS	.00	-900.00	.00	-22,868.00	-1,000.00
401	EXECUTIVE	2,658.76	-4,055.76	.00	185.00	1,500.00
402	FINANCIAL ADMIN	6,833.40	7,110.20	7,919.89	4,376.47	20,000.00
408	ENGINEERING	3,528.56	.00	.00	.00	5,000.00
409	BUILDINGS & PLANT	.00	.00	.00	.00	135,000.00
429	PW-WASTEWTR COLL	354,349.53	420,768.04	499,922.02	494,440.69	2,235,213.00
486	INSURANCE	10,065.42	10,356.04	26,159.64	39,264.00	63,620.51
487	EMPLOYEE BENEFITS	34,079.18	44,520.50	30,176.15	53,813.35	168,684.27
492	INTERFUND OPERATING TRANS	.00	.00	100,000.00	.00	105,847.00
TOTAL SEWER FUND		-880,167.82	-945,791.29	-781,719.94	-926,369.69	-205,635.22
TOTAL REVENUES		-1,291,682.67	-1,424,490.31	-1,445,897.64	-1,518,449.20	-2,940,500.00
TOTAL EXPENSES		411,514.85	478,699.02	664,177.70	592,079.51	2,734,864.78
TOTAL 08 SEWER FUND		-880,167.82	-945,791.29	-781,719.94	-926,369.69	-205,635.22

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
FOR PERIOD 04 OF 2025

ACCOUNTS FOR:  
09

SEWER CAPITAL RESERVE

	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-1,940.34	-60,110.54	-80,155.13	-66,666.53	-230,000.00
354 ST. CAPITAL & OP. GRANTS	.00	.00	.00	.00	-240,000.00
392 INTERFUND OPERATING TRANS	.00	.00	-100,000.00	.00	.00
409 BUILDINGS & PLANT	9,149.75	.00	2,745.00	.00	53,000.00
429 PW-WASTEWTR COLL	.00	.00	8,991.24	3,737.60	6,000.00
439 CONSTRUCTION & REBUILDING	21,251.38	10,855.84	15,674.73	56,330.59	200,000.00
TOTAL SEWER CAPITAL RESERVE	28,460.79	-49,254.70	-152,744.16	-6,598.34	-211,000.00
TOTAL REVENUES	-1,940.34	-60,110.54	-180,155.13	-66,666.53	-470,000.00
TOTAL EXPENSES	30,401.13	10,855.84	27,410.97	60,068.19	259,000.00
TOTAL 09 SEWER CAPITAL RESERVE	28,460.79	-49,254.70	-152,744.16	-6,598.34	-211,000.00

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2023/2024/2025  
FOR PERIOD 04 OF 2025

ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
16	ACQUISITION OF OPEN SPAC					
341	INTEREST EARNINGS	-856.53	-33,855.03	-40,899.93	-35,039.54	-115,000.00
342	RENTS & ROYALTIES	-4,875.00	.00	.00	.00	.00
454	PARKS	.00	.00	319.50	.00	.00
	TOTAL ACQUISITION OF OPEN SPAC	-5,731.53	-33,855.03	-40,580.43	-35,039.54	-115,000.00
	TOTAL REVENUES	-5,731.53	-33,855.03	-40,899.93	-35,039.54	-115,000.00
	TOTAL EXPENSES	.00	.00	319.50	.00	.00
	TOTAL 16 ACQUISITION OF OPEN SPAC	-5,731.53	-33,855.03	-40,580.43	-35,039.54	-115,000.00

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
FOR PERIOD 04 OF 2025

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ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
30 CAPITAL RESERVE FUND						
341 INTEREST EARNINGS		-3,859.16	-72,953.08	-178,549.54	-176,373.04	-350,000.00
351 FEDERAL GRANTS		.00	-250,000.00	.00	.00	.00
354 ST. CAPITAL & OP. GRANTS		.00	.00	-11,565.77	.00	-1,251,000.00
391 FIXED ASSETS PROCEEDS		.00	.00	.00	.00	-90,000.00
392 INTERFUND OPERATING TRANS		.00	-600,000.00	-1,217,814.04	.00	-500,000.00
401 EXECUTIVE		.00	.00	132,453.09	.00	.00
407 DATA PROCESSING		938.98	6,426.00	17,069.68	6,552.00	.00
409 BUILDINGS & PLANT		30,782.38	675.00	21,907.50	33,043.44	236,000.00
410 POLICE		300,000.00	.00	130,047.18	.00	189,000.00
411 FIRE		.00	.00	.00	.00	.00
430 PW-HIGHWAY RDS STS		.00	.00	70,438.24	8,851.25	231,000.00
439 CONSTRUCTION & REBUILDING		28,264.23	16,731.38	24,891.58	82,710.98	2,031,000.00
454 PARKS		8,976.36	22,887.91	79,846.64	43,893.61	926,000.00
472 DEBT INTEREST		.00	.00	.00	24,651.66	.00
TOTAL CAPITAL RESERVE FUND		365,527.79	-876,232.79	-931,275.64	23,329.90	1,422,000.00
TOTAL REVENUES		-3,859.16	-922,953.08	-1,407,929.35	-176,373.04	-2,191,000.00
TOTAL EXPENSES		369,386.95	46,720.29	476,653.71	199,702.94	3,613,000.00
TOTAL 30 CAPITAL RESERVE FUND		365,527.79	-876,232.79	-931,275.64	23,329.90	1,422,000.00

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2023/2024/2025  
FOR PERIOD 04 OF 2025

ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
31 STORMWATER MANAGEMENT						
341 INTEREST EARNINGS		-187.41	-5,078.63	-14,451.55	-10,927.26	-38,000.00
354 ST. CAPITAL & OP. GRANTS		.00	.00	.00	.00	-345,000.00
387 DIVIDENDS/MISC REV		-75,323.50	.00	.00	.00	-50,000.00
392 INTERFUND OPERATING TRANS		.00	4,931.10	.00	.00	.00
446 STORMWATER MANAGEMENT		9,184.00	13,187.94	43,861.50	25,450.28	872,000.00
TOTAL STORMWATER MANAGEMENT		-66,326.91	13,040.41	29,409.95	14,523.02	439,000.00
TOTAL REVENUES		-75,510.91	-147.53	-14,451.55	-10,927.26	-433,000.00
TOTAL EXPENSES		9,184.00	13,187.94	43,861.50	25,450.28	872,000.00
TOTAL 31 STORMWATER MANAGEMENT		-66,326.91	13,040.41	29,409.95	14,523.02	439,000.00

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
FOR PERIOD 04 OF 2025



ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
33 TRAFFIC IMPACT FUND						
341 INTEREST EARNINGS		-280.73	-24,306.52	-32,903.90	-15,159.12	-84,000.00
354 ST. CAPITAL & OP. GRANTS		.00	.00	-323,326.80	.00	.00
361 PERMITS/DEVELOPMENT		-75,405.00	.00	.00	.00	-50,000.00
402 FINANCIAL ADMIN		492.50	18,528.30	.00	.00	.00
433 PW -TRAFFIC		36,197.74	44,523.02	274,031.95	.00	.00
439 CONSTRUCTION & REBUILDING		.00	5,353.38	.00	.00	.00
TOTAL TRAFFIC IMPACT FUND		-38,995.49	44,098.18	-82,198.75	-15,159.12	-134,000.00
TOTAL REVENUES		-75,685.73	-24,306.52	-356,230.70	-15,159.12	-134,000.00
TOTAL EXPENSES		36,690.24	68,404.70	274,031.95	.00	.00
TOTAL 33 TRAFFIC IMPACT FUND		-38,995.49	44,098.18	-82,198.75	-15,159.12	-134,000.00

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Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU APRIL 2022/2023/2024/2025  
FOR PERIOD 04 OF 2025



ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
35 HIGHWAY AID FUND						
341 INTEREST EARNINGS		-235.24	-7,178.15	-7,506.61	-7,937.89	-18,000.00
355 STATE SHARED REV & ENTLMT		-359,978.98	-368,867.51	-368,213.97	-367,325.97	-368,214.00
392 INTERFUND OPERATING TRANS		.00	-20,375.00	.00	.00	.00
430 PW-HIGHWAY RDS STS		37,144.48	6,527.77	27,200.56	71,236.03	20,000.00
439 CONSTRUCTION & REBUILDING		.00	.00	.00	.00	400,000.00
TOTAL HIGHWAY AID FUND		-323,069.74	-389,892.89	-348,520.02	-304,027.83	33,786.00
TOTAL REVENUES		-360,214.22	-396,420.66	-375,720.58	-375,263.86	-386,214.00
TOTAL EXPENSES		37,144.48	6,527.77	27,200.56	71,236.03	420,000.00
TOTAL 35 HIGHWAY AID FUND		-323,069.74	-389,892.89	-348,520.02	-304,027.83	33,786.00
GRAND TOTAL		-1,809,257.23	-2,351,428.09	-1,976,432.30	-2,252,643.58	799,520.26

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
18 21ST CENTURY MEDIA NEWSPAPER, LLC	168976	05/08/25	70739		104467	P	05/27/25	01414 340	LEGAL NOTICES	1,348.42
	INVOICE: 2713911									
VENDOR TOTALS			15,080.32	YTD INVOICED				17,609.67	YTD PAID	1,348.42
3902 727 NORRISTOWN ROAD, LP	169040	05/15/25	70804		104468	P	05/27/25	01301 100	CURRENT REAL ESTATE TAXES	28.43
	INVOICE: 041325									
VENDOR TOTALS			258,519.68	YTD INVOICED				258,519.68	YTD PAID	28.43
3435 AVANTI UNLIMITED, INC.	169028	05/15/25	70792		104469	P	05/27/25	01410 262	VEHICLE MAINTENANCE	59.95
	INVOICE: 4238									
	169029	05/15/25	70793		104469	P	05/27/25	01410 262	VEHICLE MAINTENANCE	575.00
	INVOICE: 4230									
VENDOR TOTALS			634.95	YTD INVOICED				935.26	YTD PAID	634.95
1116 BOWMAN CONSULTING GROUP, LTD.	168999	05/19/25	70763		104470	P	05/27/25	01414 313	ENGINEERING	12,858.50
	INVOICE: APRIL 30 2025									
	168999	05/19/25	70763		104470	P	05/27/25	30439 000	INFRASTRUCTURE REBUILDING	9,518.86
	INVOICE: APRIL 30 2025									
	168999	05/19/25	70763		104470	P	05/27/25	30454 600	PARK IMPROVEMENTS	1,555.00
	INVOICE: APRIL 30 2025									
	168999	05/19/25	70763		104470	P	05/27/25	01147 000	LEGAL&ENGINEER	3,195.00
	INVOICE: APRIL 30 2025									
	169001	03/31/25	70765		104470	P	05/27/25	01414 313	ENGINEERING	7,092.50
	INVOICE: MARCH 31 2025									
	169001	03/31/25	70765		104470	P	05/27/25	30439 000	INFRASTRUCTURE REBUILDING	9,470.00
	INVOICE: MARCH 31 2025									
	169001	03/31/25	70765		104470	P	05/27/25	30439 000	INFRASTRUCTURE REBUILDING	6,790.00
	INVOICE: MARCH 31 2025									
	169001	03/31/25	70765		104470	P	05/27/25	30439 000	INFRASTRUCTURE REBUILDING	401.20
	INVOICE: MARCH 31 2025									
	169001	03/31/25	70765		104470	P	05/27/25	30454 600	PARK IMPROVEMENTS	5,950.00
	INVOICE: MARCH 31 2025									
	169001	03/31/25	70765		104470	P	05/27/25	01147 000	LEGAL&ENGINEER	4,342.50
	INVOICE: MARCH 31 2025									
VENDOR TOTALS			89,435.91	YTD INVOICED				121,576.68	YTD PAID	61,173.56
3319 BUCKS COUNTY WATER & SEWER AUTHORITY	169026	05/15/25	70790		104471	P	05/27/25	08429 450	CONTRACTED SERVICES	4,300.00
	INVOICE: 2025-04									
VENDOR TOTALS			34,585.00	YTD INVOICED				38,885.00	YTD PAID	4,300.00
3457 CHRISTOPHER SWENSON										

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
169030	INVOICE:	05/15/25	70794		104472	P	05/27/25	01410 174	EDUC. TUITION REIMBURSEME	2,135.75
			050925							
VENDOR TOTALS				2,135.75	YTD INVOICED			4,307.72	YTD PAID	2,135.75
2612 COUNTY LINE FENCE COMPANY	169014	04/30/25	70778		104473	P	05/27/25	01430 370	R&M PW	112.48
	INVOICE:		4269							
VENDOR TOTALS				463.57	YTD INVOICED			463.57	YTD PAID	112.48
4128 DATAMARS, INC.	169050	05/15/25	70814		104474	P	05/27/25	01410 220	OPERATING SUPPLIES	263.04
	INVOICE:		921430							
VENDOR TOTALS				263.04	YTD INVOICED			263.04	YTD PAID	263.04
1374 DECKMAN MOTOR & PUMP, INC.	169007	05/09/25	70771		104475	P	05/27/25	08429 370	R&M PUMP STATIONS/SEWER L	4,252.00
	INVOICE:		7119							
VENDOR TOTALS				4,392.00	YTD INVOICED			4,392.00	YTD PAID	4,252.00
25 DEL-VAL INTERNATIONAL TRUCKS, INC.	168977	05/08/25	70740		104476	P	05/27/25	08429 262	R&M EQUIP/VEHICLES	912.33
	INVOICE:		1440315							
	168978	05/08/25	70741		104476	P	05/27/25	01430 262	REPAIRS VEHICLES/TOOLS/MA	94.00
	INVOICE:		1440303							
	168979	05/08/25	70742		104476	P	05/27/25	08429 262	R&M EQUIP/VEHICLES	132.45
	INVOICE:		13390232							
VENDOR TOTALS				1,851.84	YTD INVOICED			1,851.84	YTD PAID	1,138.78
3756 DELCO SOLUTIONS, LLC	169039	05/15/25	70803		104477	P	05/27/25	01401 430	TECHNOLOGY	195.00
	INVOICE:		5030							
VENDOR TOTALS				2,104.00	YTD INVOICED			2,299.00	YTD PAID	195.00
125 DENNEY ELECTRIC SUPPLY	168988	05/08/25	70751		104478	P	05/27/25	01430 220	SUPPLIES PW	336.42
	INVOICE:		S102407905.001							
	168989	04/23/25	70752		104478	P	05/27/25	01430 370	R&M PW	46.04
	INVOICE:		S102404485.001							
VENDOR TOTALS				639.11	YTD INVOICED			651.17	YTD PAID	382.46
4100 DENNIS COSGROVE	169048	05/15/25	70812		104479	P	05/27/25	01410 420	TRAINING/DUES/SUBS	254.62
	INVOICE:		060625							

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		254.62 YTD INVOICED			254.62 YTD PAID			254.62		
515 FISHER & SON CO. INC.	168994	05/19/25	70757		104480	P	05/27/25	30454 600	PARK IMPROVEMENTS	4,667.50
	INVOICE: 0000286591-IN									
	168995	05/19/25	70758		104480	P	05/27/25	30454 600	PARK IMPROVEMENTS	5,836.00
	INVOICE: 0000285826-IN									
VENDOR TOTALS		19,844.50 YTD INVOICED			19,844.50 YTD PAID			10,503.50		
66 FLETCHER MOTORS, INC.	168987	05/08/25	70750		104481	P	05/27/25	01430 262	REPAIRS VEHICLES/TOOLS/MA	76.97
	INVOICE: 8535									
VENDOR TOTALS		281.36 YTD INVOICED			281.36 YTD PAID			76.97		
3175 FLOUNDERS COMMUNICATIONS	169020	04/30/25	70784		104482	P	05/27/25	01409 320	COMMUNICATIONS	89.00
	INVOICE: 386868-US20									
VENDOR TOTALS		1,452.50 YTD INVOICED			1,452.50 YTD PAID			89.00		
1191 GEORGE ALLEN PORTABLE TOILETS, INC.	169002	05/09/25	70766		104483	P	05/27/25	01430 450	CONTRACTED SERVICES	166.00
	INVOICE: I236741									
	169003	05/09/25	70767		104483	P	05/27/25	01430 450	CONTRACTED SERVICES	166.00
	INVOICE: I236740									
	169004	05/09/25	70768		104483	P	05/27/25	01430 450	CONTRACTED SERVICES	332.00
	INVOICE: I236739									
	169005	05/09/25	70769		104483	P	05/27/25	01430 450	CONTRACTED SERVICES	166.00
	INVOICE: I236738									
VENDOR TOTALS		2,920.00 YTD INVOICED			3,428.00 YTD PAID			830.00		
2812 GERALD HUNT	169015	04/30/25	70779		104484	P	05/27/25	01410 220	OPERATING SUPPLIES	125.92
	INVOICE: 051325									
VENDOR TOTALS		125.92 YTD INVOICED			125.92 YTD PAID			125.92		
4129 GILL QUARRIES, INC.	169051	05/15/25	70815		104485	P	05/27/25	01430 220	SUPPLIES PW	380.00
	INVOICE: 1097504									
	169052	05/15/25	70816		104485	P	05/27/25	01430 220	SUPPLIES PW	240.00
	INVOICE: 1097457									
VENDOR TOTALS		620.00 YTD INVOICED			620.00 YTD PAID			620.00		
1619 GILMORE & ASSOCIATES	169008	05/09/25	70772		104486	P	05/27/25	01414 313	ENGINEERING	11,538.96

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	MAY 13 2025									
169008	05/09/25	70772			104486	P	05/27/25	09439 000	INFRASTRUCTURE REBUILDING	5,426.66
INVOICE:	MAY 13 2025									
169008	05/09/25	70772			104486	P	05/27/25	30439 300	PROFESSIONAL SERVICES	4,318.44
INVOICE:	MAY 13 2025									
169008	05/09/25	70772			104486	P	05/27/25	30439 721	OLD BETHLEHEM PIKE CULVER	2,953.02
INVOICE:	MAY 13 2025									
169008	05/09/25	70772			104486	P	05/27/25	30454 600	PARK IMPROVEMENTS	7,378.87
INVOICE:	MAY 13 2025									
169008	05/09/25	70772			104486	P	05/27/25	31446 001	COMPLIANCE REQUIREMENTS	3,844.77
INVOICE:	MAY 13 2025									
169008	05/09/25	70772			104486	P	05/27/25	31446 450	CONTRACTED SERVICES	1,096.25
INVOICE:	MAY 13 2025									
169008	05/09/25	70772			104486	P	05/27/25	01147 000	LEGAL&ENGINEER	15,027.86
INVOICE:	MAY 13 2025									
169009	04/30/25	70773			104486	P	05/27/25	01414 313	ENGINEERING	11,790.75
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	09439 000	INFRASTRUCTURE REBUILDING	10,912.30
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	30439 000	INFRASTRUCTURE REBUILDING	4,555.00
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	30439 721	OLD BETHLEHEM PIKE CULVER	4,502.50
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	30439 725	PUBLIC WORKS PROJECT	911.25
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	30454 600	PARK IMPROVEMENTS	1,315.00
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	30454 600	PARK IMPROVEMENTS	5,243.40
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	31446 001	COMPLIANCE REQUIREMENTS	1,801.44
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	31446 450	CONTRACTED SERVICES	268.75
INVOICE:	APRIL 22 2025									
169009	04/30/25	70773			104486	P	05/27/25	01147 000	LEGAL&ENGINEER	14,296.80
INVOICE:	APRIL 22 2025									
VENDOR TOTALS			286,520.67	YTD INVOICED				394,157.05	YTD PAID	107,182.02
4127 GREGORY A. ROZMAN										
169049	05/15/25	70813			104487	P	05/27/25	01410 420	TRAINING/DUES/SUBS	274.64
INVOICE:	042025									
VENDOR TOTALS			274.64	YTD INVOICED				274.64	YTD PAID	274.64
380 HEIDELBERG MATERIALS US, INC.										
168991	04/23/25	70754			104488	P	05/27/25	01430 370	R&M PW	77.07
INVOICE:	4637195									
VENDOR TOTALS			1,372.04	YTD INVOICED				1,372.04	YTD PAID	77.07
4132 JOHN ETHAN TAPPER										

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
169053	INVOICE:	05/15/25	70817		104489	P	05/27/25	01401 460	VOLUNTEER BOARD COMMISSIO	250.00
			1975242262							
VENDOR TOTALS				250.00	YTD INVOICED			250.00	YTD PAID	250.00
3323	JOSEPH P. GROARKE									
169027	INVOICE:	05/15/25	70791		104490	P	05/27/25	01414 311	PROF SERV- UCC INSPECTING	1,702.00
			051425							
VENDOR TOTALS				6,105.00	YTD INVOICED			7,770.00	YTD PAID	1,702.00
1287	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.									
169006	INVOICE:	05/09/25	70770		104491	P	05/27/25	01410 430	TECHNOLOGY	6,595.00
			110020923							
169056	INVOICE:	05/21/25	70820		104491	P	05/27/25	01401 430	TECHNOLOGY	9,400.00
			1122489							
169057	INVOICE:	05/21/25	70821		104491	P	05/27/25	01401 430	TECHNOLOGY	7,314.00
			110020799							
169058	INVOICE:	05/21/25	70822		104491	P	05/27/25	01401 430	TECHNOLOGY	3,312.00
			110019596							
169058	INVOICE:	05/21/25	70822		104491	P	05/27/25	08429 430	TECHNOLOGY	1,104.00
			110019596							
169059	INVOICE:	05/21/25	70823		104491	P	05/27/25	01401 430	TECHNOLOGY	9,800.00
			CVS1940316							
VENDOR TOTALS				92,828.18	YTD INVOICED			92,828.18	YTD PAID	37,525.00
4133	LOUIS NEIBAUER COMPANY, INC.									
169054	INVOICE:	05/15/25	70818		104492	P	05/27/25	01410 220	OPERATING SUPPLIES	312.58
			020649							
VENDOR TOTALS				312.58	YTD INVOICED			312.58	YTD PAID	312.58
3646	MCDONALD UNIFORM COMPANY, INC.									
169036	INVOICE:	05/15/25	70800		104493	P	05/27/25	01410 238	UNIFORMS	38.69
			245207							
169037	INVOICE:	05/15/25	70801		104493	P	05/27/25	01410 238	UNIFORMS	38.69
			245206							
VENDOR TOTALS				5,363.76	YTD INVOICED			6,922.84	YTD PAID	77.38
2874	MODERN HANDLING EQUIPMENT COMPANY									
169017	INVOICE:	04/30/25	70781		104494	P	05/27/25	01430 262	REPAIRS VEHICLES/TOOLS/MA	818.70
			PSVI761622							
VENDOR TOTALS				818.70	YTD INVOICED			818.70	YTD PAID	818.70
256	NORTH PENN VOLUNTEER									
169055	INVOICE:	05/21/25	70819		104495	P	05/27/25	03480 900	N PENN VOL FIRE CO	20,000.00
			052125							

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS			20,000.00 YTD INVOICED				20,000.00 YTD PAID		20,000.00
140 NORTH WALES WATER AUTHORITY									
168990	04/23/25	70753		104496	P	05/27/25	08429 450	CONTRACTED SERVICES	1,536.00
INVOICE: SALES00022802									
VENDOR TOTALS			18,114.72 YTD INVOICED				22,445.33 YTD PAID		1,536.00
4050 ODALYS CUMMINS									
169044	05/15/25	70808		104497	P	05/27/25	01414 314	PROF SERV- LEGAL (ZHB)	1,200.00
INVOICE: 052025									
VENDOR TOTALS			1,200.00 YTD INVOICED				1,200.00 YTD PAID		1,200.00
665 PAUL B. MOYER & SONS									
168996	05/19/25	70759		104498	P	05/27/25	01430 262	REPAIRS VEHICLES/TOOLS/MA	59.54
INVOICE: 9469									
168997	05/19/25	70760		104498	P	05/27/25	01430 262	REPAIRS VEHICLES/TOOLS/MA	62.23
INVOICE: 8813									
168998	05/19/25	70762		104498	P	05/27/25	01430 262	REPAIRS VEHICLES/TOOLS/MA	2.68
INVOICE: 9058									
VENDOR TOTALS			993.56 YTD INVOICED				1,078.05 YTD PAID		124.45
5 PECO - PAYMENT PROCESSING									
168957	05/12/25	70719		104499	P	05/27/25	02434 382	R/M GWYNN OAKS DISTRICT	8.72
INVOICE: 6075873000 051225									
168958	05/07/25	70720		104499	P	05/27/25	02434 379	R/M GWYNEDD RESERVE DISTR	8.92
INVOICE: 9503468000 050725									
168959	05/07/25	70721		104499	P	05/27/25	05454 360	UTILITIES	20.60
INVOICE: 0548354000 050725									
168960	05/07/25	70722		104499	P	05/27/25	02434 380	R/M GWYNN CREST DISTRICT	28.05
INVOICE: 7712968000 050625									
168961	05/07/25	70723		104499	P	05/27/25	05454 360	UTILITIES	31.01
INVOICE: 3270531222 050725									
168962	05/12/25	70724		104499	P	05/27/25	02434 381	R/M WALNUT FARMS DISTRICT	31.10
INVOICE: 0457866000 051225									
168963	05/15/25	70725		104499	P	05/27/25	08429 360	UTILITIES	39.98
INVOICE: 3372985000 051525									
168964	05/08/25	70726		104499	P	05/27/25	05454 360	UTILITIES	41.23
INVOICE: 6865873000 050825									
168965	05/08/25	70727		104499	P	05/27/25	02434 378	R/M CEDAR HILL EST DISTRI	43.75
INVOICE: 067139000 051225									
168966	05/08/25	70728		104499	P	05/27/25	08429 360	UTILITIES	50.07
INVOICE: 3161783000 050825									
168967	05/08/25	70730		104499	P	05/27/25	05454 360	UTILITIES	54.86
INVOICE: 4325804000 050725									
168968	05/08/25	70731		104499	P	05/27/25	05454 360	UTILITIES	61.82
INVOICE: 5210869000 050825									
168969	05/08/25	70732		104499	P	05/27/25	05454 360	UTILITIES	89.45

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	8946494000	050725								
168970	05/08/25	70733			104499	P	05/27/25	01430 360	UTILITIES	264.37
INVOICE:	5028407000	051225								
168971	05/05/25	70734			104499	P	05/27/25	01430 360	UTILITIES	331.14
INVOICE:	6692667000	050525								
168972	05/05/25	70735			104499	P	05/27/25	01409 360	UTILITIES	470.19
INVOICE:	7019523333	050725								
168973	05/08/25	70736			104499	P	05/27/25	05454 360	UTILITIES	903.29
INVOICE:	416911222	050825								
168974	05/08/25	70737			104499	P	05/27/25	08429 360	UTILITIES	969.43
INVOICE:	5166383000	050825								
168975	05/08/25	70738			104499	P	05/27/25	01409 360	UTILITIES	2,033.06
INVOICE:	1665558000	050825								
VENDOR TOTALS			38,848.40	YTD INVOICED				47,155.39	YTD PAID	5,481.04
3475 PENN E & R										
169033	05/15/25	70797			104500	P	05/27/25	01414 313	ENGINEERING	3,700.00
INVOICE:	26782									
VENDOR TOTALS			3,700.00	YTD INVOICED				8,368.95	YTD PAID	3,700.00
2919 PFM ASSET MANAGEMENT LLC										
169018	04/30/25	70782			104501	P	05/27/25	01402 310	PROFESSIONAL SERVICES	1,261.86
INVOICE:	14751364									
169018	04/30/25	70782			104501	P	05/27/25	01410 311	PROF. SERVICES - PENSION,	4,093.30
INVOICE:	14751364									
VENDOR TOTALS			15,687.83	YTD INVOICED				31,186.47	YTD PAID	5,355.16
4072 PILOT THOMAS LOGISTICS, LLC										
169045	05/15/25	70809			104502	P	05/27/25	01410 374	FUEL/ GASOLINE/ DIESEL	1,403.86
INVOICE:	1259568-IN									
169045	05/15/25	70809			104502	P	05/27/25	01430 374	FUEL/ GASOLINE/ DIESEL	293.16
INVOICE:	1259568-IN									
169046	05/15/25	70810			104502	P	05/27/25	01410 374	FUEL/ GASOLINE/ DIESEL	872.36
INVOICE:	1258217-IN									
169047	05/15/25	70811			104502	P	05/27/25	01410 374	FUEL/ GASOLINE/ DIESEL	262.92
INVOICE:	1252752-IN									
VENDOR TOTALS			26,962.87	YTD INVOICED				29,201.67	YTD PAID	2,832.30
4030 PXC, INC.										
169042	05/15/25	70806			104503	P	05/27/25	01402 310	PROFESSIONAL SERVICES	225.25
INVOICE:	738859									
169043	05/15/25	70807			104503	P	05/27/25	01402 310	PROFESSIONAL SERVICES	354.60
INVOICE:	9745363									
VENDOR TOTALS			1,567.56	YTD INVOICED				2,076.56	YTD PAID	579.85
3458 REMCO, INC.										

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	169031	05/15/25	70795		104504	P	05/27/25	01409 370	R&M ALL BLDNGS	1,550.00
	INVOICE: 831260									
	169032	05/15/25	70796		104504	P	05/27/25	01409 370	R&M ALL BLDNGS	991.51
	INVOICE: 826276									
VENDOR TOTALS			10,650.22	YTD INVOICED				23,175.59	YTD PAID	2,541.51
2607 RICOH USA INC										
	169013	04/30/25	70777		104505	P	05/27/25	01410 450	CONTRACTED SERVICES	178.14
	INVOICE: 590110737									
	169013	04/30/25	70777		104505	P	05/27/25	01401 430	TECHNOLOGY	403.98
	INVOICE: 590110737									
VENDOR TOTALS			5,205.99	YTD INVOICED				5,205.99	YTD PAID	582.12
1837 SOUTHEASTERN PENNSYLVANIA										
	169010	04/30/25	70774		104506	P	05/27/25	08429 370	R&M PUMP STATIONS/SEWER L	625.00
	INVOICE: 145565									
	169011	04/30/25	70775		104506	P	05/27/25	08429 370	R&M PUMP STATIONS/SEWER L	125.00
	INVOICE: 145564									
VENDOR TOTALS			920.00	YTD INVOICED				920.00	YTD PAID	750.00
3733 STAPLES										
	169038	05/15/25	70802		104507	P	05/27/25	01401 200	OFFICE SUPPLIES	64.70
	INVOICE: 7005277581									
VENDOR TOTALS			772.49	YTD INVOICED				1,072.71	YTD PAID	64.70
3641 TRAIRS, LLC										
	169035	05/15/25	70799		104508	P	05/27/25	01414 430	TECHNOLOGY	1,600.00
	INVOICE: 3495									
VENDOR TOTALS			6,400.00	YTD INVOICED				10,700.00	YTD PAID	1,600.00
2441 TUSTIN GROUP, LLC										
	169012	04/30/25	70776		104509	P	05/27/25	01409 450	CONTRACTED SERVICES	2,390.00
	INVOICE: 990036814									
VENDOR TOTALS			4,280.18	YTD INVOICED				4,280.18	YTD PAID	2,390.00
3288 TUSTIN MECHANICAL SERVICES										
	169025	04/30/25	70789		104510	P	05/27/25	01409 450	CONTRACTED SERVICES	253.00
	INVOICE: 930020533									
VENDOR TOTALS			1,226.00	YTD INVOICED				1,226.00	YTD PAID	253.00
3239 UNIFIRST FIRST AID CORPORATION										
	169024	04/30/25	70788		104511	P	05/27/25	01430 220	SUPPLIES PW	241.99
	INVOICE: H252569									

## PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,403.93 YTD INVOICED			1,403.93 YTD PAID					241.99
473 UNITED RENTALS (NORTH AMERICA), INC										
168992	05/19/25	70755			104512	P	05/27/25	01430 220	SUPPLIES PW	274.53
INVOICE:	248161631-001									
168993	05/19/25	70756			104512	P	05/27/25	01430 220	SUPPLIES PW	14.19
INVOICE:	247022943-001									
VENDOR TOTALS		288.72 YTD INVOICED			288.72 YTD PAID					288.72
40 VERIZON										
168980	05/08/25	70743			104513	P	05/27/25	08429 320	COMMUNICATIONS	33.39
INVOICE:	2156160540	051225								
168981	05/08/25	70744			104513	P	05/27/25	08429 320	COMMUNICATIONS	34.23
INVOICE:	2156282913	051225								
168982	05/08/25	70745			104513	P	05/27/25	08429 320	COMMUNICATIONS	37.77
INVOICE:	2152831193	050725								
168983	05/08/25	70746			104513	P	05/27/25	08429 320	COMMUNICATIONS	39.64
INVOICE:	2155428926	050725								
168984	05/08/25	70747			104513	P	05/27/25	01409 320	COMMUNICATIONS	48.71
INVOICE:	2155428927	050725								
168985	05/08/25	70748			104513	P	05/27/25	01401 320	COMMUNICATION	333.85
INVOICE:	2156282630	051025								
168986	05/08/25	70749			104513	P	05/27/25	01409 320	COMMUNICATIONS	46.06
INVOICE:	2152835268	051125								
VENDOR TOTALS		4,449.03 YTD INVOICED			4,518.23 YTD PAID					573.65
3202 VERIZON BUSINESS NETWORK SERVICES, INC.										
169021	04/30/25	70785			104514	P	05/27/25	01409 320	COMMUNICATIONS	1,150.21
INVOICE:	Z1409723									
VENDOR TOTALS		5,747.32 YTD INVOICED			5,747.32 YTD PAID					1,150.21
3092 VERIZON WIRELESS										
169019	04/30/25	70783			104515	P	05/27/25	01401 320	COMMUNICATION	256.19
INVOICE:	6112446462									
169019	04/30/25	70783			104515	P	05/27/25	01410 320	COMMUNICATIONS	760.84
INVOICE:	6112446462									
169019	04/30/25	70783			104515	P	05/27/25	01430 320	COMMUNICATION	128.76
INVOICE:	6112446462									
169019	04/30/25	70783			104515	P	05/27/25	05451 320	COMMUNICATION	66.91
INVOICE:	6112446462									
169019	04/30/25	70783			104515	P	05/27/25	08429 320	COMMUNICATIONS	328.80
INVOICE:	6112446462									
VENDOR TOTALS		6,326.04 YTD INVOICED			7,920.86 YTD PAID					1,541.50
3204 VICTORY GARDEN'S, INC.										
169022	04/30/25	70786			104516	P	05/27/25	01430 220	SUPPLIES PW	45.00

# PAID INVOICES REPORT

WARRANT: 052725

TO FISCAL 2025/05 01/01/2025 TO 12/31/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: 894078									
	169023	04/30/25	70787		104516	P	05/27/25	01430 220	SUPPLIES PW	45.00
	INVOICE: 894069									
VENDOR TOTALS				275.00	YTD INVOICED			375.00	YTD PAID	90.00
3565 W.B. MASON COMPANY										
	169034	05/15/25	70798		104517	P	05/27/25	01401 200	OFFICE SUPPLIES	145.72
	INVOICE: 254186184									
VENDOR TOTALS				2,605.30	YTD INVOICED			2,835.94	YTD PAID	145.72
4029 WEAVER COMPANIES, INC.										
	169041	05/15/25	70805		104518	P	05/27/25	30409 721	IMPROVEMENT TO TWP. PROPE	50,250.00
	INVOICE: 052125									
VENDOR TOTALS				50,250.00	YTD INVOICED			50,250.00	YTD PAID	50,250.00
REPORT TOTALS										339,956.19

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	52	339,956.19

\*\* END OF REPORT - Generated by Mary Trocino \*\*



<b>PROJECT</b>	<b>WORK PERFORMED LAST PERIOD</b> (April 22 <sup>nd</sup> to May 27 <sup>th</sup> )	<b>WORK TO BE PERFORMED THIS PERIOD</b> (May 27 <sup>nd</sup> to June 24 <sup>th</sup> )
<b>GENERAL TOWNSHIP PROJECTS</b>		
1. NPDES – MS4 Reporting	<ul style="list-style-type: none"><li>No work performed this period.</li></ul>	<ul style="list-style-type: none"><li>Monitor permit status and perform work as necessary.</li></ul>
2. Misc. Consulting Services	<ul style="list-style-type: none"><li>Trail &amp; Sidewalk plan revisions presented to BOS on May 13<sup>th</sup></li><li>Respond to resident drainage complaints.</li><li>Finalize revisions to Forest Management plan and prepare for presentations to P&amp;R and EAC in June / July.</li><li>Penllyn community meeting on 4/30.</li></ul>	<ul style="list-style-type: none"><li>Begin work on Penllyn Flood Study based on feedback from Penllyn community meeting on 4/30.</li><li>Continue work on permitting and coordination for 448 Marion Culvert replacement. Montco 2040 grant was awarded.</li></ul>
3. Old Bethlehem Pike Bridge Replacement / Streambank Stabilization	<ul style="list-style-type: none"><li>Coordination with utility companies re: relocations to occur before Township contracted work can begin.</li><li>Bridge has been ordered for fabrication, which has a 20-week lead time.</li></ul>	<ul style="list-style-type: none"><li>Work with PECO and Contractor on updated construction schedule for communication to residents re: timing of bridge closure.</li><li>Work to have utilities relocated this summer and then bridge construction to begin end of summer / early fall.</li></ul>
4. Road Repaving Program	<ul style="list-style-type: none"><li>Bids opened on April 16<sup>th</sup>.</li><li>Award recommendation letters.</li></ul>	<ul style="list-style-type: none"><li>Award recommendation for paving program is on May 27<sup>th</sup> BOS agenda.</li></ul>
5. Park Master Plans (Ingersoll, Pen-Ambler, Oxford) DCED Grant.	<ul style="list-style-type: none"><li>Continue coordination between building contractor and little league regarding final scope.</li><li>Final budget and plans for next phase (concession/restroom/press box, spectator area upgrades, utility connections, etc.)</li></ul>	<ul style="list-style-type: none"><li>Presentation to the BOS at May 27<sup>th</sup> meeting to discuss plans, budgets, and next steps.</li></ul>

PROJECT	WORK PERFORMED LAST PERIOD (April 22 <sup>nd</sup> to May 27 <sup>th</sup> )	WORK TO BE PERFORMED THIS PERIOD (May 27 <sup>nd</sup> to June 24 <sup>th</sup> )
<b>PRIVATE DEVELOPMENT PROJECTS</b>		
1. Saint Charles Seminary	<ul style="list-style-type: none"> <li>No work performed this period.</li> </ul>	<ul style="list-style-type: none"> <li>Close project out and recommend final CO once they provide notice of termination for NPDES permit.</li> </ul>
2. Hunt Seat Drive	<ul style="list-style-type: none"> <li>No work performed this period.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor project status and perform work as needed.</li> </ul>
3. Goddard School	<ul style="list-style-type: none"> <li>No work performed this period.</li> </ul>	<ul style="list-style-type: none"> <li>Review submissions related to the Medical Office as necessary.</li> <li>Construction observation once medical office building permits are issued.</li> </ul>
4. GMU – Healthcare Innovation Campus	<ul style="list-style-type: none"> <li>Construction observation and administration.</li> </ul>	<ul style="list-style-type: none"> <li>Construction observation.</li> <li>Monitor project status and perform work as necessary.</li> </ul>
5. SHIP Building 14 Parking & Substation Land Development	<ul style="list-style-type: none"> <li>Construction observation.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor project status and perform work as necessary.</li> </ul>
6. 776 Johns Lane (Hughes Subdivision)	<ul style="list-style-type: none"> <li>Construction observation.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor project status and perform work as needed.</li> </ul>
7. ACTS (Gwynedd Estates)	<ul style="list-style-type: none"> <li>Working through final revisions to sewer design with applicant's engineer.</li> <li>Planning module component 4A approved by PC in March.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor project status and perform work as needed.</li> </ul>
8. 1348 Sumneytown Pike (Whitefield Subdivision)	<ul style="list-style-type: none"> <li>No work performed this period. Applicant has requested a continuance for current ZHB application. Await their request to be placed back on ZHB agenda.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor project status and perform work as needed.</li> </ul>
9. Ducklings Daycare	<ul style="list-style-type: none"> <li>LD plans submitted and under review.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor project status and perform work as needed.</li> </ul>

## **LOWER GWYNEDD TOWNSHIP PROJECT STATUS REPORT May 2025**

### **SPRING HOUSE INTERSECTION PROJECT – PHASE 2**

- Contractor completed additional pavement adjustments on 12/17/2025, and the work was approved by Montgomery County on 12/19/2024. Minor pavement marking touch up work to be completed in the Spring 2025 needed as a result of pavement adjustments.
- Bowman continues to monitor rainfall and spread of flow at intersection. Contractor to investigate swapping manhole lid with a slotted manhole lid to reduce spread of flow.
- Contractor, Bowman, and Township met in field on 4/16/2025 regarding the pavement failure identified by Montgomery County along Sumneytown Pike.
- Continuing to coordinate with contractor and Montgomery County regarding pavement issues.

### **BETHLEHEM PIKE AND DAGER ROAD TRAFFIC SIGNAL POLE REPLACEMENTS**

- Armour has installed the new wiring as part of change order #1.
- Final inspection is being scheduled with PennDOT and Armour.

### **WELSH ROAD TRAFFIC SIGNAL UPGRADES**

- Traffic signal upgrades for the intersections with Evans Road and Darden Drive/Gwynedd Crossing.
- Township awarded GLG grant of \$324,640 with 20% local match requirement of \$81,160.
- Township authorized Bowman for design/permitting/construction services on 10/8/2024.
- Estimated schedule for design/permitting/bidding = 9 – 12 months, heavily dependent on PennDOT review times.
- 1<sup>st</sup> PennDOT submission 11/13/2024. Received PennDOT review comments 1/31/2025.
- 2<sup>nd</sup> PennDOT submission 3/27/2025. Received PennDOT review comments 5/14/2025.
- Right-of-way coordination to be completed in June 2025.

### **SIDEWALK AND TRAIL PLAN**

- Draft review of existing trail crossings completed April 2025.
- Meeting with Parks and Recreation Board to review draft plan on 4/15/2025.
- Presentation to Board of Supervisors on 5/13/2025.
- Prepare final memorandum for existing and future trail crossings in June 2025.

### **PENLLYN PIKE AND TREWELLYN AVENUE/OLD PENLLYN PIKE TRAFFIC SIGNAL UPGRADES**

- Traffic signal modernization improvement project.
- Township awarded DCED LSA grant of \$451,312 with local match of \$112,828.
- Bowman proposal for design/permitting/construction services authorized by Township 1/28/2025.
- Estimated schedule for design/permitting/bidding = 12 – 14 months, heavily dependent on PennDOT and Montgomery County review times.
- Meeting with Church representatives on 4/16/2025 to discuss project scope.
- Topographic survey completed in April 2025; traffic signal design underway in May 2025.

### **TRAFFIC SIGNAL MAINTENANCE**

- Cost estimate completed for Bethlehem Pike/Penllyn Pike signal pole replacement.
- PennDOT 2025 ARLE grant scoping form submitted to PennDOT 4/30/2025 for Bethlehem Pike/Tennis Avenue intersection.