

# LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS REGULAR PUBLIC MEETING

Tuesday, April 30, 2024, 7:00 p.m.



To join the meeting via Zoom:

<https://us02web.zoom.us/j/84142648976?pwd=R0Qwc1lBcEpQdWZEU0dKYTZjd29BUT09>

Call #: 1-646-876-9923

Meeting ID: 841 4264 8976 Passcode: 817622

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## CALL TO ORDER AND PLEDGE OF ALLEGIANCE

### ANNOUNCEMENTS

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of real estate and litigation

### PUBLIC COMMENTS

Citizen comments, concerns, questions for items not on the agenda  
(Comments on agenda items will be taken when those items are discussed by the Board)

### GENERAL BUSINESS

1. PRESENTATION: Emergency Management in Lower Gwynedd
  - a. Resolution 2024-16 Approval of updated Emergency Operations Plan
2. PRESENTATION: Stormwater Management Strategic Plan by Township Engineer
3. Review of Financial Report for March 2024
4. Authorization to advertise an amendment to Title IV, Street and Sidewalk Areas, of the Township Code to add regulations regarding driveways, sidewalk and curb construction and repair, and road opening permits and restoration
5. Review of Township Engineer's report for April 2024
6. Review of Traffic Engineer's report for April 2024
7. Approval of Invoice Report
8. Approval of minutes - April 9, 2024

### SUPERVISOR LIAISON REPORTS

Questions about Volunteer Commission Meeting Highlights - *and EAC speaker*

## STAFF UPDATES

Updates from staff on municipal activities and projects – *Spring House intersection construction*

## SUPERVISORS COMMENTS

Comments or questions from the Board of Supervisors – *Penllyn neighborhood meeting,  
Brookside Ave neighborhood meeting*

## Adjournment

### UPCOMING MEETING DATES\*

HUMAN RELATIONS COMMISSION	THURS	05/02/2024	7:00 P.M.
BOARD OF SUPERVISORS	TUES	05/14/2024	7:00 P.M.
ENVIRONMENTAL ADVISORY COUNCIL	WED	05/08/2024	7:00 P.M.
ZONING HEARING BOARD	MON	05/13/2024	6:00 P.M.
PARKS AND RECREATION	TUES	05/21/2024	6:00 P.M.
PLANNING COMMISSION	WED	05/15/2024	7:00 P.M.

\*Please check the Township website to confirm meeting dates and times.

# **EMERGENCY OPERATIONS PLAN (EOP)**

**FOR**

**LOWER GWYNEDD TOWNSHIP**

**Montgomery County, Pennsylvania**

**April 2024**

**Basic Plan**



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FUNCTIONAL CHECKLISTS.....	Published Separately
NOTIFICATION AND RESOURCE MANUAL (NARM) .....	Published Separately

**PROMULGATION**

THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS OF LOWER GWYNEDD TOWNSHIP  
UNDER RESOLUTION NO. \_\_\_\_\_ DATED \_\_\_\_\_. IT SUPERSEDES ALL PREVIOUS PLANS.

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Danielle A. Duckett  
Chairperson

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Michael Twersky  
Vice Chair

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Tessie McNeely  
Member

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Janine Martin  
Member

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Jimmy Chong  
Member

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Mimi Gleason  
Manager

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John L. Farrell  
Emergency Management Coordinator

## CERTIFICATION OF REVIEW

A regular (biennial or sooner) review of this Emergency Operations Plan has been done by the Township staff and the review is hereby certified by the Municipal Emergency Management Coordinator.

Date	Signature
April 2024	

## RECORD OF CHANGES/UPDATES

CHANGE NUMBER	DATE OF CHANGE	DATE ENTERED	Change and Author
2024-1	April 2024	SAME	Complete Revision, John L. Farrell

## DISTRIBUTION LIST

The following have received electronic copies of this plan:

COPY #	ORGANIZATION	INDIVIDUAL RECEIVING COPY	DATE
1	Lower Gwynedd Township Board of Supervisors	Danielle A. Duckett Chairperson	
2	Lower Gwynedd Township Board of Supervisors	Michael Twersky Vice Chair	
3	Lower Gwynedd Township Board of Supervisors	Tessie McNeely Member	
4	Lower Gwynedd Township Board of Supervisors	Janine Martin Member	
5	Lower Gwynedd Township Board of Supervisors	Jimmy Chong Member	
6	Lower Gwynedd Township	Mimi Gleason Township Manager	
7	Lower Gwynedd Township	Al Comly Fire Marshal	
8	Lower Gwynedd Township Police Department	Paul D. Kenny Chief	
9	Wissahickon Fire Company	Jay Leadbeater Chief	
10	North Penn Volunteer Fire Company	Matthew J Traynor Chief	
11	Community Ambulance Association of Ambler	Daniel Azeff Chief	
12	Montgomery County Department of Public Safety	Jason Wilson Deputy Director - Emergency Management	

## I. PURPOSE AND SCOPE

The purpose of this plan (the “**Plan**”) is to prescribe those activities to be taken by the government of Lower Gwynedd Township (the “**Township**”) and other community officials to protect the lives and property of Township residents and businesses in the event of a natural or human-caused emergency or disaster, including terrorism, and to satisfy the Pennsylvania Emergency Management Services Code, (35 Pa. C.S. Section 7101 et seq., as amended), which requires the Township to have a disaster emergency management plan. The Plan consists of: a Basic Plan, which describes principles and doctrine; a Notification and Resource Manual, which provides listings and means of contacting local and needed resources; and a series of functional checklists which provide detail for the accomplishment of the specifics of the operation.

The scope of the Plan includes all activities in the entire emergency management cycle, including prevention, preparedness, response, and recovery phases. The Plan is applicable to all response organizations acting for or on behalf of the Township government, residents, and businesses within the Township. This Plan may be augmented by incident-specific plans if necessary to more efficiently cope with special requirements presented by specific hazards. Such plans are listed in Appendix C.

## II. SITUATION AND ASSUMPTIONS

- A. The Township is located in Montgomery County, Pennsylvania. The Township’s population is approximately 12,200 (July 2022 US Census Population Estimate).
- B. Identified special facilities (“**Special Facilities**”, e.g., Schools, Health Care Facilities, Childcare Centers, etc.) are indicated in the Notification and Resource Manual (NARM) section of this Plan.
- C. The Township is subject to a variety of hazards. The most likely and damaging of these are flooding and associated storm damage, typically arising from severe weather events.
- D. Historically, certain geographic areas of the Township are more vulnerable to the effects of these hazards. These are areas of the Township that lie within FEMA-designated floodplains and floodways.
- E. Training, response checklists and other accompanying documents are based on the statements in 2 A., B., C. and D. of this Plan.
- F. Adjacent municipal and other governments will render assistance in accordance with the provisions of written intergovernmental and mutual aid support agreements in place at the time of an emergency.
- G. When Township resources are fully committed and mutual aid from surrounding jurisdictions is exhausted, the Montgomery County Department of Public Safety is available to coordinate assistance and help satisfy unmet needs. The County can request assistance from adjacent counties, its Regional Task Force (RTF), and from the Commonwealth of Pennsylvania.

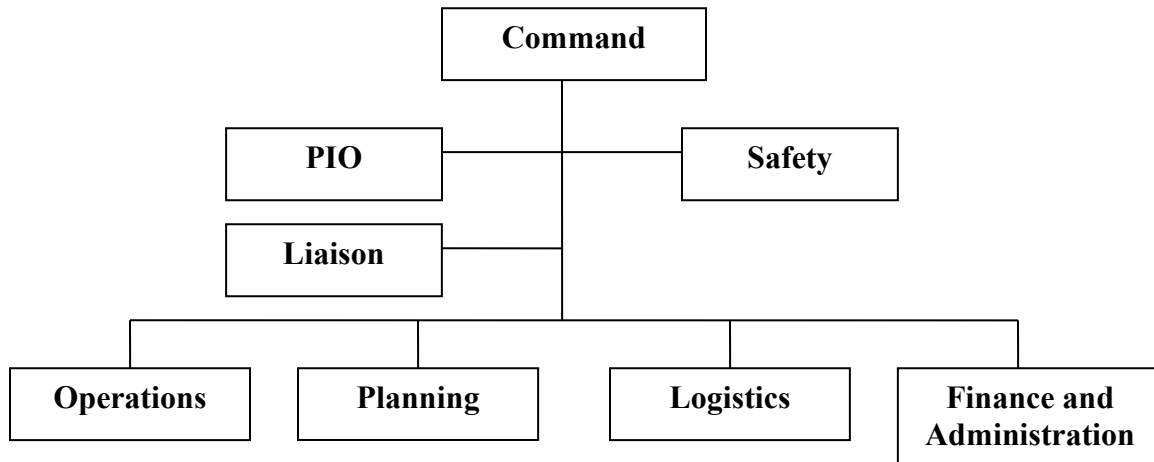


Ultimately, the Commonwealth can ask the federal government for assistance in dealing with a major disaster or emergency.

- H. In the event of an evacuation of all or a part of the Township, the majority of the evacuees will utilize their own transportation resources. Additionally, evacuees will also transport their own pets, companion, or service animals. Those evacuees with livestock or other farm animals will take appropriate measures to safeguard the animals via sheltering or evacuation as appropriate. Some evacuees will need to be transported from the identified affected area(s) to safe havens. Depending upon the hazard factors, the host areas may be located within or outside the Township.
- I. Special Facilities will develop, coordinate, and furnish emergency plans to the emergency management organization of this municipality, the county and state departments and agencies as applicable and required by codes, laws, regulations, or requirements.
- J. Any regulated facility, SARA (Superfund Amendments and Reauthorization Act) site, power plant, etc. posing a specific hazard will develop, coordinate, and furnish emergency plans and procedures to local, county and state departments and agencies as applicable, and as required by codes, laws, regulations, or requirements.
- K. Whenever warranted, local elected officials (“**Elected Officials**”) will declare a Township emergency in accordance with the Pennsylvania Emergency Management Services Code (35 Pa.C.S, § 7501) (“**PEMSC**”). Also, in the event of any emergency requiring protective actions (evacuation or sheltering), Elected Officials will request that Montgomery County communicate the information to residents and businesses by appropriate means, including the Emergency Alert System (EAS), Wireless Emergency Alerts, or other technologies. The Township will directly inform residents and businesses via ReadyMontco, the Township’s website, social media, and email notification services.
- L. Emergency shelters will be activated by the Montgomery County Department of Public Safety using public schools or public colleges / universities (as provided for by the PEMSC) or other designated shelters. Shelters will be operated by Volunteer Organizations Active in Disasters (“**VOAD**”) such as the American Red Cross. Shelter operators will provide basic necessities including food, clothing, lodging, basic medical care, and maintain a registration of those housed in the shelter.
- M. Critical facilities such as hospitals and extended care facilities should maintain some level of emergency power and alternate energy sources available to accommodate for situations involving the loss of commercial power or other energy sources.

### III. CONCEPT OF OPERATIONS/CONTINUITY OF GOVERNMENT

- A. Elected Officials are ultimately responsible for the protection of lives and property and will direct Township staff to exercise supervision and control over the four phases (prevention, preparedness, response, and recovery) of Township emergency management activities.
- B. The local Emergency Management Coordinator (“**EMC**”), in conjunction with the Township Manager, shall act on behalf of the Elected Officials. The Township has designated an Emergency Operations Center (“**EOC**”), which may be activated by the EMC or the Elected Officials during an emergency. In most cases, the Township’s EOC will be activated in a virtual environment, to allow participants to collaborate from a variety of locations. If necessary, a physical EOC may be established at the Township Building or other suitable location.
- C. This Plan embraces an “all-hazards” principle, i.e., that most emergency response functions are similar, regardless of the hazard. The EMC will mobilize resources and personnel as required by the emergency situation.
- D. The EMC and Elected Officials will develop mutual aid agreements with adjacent municipalities for reciprocal emergency assistance as needed.
- E. The Township will embrace and utilize the National Incident Management System (NIMS) and the Incident Command System (see below).



- 1. The Incident Commander (“**IC**”) at the incident site will be trained according to NIMS requirements. In like manner, the EOC staff will also be trained to NIMS requirements.
- 2. The Incident Command System (ICS) should have:
  - a. a manageable span of control (3 to 7 staff; optimum is 5);

- b. personnel accountability (each person reports to only one person in the chain of command); and
  - c. functional positions staffed only when needed (responsibilities for any positions that are not staffed remain with the next higher filled position).
- F. When the EOC is activated, the EMC or the EMC's designee will coordinate between the site IC and the Montgomery County Department of Public Safety. To ensure consistency with operations at the incident site, the EOC will also follow an incident command structure. The EMC will assume the role of EOC Manager (Command) and, initially, all of the remaining roles. As additional staff arrive at the EOC, the EMC may delegate activities to them.
- G. Availability of staff and operational needs may allow or require positions to be combined, or positions to not be filled (responsibilities held by the next higher position.)
- H. The diagram above aligns Emergency Support Functions ("ESFs") with ICS Staff sections. This alignment may be modified as required by the disaster situation or the Township's political or programmatic needs.
- I. Continuity of government procedures are specified in the Elected Officials checklist.
- J. When the EMC receives notice of a potential emergency from the federal Homeland Security Advisory System, from the National Weather Service watches and warnings, or from other reliable sources, the Township will consider partial activation of the EOC in preparation for the emergency.
- K. Communication, Alert and Warning will be provided to the public via the Emergency Alert System ("EAS") and Wireless Emergency Alerts, via a request to the Montgomery County Department of Public Safety. Other systems may be utilized as available.
- L. During non-emergency periods, information regarding emergency plans and actions to be taken by the public, in the form of public information / education materials, will be provided to the public via municipal newsletters, brochures, publications in telephone directories, municipal websites, etc.
- M. In the event of an evacuation, residents, and businesses (or segments thereof) will evacuate using their own vehicles or be transported from the identified affected area(s) to safe havens. Depending upon the hazard factors, the host areas may be located within or outside the Township.
- N. Evacuees are expected to follow the direction and guidance of emergency workers, traffic coordinators, and other assigned emergency officials. Critical intersections will be staffed by traffic control personnel to facilitate an orderly flow of traffic.
- O. Emergency workers should complete pre-emergency "family plans" addressing such issues as transportation and evacuation locations for immediate family members (partner, spouse, and children).

#### **IV. ASSIGNMENT OF RESPONSIBILITIES**

The following roles and responsibilities are the most likely to be needed in preparation for, or responding to, Township emergencies.

##### **A. Command**

###### **1. Elected Officials:**

- a. Are responsible for establishing a municipal emergency management team;
- b. Provide for continuity of operations;
- c. Establish lines of succession for key positions;
- d. Designate municipal emergency operating centers and alternatives;
- e. Review and approve this EOP in consonance with the Montgomery County Emergency Operations Plan;
- f. Approve funding to equip and staff a municipal emergency management organization and, as necessary, an EOC;
- g. Recommend an EMC for appointment in accordance with the Emergency Management Services Code;
- h. Issue proclamations of disaster emergency and recommend protective actions (evacuation or shelter in-place) if the situation warrants; and
- i. Apply for federal post-disaster funds, as available.
- j. Adopt Montgomery County's hazard mitigation plan and/or establish the Township's own hazard mitigation plan.

###### **2. EOC Manager (EMC):**

- a. Prepares and maintains an EOP for the municipality subject to the promulgation of the elected officials; reviews and updates as required;
- b. Maintains coordination with the Montgomery County Department of Public Safety, and provides prompt information on emergencies, as available;
- c. In coordination with the Montgomery County Department of Public Safety, identifies hazards and vulnerabilities that may affect the municipality;
- d. Identifies resources within the municipality that can be used to respond to a major emergency or disaster situation and requests needed resources from mutual aid partners or the Montgomery County Department of Public Safety;
- e. Develops and maintains a trained staff and current emergency response checklists appropriate for the emergency needs and resources of the community;
- f. Mobilizes the EOC and acts as or delegates the Command function within the EOC during an emergency;
- g. Compiles cost figures for the conduct of emergency operations; and
- h. Attends training and workshops provided by the county and other sources to maintain proficiency and currency in emergency management and emergency response planning and procedures.

### **3. Public Information Officer (PIO) (External Affairs – ESF # 15)**

- a. Develops and maintains the checklist for the Public Information function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates all information released to the public or to the media with the County PIO/JIC(Joint Information Center);
- e. Coordinates public awareness information to the media before an incident and ensures accurate and timely information about response and recovery operations;
- f. Advises elected officials and the EMC about Public Information activities;
- g. Develops pre-scripted emergency announcements for use in the time of an emergency;
- h. Develops and disseminates public information / educational materials regarding emergency measures to be taken during an emergency including information regarding shelter-in-place, evacuation routes, locations of shelters, transportation pick-up-points, etc.;
- i. Interfaces with the PIO for the County and the State as applicable; and
- j. Operates as a part of the Joint Information Center (JIC) as established by the County, State or Federal officials.

## **B. Logistics Section**

### **1. Public Works and Engineering Branch (ESF # 3 ):**

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of Public Works assets and resources;
- d. Serves as a liaison between municipal Public Works and the EOC;
- e. Coordinates the assignment of Public Works resources;
- f. Provides information on water, sewerage, road construction and repair, engineering, building inspection and maintenance;
- g. Advises elected officials and the EMC about Public Works and Engineering activities; and
- h. Performs other responsibilities as assigned by the Section Chief.

Additional roles and responsibilities, according to the Emergency Support Functions format, may be found in Appendix C of this document. Those additional roles may be filled as needed depending on the nature of the emergency.

## **V. ADMINISTRATION AND LOGISTICS**

### **A. Administration**

1. Lower Gwynedd Township will submit situation reports, requests for assistance and damage assessment reports to the Montgomery County Department of Public Safety.
2. The Montgomery County Department of Public Safety will forward reports and requests for assistance to PEMA.
3. Lower Gwynedd Township and Montgomery County governments will utilize pre-established bookkeeping and accounting methods to track and maintain records of expenditures and obligations.
4. Narrative and written log-type records of response actions will be kept by Lower Gwynedd Township. The logs and records will form the basis for status reports to the Montgomery County Department of Public Safety and PEMA.
5. Lower Gwynedd Township will make reports to the Montgomery County Department of Public Safety by the most practical means and in a timely manner.
6. All written records, reports and other documents will follow the principles of NIMS.

### **B. Logistics - Coordination of unmet needs:**

When municipal resources are committed and mutual aid is exhausted, the Montgomery County Department of Public Safety is available to coordinate assistance and satisfy unmet needs. Similarly, if the county requires additional assistance, it will call on mutual aid from adjacent counties, its Regional Task Force (RTF), or from the Pennsylvania Emergency Management Agency (PEMA). Ultimately, PEMA will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster or emergency.

## **VI. TRAINING AND EXERCISES**

### **A. Training Authority**

For training purposes and exercises, the EMC may activate this plan as required to evaluate and maintain the readiness posture of the municipality.

### **B. Exercise Requirements**

To provide practical, controlled operations experience for those who have EOC responsibilities, the EMC should activate this plan at least every three years in the form of an emergency exercise.

## **C. Training Policy**

### 1. Public Officials:

- a. **Response and Recovery Training:** Training programs will be provided to municipal officials, the emergency management coordinator, EOC staff and emergency services personnel (police, fire and EMS) on the procedures and policies for a coordinated response and recovery to a disaster emergency. Training programs are offered by the Pennsylvania Emergency Management Agency and coordinated by the Montgomery County Department of Public Safety.
- b. **Professional Development:** Training programs will be provided to the Township's emergency management staff in skills and techniques of writing plans, professional development skills, and national security issues related to municipal emergency preparedness. Training programs are offered by the Pennsylvania Emergency Management Agency and coordinated by the Montgomery County Department of Public Safety.
- c. **Damage Assessment and Reporting:** Annual training will be offered in damage reporting procedures, and in damage assessment for those who will work with county damage assessment teams. Training programs are offered by the Pennsylvania Emergency Management Agency and coordinated by the Montgomery County Department of Public Safety.

### 2. Emergency Services and Other Responding Agencies

Exercises, as indicated above, will be used as a training technique for public officials, county emergency staff, and emergency services personnel who are assigned emergency responsibilities in this plan. Township staff officers responsible for functional annexes are charged with ensuring skills training for personnel who implement the provisions of their respective annexes.

### 3. State and Federal Training

Township emergency management staff will participate in State and Federal training programs as prescribed internally and by PEMA.

## **VII. PLAN REQUIREMENTS, MAINTENANCE AND DISTRIBUTION**

- A. **EMC Responsibilities:** The municipal EOP is the responsibility of the elected officials, but normally the EMC will coordinate development and maintenance of the plan. The plan components will be reviewed and updated by the EMC every two years or as needed. Some incident specific annexes require an annual review based upon legislation or regulation. Whenever portions of this plan are implemented in an emergency event or exercise, a review will be conducted to determine necessary changes.

- B. Enforceability: This plan is enforceable under the provisions of the Pennsylvania Emergency Management Services Code.
- C. Execution: This plan will be executed upon order of the Board of Supervisors or their authorized representatives, the Township Manager and/or Emergency Management Coordinator.
- D. Distribution: This plan and its supporting materials are controlled documents. While distribution of the “Basic Plan” is allowable, the Checklists, Notification and Resource Manual and some Incident Specific Plans contain specific response or personal information and are not considered to be available to the public. Distribution is based upon regulatory or functional “need to know”. Copies of this plan are distributed according to an approved control list. A record of distribution, by copy number, is maintained on file by the EMC. Controlled copies of revisions will be distributed to designated plan holders. Revisions or changes are documented by means of the “Record of Changes.” A receipt system will be used to verify the process.



## **APPENDIX A: AUTHORITY AND REFERENCES**

1. The Pennsylvania Emergency Management Services Code 35 Pa. C.S. Section 7101-7707, as amended
2. Pennsylvania Emergency Management Agency, “Commonwealth of Pennsylvania Multi-Hazard Identification and Risk Assessment,” as amended
3. Commonwealth of Pennsylvania, Emergency Operations Plan, May 2005, with amendments
4. Pennsylvania Emergency Management Agency, Emergency Management Directive 2002-5, (Requirements for the Preparation, Review and update of municipal Emergency Operations Plans (EOPs) and accompanying Documents)
5. Montgomery County Emergency Operations Plan
6. Montgomery County Hazard Vulnerability Analysis
7. Montgomery County Hazard Mitigation Plan

## APPENDIX B: DEFINITIONS AND GLOSSARY

1. Access Control Points (ACP) - Posts established primarily by State or municipal police and augmented as necessary by the National Guard on roads leading into a disaster area for the purpose of controlling entry during an emergency.
2. Activate - To start or place into action an activity or system.
3. Control - To exercise authority with the ability to influence actions, compel or hold in restraint. (For use in context with this document: (35 PA C.S.) as amended clarifies and strengthens the role of the Governor by granting him authority to issue executive orders and disaster proclamations which have the force and effect of law when dealing with emergency and disaster situations and controlling operations.)
4. Coordination - Arranging in order, activities of equal importance to harmonize in a common effort. (For use in context with this document: authorizing and/or providing for coordination of activities relating to emergency disaster prevention, preparedness, response and recovery by State, local governments and Federal agencies.)
5. Deploy - To move to the assigned location in order to start operations.
6. Direction - Providing authoritative guidance, supervision and management of activities/operations along a prescribed course to reach an attainable goal.
7. Disaster - A natural or human-caused event that has a large-scale adverse effect on individuals, the environment, the economy or property.
  - A. Human Caused Disaster - Any industrial, nuclear or transportation accident, explosion, conflagration, power failure, natural resource shortage or other condition, resulting from human causes, whether unintended or deliberate. This includes oil spills and other injurious environmental contamination, terrorism acts of vandalism or sabotage and civil unrest which threaten or cause substantial damage to property, human suffering, hardship or loss of life.
  - B. Natural Disaster - Any hurricane, tornado, storm, flood, high water, wind driven water, tidal wave, earthquake, landslide, mudslide, snowstorm, drought, fire, explosion or other catastrophe which results in substantial damage to property, hardship, suffering or possible loss of life.
8. Disaster Emergency - Those conditions which upon investigation may be found, actually or likely to:
  - A. Seriously affect the safety, health or welfare of a substantial number of citizens of the municipality or preclude the operation or use of essential public facilities.

- B. Be of such magnitude or severity as to render essential state supplementation of regional, county, and municipal efforts or resources exerted or utilized in alleviating the danger, damage, suffering, or hardship faced.
  - C. Have been caused by forces beyond the control of humans, by reason of civil disorder, riot, natural occurrence, terrorism, or disturbance, or by factors not foreseen and not known to exist when appropriation bills were enacted.
9. Emergency Alert System (EAS) - An automatic system where radio station operators voluntarily broadcast emergency information. The system can be activated by county, state or federal emergency management agencies or the national weather service.
  10. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, preparedness, response and recovery for emergencies of all kinds.
  11. Emergency Services - The preparation for and the carrying out of functions, other than those for which military forces are primarily responsible, to prevent, minimize and provide emergency repair of injury and damage resulting from disaster, together with all other activities necessary or incidental to the preparation for and carrying out of those functions. The functions include, without limitation, firefighting services, police services, medical and health services, search, rescue, engineering, disaster warning services, communications, radiological, shelter, chemical and other special weapons defense, evacuation of persons from stricken areas, emergency welfare services, emergency transportation, emergency resources management, existing or properly assigned functions of plant protection, temporary restoration of public utility services and other functions related to civilian protection.
  12. Emergency Support Function (ESF) – A distinct function that may need to be performed during emergency response, but which is not necessarily dependent on the type of disaster or emergency that causes the need for the support function. ESFs define an organizational structure for the support, resources, program implementation, and services that are most likely to be needed to save lives, protect property and the environment, restore essential services and critical infrastructure, and help victims and communities return to normal. Use of ESFs allows for planning, training and organization to be made without consideration for the cause. This plan uses fifteen separate ESFs that are mirrored in the National Response Plan and the Pennsylvania State EOP.
  13. Explosive Ordnance Disposal (EOD) - An active U.S. Army organization tasked with the retrieval and disposal of military ordnance. Also available to assist civilian authorities in life threatening situations dealing with explosive devices when civilian explosive technicians or bomb squads are not available.
  14. External Affairs – Those emergency activities that deal with the general public and other entities outside the immediate disaster area. This includes public information and media relations activities.

15. Governor's Proclamation of "Disaster Emergency" – A formal declaration or proclamation by the Governor of Pennsylvania that a disaster has occurred or that the occurrence or the threat of a disaster is imminent. As part of this proclamation, the Governor may waive or set aside time-consuming procedures and formalities prescribed by state law (excepting mandatory constitutional requirements.) The state of disaster emergency continues until the Governor finds that the danger has passed and terminates it by executive order or proclamation, but no state of disaster emergency may continue for longer than 90 days unless renewed by the Governor.
16. Hazardous Materials (HAZMAT) - Any substance or material in a quantity or form which may be harmful or injurious to humans, domestic animals, wildlife, economic crops, or property when released into the environment. Hazardous materials are classified as chemical, biological, radiological, nuclear, or explosive.
17. Hazards Vulnerability Analysis (HVA) - A compilation of natural and human-caused hazards and their predictability, frequency, duration, intensity and risk to population and property.
18. Joint Information Center (JIC) - A facility established to coordinate all incident-related public information activities. It is the central point of contact for all news media at the scene of the incident. Public information officials from all participating agencies should co-locate at the JIC.
19. Local Emergency - The condition declared by the local governing body when, in its judgment, the threat or actual occurrence of a disaster requires focused local government action to prevent or alleviate the damage, loss, hardship or suffering threatened or caused. A local emergency arising wholly or substantially out of a resource shortage may be declared only by the Governor, upon petition of the local governing body.
20. Mass Care Centers - Fixed facilities that provide emergency lodging and essential social services for victims of disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.
21. Municipality - As defined in the Pennsylvania Constitution, "...a county, city, borough, incorporated town, township or similar unit of government..." (Article IX, Section 14, The Constitution of Pennsylvania).
22. National Incident Management System (NIMS) - A system developed by the federal Department of Homeland Security that provides a consistent, nationwide approach for emergency responders at all levels of government to work together effectively and efficiently. The NIMS includes a core set of concepts, principles and terminology, including ICS (Incident Command Systems), MACS (Multi-Agency Coordination Systems), Training, Identification and Management of Resources, Certification, and the Collection, Tracking and Reporting of incident information.
23. Notification - To make known or inform, to transmit emergency information and instructions: (1) to Emergency Management Agencies, staff and associated organizations;

(2) over the Emergency Alert System to the general public immediately after the sirens have been sounded.

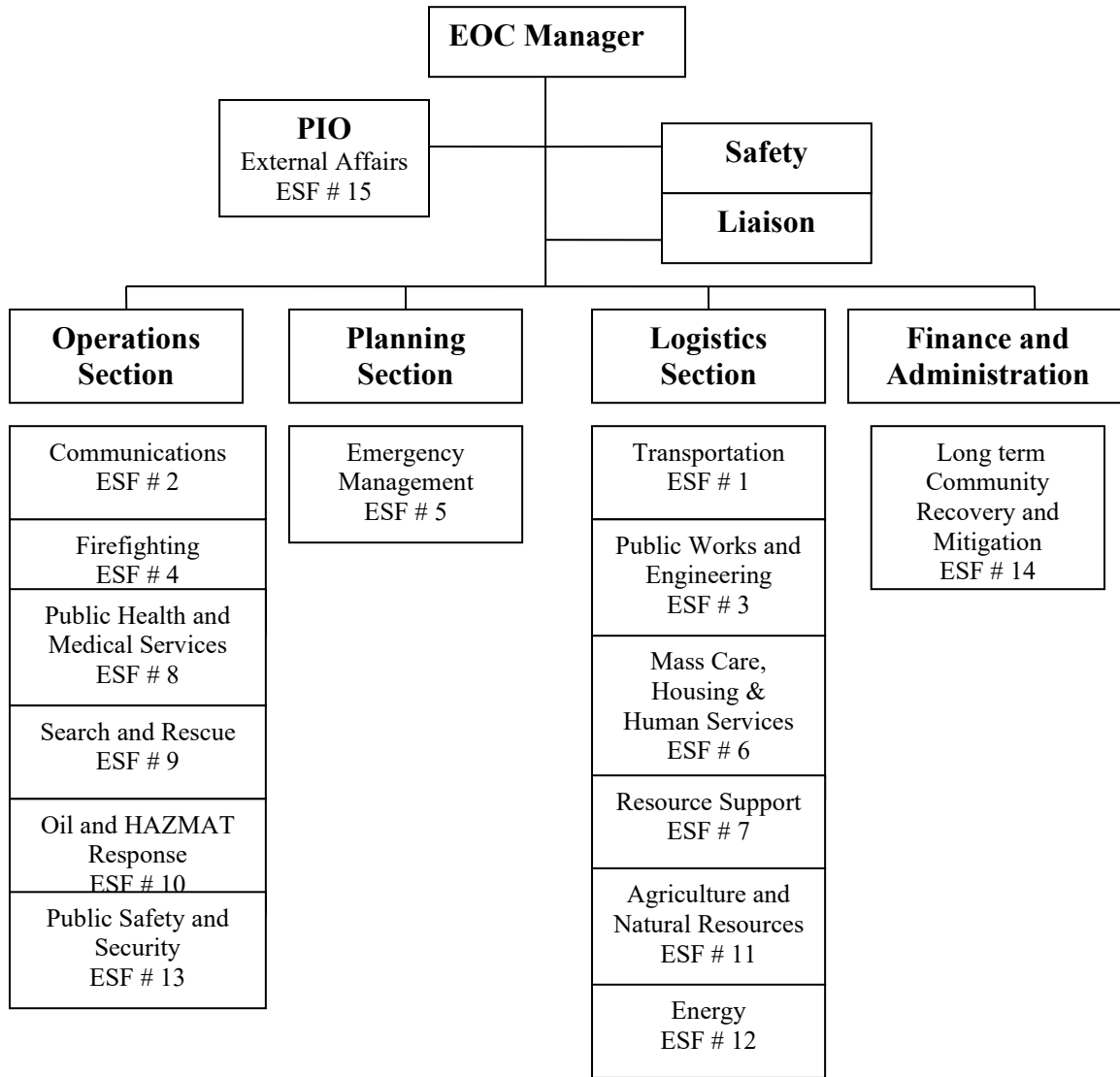
24. Notification and Resource Manual (NARM) – One of the three major components of this plan, the NARM contains lists of personnel and equipment, contact information and other data that are most subject to change. Because of the personal and sensitive nature of its data, the NARM is NOT available to the public.
25. Operational - Capable of accepting mission assignments at an indicated location with partial staff and resources.
26. Political Subdivision - Any county, city, borough, township or incorporated town within the Commonwealth.
27. Presidential Proclamation of "Emergency" - Any occasion or instance for which, in the determination of the President, federal assistance is needed to supplement State and local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any part of the United States.

*IMPORTANT NOTE* - Before federal assistance can be rendered, the Governor must first determine that the situation is beyond the capabilities of the State and affected municipal governments and that federal assistance is necessary. As a prerequisite to Federal assistance, the Governor shall take appropriate action under law and direct execution of the State Emergency Operations Plan. The Governor's request for proclamation of a major disaster by the President may be accepted, downgraded to emergency or denied.

28. Presidential Proclamation of "Major Disaster" – “Major Disaster” means any natural catastrophe, or any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.
29. Protective Action - Any action taken to eliminate or avoid a hazard or eliminate, avoid, or reduce its risks.
30. Public Information Officer (PIO) - That member of the municipal staff or EOC who deals with the media, or who is responsible for informing the public. In this plan, the PIO is responsible for all external affairs activities (ESF # 15.) If no PIO is appointed, those responsibilities stay with the EOC manager.
31. Public Information Statements - Public announcements made by PEMA, county or local official spokespersons via newspapers, radio or television to explain government actions being taken to protect the public in the event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors.

32. Reception Center - A pre-designated site outside the disaster area through which evacuees needing mass care support will pass to obtain information and directions to mass care centers.
33. Re-entry - The return to the normal community dwelling and operating sites by families, individuals, governments, and businesses once the evacuated area has been declared safe for occupancy.
34. Resource Typing – A component of the National Incident Management System (NIMS) that standardizes definitions for human and equipment resources. These standardized definitions, certifications and training will allow resources from other parts of the U.S. to work together. Resources are assigned “Type” number that indicates the size/capacity of the resource i.e. a Type 1 Team will have more people and capabilities than a Type 2 or a Type 3 team.
35. Route Alerting - A supplement to siren systems accomplished by pre-designated teams traveling in vehicles along pre-assigned routes delivering an alert/warning message.
36. Special Needs – Individuals in the community with physical, mental, or medical care needs who may require assistance before, during, and/or after a disaster or emergency after exhausting their usual resources and support network.
37. Standby - To be ready to perform but waiting at home or other location for further instructions.
38. Support - To provide a means of maintenance or subsistence to keep the primary activity from failing under stress.
39. Traffic Control Points (TCP) - Posts established at critical road junctions for the purpose of controlling or limiting traffic. TCPs are used to control evacuation movement when an emergency situation requires it.
40. Unmet Needs - Capabilities and/or resources required to support emergency operations but neither available nor provided for at the respective levels of government.
41. Weather Warning - Severe weather is occurring or is about to occur.
42. Weather Watch - Conditions and ingredients exist to trigger severe weather.

**APPENDIX C: ADDITIONAL EMERGENCY SUPPORT FUNCTIONS (ESF) AND RESPONSIBILITIES**



**A. COMMAND**

1. **Safety Officer** - Monitors safety conditions and develops measures for assuring the safety of all assigned personnel.
2. **Liaison Officer** – Serves as the primary contact for supporting agencies assisting with the incident.

**B. OPERATIONS SECTION (EMC or as delegated):** Responsible for ensuring the accomplishment of responsibilities of all assigned branches. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments of the branch director(s) and reports to the EOC manager on the progress and status of assigned missions.

### **1. Communications Branch (ESF # 2):**

- a. This function will likely be handled by the Public Information Officer, or a representative from Montgomery County.
- b. Develops and maintains the checklist for the Communications function;
- c. Assists in the development, review and maintenance of the EOP;
- d. Trains staff members on the operation of communications system;
- e. Ensures ability to communicate between the EOC, field operations and the Montgomery County Department of Public Safety;
- f. Assists with notification of citizens of the municipality;
- g. Responds to the EOC or the field, as needed;
- h. Advises elected officials and the EMC about Communications activities; and
- i. Performs other responsibilities as assigned by the Section Chief.

### **2. Firefighting Branch (ESF # 4):**

- a. This function will likely be handled by a representative of one of the fire companies that serve the Township, or a representative from Montgomery County.
- b. Develops and maintains the checklist for the firefighting function;
- c. Assists in the development, review and maintenance of the EOP;
- d. Responds to the EOC or the field, as needed;
- e. Coordinates fire and rescue services;
- f. Assumes primary responsibility for route alerting of the public;
- g. Assists with evacuation of affected citizens, especially those who are institutionalized, immobilized or injured;
- h. Provides for emergency shutdown of light and power;
- i. Provides emergency lights and power generation;
- j. Assists in salvage operations and debris clearance;
- k. Advises elected officials and the EMC about fire and rescue activities; and
- l. Performs other responsibilities as assigned by the Section Chief.

### **3. Health/Medical Branch (ESF # 8):**

- a. This function will likely be handled by a representative from Montgomery County.
- b. Develops and maintains the checklist for the Health/Medical Services function;
- c. Assists in the development, review and maintenance of the EOP;
- d. Responds to the EOC or the field, as needed;
- e. Maintains a listing of special needs residents, providing copies to municipal and county EMAs;
- f. Coordinates emergency medical activities within the municipality;
- g. Coordinates institutional needs for transportation if evacuation or relocation becomes necessary for hospitals, nursing homes, day care, personal care homes or any custodial care facilities;
- h. Coordinates medical services as needed to support shelter operations;
- i. Assists in search and rescue operations;



- j. Assists in mortuary services;
- k. Assists in provisions of inoculations for the prevention of disease;
- l. Advises elected officials and the EMC about Public Health/Medical Services activities;
- m. Coordinates the immunization of emergency workers;
- n. Refers transportation needs (Health Care, Special Needs) to the Logistics Officer;
- o. Coordinates and cooperates with appropriate entities and agencies regarding matters of public health including the reporting of communicable diseases and establishment of quarantine areas; and
- p. Performs other responsibilities as assigned by the Section Chief.

**4. Search and Rescue Branch (ESF # 9):**

- a. This function may be handled by the Lower Gwynedd Township Police Department, a representative from one of the fire companies that serve the Township, or a representative from the Montgomery County Urban Search and Rescue Team.
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates search and rescue services;
- e. Advises elected officials and the EMC about search and rescue (S&R); and
- f. Performs other responsibilities as assigned by the Section Chief.

**5. Oil and Hazardous Materials Response Branch (ESF # 10):**

- a. This function will likely be handled by a representative from one of the fire companies that serves the Township or a representative from the Montgomery County Hazardous Materials Team.
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates with the Hazardous Materials Team as appropriate;
- e. Coordinates decontamination and monitoring of affected citizens and emergency workers after exposure to chemical or radiological hazards;
- f. Advises elected officials and the EMC about HAZMAT activities; and
- g. Performs other responsibilities as assigned by the Section Chief.

**6. Public Safety and Security Branch (ESF # 13):**

- a. This function will likely be handled by the Lower Gwynedd Township Police Department.
- b. Develops and maintains the checklist for the Public Safety and Security function;
- c. Assists in the development, review and maintenance of the EOP;
- d. Responds to the EOC or the field, as needed;
- e. Coordinates security and law enforcement services;
- f. Establishes security and protection of critical facilities, including the EOC;
- g. Provides traffic and access control in and around affected areas;
- h. Assists with route alerting and notification of threatened population;

- i. Assists with the evacuation of affected citizens, especially those who are institutionalized, immobilized or injured;
- j. Assists in the installation of emergency signs and other traffic movement devices;
- k. Assists in search and rescue operations;
- l. Advises elected officials and the EMC about Public Safety and Security operations;
- m. Establishes and provides security services to any shelter locations operating in the municipality;
- n. Assists shelter operators with the screening of clients with regard to criminal history background checks including sex offenders;
- o. Establishes security patrols for any evacuated areas, conditions permitting;
- p. Cooperates with other law enforcement agencies regarding investigations, crime scene security, etc.; and
- q. Performs other responsibilities as assigned by the Section Chief.

C. **PLANNING SECTION (EMC or as delegated):** Responsible for ensuring the accomplishment of the Emergency Management branch responsibilities. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments to the branch director(s) and reports to the EOC manager on the progress and status of assigned missions.

**1. Emergency Management Branch (ESF # 5):**

- a. This function will likely be handled by the Emergency Management Coordinator or other Township staff.
- b. Collects, evaluates and provides information about the incident;
- c. Determines status and tracking of resources;
- d. Prepares and documents Incident Action Plans;
- e. Establishes information requirements and reporting schedules;
- f. Supervises preparation of an Incident Management Plan;
- g. Assembles information on alternative strategies ; and
- h. Performs other responsibilities as assigned by the Section Chief.

D. **LOGISTICS SECTION (EMC or as delegated):** Responsible for ensuring the accomplishment of responsibilities of all assigned branches. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments to the branch director(s) and reports to the EOC manager on the progress and status of assigned missions. Logistics Section also provides internal logistical support for the EOC itself.

**1. Transportation Branch (ESF # 1):**

- a. This function will likely be handled by a representative from Lower Gwynedd Public Works, a representative from Montgomery County, or a representative from PennDOT.
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;

- d. Maintains a listing of Transportation Resources and contact information including capacities in the Municipality;
- e. Coordinates the supply of transportation resources during an emergency;
- f. Advises elected officials and the EMC about Transportation activities; and
- g. Performs other responsibilities as assigned by the Section Chief.

**2. Mass Care, Housing and Human Services Branch (ESF # 6):**

- a. This function will likely be handled by a representative from Montgomery County or the American Red Cross.
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Assists the Montgomery County Department of Public Safety (ESF # 6) in maintaining a listing of Mass Care – Shelter facilities including capacities;
- e. Coordinates with American Red Cross and other appropriate agencies;
- f. Requests Mass Care – Shelter support from the County during an emergency;
- g. Coordinates with ESF # 1 (Transportation) and ESF # 7 (Resource Management) regarding evacuation issues;
- h. Advises elected officials and the EMC about Mass Care, Evacuation and Shelter activities; and
- i. Performs other responsibilities as assigned by the Section Chief.

**3. Resource Support Branch (ESF # 7):**

- a. This function will likely be handled by the Emergency Management Coordinator or a representative from Montgomery County.
- b. Coordinates materials, services and facilities in support of the emergency;
- c. Develops procedures for rapidly ordering supplies and equipment and tracking their delivery and use;
- d. Participates in the preparation of the Incident Management Plan;
- e. Facilitates the acquisition of supplies for emergency workers including food, water, and basic necessities;
- f. Facilitates the acquisition, as requested, of supplies of food, water, and necessities for shelter operators;
- g. Obtains, tracks and coordinates transportation resources (buses, vans, additional ambulances, trucks, etc.);
- h. Establishes staging areas for supplies and transportation resources;
- i. Obtains supplies and coordinates the dissemination of emergency fuel supplies for emergency vehicles, critical facilities and evacuees as appropriate; and
- j. Performs other responsibilities as assigned by the Section Chief.

**4. Agriculture and Natural Resources Branch (ESF # 11):**

- a. This function will likely be handled by a representative from Montgomery County.
- b. Assists in the development, review and maintenance of the EOP;

- c. Responds to the EOC or the field, as needed;
- d. Maintains a listing of food and animal care and control assets;
- e. Serves as a liaison between the EOC and the food community;
- f. Coordinates the dissemination of information to the food and animal care and control community;
- g. Advises elected officials and the EMC regarding agricultural and animal care and control issues;
- h. Coordinates local animal shelter activities with county ESF 11 Officer and County Animal Response Team liaison; and
- i. Performs other responsibilities as assigned by the Section Chief.

**5. Energy Branch (ESF # 12):**

- a. This function will likely be handled by a Montgomery County or PECO representative.
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Maintains a listing of energy and utility assets;
- e. Serves as a liaison between the EOC and the energy / utilities;
- f. Coordinates the dissemination of information to the energy / utilities;
- g. Advises elected officials and the EMC regarding energy / utility issues; and
- h. Performs other responsibilities as assigned by the Section Chief.

**E. FINANCE AND ADMINISTRATION SECTION (EMC, elected officials and/or as delegated):** Responsible for ensuring the accomplishment of responsibilities of Long-Term Recovery and Mitigation Branch. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments of the branch director(s) and reports to the EOC manager on the progress and status of assigned missions. Section also maintains finance and personnel records of response activities.

**1. Long Term Community Recovery and Mitigation Branch (ESF # 14):**

- a. This function will likely be handled by Township staff.
- b. Maintains oversight of all financial and cost analysis activities associated with the emergency;
- c. Tracks costs and personnel time records;
- d. Coordinates the conduct of damage assessment and reporting to the Montgomery County Department of Public Safety;
- e. Starts planning for recovery of vital community functions; and
- f. Performs other responsibilities as assigned by the Section Chief.

**APPENDIX D: SAMPLE DECLARATION OF DISASTER EMERGENCY**

**WHEREAS, on or about \_\_\_\_\_ a (disaster type) has caused or threatens to cause injury, damage, and suffering to the persons and property of Lower Gwynedd Township; and**

**WHEREAS, the (disaster) has endangered the health, safety and welfare of a substantial number of persons residing and working in Lower Gwynedd Township, and threatens to create problems greater in scope than Lower Gwynedd Township may be able to resolve; and**

**WHEREAS, emergency management measures are required to reduce the severity of this disaster and to protect the health, safety and welfare of affected residents in Lower Gwynedd Township:**

**NOW, THEREFORE, we, the undersigned Supervisors of Lower Gwynedd Township, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code, (35 Pa.C.S., Section 7501), as amended, do hereby proclaim the existence of a disaster emergency in Lower Gwynedd Township.**

**FURTHER, we direct the Lower Gwynedd Township Manager and Emergency Management Coordinator to coordinate the activities of the emergency response, to take all appropriate action needed to alleviate the effects of this disaster, to aid in the restoration of essential public services, and to take any other emergency response action deemed necessary to respond to this emergency.**

**STILL FURTHER, we authorize officials of Lower Gwynedd Township to act as necessary to meet the current demands of this emergency, namely: by the employment of temporary workers, by the rental of equipment, by the purchase of supplies and materials, and by entering into such contracts and agreements for the performance of public work as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.**

**This Resolution shall take effect immediately.**

\_\_\_\_\_  
Danielle A. Duckett  
Chairperson

\_\_\_\_\_  
Michael Twersky  
Vice Chair

\_\_\_\_\_  
Tessie McNeely  
Supervisor

\_\_\_\_\_  
Janine Martin  
Supervisor

\_\_\_\_\_  
Jimmy Chong  
Supervisor

\_\_\_\_\_  
Attest: Mimi Gleason  
Manager

\_\_\_\_\_  
Date

**TOWNSHIP OF LOWER GWYNEDD  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION # 2024-16**

**A RESOLUTION ALLOWING FOR THE APPROVAL AND ADOPTION OF THE  
LOWER GWYNEDD TOWNSHIP EMERGENCY OPERATIONS PLAN**

**THIS RESOLUTION** is approved and adopted by the Lower Gwynedd Township Board of Supervisors, Montgomery County, Pennsylvania, on the date hereinafter set forth.

**WHEREAS**, Lower Gwynedd Township has prepared an Emergency Operations Plan in order to reduce the potential effects of a major emergency or disaster and to protect the health, safety, and welfare of the citizens of Lower Gwynedd Township; and

**WHEREAS**, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S. Section 7101 *et seq.*, mandates that Lower Gwynedd Township prepare, maintain, and keep current an Emergency Operations Plan for the prevention and minimization of injury and damage by a major emergency and disaster within Lower Gwynedd Township; and

**WHEREAS**, in response to the mandate stated above, Lower Gwynedd Township has prepared an Emergency Operations Plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster;

**NOW THEREFORE**, the Supervisors of Lower Gwynedd Township do hereby approve, adopt, and place into immediate effect the Emergency Operations Plan of Lower Gwynedd Township. This Plan shall be reviewed every two (2) years to ensure conformity with the requirements of the Montgomery County Emergency Operations Guideline. **THIS PLAN SHALL SUPERSEDE ALL PREVIOUS EMERGENCY OPERATIONS PLANS.**

**ADOPTED** as a Resolution of the Lower Gwynedd Township Board of Supervisors this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON, TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**DANIELLE A. DUCKETT, CHAIRPERSON**



1130 N. BETHLEHEM PIKE • P.O. BOX 625 • SPRING HOUSE, PA 19477-0625 • 215-646-5302 • FAX 215-646-3357

[www.lowergwynedd.org](http://www.lowergwynedd.org)

### Finance Memorandum

Date: April 22, 2024  
To: Mimi Gleason, Township Manager  
From: Melinda Haldeman, CPA Finance Director 

RE: March 2024 LGT Financial Packet:  
❖ Fund and Cash Balances as of March 31, 2024  
❖ YTD Budget Report with Prior Years Actuals thru March 31, 2024

### The following are items I wish to bring to your attention:

- The Fund and Cash Balances Report for March 31, 2024, lists the Opening Fund Balance as of January 1, 2024. The 2023-year end is now complete. All audit adjustments for 2023 have been made and the beginning fund balances for 2024 are final.
- All cash account reconciliations are current through March 31, 2024
- Sewer Account Receivable is reconciled through March 31, 2024
- All ARPA monies must be obligated by December 31, 2024, and paid out as of December 31, 2026. The current amount left to spend as of March 31, 2024, is \$301,575.38
- The State Aid for Liquid Fuels was received April 14, 2024, in the amount of \$368,213.97. This amount is \$653 less than 2023.
- The Street Light, Fire Protection, Fire Hydrant, and Recreation Fund are partially funded through real estate taxes. The Real Estate Tax bills were mailed out in March. The slight increase or decrease through March shown on the "Fund and Cash Balance Report" is timing and will smooth through the year.
- As noted in last month's memo, an unbudgeted transfer was made from the General Fund into the Capital Reserve Fund. (The monies transferred consisted of Administrative Fees Charged for invoices paid on behalf of Escrows Owners.) This transfer is an expense on the General Fund which explains the decrease in Fund Balance on the "Fund and Cash Balance Report" for



March. The corresponding Transfer to the Capital Reserve Fund is income and explains the increase in the Fund Balance in the same report. Without the transfer out, the General Fund would have shown an increase of \$345,018 and the Capital Reserve Fund Balance would have shown a decrease of \$192,267.



FUND BALANCE  
AND  
CASH BALANCE

**Lower Gwynedd Township**  
**Fund and Cash Balances as of March 31, 2024**

FUND #	FUND	FUND BALANCE @		FUND BALANCE @
		01/01/2024 FINAL	(INCREASE)DECREASE THRU 03/31/2024	
01	GENERAL	-8,012,322.99	872,795.92	-7,139,527.07
02	STREET LIGHT	-29,226.63	1,086.74	-28,139.89
03	FIRE PROTECTION	-61,793.14	-1,193.53	-62,986.67
04	FIRE HYDRANT	-59,525.99	19,323.42	-40,202.57
05	RECREATION	23,901.46	95,522.78	119,424.24
	GENERAL OPERATING FUNDS SURPLUS	-8,138,967.29	987,535.33	-7,151,431.96
08	SEWER OP	-5,763,141.16	-121,806.19	-5,884,947.35
09	SEWER CAPITAL	-4,371,454.29	-146,256.70	-4,517,710.99
	SEWER FUNDS SURPLUS	-10,134,595.45	-268,062.89	-10,402,658.34
16	ACQ OPEN SPACE	-2,250,870.84	-30,460.27	-2,281,331.11
30	CAPITAL RESERVE	-4,214,533.23	-1,025,546.57	-5,240,079.80
31	STORMWATER MNGMNT	-795,605.31	25,242.98	-770,362.33
33	TRAFFIC IMPACT	-1,819,129.36	-219,981.49	-2,039,110.85
35	HIGHWAY AID	-400,571.72	22,389.07	-378,182.65
	CAPITAL FUNDS	-9,480,710.46	-1,228,356.28	-10,709,066.74

Cash Balance Total @ 03/31/2024	
\$ 7,090,581.51	
\$ 30,238.15	
\$ 63,923.93	
\$ 60,596.58	
\$ 7,589.02	
\$ 7,252,929.19	TOTAL CASH OPERATING FUNDS
\$ 2,191,944.68	
\$ 4,535,859.73	
\$ 6,727,804.41	TOTAL CASH SEWER FUNDS
\$ 2,281,650.61	
\$ 6,261,834.77	Includes ARPA Funds
\$ 806,819.91	
\$ 1,849,937.05	
\$ 405,383.21	
\$ 11,605,625.55	TOTAL CASH CAPITAL FUNDS

NOTE: REVENUE AND FUND BALANCES ARE NORMALLY A (CREDIT) BALANCE. THIS IS DEPICTED IN (PARENTHESIS ) OR A DASH BEFORE NUMBER  
NEGATIVE BALANCES ARE DEPICTED IN RED

FUND BALANCE: THE FUND BALANCE IS THE CULMINATION OF INCOME NETTED AGAINST EXPENSES  
FROM THE INCEPTION OF THE FUND. WHEN (REVENUE) EXCEEDS EXPENSES, THE FUND BALANCE  
WILL BE A (CREDIT).

**YTD BUDGET REPORT WITH ACTUALS**  
**2021/2021/2023/2024**

04/22/2024  
12:28:09

Lower Gwynedd Township  
YTD BUDGET REPORT WITH PRIOR YEARS  
THRU MAR 2021/2022/2023/2024  
FOR PERIOD 03 OF 2024

PAGE 1  
glactrpt

ACCOUNTS FOR: 01 GENERAL FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	-730.26	-76,312.32	-107,285.97	-2,876.34	-1,075,000.00
310 LOCAL TAX ACT 511	-594,080.36	-1,078,875.53	-1,725,414.23	-1,523,832.71	-7,435,000.00
321 BUSINESS LICENSES & PRMTS	-82,229.21	-80,771.15	-77,714.34	-78,214.19	-291,700.00
322 NON-BUSINESS LICENSE/PRMT	-870.00	-3,210.00	-4,145.00	-2,750.00	-12,000.00
331 FINES	-1,827.38	-961.24	-1,212.19	-2,213.11	-11,500.00
341 INTEREST EARNINGS	-1,889.95	-2,461.67	-52,255.77	-95,425.42	-330,000.00
342 RENTS & ROYALTIES	-34,100.01	-35,123.01	-36,176.70	-37,262.01	-281,529.00
354 ST. CAPITAL & OP. GRANTS	.00	.00	.00	.00	-2,500.00
355 STATE SHARED REV & ENLMT	-200.00	.00	-200.00	-1,200.00	-486,117.00
358 LOCAL GOVT ENTITLEMENT	.00	.00	.00	-17,705.38	-19,000.00
361 DEPT EARNINGS-GEN GOVT	-7,598.14	-9,852.44	-8,002.00	-26,097.38	-40,000.00
362 DEPT EARNGS-PUBLIC SAFETY	-153,781.32	-178,178.56	-131,470.57	-108,342.52	-687,973.00
363 DEPT EARNGS-HGHWYS & STS	-3,810.00	-3,900.00	-3,990.00	-4,080.00	-4,080.00
380 MISCELLANEOUS REVENUE	-655.60	-9.00	-1,126.96	-302.10	-5,000.00
387 CONTRIBUTIONS & DONATIONS	.00	.00	.00	.00	-30,000.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-10,394.00
400 GEN GOVT-LEGISLATIVE BODY	18,073.40	28,201.37	35,095.60	48,053.65	231,069.00
401 GEN GOVT-EXECUTIVE	107,854.65	107,785.60	78,457.74	109,526.39	480,590.00
402 GEN GOVT-FINANCIAL ADMIN	56,361.74	58,376.69	102,680.75	77,711.11	420,092.00
403 GEN GOVT-TAX COLLECTION	8,635.81	18,677.40	25,249.41	23,684.28	112,310.00
404 GEN GOVT-LAW	3,532.50	25,259.75	22,555.72	20,147.00	160,500.00
408 GEN GOVT-ENGINEER	22,596.92	20,744.50	26,616.90	20,448.12	135,000.00
409 GEN GOVT-BUILDNGS & PLANT	45,649.79	56,322.56	45,320.71	48,724.71	289,044.00
410 GEN GOVT-POLICE	716,544.59	773,013.78	877,979.34	916,583.11	4,620,138.96
411 GEN GOVT-FIRE	.00	.00	.00	.00	137,473.00
412 AMBULANCE	.00	.00	.00	.00	30,000.00
413 GEN GOVT-CODE ENFORCEMENT	3,456.75	3,296.50	821.75	1,800.00	12,000.00
414 GEN GOVT-PLANING & ZONING	79,782.77	86,842.05	88,701.97	84,102.61	675,464.00
427 SANITATN-SOLID WASTE DISP	.00	.00	.00	.00	7,500.00
429 PUBLIC WORKS-WASTEWTR COLL	321.35	644.58	.00	.00	.00
430 PUB WORKS-HIGHWAY RDS STS	144,578.94	135,104.85	140,500.26	113,491.74	713,997.00
431 CLEANING STREETS & GUTTER	189.63	75.00	.00	.00	10,000.00
432 PUBLIC WORKS-SNOW/ICE REMV	44,580.21	22,399.74	4,397.31	7,227.26	51,060.00
433 PUBLIC WORKS-TRAFFIC	2,589.55	3,414.72	14,031.75	1,348.76	35,750.00
434 PUBLIC WORKS-STREET LGHTNG	280.43	439.54	369.63	437.04	3,200.00
436 MAINTENANCE STORM SEWERS	687.39	.00	7,999.28	421.91	17,500.00
437 PUBLIC WORKS-REPR TOOL&MAC	14,964.77	19,807.69	20,545.50	21,217.36	77,658.00
438 PUBLIC WORKS-HIGHWAY MAINT	4,544.44	609.33	3,563.50	2,020.32	15,000.00
461 OPEN SPACE CONSERVATION	439.80	539.80	859.75	.00	.00
486 INSURANCE	44,736.09	13,397.45	17,908.18	45,897.82	68,460.00
487 EMPLOYEE BENEFITS	15,017.13	4,060.94	5,553.64	12,439.85	113,838.00
491 REFUND PRIOR YEAR REVENUES	.00	-248.66	.00	.00	.00
492 INTERFUND OPERATING TRANS	.00	.00	620,375.00	1,217,814.04	1,874,537.00
TOTAL GENERAL FUND	453,646.42	-90,889.74	-9,410.04	872,795.92	-429,612.04
TOTAL REVENUES	-881,772.23	-1,469,654.92	-2,148,993.73	-1,900,301.16	-10,721,793.00
TOTAL EXPENSES	1,335,418.65	1,378,765.18	2,139,583.69	2,773,097.08	10,292,180.96
TOTAL 01 GENERAL FUND	453,646.42	-90,889.74	-9,410.04	872,795.92	-429,612.04

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ACCOUNTS FOR: 02 STREET LIGHT FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	.00	-777.84	-3,182.23	.00	-19,000.00
341 INTEREST EARNINGS	-4.88	-3.62	-272.98	-397.81	-1,100.00
434 PUBLIC WORKS-STREET LGHTNG	4,524.52	3,478.22	1,644.66	1,484.55	13,935.00
TOTAL STREET LIGHT FUND	4,519.64	2,696.76	-1,810.55	1,086.74	-6,165.00
TOTAL REVENUES	-4.88	-781.46	-3,455.21	-397.81	-20,100.00
TOTAL EXPENSES	4,524.52	3,478.22	1,644.66	1,484.55	13,935.00
TOTAL 02 STREET LIGHT FUND	4,519.64	2,696.76	-1,810.55	1,086.74	-6,165.00

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ACCOUNTS FOR: 03 FIRE PROTECTION FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	.00	-14,466.68	-20,197.84	-347.63	-202,700.00
341 INTEREST EARNINGS	-3.57	-1.42	-1,874.79	-845.90	-5,500.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-165,000.00
480 MISC EXPENDITURES	.00	.00	.00	.00	203,700.00
489 OTHER MISCELLANEOUS EXPENDITUR	.00	.00	.00	.00	165,000.00
TOTAL FIRE PROTECTION FUND	-3.57	-14,468.10	-22,072.63	-1,193.53	-4,500.00
TOTAL REVENUES	-3.57	-14,468.10	-22,072.63	-1,193.53	-373,200.00
TOTAL EXPENSES	.00	.00	.00	.00	368,700.00
TOTAL 03 FIRE PROTECTION FUND	-3.57	-14,468.10	-22,072.63	-1,193.53	-4,500.00

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ACCOUNTS FOR: 04 FIRE HYDRANT FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	.00	-2,972.64	-2,502.86	-71.43	-41,650.00
341 INTEREST EARNINGS	-7.47	-11.41	-765.66	-806.52	-3,100.00
411 GEN GOVT-FIRE	14,824.72	15,651.07	18,686.12	20,201.37	50,000.00
TOTAL FIRE HYDRANT FUND	14,817.25	12,667.02	15,417.60	19,323.42	5,250.00
TOTAL REVENUES	-7.47	-2,984.05	-3,268.52	-877.95	-44,750.00
TOTAL EXPENSES	14,824.72	15,651.07	18,686.12	20,201.37	50,000.00
TOTAL 04 FIRE HYDRANT FUND	14,817.25	12,667.02	15,417.60	19,323.42	5,250.00

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ACCOUNTS FOR: 05 RECREATION FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	.00	-28,239.71	-39,427.73	-678.61	-395,500.00
341 INTEREST EARNINGS	-47.05	-25.60	-2,459.58	-98.45	-12,000.00
361 DEPT EARNINGS-GEN GOVT	-5,000.00	.00	.00	.00	-22,096.00
367 DEPT EARNINGS-CULTURE REC	-1,670.00	-1,965.00	-10,685.00	-11,011.00	-67,850.00
387 CONTRIBUTIONS & DONATIONS	-100.00	-85.93	-25.00	.00	.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-180,000.00
437 PUBLK WORKS-REPR TOOL&MAC	1,144.20	1,559.89	2,059.26	4,284.74	11,000.00
451 CULTURE-RECREATION ADMIN	24,314.81	28,871.62	36,807.53	40,795.46	180,289.00
452 PARTICIPANT RECREATION	.00	.00	.00	.00	19,770.00
453 RECREATION EVENTS	.00	.00	2,024.59	787.50	21,200.00
454 PARKS	60,321.21	73,439.32	85,500.87	46,851.38	382,897.00
459 ADULT PROGRAMS	.00	.00	1,215.00	1,445.00	1,300.00
486 INSURANCE	3,011.48	1,055.59	4,905.26	7,889.61	17,603.00
487 EMPLOYEE BENEFITS	4,245.13	3,266.78	3,759.90	5,257.15	33,331.00
TOTAL RECREATION FUND	86,219.78	77,876.96	83,675.10	95,522.78	-10,056.00
TOTAL REVENUES	-6,817.05	-30,316.24	-52,597.31	-11,788.06	-677,446.00
TOTAL EXPENSES	93,036.83	108,193.20	136,272.41	107,310.84	667,390.00
TOTAL 05 RECREATION FUND	86,219.78	77,876.96	83,675.10	95,522.78	-10,056.00



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ACCOUNTS FOR: 08 SEWER FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-294.38	-343.48	-16,655.38	-3,973.36	-70,000.00
361 DEPT EARNINGS-GEN GOVT	-300.00	-122.50	.00	.00	-100.00
364 DEPT EARNGS-SANITATION	-743,101.96	-660,541.41	-777,376.94	-703,629.93	-2,834,300.00
383 SPECIAL ASSESSMENTS	-540.04	.00	-600.00	.00	-1,000.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-800,000.00
402 GEN GOVT-FINANCIAL ADMIN	8,843.04	6,644.09	7,216.85	7,568.81	27,500.00
404 GEN GOVT-LAW	.00	511.66	-4,055.76	.00	15,000.00
408 GEN GOVT-ENGINEER	3,652.50	2,966.06	.00	.00	5,000.00
409 GEN GOVT-BUILDNGS & PLANT	.00	.00	.00	.00	130,000.00
429 PUBLC WORKS-WASTEWTR COLL	313,539.68	335,367.78	387,909.92	453,477.18	2,988,576.00
486 INSURANCE	2,060.74	967.65	661.36	909.25	2,507.00
487 EMPLOYEE BENEFITS	20,361.45	25,668.60	35,121.25	23,841.86	173,954.00
492 INTERFUND OPERATING TRANS	.00	.00	.00	100,000.00	15,065.00
TOTAL SEWER FUND	-395,778.97	-288,881.55	-367,778.70	-121,806.19	-347,798.00
TOTAL REVENUES	-744,236.38	-661,007.39	-794,632.32	-707,603.29	-3,705,400.00
TOTAL EXPENSES	348,457.41	372,125.84	426,853.62	585,797.10	3,357,602.00
TOTAL 08 SEWER FUND	-395,778.97	-288,881.55	-367,778.70	-121,806.19	-347,798.00

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ACCOUNTS FOR: 09 SEWER CAPITAL RESERVE	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-391.32	-770.30	-44,371.25	-60,202.94	-180,000.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	-100,000.00	.00
409 GEN GOVT-BUILDNGS & PLANT	.00	9,149.75	.00	2,745.00	56,685.00
429 PUBLIC WORKS-WASTEWTR COLL	.00	.00	.00	3,973.74	46,000.00
439 CONSTRUCTION & REBUILDING	.00	15,167.67	5,370.00	7,227.50	439,000.00
492 INTERFUND OPERATING TRANS	.00	.00	.00	.00	800,000.00
TOTAL SEWER CAPITAL RESERVE	-391.32	23,547.12	-39,001.25	-146,256.70	1,161,685.00
TOTAL REVENUES	-391.32	-770.30	-44,371.25	-160,202.94	-180,000.00
TOTAL EXPENSES	.00	24,317.42	5,370.00	13,946.24	1,341,685.00
TOTAL 09 SEWER CAPITAL RESERVE	-391.32	23,547.12	-39,001.25	-146,256.70	1,161,685.00

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ACCOUNTS FOR: 16	ACQUISITION OF OPEN SPAC	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341	INTEREST EARNINGS	-203.24	-339.67	-24,988.76	-30,779.77	-118,000.00
342	RENTS & ROYALTIES	-4,725.00	-3,250.00	.00	.00	.00
408	GEN GOVT-ENGINEER	1,482.50	.00	.00	.00	.00
454	PARKS	.00	.00	.00	319.50	10,000.00
	TOTAL ACQUISITION OF OPEN SPAC	-3,445.74	-3,589.67	-24,988.76	-30,460.27	-108,000.00
	TOTAL REVENUES	-4,928.24	-3,589.67	-24,988.76	-30,779.77	-118,000.00
	TOTAL EXPENSES	1,482.50	.00	.00	319.50	10,000.00
	TOTAL 16 ACQUISITION OF OPEN SPAC	-3,445.74	-3,589.67	-24,988.76	-30,460.27	-108,000.00

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ACCOUNTS FOR: 30 CAPITAL RESERVE FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-2,253.36	-2,512.63	-54,016.17	-151,158.22	-230,007.00
354 ST. CAPITAL & OP. GRANTS	.00	.00	.00	-11,565.77	-1,316,067.00
391 FIXED ASSETS PROCEEDS	.00	.00	.00	.00	-20,000.00
392 INTERFUND OPERATING TRANS	.00	.00	-600,000.00	-1,217,814.04	-200,000.00
401 GEN GOVT-EXECUTIVE	.00	.00	.00	125,964.09	762,852.00
407 DATA PROCESSING	.00	938.98	.00	.00	64,315.00
409 GEN GOVT-BUILDNGS & PLANT	61,278.00	30,369.88	270.00	14,907.50	386,000.00
410 GEN GOVT-POLICE	.00	425.00	.00	123,456.70	242,000.00
411 GEN GOVT-FIRE	.00	300,000.00	.00	.00	.00
430 PUB WORKS-HIGHWAY RDS STS	.00	.00	.00	3,973.74	110,000.00
439 CONSTRUCTION & REBUILDING	18,670.63	16,119.09	8,440.83	13,589.63	1,177,000.00
454 PARKS	2,721.70	4,853.86	15,474.86	73,099.80	716,500.00
TOTAL CAPITAL RESERVE FUND	80,416.97	350,194.18	-629,830.48	-1,025,546.57	1,692,593.00
TOTAL REVENUES	-2,253.36	-2,512.63	-654,016.17	-1,380,538.03	-1,766,074.00
TOTAL EXPENSES	82,670.33	352,706.81	24,185.69	354,991.46	3,458,667.00
TOTAL 30 CAPITAL RESERVE FUND	80,416.97	350,194.18	-629,830.48	-1,025,546.57	1,692,593.00

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ACCOUNTS FOR:	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
31 STORMWATER MANAGEMENT					
341 INTEREST EARNINGS	-55.46	-74.20	-3,747.85	-10,875.52	-20,000.00
354 ST. CAPITAL & OP. GRANTS	.00	.00	.00	.00	-158,920.00
387 CONTRIBUTIONS & DONATIONS	.00	.00	.00	.00	-260,435.00
446 STORMWATER MANAGEMENT	1,643.75	1,747.15	7,026.80	7,118.50	478,000.00
448 TREE CONTRIBUTION EXPENSES	.00	.00	.00	29,000.00	.00
TOTAL STORMWATER MANAGEMENT	1,588.29	1,672.95	3,278.95	25,242.98	38,645.00
TOTAL REVENUES	-55.46	-74.20	-3,747.85	-10,875.52	-439,355.00
TOTAL EXPENSES	1,643.75	1,747.15	7,026.80	36,118.50	478,000.00
TOTAL 31 STORMWATER MANAGEMENT	1,588.29	1,672.95	3,278.95	25,242.98	38,645.00

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ACCOUNTS FOR: 33	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
TRAFFIC IMPACT FUND					
341 INTEREST EARNINGS	-119.83	-108.80	-17,929.39	-24,757.09	-81,000.00
354 ST. CAPITAL & OP. GRANTS	-278,938.62	.00	.00	-323,326.80	-2,416,316.00
361 DEPT EARNINGS-GEN GOVT	-11,425.00	.00	.00	.00	-50,000.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-800,000.00
402 GEN GOVT-FINANCIAL ADMIN	.00	340.00	10,883.11	.00	40,000.00
433 PUBLIC WORKS-TRAFFIC	436,207.87	19,484.91	38,393.02	128,102.40	2,650,000.00
439 CONSTRUCTION & REBUILDING	.00	.00	5,353.38	.00	665,000.00
TOTAL TRAFFIC IMPACT FUND	145,724.42	19,716.11	36,700.12	-219,981.49	7,684.00
TOTAL REVENUES	-290,483.45	-108.80	-17,929.39	-348,083.89	-3,347,316.00
TOTAL EXPENSES	436,207.87	19,824.91	54,629.51	128,102.40	3,355,000.00
TOTAL 33 TRAFFIC IMPACT FUND	145,724.42	19,716.11	36,700.12	-219,981.49	7,684.00

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ACCOUNTS FOR: 35 HIGHWAY AID FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-105.61	-82.66	-4,567.27	-4,811.49	-36,000.00
355 STATE SHARED REV & ENTLMT	-348,150.90	-359,978.98	-368,867.51	.00	-370,000.00
392 INTERFUND OPERATING TRANS	.00	.00	-20,375.00	.00	.00
432 PUBLK WORKS-SNOW/ICE REMV	25,498.12	37,144.48	6,527.77	27,200.56	30,000.00
433 PUBLK WORKS-TRAFFIC	.00	.00	.00	.00	.00
439 CONSTRUCTION & REBUILDING	.00	.00	.00	.00	415,000.00
TOTAL HIGHWAY AID FUND	-322,758.39	-322,917.16	-387,282.01	22,389.07	39,000.00
TOTAL REVENUES	-348,256.51	-360,061.64	-393,809.78	-4,811.49	-406,000.00
TOTAL EXPENSES	25,498.12	37,144.48	6,527.77	27,200.56	445,000.00
TOTAL 35 HIGHWAY AID FUND	-322,758.39	-322,917.16	-387,282.01	22,389.07	39,000.00
GRAND TOTAL	64,554.78	-232,375.12	-1,343,102.65	-508,883.84	2,038,725.96



## MEMORANDUM

**ATTN:** Board of Supervisors

**DATE:** Friday, April 26, 2024

**FROM:** Jamie P. Worman, Assistant Township Manager

*Jamie Worman*

**SUBJ:** Proposed Driveway Ordinance-Authorization to Advertise

Township Staff is proposing an ordinance to amend the Lower Gwynedd Township Code creating a new chapter that establishes permitting requirements, construction standards, roadway drainage requirements, maintenance, restoration, repair, and other regulations pertaining to driveways, sidewalks, and streets. A specific set of specifications developed by the Township Engineer will be adopted by resolution of the Board of Supervisors in conjunction with this ordinance. The proposed ordinance is attached to this memo for your review. ***At this time, staff is requesting authorization to begin the ordinance amendment process and public review period. A public hearing for consideration by the BOS will be scheduled for May 14th.***



**LOWER GWYNEDD TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA  
BOARD OF SUPERVISORS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF LOWER GWYNEDD TOWNSHIP, BY REPLACING PART TEN, TITLE FOUR, CHAPTER 1044, WITH A NEW CHAPTER 1044, AND FURTHER AMENDING PART TEN, TITLE FOUR, TO ESTABLISH STANDARDS FOR THE CONSTRUCTION, MAINTENANCE, RESTORATION AND REPAIR OF ROADS, DRIVEWAYS, SIDEWALKS AND STREETS.**

**WHEREAS**, § 1506 of the Second Class Township Code, Act of May 1, 1993, P. L. 103, No. 69, as amended by the Act of November 9, 1995, P. L. 350, No. 60, found at 53 P. S. § 66506, entitled "General Powers," authorizes the Lower Gwynedd Township Board of Supervisors ("**Board**") to make and adopt ordinances necessary for the proper management, care and control of Lower Gwynedd Township (the "**Township**"), and the maintenance of the health and welfare of the Township and its citizens; and

**WHEREAS**, § 1527 of the Second Class Township Code, found at 53 P. S. § 66527, entitled "Public Safety", *inter alia*, authorizes the Board to adopt ordinances to secure the safety of persons or property within the Township; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Supervisors of Lower Gwynedd Township, and it is hereby ordained and enacted by the authority of the same, to wit:

**SECTION ONE.** The Lower Gwynedd Township Code (the "**Code**"), Part Ten, Title Four: Street and Sidewalk Areas, Chapter 1044, entitled "Driveways," shall be amended by deleting the entirety of Chapter 1044 and substituting in its place the following:

*§ 1044.01. **Short Title.** This Part will be known and hereinafter referred to as the "Lower Gwynedd Township Driveway Ordinance."*

*§ 1044.02. **Definitions.** For the purposes of this Part, the following, terms shall have meanings ascribed thereto as follows:*

***APPLICANT.** An applicant for a Permit.*

***BOARD.** The Board of Supervisors of Lower Gwynedd Township or its designated representative(s).*

**CONTRACTOR.** *The party, person firm, partnership, and/or corporation who or which installs a driveway, including all agents, officers, or employees of said party, person, firm, partnership and/or corporation.*

**DRIVEWAY.** *Any area of land designated or to be used as a means of ingress and/or egress for either vehicles and/or pedestrian traffic from a public road to a piece, parcel, or tract of land.*

**OWNER.** *The owner of the tract of land upon which the driveway is located.*

**PENNDOT.** *The Department of Transportation of the Commonwealth of Pennsylvania and any successor agency.*

**PERMIT.** *A permit issued by the Township to signify approval of the driveway connection.*

**PERSON.** *Any individual or individuals, partnership, company, association, society, corporation or other group or entity.*

**PUBLIC ROAD.** *Any road, street, alley, or public thoroughfare whether actually maintained by the Township as part of its road system or whether shown on a subdivision or land development plan and intended to be offered or dedicated to the Township in the future as part of its road system.*

**REPAIR.** *The demolition or removal of a portion of an existing curb or sidewalk and relaying the same with new material.*

**RIGHT-OF-WAY.** *The total width, including the cartway, of a road.*

**SALDO.** *The Lower Gwynedd Township Subdivision and Land Development Ordinance of 1976, as amended.*

**TOWNSHIP.** *The Township of Lower Gwynedd, Montgomery County, Pennsylvania.*

**§ 1044.03. Permit Required.**

A. *No person, owner and/or contractor shall hereafter install, initiate any work, or allow the installation or initiation of any work toward the installation of a driveway without first obtaining a permit from the Township.*

*B. Any driveway intersecting with a state-owned road shall require a driveway permit from PENNDOT.*

*C. Any driveway intersecting with a county-owned road shall require a driveway permit from Montgomery County.*

**§ 1044.04. Construction Standards.**

*A. All driveways shall be constructed in conformance with the following standards:*

*(1) Residential Driveways. A minimum of eight inch (8") stone base course and a two and one-half inch (2½") bituminous course or equal paving approved by the Township.*

*(2) High Density Residential, Commercial and Industrial Driveways. A minimum of four inches (4") 2A modified aggregate, and six inches reinforced concrete; or a minimum of eight inches (6") 2A modified aggregate plus four and one-half inches (4.5") "base course", plus one and one-half inches (1½") "Superpave," 9.5mm Superpave wearing course top.*

*(3) Stone Driveways. Consisting of a minimum of six inches (6") of 2A or 2RC modified aggregate are permitted, for low density residential driveways, providing that first fifteen feet (15') measured from edge of the paved cartway of the public road is constructed to standards in Subsection A(1) above for the required type of driveway.*

*B. For any residential corner property fronting on an arterial or collector street, there shall be a minimum distance of one hundred feet (100') feet between the centerline of the driveway and the edge of the cartway of the street intersection. Such minimum distance shall be increased to two hundred feet (200') for a nonresidential or multi-family corner property.*

*C. For any corner property fronting on a local street, there shall be a minimum distance of forty feet (40') between the centerline of the driveway and the edge of the cartway of the street intersection.*

*D. The sight distance for all driveways shall comply with the requirements for state highways prescribed by PENNDOT as codified at 67 Pa. Code § 441.8, and amendments and addenda thereto.*

*E. To ensure adequate visibility, the entire frontage of the lot shall be graded to a slope of two percent (2%) to the right-of-way line.*

*F. Driveways shall have a minimum width of ten feet (10') for single-family dwellings and sixteen feet (16') for shared driveways; however, in any case, the maximum width shall not exceed twenty-four feet (24'). For non-residential driveways, minimum widths and turning radii shall be provided in accordance with PENNDOT standards; provided, however, that the Township may require greater widths based upon expected traffic volumes, expected vehicle sizes and/or the addition of turning lanes. Median islands shall be provided as determined by the Township.*

*G. All driveways shall be separated from any property line by a planting strip of not less than three feet (3') in width and from all fire hydrants a distance of five feet (5').*

*H. Driveway profiles shall conform to the slope guidelines in accordance with PENNDOT criteria.*

*I. In any zoning district permitting residential use, driveway access onto a major roadway shall be prohibited, unless frontage does not exist to a street of lesser classification. If a property has more than one street frontage, access shall be taken to the lower classification of street or road. Section 1230.39(d) of SALDO shall also be applicable to driveways.*

*J. Driveways shall be protected with a clear sight triangle. Two (2) apexes of the triangle shall be located in both directions along the street centerline, seventy-five feet (75') from a point where the centerline of a driveway and the street intersect. The vertex of the triangle shall be located along the centerline of the driveway and five feet (5') from the property or street right of way. No permanent obstructions and/or plant materials over three (3) feet in height shall be placed within the clear sight triangle.*

**§ 1044.05. Roadway Drainage.**

*A. All driveways shall be constructed in a manner that will not impede or divert the normal flow of surface drainage. At the point where any driveway adjoins a public road the driveway shall have the same degree of slope as the existing shoulder and in no case less than one inch (1") per foot of drop, with the low point in line with the existing gutter line. Drainage pipes shall not be used in connection with the construction of any driveway unless prior written approval is obtained from the Township.*

*B. The Township may require that stormwater runoff calculations be submitted in order to determine the amount of additional stormwater that will be discharged onto a public road. If the Township determines that the additional stormwater runoff will create an adverse condition for existing facilities, the Township may refuse a permit until appropriate measures are taken to eliminate such adverse condition.*

*C. All driveways shall be constructed in a manner which shall prevent mud, stones, and other debris from being deposited on the right of way of any public road.*

**§ 1044.06. Number of Driveways Per Lot.**

*A. Each lot improved with a residence shall have no more than one (1) driveway. A “horseshoe” driveway configuration on a single-family residential lot shall constitute one (1) driveway. Each lot improved with a non-residential use, including multi-family use, shall have no more than two (2) driveways. If a property has more than one frontage, access must be taken to the street or road of lower classification.*

*B. The Board may require the use of shared driveways, where possible, to minimize access points along existing and proposed roadways and access drives.*

**§ 1044.07. Application, Plan and Approval Procedures.**

*A. Any person, owner and/or contractor shall, prior to obtaining a driveway permit, file an application, on an application form supplied by the Township, reflecting and showing the location of the driveway relative to the premises and designating the course, grade, structure, materials, and drainage facilities, if any, involved in the construction of the driveway.*

*B. The Township shall review the application and shall determine if the proposed method of constructing or making said connection, as reflected on the application, will:*

*(1) minimize the adverse impact of stormwater runoff or surface drainage resulting from said connection;*

*(2) not cause damage to the road to which the driveway is to be connected; and*

(3) *not create or increase hazardous driving conditions for those persons using the road to which the driveway is to be connected.*

*C. If found satisfactory by the Township, the permit will be issued or caused to be issued by Township Staff. If the plan is found deficient, or if in the opinion of the Township the plan could be improved so as to:*

(1) *minimize the adverse effect of stormwater runoff;*

(2) *lessen drainage to the public road to which the driveway is connected; or*

(3) *lessen hazardous driving conditions on the road to which the driveway is to be connected (including provisions for a clear sight triangle), the Township shall, by written communication, notify the applicant of the changes to be made. The applicant shall immediately make such changes and return the revised plan to the Township. When such plan is in acceptable form and approved by the Township, the permit will be issued.*

**§ 1044.08. Dedication of Roads to the Township.** *All driveways along private roads, including roads in new subdivisions, shall conform to this Chapter before the Township will accept dedication of the road as a public road of the Township.*

**§ 1044.09. Fees and Costs for Processing Application.** *Such fees shall accompany the application as the Board shall prescribe from time to time, and shall be accompanied by an inspection escrow, if deemed necessary by the Township.*

**§ 1044.10. Notification and Inspection Prior to Paving.** *All construction in any way incidental to the installation of the driveway shall be performed in strict conformance with the approved plans. After the proposed driveway has been stoned in, but before the driveway has been blacktopped, the person to whom the permit has been issued shall notify the Township. The driveway shall not be blacktopped until the stoned-in area has been inspected and approved by the Township or its designated representative.*

*§ 1044.11. **Penalties.** Any owner, person and/or contractor who or which shall violate any of the provisions of this Part shall, upon conviction thereof in an action brought before a magisterial district judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not more than One Thousand Dollars (\$1,000.00) plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed ninety (90) days. Each day that a violation of this Part continues or each section of this Part which shall be found to have been violated shall constitute a separate offense. All fines collected for the violation of this Part shall be paid to the Treasurer of the Township and may be used in any manner by the Township.*

**SECTION TWO.** The Lower Gwynedd Township Code, Part Ten, Title Four: Street and Sidewalk Areas, shall be amended by adding a new Chapter 1045, entitled “Sidewalk and Curb Construction and Repair,” to read as follows:

*§ 1045.01. **Authority to lay out and establish location of sidewalks and curbs.** The Township Board of Supervisors shall, by resolution, from time to time lay out and establish the location for sidewalks and/or curbs along cartways of the streets in the Township as it shall deem advisable in the furtherance of the general welfare of the Township.*

*§ 1045.02. **Construction and repair required.** The Township may require owners of property abutting on any street, including state highways, to construct, pave, repave, and repair the sidewalk, curb, and gutter along such property, at such grades and under such regulations as may be prescribed by the Township Engineer.*

*§ 1045.03. **Conformity to line and grade.** All sidewalks, curbs and gutters shall be constructed, paved, repaved, or repaired, upon the line and grade obtained by the property owner from the Township Engineer.*

*§ 1045.04. **Notice to do work.** Notice to construct, pave, repave and repair sidewalks, curbs or gutters shall be given by registered or certified mail to abutting property owners, and such owners shall have thirty (30) days to comply with said notice in conformity with any construction specifications prescribed by the Township Engineer.*

*§ 1045.05. **Inspection.** At any time during the performance of the required work, the Township Engineer may inspect the work to determine whether construction specifications are being observed.*

*§ 1045.06. Township may do work and collect costs. Upon the failure of any property owner to construct, pave, repave or maintain any sidewalk, curb, or gutter in compliance with notice to do so, the Township may do the same or cause the same to be done, and may levy the cost of its work on such owner as a property lien to be collected in the manner provided by law.*

*§ 1045.07. Emergency repairs. Where in the opinion of the Township Engineer a dangerous condition exists that can be repaired by an expenditure of Five Hundred Dollars (\$500) or less, the Township shall send such property owner notice by registered or certified mail stating emergency repairs are required. Upon failure of such owner to comply with the notice within forty-eight (48) hours after receiving it, the Township may make emergency repairs, and levy cost of its work on such owner as a property lien to be collected in the manner provided by law.*

*§ 1045.08. Duty to keep sidewalks, curbs, and gutters in good repair. Every owner of property within Lower Gwynedd Township shall at all times keep in good repair all sidewalks, curbs and gutter abutting said property. Every property owner shall keep the street, sidewalk, curb, and gutter on his or her property free of vegetation growth.*

*§ 1045.09. Construction and repair by owner without notice from Township. Any property owner, upon his own initiative and without notice from any Township authority, may construct, reconstruct or repair a sidewalk and/or curb in front of or along his property; provided, such owner shall first make application to the Township Manager and shall conform to the requirements of this article as to line and grade and shall also conform to any specifications for sidewalk repair and construction adopted by resolution of the Township Board of Supervisors, including, but not limited to those set forth in Chapter 1230, Subdivision and Land Development. Said property owner shall, within two (2) days after completion of the work, notify the Township Manager.*

**SECTION THREE.** The Lower Gwynedd Township Code, Part Ten, Title Four: Street and Sidewalk Areas, shall be amended by adding the following new sections to Chapter 1040, entitled “Streets,” to read as follows:

*§ 1040.03. Restrictions for street surfaces less than five years old. No permit shall be issued which would allow any excavation or opening in a paved and improved street surface, or in the right-of-way adjacent to the street surface, if such activity in the right-of-way would impair the street surface, of any paved and improved street surface that is less than five (5) years old. In the event the Township does issue a permit, the applicant shall agree to the Township Road Restoration Standard set forth in § 1040.04.*



*§ 1040.04. Restoration Work Performed. All restoration work shall be performed in accordance with any specifications for roadway restoration adopted by resolution of the Township Board of Supervisors, including, but not limited to those set forth in Chapter 1230, Subdivision and Land Development. Township specifications.*

**SECTION FOUR.** Nothing in this Ordinance or in the Code of the Township of Lower Gwynedd, as hereby amended, shall be construed to affect any suit or proceedings in any Court, any rights acquired or liability incurred, any permit issued, or any cause of causes of action existing prior to the adoption of this Ordinance.

**SECTION FIVE.** All parts and provisions of Chapter Ten, Title Four not specifically affected by the above amendments and modifications, shall remain in full force and effect.

**SECTION SIX.** The provisions of this Ordinance are severable, and if any section, sentence, clause, part, or provision thereof shall be held illegal, invalid, or unconstitutional by any Court of competent jurisdiction, such decision of this court shall not affect or impair the remaining sections, sentences, clauses, parts, or provisions of this ordinance. It is hereby declared to be the intent of the Board of Supervisors that this Ordinance would have been adopted if such illegal, invalid, or unconstitutional section, sentence, clause, part, or provision had not been included herein.

**SECTION SEVEN.** This Ordinance shall take affect and be in force from and after its approval as required by law.

**ENACTED AND ORDAINED BY THE LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON, TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**DANIELLE A. DUCKETT, CHAIRPERSON**



PROJECT	WORK PERFORMED LAST PERIOD (March 27 <sup>th</sup> to April 30 <sup>th</sup> )	WORK TO BE PERFORMED THIS PERIOD (April 30 <sup>th</sup> to May 28 <sup>th</sup> )
<b>GENERAL TOWNSHIP PROJECTS</b>		
1. NPDES – MS4 Reporting	<ul style="list-style-type: none"> <li>Discussion with J&amp;J regarding potential riparian enhancement and streambank restoration project on their McKean Rd campus.</li> </ul>	<ul style="list-style-type: none"> <li>Watershed Restoration &amp; Protection Program grant is due May 31<sup>st</sup>. Discuss opportunity w/ BOS at April 30<sup>th</sup> meeting. If BOS wishes to move forward with Application, work to have resolution for approval at 5/28 meeting.</li> </ul>
2. Misc. Consulting Services	<ul style="list-style-type: none"> <li>Ingersoll Fence project is complete. Work with contractor on final payment and maintenance period/bond.</li> <li>Continued work on stormwater strategic plan.</li> </ul>	<ul style="list-style-type: none"> <li>BOS presentation on stormwater strategic plan update and general stormwater management items at 4/30 BOS meeting.</li> </ul>
3. Old Bethlehem Pike Bridge Replacement / Streambank Stabilization	<ul style="list-style-type: none"> <li>Meet w/ utility companies (PECO/Verizon) to come up with plan and schedule for utility relocations.</li> <li>Work w/ Staff re: need for easement through Ingersoll property during portion of construction when bridge is closed.</li> </ul>	<ul style="list-style-type: none"> <li>Once the schedule for utility relocation comes into view. Bid project for Fall 2024 start.</li> </ul>
4. Bethlehem Pike Pedestrian Bridges (Montco 2040 Grant)	<ul style="list-style-type: none"> <li>Coordination with contractor and Contech re: bridge delivery.</li> <li>Pre-construction meeting held 4/24.</li> </ul>	<ul style="list-style-type: none"> <li>Abutments and bridge to be delivered in mid-may.</li> <li>Contractor to begin prep work in early May to be ready for bridge/abutment arrival.</li> </ul>
5. Road Repaving Program	<ul style="list-style-type: none"> <li>Contractors were awarded.</li> <li>Coordination with contractors on start dates.</li> </ul>	<ul style="list-style-type: none"> <li>Road milling and paving program is set to begin in May.</li> <li>Ultra-thin bonded wearing course work will happen later in the summer. July/August timeframe.</li> </ul>
6. Pen-Ambler Park	<ul style="list-style-type: none"> <li>Coordination with AMO on next steps for ACT 2 closeout and ultimate closeout of the project and recording of an environmental covenant.</li> </ul>	<ul style="list-style-type: none"> <li>Monitor project and perform work as necessary.</li> </ul>

<b>PROJECT</b>	<b>WORK PERFORMED LAST PERIOD</b> (March 27 <sup>th</sup> to April 30 <sup>th</sup> )	<b>WORK TO BE PERFORMED THIS PERIOD</b> (April 30 <sup>th</sup> to May 28 <sup>th</sup> )
7. Park Master Plans (Ingersoll, Pen-Ambler, Oxford) DCED Grant.	<ul style="list-style-type: none"> <li>• Work on finalizing master plans.</li> <li>• Estimates for soft costs (design, permitting, bidding, construction admin) for projects to be added to capital project budgets.</li> </ul>	<ul style="list-style-type: none"> <li>• Anticipate finalizing report in May for submission to DCED and Township reimbursement for grant obligations.</li> </ul>
<b>PRIVATE DEVELOPMENT PROJECTS</b>		
1. Saint Charles Seminary	<ul style="list-style-type: none"> <li>• Construction Observation.</li> <li>• Most work is concentrated on building construction at this stage.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as needed.</li> </ul>
2. Precision Watches	<ul style="list-style-type: none"> <li>• Construction Observation.</li> <li>• Review field change for landscaping.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as needed.</li> </ul>
3. Hunt Seat Drive	<ul style="list-style-type: none"> <li>• Construction observation.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as needed.</li> </ul>
4. Goddard School	<ul style="list-style-type: none"> <li>• No work performed this period.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as needed.</li> </ul>
5. Gwynedd Mercy Academy High School	<ul style="list-style-type: none"> <li>• Construction observation.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as needed.</li> </ul>
6. GMU – Tri-Plex Building Courtyard Improvements	<ul style="list-style-type: none"> <li>• Construction observation.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as needed.</li> </ul>
7. GMU – Healthcare Innovation Campus	<ul style="list-style-type: none"> <li>• No work performed this period.</li> </ul>	<ul style="list-style-type: none"> <li>• Work with Applicant on check set, escrow review, etc. prior to start of construction.</li> </ul>
8. SHIP Building 14 Parking & Substation Land Development	<ul style="list-style-type: none"> <li>• Construction observation.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as necessary.</li> </ul>
9. 776 Johns Lane (Hughes Subdivision)	<ul style="list-style-type: none"> <li>• Construction observation.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor project status and perform work as needed.</li> </ul>

## LOWER GWYNEDD TOWNSHIP PROJECT STATUS REPORT April 2024

### DESIGN PROJECTS

#### **SPRING HOUSE INTERSECTION PROJECT – PHASE 2**

- Board of Supervisors approved contract extension on 1/23/2024 through 8/28/2024.
- Bowman has reiterated to the contractor that the project must be completed prior to the start of the 2024-2025 school year, which is August 26, 2024.
- Mast arm pole installation started November 2023. Installation completed for traffic signal mast arm pole on southwest corner of intersection and lane control mast arm pole on Norristown Road. Additional mast arm pole installation required as project progresses.
- Utility pole relocations have been completed enough for contractor to progress work without interruption.
- NWWA completed fire hydrant relocation.
- All underground utilities for the project have been relocated.
- All proposed underground stormwater systems have been installed; pipe replacement of 42" CMP on Sumneytown Pike is scheduled to begin at the end of the week of 4/29/2024.
- Roadway excavation along the north side of Sumneytown Pike and Norristown Road scheduled for completion on 4/29/2024.
- Removal of old culvert structure ongoing.
- Traffic signal underground conduit installation ongoing.
- Curb installation on north side of Sumneytown Pike and Norristown Road scheduled to begin week of 4/29/2024.
- Bowman and Armour evaluating potential temporary traffic signal controller adjustments to be implemented during construction.
- Bowman preparing project improvements aerial exhibit for display on township website.
- Next construction progress meeting scheduled for 5/16/2024.

### TRAFFIC SIGNAL PROJECTS

#### **PENLLYN PIKE AND TREWELLYN AVENUE/OLD PENLLYN PIKE TRAFFIC SIGNAL UPGRADES**

- Traffic signal modernization improvement project.
- DCED LSA – Statewide grant application submitted 11/30/2023.

#### **WELSH ROAD TRAFFIC SIGNAL UPGRADES**

- Traffic signal upgrades for the intersections with Evans Road and Darden Drive/Gwynedd Crossing.
- PennDOT Green Light Go (GLG) grant application submitted 2/29/2024.

PAID INVOICES REPORT

WARRANT: 043024

TO FISCAL 2024/04 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
18 21ST CENTURY MEDIA NEWSPAPER, LLC	166200	04/01/24	67931		102826	P	04/30/24	01414 340	ADVERTISNG/PRINTNG/BINDNG	1,047.12
	INVOICE: 2585692									
VENDOR TOTALS				10,304.02	YTD INVOICED			12,223.24	YTD PAID	1,047.12
3799 ALLEN J. FEDEZKO	166287	04/15/24	68019		102827	P	04/30/24	01409 370	REPAIRS & MAINTENANCE	1,487.50
	INVOICE: 131									
	166287	04/15/24	68019		102827	P	04/30/24	08429 450	CONTRACTED SERVICES	262.50
	INVOICE: 131									
VENDOR TOTALS				7,000.00	YTD INVOICED			8,750.00	YTD PAID	1,750.00
2738 ARBOR VALLEY TREE SURGEONS, INC.	166248	03/30/24	67979		102828	P	04/30/24	31448 450	CONTRACTED SERVICES	2,200.00
	INVOICE: 2372									
VENDOR TOTALS				36,000.00	YTD INVOICED			36,000.00	YTD PAID	2,200.00
3210 ARMOUR & SONS ELECTRIC, INC.	166261	04/18/24	67992		102829	P	04/30/24	01433 000	TRAFFIC SIGNALS	1,127.60
	INVOICE: 910038684									
VENDOR TOTALS				1,127.60	YTD INVOICED			1,127.60	YTD PAID	1,127.60
3435 AVANTI UNLIMITED, INC.	166267	04/15/24	67998		102830	P	04/30/24	01410 370	VEHICLE MAINTENANCE	237.50
	INVOICE: 3784									
	166269	04/15/24	68000		102830	P	04/30/24	30410 700	POLICE CAP. IMPROVEMENT	1,392.94
	INVOICE: 3733									
VENDOR TOTALS				2,463.20	YTD INVOICED			50,782.17	YTD PAID	1,630.44
3984 BILL NEAPOLITAN	166292	04/15/24	68024		102831	P	04/30/24	08429 373	REP/MNT VEHICLES, EQUIPME	250.00
	INVOICE: 5761									
VENDOR TOTALS				250.00	YTD INVOICED			250.00	YTD PAID	250.00
1116 BOWMAN CONSULTING GROUP, LTD.	166221	04/11/24	67952		102832	P	04/30/24	01408 310	PROFESSIONAL SERVICES	4,048.75
	INVOICE: MARCH 2024									
	166221	04/11/24	67952		102832	P	04/30/24	33433 200	MULTIMODAL PHASE 2 EXPENS	17,421.25
	INVOICE: MARCH 2024									
	166221	04/11/24	67952		102832	P	04/30/24	01147 000	LEGAL&ENGINEER	3,808.75
	INVOICE: MARCH 2024									
VENDOR TOTALS				62,603.97	YTD INVOICED			90,576.43	YTD PAID	25,278.75
3319 BUCKS COUNTY WATER & SEWER AUTHORITY										

PAID INVOICES REPORT

WARRANT: 043024

TO FISCAL 2024/04 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
166264		04/15/24	67995		102833	P	04/30/24	08429 450	CONTRACTED SERVICES	4,300.00
	INVOICE:	2024-03								
VENDOR TOTALS		30,285.00		YTD INVOICED		38,885.00		YTD PAID		4,300.00
3075	CARGO TRAILER SALES, INC.									
166254		04/19/24	67985		102834	P	04/30/24	05437 370	REPAIR TOOLS & MACHINERY	25.98
	INVOICE:	207065								
VENDOR TOTALS		25.98		YTD INVOICED		25.98		YTD PAID		25.98
4016	CITADEL CREDIT UNION									
166300		04/15/24	68032		102835	P	04/30/24	01105 020	CITADEL PAYROLL	15,000.00
	INVOICE:	042524								
166300		04/15/24	68032		102835	P	04/30/24	01100 320	CITADEL GF MM	15,000.00
	INVOICE:	042524								
166300		04/15/24	68032		102835	P	04/30/24	08106 320	CITADEL SEWER MM	15,000.00
	INVOICE:	042524								
VENDOR TOTALS		60,000.00		YTD INVOICED		60,000.00		YTD PAID		45,000.00
4022	CONESTOGA STONE, LLC									
166296		04/15/24	68028		102836	P	04/30/24	30454 600	PARK IMPROVEMENTS	1,475.50
	INVOICE:	120559								
VENDOR TOTALS		1,475.50		YTD INVOICED		1,475.50		YTD PAID		1,475.50
2149	DAVID PAUL GEORGE									
166237		04/24/24	67968		102837	P	04/30/24	01430 220	HWY MAINT-GEN SERV/SUPPLS	10.00
	INVOICE:	042424								
VENDOR TOTALS		20.00		YTD INVOICED		744.46		YTD PAID		10.00
1374	DECKMAN MOTOR & PUMP, INC.									
166232		03/18/24	67963		102838	P	04/30/24	08429 371	REPAIR/MAINT PUMPING STAT	5,960.00
	INVOICE:	6203								
VENDOR TOTALS		10,496.00		YTD INVOICED		10,496.00		YTD PAID		5,960.00
3614	DEJANA TRUCK & UTILITY EQUIPMENT CO., LLC									
166271		04/15/24	68002		102839	P	04/30/24	01432 262	WINTER MAINT EQUIPMENT	830.00
	INVOICE:	PAP5638								
VENDOR TOTALS		1,485.67		YTD INVOICED		1,485.67		YTD PAID		830.00
25	DEL-VAL INTERNATIONAL TRUCKS, INC.									
166201		04/22/24	67932		102840	P	04/30/24	01437 261	REPAIR TOOLS AND MACH	153.70
	INVOICE:	13351462								
166203		04/11/24	67934		102840	P	04/30/24	08429 373	REP/MNT VEHICLES, EQUIPME	177.60
	INVOICE:	1436876								
166203		04/11/24	67934		102840	P	04/30/24	01437 261	REPAIR TOOLS AND MACH	177.60

PAID INVOICES REPORT

WARRANT: 043024

TO FISCAL 2024/04 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE: 1436876											
VENDOR TOTALS		4,043.74 YTD INVOICED			7,459.69 YTD PAID			508.90			
2402	DELAWARE VALLEY HEALTH TRUST										
166238	04/01/24	67969			102841	P	04/30/24	01400	156	HEALTH INSURANCE	9,129.71
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	01401	156	HEALTH INSURANCE	2,937.26
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	01402	156	HEALTH INSURANCE	2,232.39
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	01409	156	HEALTH INSURANCE	1,675.85
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	01410	156	HEALTH INSURANCE	32,836.97
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	01414	156	HEALTH INSURANCE	5,791.47
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	01430	156	HEALTH INSURANCE	6,970.28
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	01437	156	HEALTH INSURANCE	705.35
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	05451	156	HEALTH INSURANCE	4,468.94
INVOICE: 040124											
166238	04/01/24	67969			102841	P	04/30/24	08487	156	HEALTH INSURANCE	5,125.26
INVOICE: 040124											
VENDOR TOTALS		266,897.08 YTD INVOICED			266,897.08 YTD PAID			71,873.48			
3756	DELCO SOLUTIONS, LLC										
166286	04/15/24	68018			102842	P	04/30/24	01409	370	REPAIRS & MAINTENANCE	195.00
INVOICE: 041524											
VENDOR TOTALS		975.00 YTD INVOICED			1,170.00 YTD PAID			195.00			
3885	DENNIS GRAVINESE, JR										
166289	04/15/24	68021			102843	P	04/30/24	01430	460	MEETINGS/CONFERENCES	10.00
INVOICE: 042524											
VENDOR TOTALS		149.97 YTD INVOICED			443.47 YTD PAID			10.00			
66	FLETCHER MOTORS, INC.										
166214	04/17/24	67945			102844	P	04/30/24	08429	373	REP/MNT VEHICLES, EQUIPME	36.00
INVOICE: 6911											
166214	04/17/24	67945			102844	P	04/30/24	01437	261	REPAIR TOOLS AND MACH	36.00
INVOICE: 6911											
VENDOR TOTALS		567.56 YTD INVOICED			567.56 YTD PAID			72.00			
3175	FLOUNDERS COMMUNICATIONS										
166258	04/19/24	67989			102845	P	04/30/24	01409	320	TELEPHONE	405.00
INVOICE: 182642-US20											

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		3,914.95 YTD INVOICED			3,997.45 YTD PAID			405.00		
1191 GEORGE ALLEN PORTABLE TOILETS, INC.	166222	04/10/24	67953		102846	P	04/30/24	05454 380	RENTALS - EQUIPMENT	664.00
	INVOICE: I221116									
	166223	04/10/24	67954		102846	P	04/30/24	01409 370	REPAIRS & MAINTENANCE	201.00
	INVOICE: I218676									
VENDOR TOTALS		2,081.00 YTD INVOICED			2,081.00 YTD PAID			865.00		
4006 GODSHALL KANE O'ROURKE ARCHITECTS, LLC	166295	04/15/24	68027		102847	P	04/30/24	30409 721	IMPROVEMENT TO TWP. PROPE	5,250.00
	INVOICE: 3991									
VENDOR TOTALS		10,875.00 YTD INVOICED			18,375.00 YTD PAID			5,250.00		
1954 GROFF TRACTOR & EQUIPMENT, INC.	166236	04/18/24	67967		102848	P	04/30/24	08429 373	REP/MNT VEHICLES, EQUIPME	11.41
	INVOICE: PS0538455-1									
	166236	04/18/24	67967		102848	P	04/30/24	01437 261	REPAIR TOOLS AND MACH	11.40
	INVOICE: PS0538455-1									
VENDOR TOTALS		226.82 YTD INVOICED			1,977.70 YTD PAID			22.81		
4024 GWYNEDD VALLEY EYE CARE	166298	04/15/24	68030		102849	P	04/30/24	01410 310	PHYSICAL FITNESS	130.00
	INVOICE: 232226080									
VENDOR TOTALS		130.00 YTD INVOICED			130.00 YTD PAID			130.00		
146 H. A. WEIGAND, INC.	166215	04/12/24	67946		102850	P	04/30/24	01433 010	STREET SIGNS	763.50
	INVOICE: 123587									
VENDOR TOTALS		1,788.50 YTD INVOICED			1,788.50 YTD PAID			763.50		
380 HIGHWAY MATERIALS, INC.	166218	04/11/24	67949		102851	P	04/30/24	01438 245	HIGHWAY MAINT SUPPLIES	273.27
	INVOICE: 371553									
VENDOR TOTALS		753.04 YTD INVOICED			1,544.87 YTD PAID			273.27		
425 HORSHAM CAR WASH INC.	166219	04/11/24	67950		102852	P	04/30/24	01410 370	VEHICLE MAINTENANCE	331.98
	INVOICE: 895									
VENDOR TOTALS		714.98 YTD INVOICED			977.98 YTD PAID			331.98		
1515 JAMES D. MORRISSEY INC.	166233	04/08/24	67964		102853	P	04/30/24	33433 200	MULTIMODAL PHASE 2 EXPENS	128,508.30



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: PAYMENT APP #4										
VENDOR TOTALS		238,549.23 YTD INVOICED			238,549.23 YTD PAID					128,508.30
3832 JNA MATERIALS, LLC	166288	04/15/24	68020		102854	P	04/30/24	01438 245	HIGHWAY MAINT SUPPLIES	328.35
INVOICE: 35137										
VENDOR TOTALS		1,618.65 YTD INVOICED			1,618.65 YTD PAID					328.35
3323 JOSEPH P. GROARKE	166265	04/15/24	67996		102855	P	04/30/24	01414 311	PROF SERV- UCC INSPECTING	1,702.00
INVOICE: 042324										
VENDOR TOTALS		4,884.00 YTD INVOICED			6,586.00 YTD PAID					1,702.00
3743 KAPLIN STEWART MELOFF REITER & STEIN, P.C.	166285	04/15/24	68017		102856	P	04/30/24	01404 310	LEGAL SERVICES	8,877.00
INVOICE: MARCH 15, 2024										
166285		04/15/24	68017		102856	P	04/30/24	01147 000	LEGAL&ENGINEER	3,960.00
INVOICE: MARCH 15, 2024										
VENDOR TOTALS		31,973.12 YTD INVOICED			74,816.67 YTD PAID					12,837.00
3358 KEYSTONE MUNICIPAL SERVICES, INC.	166266	04/15/24	67997		102857	P	04/30/24	01414 311	PROF SERV- UCC INSPECTING	7,519.00
INVOICE: 37234										
VENDOR TOTALS		45,533.75 YTD INVOICED			66,667.25 YTD PAID					7,519.00
1287 KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	166224	04/04/24	67955		102858	P	04/30/24	30407 740	COMPUTER SYSTEM UPGRADES	257.00
INVOICE: 110014439										
166226		04/10/24	67957		102858	P	04/30/24	30407 740	COMPUTER SYSTEM UPGRADES	588.00
INVOICE: 110014952										
166228		04/04/24	67959		102858	P	04/30/24	30407 740	COMPUTER SYSTEM UPGRADES	744.00
INVOICE: 110014360										
166229		04/04/24	67960		102858	P	04/30/24	30407 740	COMPUTER SYSTEM UPGRADES	2,525.00
INVOICE: 1096522										
166230		04/04/24	67961		102858	P	04/30/24	30407 740	COMPUTER SYSTEM UPGRADES	5,413.44
INVOICE: 1095282										
VENDOR TOTALS		33,291.87 YTD INVOICED			39,700.30 YTD PAID					9,527.44
4000 MARK MANJARDI	166293	04/15/24	68025		102859	P	04/30/24	01414 314	PROF SERV- LEGAL (ZHB)	465.00
INVOICE: 021524										
166294		04/15/24	68026		102859	P	04/30/24	01414 314	PROF SERV- LEGAL (ZHB)	570.00
INVOICE: 041724										

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		3,005.00 YTD INVOICED			3,005.00 YTD PAID			1,035.00		
3646 MCDONALD UNIFORM COMPANY, INC.	166273	04/15/24	68004		102860	P	04/30/24	01410 238	UNIFORMS	-11.71
	INVOICE: 228897-80									
	166274	04/15/24	68005		102860	P	04/30/24	01410 238	UNIFORMS	138.79
	INVOICE: 229231									
	166275	04/15/24	68006		102860	P	04/30/24	01410 238	UNIFORMS	537.46
	INVOICE: 224006									
	166276	04/15/24	68008		102860	P	04/30/24	01410 238	UNIFORMS	192.78
	INVOICE: 228936									
	166277	04/15/24	68009		102860	P	04/30/24	01410 238	UNIFORMS	381.79
	INVOICE: 227750									
	166279	04/15/24	68011		102860	P	04/30/24	01410 238	UNIFORMS	1,947.80
	INVOICE: 227636									
	166280	04/15/24	68012		102860	P	04/30/24	01410 238	UNIFORMS	82.09
	INVOICE: 221138-03									
	166281	04/15/24	68013		102860	P	04/30/24	01410 238	UNIFORMS	732.58
	INVOICE: 226145									
	166282	04/15/24	68014		102860	P	04/30/24	01410 238	UNIFORMS	80.28
	INVOICE: 225496									
VENDOR TOTALS		15,467.38 YTD INVOICED			18,329.51 YTD PAID			4,081.86		
1929 MICHAEL W. HEAYN	166235	04/06/24	67966		102861	P	04/30/24	01400 220	OPERATING SUPPLIES	620.00
	INVOICE: 04-06/24									
VENDOR TOTALS		620.00 YTD INVOICED			620.00 YTD PAID			620.00		
2874 MODERN HANDLING EQUIPMENT COMPANY	166251	04/16/24	67982		102862	P	04/30/24	05437 370	REPAIR TOOLS & MACHINERY	159.73
	INVOICE: PSI334275									
VENDOR TOTALS		868.31 YTD INVOICED			3,991.55 YTD PAID			159.73		
3915 MONTGOMERY COUNTY PLANNING COMMISSION	166290	04/15/24	68022		102863	P	04/30/24	30401 700	ADMIN. CAP. PURCHASES	6,489.00
	INVOICE: 04012024									
VENDOR TOTALS		6,489.00 YTD INVOICED			6,489.00 YTD PAID			6,489.00		
123 MONTGOMERY TOWNSHIP	166211	04/03/24	67942		102864	P	04/30/24	01433 000	TRAFFIC SIGNALS	205.71
	INVOICE: INV00850									
	166212	04/04/24	67943		102864	P	04/30/24	01433 000	TRAFFIC SIGNALS	232.61
	INVOICE: INV00851									
VENDOR TOTALS		438.32 YTD INVOICED			438.32 YTD PAID			438.32		

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4025 MSWAT-CR	166299	04/15/24	68031		102865	P	04/30/24	01410 238	UNIFORMS	525.00
	INVOICE:	042424								
VENDOR TOTALS			525.00	YTD INVOICED				525.00	YTD PAID	525.00
140 NORTH WALES WATER AUTHORITY	166213	04/02/24	67944		102866	P	04/30/24	08429 220	OPERATING SUPPLIES	82.25
	INVOICE:	SALES0002350								
VENDOR TOTALS			22,398.43	YTD INVOICED				25,773.68	YTD PAID	82.25
3700 PA TURNPIKE TOLL BY PLATE	166283	04/15/24	68015		102867	P	04/30/24	01410 220	OPERATING SUPPLIES	9.40
	INVOICE:	132514544-1								
	166284	04/15/24	68016		102867	P	04/30/24	01410 220	OPERATING SUPPLIES	83.80
	INVOICE:	132514543-1								
VENDOR TOTALS			154.40	YTD INVOICED				167.00	YTD PAID	93.20
5 PECO ENERGY	166164	04/05/24	67895		102868	P	04/30/24	02434 383	R/M WISTER WOOD DISTRICT	6.27
	INVOICE:	339739122 040524								
	166165	04/02/24	67896		102868	P	04/30/24	02434 374	R/M WOODDED POND DISTRICT	7.47
	INVOICE:	2658111222 040224								
	166166	04/08/24	67897		102868	P	04/30/24	02434 379	R/M GWYNEDD RESERVE DISTR	7.49
	INVOICE:	9503468000 040824								
	166167	04/10/24	67898		102868	P	04/30/24	02434 382	R/M GWYNN OAKS DISTRICT	7.53
	INVOICE:	6075873000 041024								
	166168	04/18/24	67899		102868	P	04/30/24	01434 360	STREET LIGHT UTILITIES	8.89
	INVOICE:	2793920100 041824								
	166169	04/05/24	67900		102868	P	04/30/24	05454 361	UTILITIES	15.66
	INVOICE:	0548354000 040524								
	166170	04/02/24	67901		102868	P	04/30/24	01434 360	STREET LIGHT UTILITIES	23.52
	INVOICE:	8230313000 040224								
	166171	04/04/24	67902		102868	P	04/30/24	02434 380	R/M GWYNN CREST DISTRICT	26.12
	INVOICE:	7712968000 040424								
	166172	04/10/24	67903		102868	P	04/30/24	02434 381	R/M WALNUT FARMS DISTRICT	26.33
	INVOICE:	0457866000 041024								
	166173	04/02/24	67904		102868	P	04/30/24	05454 361	UTILITIES	26.89
	INVOICE:	8666762000 0402274								
	166174	04/02/24	67905		102868	P	04/30/24	02434 376	R/M POLO CLUB DISTRICT	27.35
	INVOICE:	3840077000 040224								
	166175	04/05/24	67906		102868	P	04/30/24	05454 361	UTILITIES	29.64
	INVOICE:	3270531222 040524								
	166176	04/08/24	67907		102868	P	04/30/24	05454 361	UTILITIES	31.84
	INVOICE:	6865873000 040824								
	166177	04/17/24	67908		102868	P	04/30/24	08429 360	PUBLIC UTILITY SERVICES	31.75
	INVOICE:	3372985000 041724								
	166178	04/02/24	67909		102868	P	04/30/24	02434 375	R/M FOXFIELD RESERVE DIST	32.67
	INVOICE:	4934981222 040224								

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166179		04/19/24	67910		102868	P	04/30/24	05454 361	UTILITIES	35.42
	INVOICE:	3978998000	041924							
166180		04/10/24	67911		102868	P	04/30/24	02434 378	R/M CEDAR HILL EST DISTRI	37.65
	INVOICE:	0671309000	041024							
166181		04/05/24	67912		102868	P	04/30/24	01409 360	UTILITIES	38.40
	INVOICE:	1795632000	040524							
166182		04/08/24	67913		102868	P	04/30/24	08429 360	PUBLIC UTILITY SERVICES	39.22
	INVOICE:	3161783000	040824							
166183		04/19/24	67914		102868	P	04/30/24	01409 360	UTILITIES	43.58
	INVOICE:	2971145000	041924							
166184		04/08/24	67915		102868	P	04/30/24	05454 361	UTILITIES	50.44
	INVOICE:	5210869000	040824							
166185		04/05/24	67916		102868	P	04/30/24	05454 361	UTILITIES	51.93
	INVOICE:	4325804000	040524							
166186		04/05/24	67917		102868	P	04/30/24	05454 361	UTILITIES	98.25
	INVOICE:	8946494000	040524							
166187		04/02/24	67918		102868	P	04/30/24	02434 377	R/M BETHLEHEM DISTRICT	147.16
	INVOICE:	9909383000	040224							
166188		04/02/24	67919		102868	P	04/30/24	02434 372	R/M PENLLYN DISTRICT	156.48
	INVOICE:	3931524000	040224							
166189		04/19/24	67920		102868	P	04/30/24	05454 361	UTILITIES	171.13
	INVOICE:	5759811222	041924							
166190		04/08/24	67921		102868	P	04/30/24	01409 360	UTILITIES	187.64
	INVOICE:	8554735000	040824							
166191		04/02/24	67922		102868	P	04/30/24	02434 371	R/M PEN AMBLER DISTRICT	205.32
	INVOICE:	8029443000	040224							
166192		04/10/24	67923		102868	P	04/30/24	01434 360	STREET LIGHT UTILITIES	220.43
	INVOICE:	5028407000	041024							
166193		04/03/24	67924		102868	P	04/30/24	01433 360	TRAFFIC SIGNAL UTILITIES	319.96
	INVOICE:	6692667000	040324							
166194		04/18/24	67925		102868	P	04/30/24	08429 360	PUBLIC UTILITY SERVICES	430.26
	INVOICE:	0251100100	041824							
166196		04/05/24	67927		102868	P	04/30/24	01409 360	UTILITIES	735.28
	INVOICE:	701952333	040524							
166197		04/08/24	67928		102868	P	04/30/24	05454 361	UTILITIES	781.00
	INVOICE:	4161911222	040824							
166198		04/08/24	67929		102868	P	04/30/24	08429 360	PUBLIC UTILITY SERVICES	1,217.88
	INVOICE:	5166383000	040824							
166199		04/08/24	67930		102868	P	04/30/24	01409 360	UTILITIES	1,664.20
	INVOICE:	1665558000	040824							
VENDOR TOTALS		26,421.04 YTD INVOICED		39,450.01 YTD PAID						6,941.05
2855	PETROCHOICE									
166250		03/30/24	67981		102869	P	04/30/24	01410 370	VEHICLE MAINTENANCE	225.03
	INVOICE:	51494192								
166250		03/30/24	67981		102869	P	04/30/24	01437 261	REPAIR TOOLS AND MACH	225.03
	INVOICE:	51494192								
166250		03/30/24	67981		102869	P	04/30/24	05437 370	REPAIR TOOLS & MACHINERY	225.04
	INVOICE:	51494192								

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,300.60 YTD INVOICED			1,300.60 YTD PAID			675.10		
3174 PETROLEUM TRADERS CORPORATION	166256	04/09/24	67987		102870	P	04/30/24	01410 374	FUEL/ GASOLINE/ DIESEL	994.93
	INVOICE:	1979283								
	166257	04/16/24	67988		102870	P	04/30/24	01410 374	FUEL/ GASOLINE/ DIESEL	1,222.22
	INVOICE:	1981271								
VENDOR TOTALS		19,930.17 YTD INVOICED			23,889.50 YTD PAID			2,217.15		
2919 PFM ASSET MANAGEMENT LLC	166253	02/29/24	67984		102871	P	04/30/24	01402 311	PROFESSIONAL SERVICES-NON	1,001.04
	INVOICE:	14189990								
	166253	02/29/24	67984		102871	P	04/30/24	01410 311	PROF. SERVICES - PENSION,	3,119.34
	INVOICE:	14189990								
VENDOR TOTALS		8,503.20 YTD INVOICED			17,231.84 YTD PAID			4,120.38		
304 POLICE CHIEFS' ASSOCIATION	166217	04/24/24	67948		102872	P	04/30/24	01410 420	DUES & SUBSCRIPTIONS	200.00
	INVOICE:	2024-2025								
VENDOR TOTALS		700.00 YTD INVOICED			700.00 YTD PAID			200.00		
2918 READY REFRESH BY NESTLE	166252	04/08/24	67983		102873	P	04/30/24	01409 220	SUPPLIES	311.91
	INVOICE:	14D0438012023								
VENDOR TOTALS		623.82 YTD INVOICED			623.82 YTD PAID			311.91		
2607 RICOH USA INC	166245	04/01/24	67976		102874	P	04/30/24	01430 220	HWY MAINT-GEN SERV/SUPPLS	43.95
	INVOICE:	82453354								
	166245	04/01/24	67976		102874	P	04/30/24	08429 220	OPERATING SUPPLIES	43.95
	INVOICE:	82453354								
	166246	04/01/24	67977		102874	P	04/30/24	01401 370	REPAIRS & MAINTENANCE	176.57
	INVOICE:	82445524								
	166247	04/01/24	67978		102874	P	04/30/24	01401 370	REPAIRS & MAINTENANCE	403.99
	INVOICE:	82334003								
	166247	04/01/24	67978		102874	P	04/30/24	01410 450	CONTRACTED SERVICES	178.13
	INVOICE:	82334003								
VENDOR TOTALS		3,693.47 YTD INVOICED			4,857.71 YTD PAID			846.59		
2460 SANG CHUL LEE	166244	04/01/24	67975		102875	P	04/30/24	01410 239	UNIFORM CLEANING	96.50
	INVOICE:	2818								
VENDOR TOTALS		351.60 YTD INVOICED			413.55 YTD PAID			96.50		

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WARRANT: 043024

TO FISCAL 2024/04 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
3926 SANTINO CARLOMAGNO	166291	04/15/24	68023		102876	P	04/30/24	01430 460	MEETINGS/CONFERENCES	10.00
	INVOICE:	042424								
VENDOR TOTALS				114.96 YTD INVOICED				289.88 YTD PAID		10.00
2856 SEALMASTER	166249	03/30/24	67980		102877	P	04/30/24	01438 245	HIGHWAY MAINT SUPPLIES	492.00
	INVOICE:	INV2069715								
VENDOR TOTALS				984.00 YTD INVOICED				984.00 YTD PAID		492.00
226 SHERWIN-WILLIAMS COMPANY	166216	04/05/24	67947		102878	P	04/30/24	01433 200	TRAFFIC PAINT	11.43
	INVOICE:	3543-8								
VENDOR TOTALS				10,046.43 YTD INVOICED				10,046.43 YTD PAID		11.43
1837 SOUTHEASTERN PENNSYLVANIA	166234	04/14/24	67965		102879	P	04/30/24	08429 372	REP/MNT MANHOLES & LINES	170.00
	INVOICE:	142604								
VENDOR TOTALS				170.00 YTD INVOICED				170.00 YTD PAID		170.00
3206 STRATEGIC INVESTIGATIVE RESOURCES LLC	166260	01/25/24	67991		102880	P	04/30/24	01410 220	OPERATING SUPPLIES	400.00
	INVOICE:	012524								
VENDOR TOTALS				400.00 YTD INVOICED				400.00 YTD PAID		400.00
3641 TRAISSR, LLC	166272	04/15/24	68003		102881	P	04/30/24	01414 316	PROF SERV - GIS/PERMIT PR	1,600.00
	INVOICE:	2582								
VENDOR TOTALS				4,800.00 YTD INVOICED				8,200.00 YTD PAID		1,600.00
2441 TUSTIN GROUP, LLC	166239	04/04/24	67970		102882	P	04/30/24	05454 373	PARK BUILDING MAINTENANCE	1,470.00
	INVOICE:	990027161								
	166240	04/04/24	67971		102882	P	04/30/24	01409 370	REPAIRS & MAINTENANCE	520.00
	INVOICE:	990027209								
	166241	04/04/24	67972		102882	P	04/30/24	01409 370	REPAIRS & MAINTENANCE	2,390.00
	INVOICE:	990027162								
	166242	04/10/24	67973		102882	P	04/30/24	01409 370	REPAIRS & MAINTENANCE	45.00
	INVOICE:	91002264								
	166243	04/04/24	67974		102882	P	04/30/24	01409 370	REPAIRS & MAINTENANCE	421.28
	INVOICE:	990027000								
VENDOR TOTALS				4,981.28 YTD INVOICED				5,161.28 YTD PAID		4,846.28
3288 TUSTIN MECHANICAL SERVICES										

PAID INVOICES REPORT

WARRANT: 043024

TO FISCAL 2024/04 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	166263	04/08/24	67994		102883	P	04/30/24	01409 370	REPAIRS & MAINTENANCE	235.00
	INVOICE:	930015652								
VENDOR TOTALS				940.00	YTD INVOICED			1,175.00	YTD PAID	235.00
1347 U.S. MUNICIPAL SUPPLY INC.	166231	03/29/24	67962		102884	P	04/30/24	08429 373	REP/MNT VEHICLES, EQUIPME	1,281.01
	INVOICE:	6218321								
	166231	03/29/24	67962		102884	P	04/30/24	01437 261	REPAIR TOOLS AND MACH	1,281.00
	INVOICE:	6218321								
VENDOR TOTALS				6,450.42	YTD INVOICED			6,531.19	YTD PAID	2,562.01
40 VERIZON	166204	04/12/24	67935		102885	P	04/30/24	08429 320	COMMUNICATIONS	33.07
	INVOICE:	2156160540	041224							
	166205	04/17/24	67936		102885	P	04/30/24	08429 320	COMMUNICATIONS	33.07
	INVOICE:	2156430661	041724							
	166206	04/12/24	67937		102885	P	04/30/24	08429 320	COMMUNICATIONS	35.61
	INVOICE:	2156282913	041224							
	166207	04/07/24	67938		102885	P	04/30/24	08429 320	COMMUNICATIONS	38.34
	INVOICE:	2152831193	040724							
	166208	04/07/24	67939		102885	P	04/30/24	08429 320	COMMUNICATIONS	38.34
	INVOICE:	2155428926	040724							
	166209	04/07/24	67940		102885	P	04/30/24	08429 320	COMMUNICATIONS	85.60
	INVOICE:	2155428927	040724							
	166210	04/10/24	67941		102885	P	04/30/24	01400 320	COMMUNICATION	333.13
	INVOICE:	2156282630	041024							
VENDOR TOTALS				2,793.94	YTD INVOICED			3,540.21	YTD PAID	597.16
3202 VERIZON BUSINESS NETWORK SERVICES, INC.	166259	04/08/24	67990		102886	P	04/30/24	01409 320	TELEPHONE	1,022.33
	INVOICE:	00177260CG								
VENDOR TOTALS				6,580.76	YTD INVOICED			7,223.95	YTD PAID	1,022.33
3092 VERIZON WIRELESS	166255	04/19/24	67986		102887	P	04/30/24	01400 320	COMMUNICATION	200.05
	INVOICE:	9960582031								
	166255	04/19/24	67986		102887	P	04/30/24	01401 320	COMMUNICATION	66.83
	INVOICE:	9960582031								
	166255	04/19/24	67986		102887	P	04/30/24	01410 320	COMMUNICATIONS	760.47
	INVOICE:	9960582031								
	166255	04/19/24	67986		102887	P	04/30/24	01430 320	COMMUNICATION	75.95
	INVOICE:	9960582031								
	166255	04/19/24	67986		102887	P	04/30/24	05451 320	COMMUNICATION	66.83
	INVOICE:	9960582031								
	166255	04/19/24	67986		102887	P	04/30/24	05454 320	COMMUNICATION	48.72
	INVOICE:	9960582031								
	166255	04/19/24	67986		102887	P	04/30/24	08429 320	COMMUNICATIONS	276.00

## PAID INVOICES REPORT

WARRANT: 043024

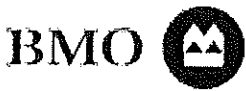
TO FISCAL 2024/04 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 9960582031										
VENDOR TOTALS		7,140.78 YTD INVOICED			9,947.11 YTD PAID			1,494.85		
3565	W.B. MASON COMPANY									
	166270	04/15/24	68001		102888	P	04/30/24	01409	220	SUPPLIES
	INVOICE: 245700456									
VENDOR TOTALS		1,679.53 YTD INVOICED			1,697.94 YTD PAID			266.17		
4023	W.S. CUMBY CONSTRUCTION									
	166297	04/15/24	68029		102889	P	04/30/24	01321	600	PLUMBERS LICENSE/REGSTRTN
	INVOICE: 042424									
VENDOR TOTALS		125.00 YTD INVOICED			125.00 YTD PAID			125.00		
REPORT TOTALS										374,773.69

TOTAL PRINTED CHECKS	COUNT	AMOUNT
	64	374,773.69

\*\* END OF REPORT - Generated by Mary Trocino \*\*





# Statement

Account Name:	BILLING ACCOUNT 030522	Card Number:	xxxx-xxxx-xxxx-0522
Company Name:	LOWER GWYNEDD TOWNSHIP	Account Limit:	\$ 20,000.00
Employee ID:	772190000032397	Available Credit:	\$ 11,717.87
Statement Date (MM/DD/YYYY):	02/27/2024	Currency:	U.S. DOLLAR
Payment Due Date (MM/DD/YYYY):	03/25/2024		

## Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 6,073.00
Payments:	\$ -6,073.00
Adjustments:	\$ 0.00
Net Purchases:	\$ 8,282.13
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	<u>\$ 8,282.13</u>

*note 478*

*pulled 3/5/24*

## Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
<b>Card Number xxxx-xxxx-xxxx-0522 BILLING ACCOUNT 030522</b>					
02/05	02/05 515350134	AUTOMATIC PYMT RECEIVED	\$ -6,073.00	\$ 0.00	\$ -6,073.00

TOTAL CREDITS	xxxx-xxxx-xxxx-0522	\$ -6,073.00
TOTAL DEBITS	xxxx-xxxx-xxxx-0522	\$ 0.00

### Card Number xxxx-xxxx-xxxx-6350 FEIGHT-HICKS, SANDI L

01/29	01/30 514649180	GREENDISK INC 425-3928700 WA	\$ 1,084.43 045208	\$ 65.07 (e)	\$ 1,149.50 ✓
02/06	02/06 515741835	PA HORTICULTURAL SOC. PHILADELPHIA PA	\$ 1,337.96 015408	\$ 107.04 (e)	\$ 1,445.00 ✓
02/15	02/19 517676841	PAYPAL WECONSERVE 4029357733 PA	\$ 33.02 077463	\$ 1.98 (e)	\$ 35.00 ✓
02/15	02/19 517676917	PAYPAL WECONSERVE 4029357733 PA	\$ 70.75 058488	\$ 4.25 (e)	\$ 75.00 ✓

TOTAL CREDITS	xxxx-xxxx-xxxx-6350	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-6350	\$ 2,704.50

### Card Number xxxx-xxxx-xxxx-2252 KENNY, PAUL D

11/15	02/16 <i>Brown</i> 517444177	MAGPUL INDUSTRIES CORP AUSTIN TX <i>877-462-4785</i>	\$ -215.33 <i>01410.220</i>	\$ -17.76 (e)	\$ -233.09
01/26	01/29 514424818	INTOXIMETERS INC SAINT LOUIS MO	\$ 204.00 <i>01410.220</i> 037297	\$ 19.75	\$ 223.75 ✓

01/31	02/01	DUNKIN #340169 MONTGOMERYVI PA	01410.460	\$ 16.79	\$ 1.01 (e)	\$ 17.80 ✓
	515038612		002999			
02/01	02/02	TARGET WORLD INC CHALFONT PA	01410.220	\$ 47.17	\$ 2.83 (e)	\$ 50.00 ✓
	515264021		070229			
02/02	02/05	PENN STATE UNIVERSITY PK PA	01410.460	\$ 814.00	\$ 0.00	\$ 814.00 ✓
	515587767		086027			
02/05	02/07	SIRCHIE ACQUISITION CO TMCLEAN@SIRC NC	Brendan Ryan 01410.220	\$ 787.04	\$ 53.31	\$ 840.35 ✓
	515992307		073362			
02/08	02/09	TARGET WORLD INC CHALFONT PA	01410.220	\$ 47.17	\$ 2.83 (e)	\$ 50.00 ✓
	516416003		085101			
02/13	02/14	PENNSYLVANIA CHIEFS OF 717-2361059 PA	01410.460	\$ 146.46	\$ 8.79 (e)	\$ 155.25 ✓
<i>Charge</i>	517130050		029580			
02/19	02/20	WPY GRACIE UNIVERSITY 855-999-3729 CA	01410.460	\$ 1,500.00	\$ 0.00	\$ 1,500.00 ✓
	518026811		039167			
02/19	02/22	BROWNELLS INC 641-6235401 IA	01410.220	\$ 116.01	\$ 8.12 (e)	\$ 124.13 ✓
	518270127		030089			
02/22	02/23	STAPLES 00100818 NORTH WALES PA	01410.220	\$ 94.75	\$ 0.00	\$ 94.75 ✓
	518583931		020988			
02/22	02/23	SQ PA DUI ASSOCIATION 877-417-4551 PA	01410.460	\$ 100.00	\$ 0.00	\$ 100.00 ✓
	518583932		081205			

TOTAL CREDITS xxxx-xxxx-xxxx-2252 \$ -233.09  
 TOTAL DEBITS xxxx-xxxx-xxxx-2252 \$ 3,970.03

Card Number xxxx-xxxx-xxxx-6926 WORMAN, JAMIE P.

01/26	01/29	UNIFORM CONSTRUCTION U HARRISBURG PA	01235.100	\$ 1,112.26	\$ 66.74 (e)	\$ 1,179.00 ✓
	514424819		087267			
01/31	02/02	YEARLI.COM GRAND RAPIDS MI	01402.310	\$ 422.04	\$ 25.32 (e)	\$ 447.36 ✓
	515264022		082333			
02/12	02/13	PML 7172369469 PA	01414.460	\$ 56.60	\$ 3.40	\$ 60.00 ✓
	516956566		033387			
02/21	02/22	EIG CONSTANTCONTACT.CO WALTHAM MA	05451.340 # 20.25 01400.316 # 60.75	\$ 81.00	\$ 0.00	\$ 81.00 ✓
	518270128		049268			

TOTAL CREDITS xxxx-xxxx-xxxx-6926 \$ 0.00  
 TOTAL DEBITS xxxx-xxxx-xxxx-6926 \$ 1,767.36

Card Number xxxx-xxxx-xxxx-3833 ZOLLERS, FRED

02/09	02/12	HARBOR FREIGHT TOOLS33 MONTGOMERYVIL PA	01430.220	\$ 20.75	\$ 1.24	\$ 21.99 ✓
	516733317		072296			
02/16	02/19	GIANT 6510 SPRING HOUSE PA	01401.200	\$ 24.96	\$ 0.90	\$ 25.86 ✓
	517676919		050513			
02/16	02/19	HARBOR FREIGHT TOOLS33 MONTGOMERYVIL PA	01430.261	\$ 24.04	\$ 1.44	\$ 25.48 ✓
	517676918		078791			

TOTAL CREDITS xxxx-xxxx-xxxx-3833 \$ 0.00  
 TOTAL DEBITS xxxx-xxxx-xxxx-3833 \$ 73.33

VENDOR #	NAME	ADDRESS	CITY	ST	ZIP
4018	PETER/LARIZELLE DEVILBISS	1000 RADCLIFF LANE	LOWER GWYNEDD	PA	19002
4019	CHAD ALAN EARNST	208 CATHCART ROAD	GWYNEDD VALLEY	PA	19437
4020	SELEX ES, LLC	4221 TUDOR LANE	GREENSBORO	NC	27410
4021	ACCU-DECAL, INC	5301 TACONY STREET	PHILADELPHIA	PA	19137-7451
4022	CONESTOGA STONE, LLC	1101 RIDGE ROAD	POTTSTOWN	PA	19465
4023	W.S. CUMBY CONSTRUCTION	938 LINCOLN AVENUE	SPRINGFIELD	PA	19064
4024	GWYNEDD VALLEY EYE CARE	716 N. BETHLEHEM PIKE	LOWER GWYNEDD	PA	19002

**LOWER GWYNEDD TOWNSHIP  
SUPERVISOR LIAISON REPORT OF  
VOLUNTEER COMMISSION MEETING HIGHLIGHTS**

Board/Commission	Environmental Advisory Council
Members/Terms	5-7 residents, 3-year terms appointed by the BOS
Meeting Schedule	2 <sup>nd</sup> Wednesday of each month, 7:00 pm
Supervisor Liaison(s)	Tessie McNeely, Danielle Duckett
Staff Liaison	Sandi Feight-Hicks
Minute Taker	Jen O'Brien

**MEETING HIGHLIGHTS**

Meeting Date	Wednesday, April 10, 2024
<b>Decisions/Recommendations</b>	
<ul style="list-style-type: none"> <li>• Lisa asked that the members look at the suggestions she had regarding the handbook and discuss what programs or events should be included.</li> <li>• Rea will be introducing the speakers on April 24.</li> </ul>	
<b>Major Discussion Items</b>	
<ul style="list-style-type: none"> <li>• John reviewed the decision and guidance from the joint meeting with the roadmap for the EAC to follow.</li> </ul>	

Next Meeting	Wednesday, May 8, 2024
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NOTE: This form notes significant highlights from a public board or commission meeting; it does not supplement or replace the official minutes of the meeting. Minutes are posted on the Township's website on the "Meetings" page. This form is included in the Board of Supervisor's meeting packet, which also is posted on the "Meetings" page.

**LOWER GWYNEDD TOWNSHIP  
SUPERVISOR LIAISON REPORT OF  
VOLUNTEER COMMISSION MEETING HIGHLIGHTS**

Board/Commission	Parks & Recreation Board
Members/Terms	7 residents, 5-year terms appointed by the BOS
Meeting Schedule	3 <sup>rd</sup> Tuesday of the Month, 6:00 p.m.
Supervisor Liaison(s)	Janine Martin
Staff Liaison	Sandi Feight-Hicks
Minute Taker	Harry Hellerman, Secretary

**MEETING HIGHLIGHTS**

Meeting Date	Tuesday, April 16, 2024
<b>Decisions/Recommendations</b>	
<ul style="list-style-type: none"> <li>It was suggested the Board partner with Wiss Trails for their creek cleanup scheduled for April 27. The same recommendation was made to the EAC.</li> </ul>	
<b>Major Discussion Items</b>	
<ul style="list-style-type: none"> <li>The Board discussed evaluating the programs and events offered and surveying the community for their needs.</li> <li>The Comp Plan was discussed and the Board reviewing the missing connector links in the trail system or sidewalks.</li> </ul>	

Next Meeting	Tuesday, May 21, 2024
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NOTE: This form lists significant highlights from a public board or commission meeting; it does not supplement or replace the official minutes of the meeting. Minutes are posted on the Township's website on the "Meetings" page. This form is included in the Board of Supervisor's meeting packet, which also is posted on the "Meetings" page.