



Certificate of Occupancy Permit Application

Tenant Business Name: _____

Tenant Business Address (include suite/floor):

City, State & Zip Code: _____

Business Owner Name: _____

Email: _____ Phone: _____

Property Owner Name: _____

Property Owner Address: _____

City, State & Zip Code: _____

Email: _____ Phone: _____

PROPOSED Type of Business (description of activity):

Zoning District: _____

Proposed Number of Employees: _____ Number of Vehicle Parking Spaces: _____

U&O will not be processed without the attached completed Certificate of Occupancy Sign-Off Sheet

Tenant Signature: _____ Date: _____

(copy of signed lease must be attached)



1130 N. Bethlehem Pike
Spring House, PA 19477
215.646.5302

CERTIFICATE OF OCCUPANCY SIGN-OFF SHEET

FINAL CONSTRUCTION MUST COMPLY WITH APPROVED RECORD PLAN

PROJECT ADDRESS: _____

BUILDING PERMIT #: _____

PASS/FAIL	FINAL INSPECTION DATE (INITIAL)	INSPECTOR	COMMENTS
		COMMERCIAL INSPECTOR KELLI SCARLETT X 368	
		RESIDENTIAL INSPECTOR BOB ALTMAN X 313	
		ZONING OFFICER STEVE WARE X 307	
		FIRE MARSHAL AL COMLY 215.205.9670	
		TOWNSHIP ENGINEER GILMORE & ASSOCIATES 215.345.4330	

COMPLETED FORM IS TO BE SUBMITTED TO PATTY FURBER (pfurber@lowergwynedd.org)

OCCUPANCY PERMIT WILL BE ISSUED AFTER FINAL INSPECTIONS ARE APPROVED AND SIGNED OFF BY EACH INSPECTOR