

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
SPECIAL BUDGET MEETING
TUESDAY, OCTOBER 15, 2019**

SUPERVISORS PRESENT:

Kathleen Hunsicker, Chair
Dr. J. Richard Booth, Vice-Chair
Edward J. Brandt
Mark Grey

ABSENT:

Stephen Paccione

STAFF:

Craig T. McAnally, Township Manager
Jamie Worman, Assistant Township Manager
Carole Culbreth, Assistant Secretary
Paul Kenny, Police Chief
Mike DeStefano, Public Works Director
Mary Trocino, Asst. Finance Director

Call to Order and Pledge of Allegiance

The Chair called the meeting to order at 6:00 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance.

BUSINESS & FINANCIALS

Review Capital Projects 2019

Mr. McAnally reviewed the Capital Projects for 2019. He stated the Capital Reserve Fund for 2019 is projected to be \$3,911,735 with 24 projects and 4 which will be carried over to 2020. He reviewed a PowerPoint presentation which included the following completed 2019 budgeted items:

- Computer replacement project-5 workstations, 1 laptop
- Document Management-Property file scanning complete
- New Township Building Doors
- Fire House Trench Drain Replaced
- Penllyn Park Tennis & Basketball Courts resurfaced and Pickle Ball lines added; Oxford Park Basketball Court resurfaced
- Penllyn Woods Guide Rail replaced
- Leaf Chip Box & Landscape Trailer purchased
- LED School Zone Flashers installed
- Two Police Tahoes purchased & Two Public Works trucks replaced
- Road Program completed
- Storm Sewer Repairs

He stated the following projects still need to be completed.

- Springhouse Farms Basin Retrofit to be completed with plantings by end of October
- Oxford Park Paving
- Body Cameras & In-Car Cameras/New Server
- Culvert Extension-Phase 1 Multi-Modal
- Green-Light Go Project

Proposed Capital Projects 2020

Mr. McAnally stated new proposed projects for 2020 are as follows:

- Technology Replacement Project & Document Management
- AV Equipment for Caucus & Boardroom
- Remodel Public Bathrooms
- Water Fountain Upgrade in Lobby
- 30" Stand-on Aerator
- Penllyn Park Basketball Court Addition
- Replace Basketball Backboards, Nets, and Posts
- New Park Signs - Oxford Park, Penllyn Park, Pen Ambler Park
- Water Fountain Replacement: Penllyn Park, Penllyn Woods, Oxford Park, Pen Ambler Park
- Welsh Road Pedestrian Bridge & Trail
- Expansion of Park Land
- Road Program
- Upgrade Street Lights to LED
- Old Bethlehem Pike Stone Arch Bridge
- Cedar Hill Estates Basin Retrofit
- Brights Lane Basin Retrofit
- Brush Mower Attachment for Basins & Easements
- Open Door Pump Station Upgrade (Engineering Only 2020)
- Tire Loader
- 2020 Ford Explorer with Fit-Out (Police)
- Drone with Training (Police)
- Upgrade Fuel Management System

Mr. Grey recommends electric cars. He asked Mr. DeStefano to look into a WiFi System for the Upgrade Fuel Management System.

Mr. McAnally reviewed the below 2020 Sewer Capital Projects:

- Sanitary Sewer Inflow & Infiltration (I & I) Work
- Brush Mower Attachment for Basins & Easements
- Document Management (Sewer)
- Remodel Restrooms (Sewer)

- Rubber Tire Loader (25% Sewer Cap-50% Liquid Fuels-25% Regular Cap)
- Upgrade Fuel Management System (75% Cap-25% Sewer Cap)
- Upgrade SCADA System to Wireless Communication Tool
- Open Door Pump Station Upgrade (2020 Engineering/2021 Construction)
- Manhole Replacement (Sewer)
 - Ambler Waste Water Treatment Operating: \$901,388
 - Ambler Waste Water Treatment Capital: \$316,750

Mr. Grey asked about establishing a Sinking Fund for the Ambler Waste Water Treatment.

Mr. McAnally asked to establish a new fund – Stormwater Management (\$245,000). He reviewed the following funds:

- Open Space Fund - \$1,500,000
- Capital Reserve - 839,782
- Sewer Capital - 440,325
- Highway Aid - 345,000

Mr. Grey recommended the Comprehensive Plan be updated by McMahon and added to the Budget.

Supplemental Appropriations - Pension Plans

Mr. McAnally stated the Township received \$62,455.44 in State Pension Aid in excess of the amount budgeted. He stated the allocations to be deposited to our pension plans are as follows:

Police Plan	\$44,967.92
Non-Uniformed Plan	17,487.52

Mr. Grey made a motion, seconded by Dr. Booth to approve the above allocations to be deposited to our Pension Plans. The motion carried 4 - 0.

PUBLIC COMMENTS

The Chairman opened the meeting for public comment for items not on the agenda. There were none.

Report from the Manager – Municipal activities, projects

There being no further questions or comments, the meeting was adjourned at 8:05 p.m. until the next Regular Meeting scheduled on October 22, 2019 at the Gwynedd Estates.

Respectfully submitted,

Carole Culbreth
Assistant Secretary