

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
TUESDAY, NOVEMBER 13, 2018**

**SUPERVISORS PRESENT:**

Kathleen Hunsicker, Chair  
Dr. J. Richard Booth, Vice-Chair  
Edward J. Brandt  
Stephen Paccione  
Mark Grey

**STAFF:**

Craig T. McAnally, Township Manager  
Jamie Worman, Assistant Township Manager  
Carole Culbreth, Assistant Secretary  
James J. Garrity, Esq., Solicitor  
Paul Kenny, Police Chief  
Steve Wiesner, Finance Director

**Call to Order and Pledge of Allegiance**

The Chair called the meeting to order at 7:30 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance. The Chair stated the Board of Supervisors met in an Executive Session before the meeting on personnel matters.

**BUSINESS & FINANCE**

**Receipt of Meeting Minutes:**     **October 9, 2018**  
  **October 16, 2018**  
  **October 23, 2018**

The Board of Supervisors received the October 9, 2018, October 16, 2018 and October 23, 2018 meeting minutes. The Chair asked if there were any comments. The Chair stated the word **not** had been omitted under the Building and Zoning section, first paragraph, last line. It should read *Mr. Garrity clarified that they are not asking for a hearing tonight.* Dr. Booth made a motion, seconded by Mr. Brandt to approve the October 9, 2018 meeting minutes with the one correction as stated above; the October 16, 2018 and October 23, 2018 meeting minutes. The motion carried 5 - 0.

**Authorization to Advertise Draft 2019 Budget**

Mr. McAnally stated a slide presentation for the Draft 2019 Budget was prepared for the Board of Supervisors. He stated the 2019 General Fund Revenues are \$8,596,090, and Expenditures are \$7,965,852 which is similar to the 2018 Budget. He stated the proposed 2019 Operational Budgets are balanced without the need for a tax increase or fund balance depletion. The Wissahickon and North Penn Fire Companies requested an increase in their funding to equal \$365,000. Mr. Brandt stated he was impressed with the housing of the new North Penn firetruck. He said Lower Gwynedd is proud of its working relationship with the fire companies. Frank Baxter thanked the Board on behalf of the North

Penn and Wissahickon Fire Companies. Mr. McAnally stated a Police arbitration award is expected in the 1<sup>st</sup> Quarter of 2019, which may impact the expenses in the Public Safety portion of the budget. Mr. McAnally asked for authorization to advertise the Draft 2019 Budget. He stated the Budget must be available to the public for 20 days before its proposed adoption on December 11, 2018. Mr. Paccione made a motion, seconded by Dr. Booth to authorize the advertisement of the Draft 2019 Budget. The motion carried 5 - 0.

### **PUBLIC COMMENTS**

The Chairman opened the meeting for public comment for items not on the agenda. There were none.

### **OTHER BUSINESS**

#### **LGT Milling and Paving Program: Application for Payment #1 and Change Order #1**

Mr. McAnally stated Charge Order #1 was received from General Asphalt Paving Company due to a price adjustment for bituminous material which results in a net increase of \$20,518.74 for a total contract amount of \$489,007.94. Mr. Brandt made a motion, seconded by Dr. Booth to approve Change Order #1 for \$20,518.74 for a total contract price of \$489,007.94. The motion carried 5 - 0.

### **MANAGER'S REPORT**

Report from the Manager - Municipal activities, projects

There was none.

### **SUPERVISORS/STAFF COMMENTS**

There being no further questions or comments, the meeting was adjourned at 7:45 p.m. until the next Regular Meeting scheduled on November 27, 2018 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth  
Assistant Secretary