

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
TUESDAY, JULY 24, 2018**

**SUPERVISORS PRESENT:**

Kathleen Hunsicker, Chair  
Dr. J. Richard Booth, Vice-Chair  
Edward J. Brandt  
Mark Grey  
Stephen Paccione (Via telephone)

**STAFF:**

Craig T. McAnally, Township Manager  
Carole Culbreth, Assistant Secretary  
James J. Garrity, Esq., Solicitor  
Paul Kenny, Police Chief  
Steve Wiesner, Finance Director

**Call to Order and Pledge of Allegiance**

The Chair called the meeting to order at 7:35 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance. The Chair stated the Board of Supervisors met in an Executive Session before the meeting on real estate and personnel matters.

**BUSINESS & FINANCE**

**Receipt of Meeting Minutes: June 26, 2018**

The Board of Supervisors received the June 26, 2018 Meeting minutes. The Chair asked if there were comments. The Chair made a clarification to the minutes regarding Resolution No. 2018-17 Reitenbaugh Subdivision on page three adding *\$5K per lot (\$35,000) in individual landscaping for a total tree contribution of \$85,000*. Mr. Brandt made a motion, seconded by Dr. Booth to approve the June 26, 2018 Meeting minutes. The motion carried 5 - 0.

**Receipt of Invoice History by General Ledger for June, 2018**

The Board of Supervisors received the Invoice History by General Ledger for June, 2018. Mr. Brandt made a motion, seconded by Dr. Booth to approve Invoice History by General Ledger for June, 2018 in the amount of \$939,762.47. The motion carried 5 - 0.

**Receipt of Year-to-Date Budget Report and Balance Sheet for June, 2018**

The Board of Supervisors received the Year-to-Date Budget Report and Balance Sheet for June, 2018. Dr. Booth made a motion, seconded by Mr. Paccione to accept the Year-to-Date Budget Report and Balance Sheet for June, 2018. The motion carried 5 - 0.

**Resolution No. 2018 - 20: Adoption of a Resolution establishing new approved depository for Lower Gwynedd Township Funds in 2018**

Mr. McAnally stated B & T Bank, a Township depository has raised their fees. He stated the Township met with Ambler Savings Bank which will not charge the Township any fees and will match the interest rate. Mr. McAnally stated Resolution No. 2018 - 20 adds Ambler Savings Bank as a designated depository. Mr. McAnally stated B & T Bank will not be dropped as a depository. The Chair asked if there were any questions or comments. There were none. Dr. Booth made a motion, seconded by Mr. Brandt to adopt Resolution No. 2018 -20: Adoption of a Resolution Establishing new approved depository for Lower Gwynedd Township Funds in 2018. The motion carried 5 - 0. Mr. Brandt thanked Mr. Wiesner for meeting with Ambler Savings Bank. Mr. Wiesner stated Ambler Savings Bank demonstrated they have the best service, no fees and match interest rates.

**PUBLIC COMMENTS**

The Chairman opened the meeting for public comment for items not on the agenda.

Mr. Steinman, Norristown Road, asked for an update on the DOW Property. The Chair replied ownership was switched to MRA and they will be repurposing the buildings. She stated the Township has not received any formal plans for the property.

There were no other comments.

**BUILDING AND ZONING**

**Resolution No. 2018 - 21: Waiver of Land Development: Gwynedd Mercy Academy Elementary School**

Mr. McAnally stated Gwynedd Mercy Academy Elementary asked for a waiver approval with regards to constructing a 648 square foot greenhouse structure and an accessory walkway on the property for use in connection with its academic programming. He stated the greenhouse is located in the center of the campus. The Chair asked if there were any comments. Mr. Steinman asked to look at the plan. There were no further comments. Mr. Paccione made a motion, seconded by Dr. Booth to adopt Resolution No. 2018 - 21: Waiver of Land Development: Gwynedd Mercy Academy Elementary School. The motion carried 5 - 0.

**Authorization to Advertise: Weed and Grass Ordinance**

The above item has been tabled.

**OTHER BUSINESS**

**EAC Bylaws**

The Chair stated the Board of Supervisors received the final version of the Environmental Advisory Council's (EAC) bylaws which were prepared by the Solicitor. She asked if there were any comments or questions. There were none. Mr. Grey made a motion, seconded by Mr. Brandt to approve the Environmental Advisory Council's bylaws. The motion carried 5 - 0.

**Purchase of WatchGuard Bodycams**

Police Chief, Paul Kenny, stated the Police Department has been investigating the purchase of body cameras for deployment among the patrol units. He stated the body cameras automatically turn on at 55 mph and records front and back; and can back track up to five minutes. Chief Kenny stated the State now allows to record audio. He received a quote from WatchGuard for \$14,932.00 for four body cameras, a server and the accompanying hardware that is necessary for their use. Chief Kenny stated the Police Department has used WatchGuard as a vendor for several years and their products have been reliable. The Bodycams were budgeted at \$13,900. Mr. Brandt questioned the FOP's involvement. Chief Kenny stated the Police Department will adopt the Montgomery County's bodycam policy. The Chair asked if there were any questions or comments. Mr. Grey advised Chief Kenny to keep the WatchGuard server secure and not available to any outside source. Mr. Grey made a motion, seconded by Dr. Booth to approve the purchase of the WatchGuard Bodycams, server and accompanying hardware in the amount of \$14,932.00. The motion carried 5 - 0.

**Resolution No. 2018 - 22: Authorization to Submit Traffic Signal Application Permit #64-1642**

**Resolution No. 2018 - 23: Authorization to Submit Traffic Signal Application Permit #64-1828**

**Resolution No. 2018 - 24: Authorization to Submit Traffic Signal Application Permit #64-2031**

Mr. McAnally stated Resolution No. 2018 - 22; Resolution No. 2018 - 23; and Resolution No. 2018 - 24 Authorization to Submit Traffic Signal Application Permit are required for the PennDOT Green Light Go Grant. He stated the above resolutions authorize the Township Manager to submit signalization permits for Bethlehem Pike/Dager Road; Bethlehem Pike/Tennis Avenue; and Tennis Avenue/Norristown. Mr. Grey made a motion, seconded by Dr. Booth to adopt Resolution No. 2018 - 22; Resolution No. 2018 - 23; and Resolution No. 2018 - 24. The motion carried 5 - 0.

**SUPERVISORS/STAFF COMMENTS**

There being no further questions or comments, the meeting was adjourned at 8:05 p.m. until the next Regular Meeting scheduled on August 28, 2018 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth  
Assistant Secretary