

**EXAMINATION ANNOUNCEMENT  
MONTGOMERY COUNTY CONSORTIUM OF COMMUNITIES  
EXAMINATION - POLICE OFFICER**

The Montgomery County Consortium of Communities, on behalf of their respective Civil Service Commissions or Municipalities, will be conducting a **written examination for Police Officer on Saturday, April 14, 2007** at the Montgomery County Community College, **Parkhouse Hall**, 340 Dekalb Pike (Route 202), Blue Bell, PA 19422. **Each person who submits an application shall report for registration at 8:00 a.m. on the day of the test. No one will be admitted after 8:30 a.m.**

When reporting for the examination, each candidate **MUST** bring two (2), #2 pencils and photo identification. A Drivers' License is preferred.

**INSTRUCTIONS:**

A single, unified preliminary application can be used to apply to any one, or all ten, of the following Departments: Abington, Ambler, Bryn Athyn, East Norriton, Limerick, Lower Gwynedd, Norristown, Towamencin and Upper Moreland. Unified applications are available at any one of the departments or at [www.abingtonpd.org](http://www.abingtonpd.org).

A \$25.00 administrative fee will be charged for each applicant. **A CHECK OR MONEY ORDER IN THE AMOUNT OF \$25.00 MUST BE SUBMITTED WITH THE PRELIMINARY APPLICATION. All checks or money orders must be made payable to: "ABINGTON TOWNSHIP POLICE DEPARTMENT". NO CASH WILL BE ACCEPTED.**

**Note: only one unified preliminary application, and one fee, need be submitted even if applying to all ten Departments.**

**APPLICATIONS SHALL BE RETURNED TO:**  
**ABINGTON TOWNSHIP POLICE DEPARTMENT**  
Police Application Processing Center  
1166 Old York Road  
Abington, PA 19001

**ALL APPLICATIONS MUST BE RECEIVED OR POSTMARKED  
NO LATER THAN 4:00 P.M., FRIDAY, MARCH 30, 2007.**

**Candidates will be provided 25 minutes, prior to the start of the test, to review Test Information Packets. No Study Guides will be needed for this testing process.**

**ABINGTON**  
1166 Old York Rd  
Abington, PA  
267-536-1046

**AMBLER**  
122 E. Butler Ave  
Ambler, PA  
215-646-1000

**BRYN ATHYN**  
P.O. Box 192  
Bryn Athyn, PA  
215-947-0118

**EAST NORRITON**  
2501 Stanbridge St  
East Norriton, PA  
610-272-0748

**LIMERICK**  
646 W. Ridge Pk  
Limerick, PA  
610-495-7909

**LOWER GWYNEDD**  
1130 N. Bethlehem Pk  
Spring House, PA  
215-646-5303

**NORRISTOWN**  
235 East Airy Street  
Norristown, PA  
610-270-0977

**TOWAMENCIN**  
1090 Troxel Rd, Bx 303  
Kulpsville, PA  
215-368-7606

**UPPER MORELAND**  
117 Park Avenue  
Willow Grove, PA  
215-657-4700

**WHITPAIN**  
960 Wentz Rd  
P.O. Box 800  
Blue Bell, PA 19422  
610-279-9033

**EQUAL OPPORTUNITY EMPLOYER**

**\* Women and Minority Applicants Encouraged to Apply \***

## **JOB DESCRIPTION - POLICE OFFICER**

### **Job Objective (Purpose of the Position):**

Patrols Municipalities to detect and deter crime, provide security, and enforce laws, Pennsylvania crime and vehicle codes, and Township/Borough ordinances.

### **Essential Job Functions (Functions essential to attaining the job objective):**

Patrols assigned area; drives patrol vehicle or walks.

Observes patrolled area for suspicious, disorderly, or illegal activities, stolen vehicles, missing persons, and road hazards; reports road hazards to proper authority.

Furnishes proper information and/or assistance to anyone requesting or requiring same.

Communicates with dispatcher via PA radio; mediates domestic & neighborhood disputes; interviews witnesses, complainants, accused suspects; interacts with members of the business community and the public.

Responds to emergency dispatch calls.

Assists emergency personnel with moving subjects; removes accident victims to safety.

Administers first aid methods and procedures.

Investigates traffic accidents, public complaints, crime scenes, emergency situations; records facts; locates and preserves evidence.

Responds to physical attacks, applying force & physical restraint to dangerous animals or people; arrests and processes accused suspects; takes photo and fingerprints.

Operates specialized equipment to measure blood alcohol level (BAC), vehicle speed, and distance; secure evidence.

Operates firearms as necessary. Issues warrants and citations.

Compiles accident, arrest, criminal complaint, and preliminary investigation reports.

Attends meetings, mandatory training, and educational seminars.

### **Job Standards (Minimum qualifications needed to perform essential functions):**

Read and interpret Pennsylvania vehicle codes and crime codes.

React calmly and think rationally in emergency situations. Communicate effectively. Understand and carry out complex instructions.

Recognize non-standard activities, missing items/people, hazards, and details.

Possess excellent eye-hand-foot coordination and physical stamina.

Sit; reach at all levels; handle vehicle controls, firearms, specialized equipment frequently.

Stand, walk, run, lift and carry up to 50 lbs; push a full sized automobile; pull up to 175 lbs.; bend, crouch, kneel, climb, crawl, and perform fine manipulation occasionally.

Possess visual acuity (mid and far vision, depth perception, color vision, and field of vision continuously; near vision occasionally).

Withstand exposure to traffic hazards continuously; withstand exposure to weather, wet conditions, high noise levels, hazardous materials, and personal danger occasionally.

Work alone and closely with others.

### **Job Location (Place[s] where work is performed):**

Various locations within and outside the Municipality; Police Administration Building.

### **Equipment (Examples of machines, devices, tools, etc. used in job performance):**

Patrol vehicles; handgun; shotgun, patrol rifle, soft body armor, portable radio, flashlight; handcuffs; baton; intox machine; Accutrack; Vascar; flares; telephone; computer; paperwork; Pepper gas (O.C.); Tasers

## **NOTICE - Clarification of Written Score**

The following have been established as passing scores for the police departments participating in the written police entrance examination. In order to have passed the written test for:

- **ABINGTON**  
You must have one of the 130 highest scores, including ties, of those taking the test for Abington
- **AMBLER**  
Applicants must score a minimum of 70% on the written examination. You must have one of the top 20 scores, including ties, of those taking the test for Ambler Borough.
- **BRYN ATHYN**  
Applicants must score a minimum of 70% on the written examination. You must have one of the top 20 scores, including ties, of those taking the test for Bryn Athyn Borough.
- **EAST NORRITON**  
Applicants must score a minimum of 70% on the written examination. The top 20 scores, including ties, will be eligible for an oral examination.
- **LIMERICK**  
Applicants must score a minimum of 70% on the written examination. The Township may limit the number of applicants notified to appear for an oral examination to 20, with all ties of the cut-off score being included.
- **LOWER GWYNEDD**  
Applicants must score a minimum of 70% on the written examination. You must have one of the top 20 scores, including ties, of those taking the test for Lower Gwynedd.
- **NORRISTOWN**  
You must score seventy percent (70%) or higher and obtain one of the fifty highest scores in order to continue in the application process. Applicants scoring less than seventy percent (70%) or not obtaining one of the fifty highest scores shall be rejected. All applicants attaining 70% and tying at the fiftieth highest score will be considered as passing and shall proceed to the oral examination.
- **TOWAMENCIN**  
You must score a minimum of 70% on the written examination. You must be in the top 20% or 50, whichever is greater, including ties, of those taking the test for Towamencin Township.

- **UPPER MORELAND**

You must score a minimum of 70% on the written examination. You must be in the top 10% or 30 candidates, whichever is greater, including ties, of those taking the test for Upper Moreland.

- **WHITPAIN**

You must score a minimum of 70% on the written examination. You must have one of the top 50 scores, including ties, of those taking the test for Whitpain Township.

Any candidate desiring to withdraw their application to participate in the written examination for police officer may do so by writing to:

**ABINGTON TOWNSHIP POLICE DEPARTMENT  
Police Application Processing Center  
1166 Old York Road  
Abington, PA 19001**

**Withdrawals must be in writing** and must be received and/or postmarked no later than **April 7, 2007** in order to receive a refund of the \$25.00 Administrative Fee.

# MONTGOMERY COUNTY CONSORTIUM OF COMMUNITIES EXAMINATION - POLICE OFFICER MINIMUM REQUIREMENTS

Please review each Department's requirements carefully prior to completing the application. It is your responsibility to ensure that you meet the basic requirements of each Department before submitting your application.

Department	To be considered, you must:
Abington Township	<ul style="list-style-type: none"> <li>• <b>Be at least 18 years of age</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Possess a valid driver's license</li> </ul>
Ambler Borough	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED, with Associates Degree or 60 matriculating college credits, or Act 120 Certification</li> <li>• Qualified to possess a valid PA driver's license</li> <li>• No offense conviction of a 3<sup>rd</sup> degree misdemeanor or above</li> <li>• Be physically fit</li> </ul>
Borough of Bryn Athyn	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Possess a valid driver's license</li> <li>• Physically &amp; Mentally fit to perform the duties of police officer</li> <li>• Certifiable under Act 120</li> </ul>
East Norriton Township	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Possess a valid PA driver's license with clean record</li> <li>• Be PA Act 120 Certified</li> <li>• Physically &amp; Mentally fit to perform the duties of police officer</li> <li>• Two years college preferred, not required</li> </ul>
Limerick Township	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age</b></li> <li>• Be a U.S. Citizen</li> <li>• PA Act 120 Training completed by July 1, 2007</li> <li>• Possess a valid PA driver's license</li> <li>• Physically &amp; Mentally fit to perform the duties of police officer</li> <li>• Have a minimum of 60 college credits from an accredited institution, or</li> <li>• Have a minimum of two years experience as a full time police officer</li> </ul>

Lower Gwynedd	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age by the deadline for submitting applications</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Be PA Act 120 Certified</li> <li>• Possess a PA driver's license prior to appointment</li> </ul>
Norristown Police Dept.	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age before the deadline for submitting applications</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Possess a valid PA driver's license</li> </ul>
Towamencin Township	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Possess a valid PA driver's license</li> </ul>
Upper Moreland Twp	<ul style="list-style-type: none"> <li>• <b>Be at least 18 years of age</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Possess a valid driver's license</li> <li>• Minimum 60 college credits from an accredited institution</li> </ul>
Whitpain Township	<ul style="list-style-type: none"> <li>• <b>Be at least 21 years of age on or before 6-30-07</b></li> <li>• Be a U.S. Citizen</li> <li>• Possess a high school diploma or GED</li> <li>• Have 60 or more college credits, or</li> <li>• Have 3 years of police experience</li> <li>• Possess a valid driver's license</li> </ul>

**EQUAL OPPORTUNITY EMPLOYER**

**\* Women and Minority Applicants Encouraged to Apply \***

## Unified Police Officer Preliminary Application For:

**ABINGTON**  
1166 Old York Rd  
Abington, PA  
267-536-1046

**AMBLER**  
122 E. Butler Ave  
Ambler, PA  
215-646-1000

**BRYN ATHYN**  
P.O. Box 192  
Bryn Athyn, PA  
215-947-0118

**EAST NORRITON**  
2501 Stanbridge St  
East Norriton, PA  
610-272-0748

**LIMERICK**  
646 W. Ridge Pk  
Limerick, PA  
610-495-7909

**LOWER GWYNEDD**  
1130 N. Bethlehem Pk  
Spring House, PA  
215-646-5303

**NORRISTOWN**  
235 East Airy Street  
Norristown, PA  
610-270-0977

**TOWAMENCIN**  
1090 Troxel Rd, Bx 303  
Kulpsville, PA  
215-368-7606

**UPPER MORELAND**  
117 Park Avenue  
Willow Grove, PA  
215-657-4700

**WHITPAIN**  
960 Wentz Rd  
P.O. Box 800  
Blue Bell, PA 19422  
610-279-9033

**APPLICATIONS MUST BE RECEIVED OR POSTMARKED NO LATER THAN  
4:00 P.M. FRIDAY, MARCH 30, 2007**

**Candidates will be provided 25 minutes, prior to the start of the test, to review Test Information Packets. No Study Guides will be needed for this testing process.**

**PLACE AN ( X ) NEXT TO EACH DEPARTMENT WHICH YOU ARE ELIGIBLE FOR AND WISH TO APPLY TO:**

	Abington		Ambler		Bryn Athyn		East Norriton		Limerick
	Lower Gwynedd		Norristown		Towamencin		Upper Moreland		Whitpain

**(Type or Print Legibly)**

**(All questions must be answered)**

1. Name (Last, First, Middle)	
2. Present Address - (Street Address):  (City, State, Zip Code):	
3. Phone Numbers (include Area Code) Home:	Work:
4. E-Mail Address:	Cell Phone:
5. Social Security #:	
6. Will you be at least 18 years of age on or before March 30, 2007 <b>(Abington, Upper Moreland)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
6a. Will you be at least 21 years of age on or before March 30, 2007	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Do you hold a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	License's Number:    State:
7a. Do you hold a valid PA driver's license? <b>( Ambler, East Norriton, Limerick, Lower Gwynedd, Norristown, Towamencin requirement)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Are you a U. S. citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Are you a High School Graduate or hold a G.E.D. Certificate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Do you hold an Associates Degree? <b>(Ambler Requirement)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
10a. Do you hold 60 college credits from an accredited institution? <b>(Upper Moreland Requirement)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
10b. Do you hold 60 college credits or have two (2) years police experience? <b>(Limerick Requirement)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
10c. Do you hold 60 college credits or have three (3) years police experience? <b>(Whitpain Requirement)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Are you Act 120 Certified? <b>(Ambler, Bryn Athyn, East Norriton, Limerick, Lower Gwynedd Requirement)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Attached to this application is a Job Description for the position of Police Officer. Are you able, with accommodation, to perform all of the functions of the position of Police Officer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
13. <i>I hereby state that all the information set forth on this application is true and correct to the best of my knowledge. I understand that the statements made herein are subject to the penalties of 18 PA Consolidated Statutes Annotated and ss 4904, relating to unsworn falsifications to authorities.</i>	
APPLICANT'S SIGNATURE:	DATE:

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