

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
TUESDAY, FEBRUARY 25, 2020**

**SUPERVISORS PRESENT:**

Mark Grey, Chairman  
Danielle A. Duckett, Vice-Chairman  
Edward J. Brandt  
Kathleen Hunsicker  
Tessie McNeely

**STAFF:**

Craig T. McAnally, Township Manager  
Jamie Worman, Assistant Township Manager  
Carole Culbreth, Assistant Secretary  
Paul Kenny, Police Chief  
Mike DeStefano, Public Works Director

**Call to Order and Pledge of Allegiance**

The Chair called the meeting to order at 7:00 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance. The Chairman stated the Board of Supervisors met in Executive Session before the meeting on a real estate matter. He stated the Board of Supervisors also met in Executive Session on February 15, 2020 on a personnel matter.

**PRESENTATIONS**

**2020 Census**

Tricia L. Reedy Jones, Partnership Specialist, Philadelphia Regional Census Center, U.S. Census Bureau, gave an overview of the 2020 Census which starts in 36 days – 2020 Census Day – April 1, 2020. She asked that everyone respond to their census invitation they receive in the mail. She stated reminders will be sent out before a follow up will be made in person. She stated the Census measures the nation.

**Wissahickon Valley Historical Society (WVHS) – Russ Bellavance, President WVHS**

Mr. Bellavance stated a joint open house of all the historical societies and landmarks along Skippack Pike entitled “Sites on the Skippack Pike Open House – Follow in the Footsteps of Washington will be held on April 19, 2020 from Noon to 4 PM. He introduced Joe Langella, a Board member of the WVHS. Mr. Bellavance stated the WVHS preserves artifacts, and they have a display here at Lower Gwynedd Township. He stated on March 9, 2020 an event entitled “Area Colonial Taverns” will be held at the 1895 Public School. He noted Lower Gwynedd Township has two of the Colonial Taverns; the William Penn Inn and The Spring House Tavern. Mr. Langella stated one of the goals of the WVHS is to increase its membership of residents from Lower Gwynedd Township. Ms. Hunsicker stated there may be programming opportunities through the Park and Recreation Department. She said to contact Sandi Feight, Park and Recreation Director. She thanked Mr. Bellavance and Mr. Langella for their presentation.

## **BUSINESS AND FINANCE**

### **Receipt of Minutes: December 30, 2019 January 6, 2020 January 28, 2020**

The Board of Supervisors received the December 30, 2019, January 6, 2020 and January 28, 2020 meeting minutes. The Chairman asked if there were any comments. There were none. Ms. Duckett made a motion, seconded by Mr. Brandt to approve the December 30, 2019, January 6, 2020, and January 28, 2020 meeting minutes. The motion passed 5 - 0.

### **Receipt of Invoice History**

The Board of Supervisors received the Invoice History for January, 2020 in the amount of \$428,532.82. The Chair asked if there were any questions or comments. There were none. Mr. Brandt made a motion, seconded by Ms. McNeely to approve the Invoice History for January, 2020 in the amount of \$428,532.82. The motion carried 5 - 0.

## **OTHER BUSINESS**

### **Pike Fest Subcommittee Update and Review of Survey Results**

Ms. Duckett stated the Pike Fest Committee distributed the survey to 111 business including 47 hand-delivered and 75 responded. The survey given to the Board of Supervisors on January 28, 2020 by Dick Stanton had 45 businesses surveyed with 9 abstentions; 11 supported Pike Fest, and 25 signed to move Pike Fest. Ms. Duckett stated the Pike Fest Subcommittee met three times and concluded that the Pike Fest would be moved to a Sunday. Ms. Duckett made a motion, seconded by Ms. McNeely to hold Pike Fest on Sunday, September 13, 2020. Ms. Hunsicker read resignation letters from Larry Altman, Steven Saffier, Penny Wosewick and Colleen Schaffer. Mr. Grey asked if there were any other comments from the audience or Board members. There were none. Mr. Brandt stated he is disappointed, but would have liked to see it done as in the past. He hopes enough volunteers come forward to make it successful. The motion passed (4 yays Grey, Duckett, Brandt, McNeely) (1 nay Hunsicker). Ms. McNeely feels confident it will be successful.

### **Resolution No. 2020- 06: 2040 Grant Application**

Mr. McAnally stated Resolution No. 2020-06 is authorization to submit the 2040 Implementation Grant Program Application. He stated the grant is for two pedestrian bridges on the east and west side of Bethlehem Pike. Ms. Hunsicker made a motion, seconded by Mr. Brandt to adopt Resolution No. 2020 - 06: 2040 Grant Application. The motion passed 5 - 0.

### **SCADA Software Upgrade**

Mr. DeStefano stated this is a 2019 project directed by Mr. Grey to upgrade the SCADA Software for monitoring and collection of data from the township owned sanitary pump and metering stations. He stated the current software is outdated and the new software will integrate with TRAISR. He stated the proposed upgrade will be completed by Optimum Controls Corporation through CoStars

in the amount of \$33,801.00. Ms. Duckett asked if the new software will need to be upgraded in five years. Mr. DeStefano said we are getting the most modern software. Ms. Hunsicker made a motion, seconded by Ms. Duckett to approve the SCADA Software Upgrade from Optimum Control Corporation in the amount of \$33,801.00. The motion passed 5 – 0.

### **PUBLIC COMMENTS**

Richard Cameron, 1137 McKean Road, asked when was the last time the Township updated their Comprehensive Plan. Mr. Brandt stated approximately fifteen years. Mr. Grey stated we already started updating the Comprehensive Plan with TRAIRS data integration which is the foundation for the comprehensive plan. Mr. Cameron asked if we had a completion date. Mr. Grey said no.

### **MANAGER'S REPORT**

Report from the Manager – Municipal activities, projects

There was none.

### **SUPERVISORS COMMENTS**

Mr. Brandt was pleased there was a compromise on Pike Fest

Ms. Duckett stated in reference to Pike Fest we agreed to work to make it a success. She noted a Google form for new volunteers is on the website.

Mr. Grey thanked Mike DeStefano for the last 12 years; wished him good luck and said he will be missed.

There being no further questions or comments, the meeting was adjourned at 8:10 p.m. until the next Regular Meeting scheduled on March 10, 2020 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth  
Assistant Secretary