

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, MAY 22, 2018**

SUPERVISORS PRESENT:

Kathleen Hunsicker, Chair
Dr. J. Richard Booth, Vice-Chair
Stephen Paccione
Mark Grey

ABSENT:

Edward J. Brandt

STAFF:

Craig T. McAnally, Township Manager
Jamie Worman, Assistant Township Manager
Carole Culbreth, Assistant Secretary
James J. Garrity, Esq., Solicitor
Paul Kenny, Police Chief
Mike DeStefano, Public Works Director

Call to Order and Pledge of Allegiance

The Chair called the meeting to order at 7:40 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance. The Chair stated the Board of Supervisors met in an Executive Session before the meeting on personnel matters.

Proclamation: Eagle Scout Tom Nagle

Ms. Hunsicker announced that resident, Tom Nagle, received his Eagle Scout Badge in March, 2018. Mr. Nagle earned his badge by designing, constructing and installing an 8" x 15' deck and waste water sump at an Urban Sculpture Garden near Kensington in Philadelphia. The deck will serve as a community gathering point for pot-luck dinners and block parties as well as art lessons. Dr. Booth presented Mr. Nagle with a Proclamation from the Board of Supervisors for his significant contribution to the community.

BUSINESS & FINANCE

Receipt of Invoice History by General Ledger Account, April, 2018

The Board of Supervisors received the Invoice History by General Ledger Account for April, 2018. Dr. Booth made a motion, seconded by Mr. Grey to approve the Receipt of Invoice History by General Ledger Account, April, 2018 in the amount of \$643,684.31. The motion carried 4 - 0.

Receipt of Year-to-Date Budget Report and Balance Sheet for April 2018

The Board of Supervisors received the Year-to-Date Budget Report and Balance Sheet for April 2018. Dr. Booth made a motion, seconded by Mr. Grey to accept the Year-to-Date Budget Report and Balance Sheet for April 2018. The motion carried 4 - 0.

PUBLIC COMMENTS

The Chairman opened the meeting for public comment for items not on the agenda.

Mr. Dougherty, 310 Llewellyn Road, asked for an update on his deer issue. Ms. Hunsicker stated Chief Kenny did research on how Upper Dublin Township handled their deer issue. Chief Kenny gave an in depth summary of the process with the Pennsylvania Game Commission, and their requirements for sharp shooters to actively kill the deer. He stated the bottom line after Upper Dublin Township followed through was no impact to the deer herd. Mr. Dougherty said there must be other solutions. Mr. Grey asked Chief Kenny to follow-up on birth control for deer populations.

There were no other comments.

BUILDING AND ZONING

Extension of Time Wissahickon Middle School - Auditorium Preliminary/Final Development Approval

Mr. McAnally stated the bids for the approved plan came in higher than anticipated. He stated Wissahickon will go to bid again. Dr. Booth made a motion, seconded by Mr. Paccione to approve the Extension of Time for Wissahickon Middle School - Auditorium Preliminary/Final Development Approval. The motion carried 4 - 0.

Authorization to Advertise Grass and Weed Ordinance

Mr. McAnally stated the Building and Zoning Subcommittee sent out the Grass and Weed ordinance for feedback and it is ready for advertisement. Mr. Grey asked that the Environmental Action Council review and comment on the ordinance. He asked that this item be tabled.

OTHER BUSINESS

Authorize Parking Lot Lights

Mr. DeStefano stated the 2018 capital budget allocated \$18,500 for the replacement and upgrade of the parking lot lighting and building exterior light fixtures. He asked permission to move forward with the purchase of 12 Light Poles and LED fixtures, 12 LED Wall Pack Units and 6 LED Flood Lights for a total purchase price of \$17,929.12 from Stouch Lighting, a CoStars vendor. The Public Works staff will install the lighting. Dr. Booth made a motion, seconded by Mr. Grey to approve the Parking Lot Lights as described above in the amount of \$17,929.12 from Stouch Lighting. The motion carried 4 - 0.

Authorize Ingersol Park Paving

Mr. DeStefano stated the 2018 capital budget allocated \$32,500 for the repair, paving and striping of the parking lot at Ingersol Park. He stated the Township will be purchasing the material directly from Highway Materials, a CoStars vendor, at a cost of \$10,250; and the work to repair, pave and stripe will be completed by the low bidder Associated Paving Contractors at \$10,250. Mr. DeStefano stated the total

cost will be \$20,500. Mr. Grey made a motion, seconded by Dr. Booth to approve the \$10,250 from Highway Materials for the material, and \$10,250 for Associated Paving Contractors to repair, pave and stripe the Ingersol Park Parking Lot for a total of \$20,500. The motion carried 4 - 0.

Authorization: Rain Barrels and Battery Recycling

Ms. Hunsicker stated the Environmental Advisory Council (EAC) would like to give the first 50 residents to register for the rain barrel education lecture a free rain barrel. In order to collect their rain barrel, they will have to attend an informational class detailing the importance of managing stormwater runoff and providing specific instructions for installing and maintaining a rain barrel. She stated they will have to sign a contract committing to having the rain barrel installed within 30 days and sending a photo as proof. She said the EAC is also initiating a battery recycling program. Ms. Hunsicker stated the program is very simple with a battery recycling container placed in a convenient location within the Township and then transferred the batteries to a recycling center. She stated the rain barrels will cost \$6,214 for 51 barrels and \$35 per barrel for shipping with a total cost not to exceed \$10,000. Mr. Grey made a motion, seconded by Mr. Paccione to authorize the rain barrel and battery recycling programs as stated above. The motion carried 4 - 0.

MANAGER'S REPORT

Report from the Manager - Municipal activities, projects

Mr. McAnally noted the Township received two Multimodal Grants exceeding \$2M for the Spring House Roadway Improvements which will be used for Phase I and Phase 2. He noted a 2018 DCED/CFA MTF application will be requesting a supplemental amount of \$1,046,147 for the project with a match of \$448,350 from Lower Gwynedd Township. Mr. McAnally stated Resolution No. 2018 - 15 designates the Township Manager as the official to execute all documents and agreements between the Board of Supervisors of Lower Gwynedd Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant. Dr. Booth made a motion, seconded by Mr. Grey to adopt Resolution No. 2018 - 15 as stated above. The motion carried 4 - 0.

Mr. McAnally stated at the April 14 Annual E-cycle and Shredding Day 7.5 tons of paper were shredded; 13.38 tons of electronics and 100's of lbs. of prescription drugs were collected.

Mr. McAnally stated last Friday we received a check for the ARLE Grant in the amount of \$318,139.

Ms. Hunsicker stated the Township will be closed on Monday for Memorial Day.

Mr. Grey stated at the Special Meeting on May 15, 2018 it was stated that non-residents cannot speak according to a past meeting when non-residents were not allowed to speak. He stated he bought a copy of Roberts Rules which is not binding. He said we have done it both ways. Mr. Grey asked for a Special Committee to set up consistent rules for the Board's meetings so that the meetings will be held in an orderly fashion. Ms. Hunsicker stated the issue of non-residents speaking was at a large controversial meeting and the Special Meeting did not rise to that level. Mr. Grey asked why there are no standard

rules. Mr. Garrity stated the procedure for a motion is technically that no discussion can proceed if a motion cannot be made and seconded. He stated a shorter version of Robert Rules is Modern Rules of Order. Mr. Grey said no rules were ever adopted on how to run our meeting. Mr. Garrity stated there is nothing wrong with rules; and most municipalities allow everyone to talk but time is the issue. Mr. Grey stated he will look at the Modern Rules of Order because he wants consistent rules; and asked the Chair to appoint a subcommittee. Ms. Hunsicker said it will be open to all Board members. Mr. Grey asked Mr. Garrity about the opinion on the Building and Zoning Subcommittee overruling the full Board's vote. Mr. Garrity stated he passed out the opinion to the Board as Mr. Grey requested.

There being no further questions or comments, the meeting was adjourned at 8:25 p.m. until the next Regular Meeting scheduled on June 26, 2018 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth
Assistant Secretary