

Tonight's meeting will have a virtual viewing option through Zoom. To join the Meeting:

<https://us02web.zoom.us/j/85269889872?pwd=SkJFeVRveFAxakk3TVQzVk5scm93UT09>

Meeting ID: 852 6988 9872    Passcode: 959046    Call In#1-646-876-9923



**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS**  
**2024 ORGANIZATION MEETING and**  
**REGULAR PUBLIC MEETING**  
Tuesday, January 2, 2024, 6:00 p.m.

**Call to Order and Pledge of Allegiance**

**ORGANIZATION MEETING**

**A. Swearing In Ceremony**

- Jimmy Chong – Township Supervisor
- Ron Amchin – Elected Auditor

**B. Board Organization for 2024 - Solicitor assumes position of temporary Chair**

1. Nominations for the position of Chair of the Board of Supervisors
2. Nominations for the position of Vice Chair of the Board of Supervisors

**C. Administrative Appointments - single motion acceptable**

1. Township Manager / Secretary / Assistant Treasurer – Mimi Gleason
2. Assistant Township Manager / Assistant Secretary – Jamie Worman
3. Treasurer – Melinda Haldeman
4. Zoning Officer – Jamie Worman
5. Assistant Zoning Officers – Mimi Gleason, Patty Sexton-Furber
6. Open Records Officer (non-police) – Michelle Farzetta
7. Open Records Officer for Police – Mike Gargan
8. Lower Gwynedd representative to Ambler Wastewater Treatment Plant – Fred Zollers
9. Chief Administration Officer for Pension Plans – Mimi Gleason
10. Fire Marshal – Al Comly
11. Assistant Fire Marshal – Matthew Traynor
12. Emergency Management Coordinator – John Farrell
13. Wissahickon Clean Water Partnership Representatives – Primary: Jamie Worman;  
Alternate: Mimi Gleason
14. Delegates to Montgomery County Tax Collection Committee – Melinda Haldeman, Mimi Gleason
15. Board of Supervisors Delegate for PSATS Convention – Jimmy Chong

**D. Consultant Appointments - single motion acceptable**

1. Township Solicitor - Neil Stein, Kaplin Stewart
2. Conflict Attorney - Tom Speers, Speers Law
3. Labor Counsel - Eckert Seamans
4. Zoning Hearing Board Solicitor - Joseph Kuhls, Kuhls Law, PLLC
5. Township/Sewer Engineer - Gilmore Associates
6. Conflict Township Engineer - CKS
7. Traffic Engineer - Bowman Consulting Group (formally McMahon)
8. Third-Party Building Inspector - Keystone Municipal Services
9. Certified Public Accountant to audit the 2023 financials - BBD, LLP

**E. Board and Commission Appointments - single motion acceptable**

1. Resolution #2024-01: Zoning Hearing Board, 3-year term, required by MPC to be appointed by resolution - appoint Hank Stoebenau to term ending 12/31/2025 and Lynn Bush to a term ending 12/31/2026
2. Planning Commission, 4-year term - appoint Mike Mrozinski and Craig Adams to fill terms ending 12 /31/2024, reappoint Richard Valiga and Maureen Nunn to terms ending 12/31/2027
3. Parks & Recreation Board, 5-year term - appoint Mike Brockway to fill term ending 12/31/2027 and Kelly Swope to term ending 12/31/2028
4. Environmental Advisory Council, 3-year term - reappoint Rea Monaghan and Brenda Doll to terms ending 12/31/2026
  - a. Appointment of chair in compliance with ordinance
5. Human Relations Commission, 3-year term - appoint Tina Martin to fill term ending 12/31/2025 and reappoint Meredith Roark to term ending 12/31/2026
  - a. Appointment of chair in compliance with ordinance - Christine Lamar
6. Investment Advisory Committee, 4-year term - reappoint Stephen Smith to term ending 12/31/2026 and Brian Siegel to term ending 12/31/2027
7. Historic Committee, 1 year term - reappoint Gloria Jones, Allison Klinger, Fawn Ostriak, Joe Langella
8. Fall Fest, 1-year term - reappoint Natalie Melograno, Natalie Cormier, Diane Morgan, Kelly Swope, Jennifer Green, Morgan High, Kathy Morris
9. Veterans Committee, 1-year term - reappoint Dick Target, Steve Yusem, William Wanger, Joel Mayer
10. Chair of Vacancy Board, 1-year term - reappoint Joyce Pickles
11. Liaison to Community Ambulance Assn. of Ambler, 1-year term - reappoint George Weldon

**F. Business and Schedules for 2024 – approve each item separately**

- 1. Resolution #2024-02: Establishing approved depositories
- 2. Resolution #2024-03: Establishing 2024 holidays for non-uniformed employees
- 3. Resolution #2024-04: Approving the execution and payment of payroll and specified invoices between regular meetings
- 4. Resolution #2024-05: Approving the 2024 Fee Schedule
- 5. Approval of the amount of the surety bond for the Township Manager and Treasurer as required by the PA Second-Class Township Code: \$3,000,000 (no change in amount)
- 6. Establishment of meeting dates for the Board of Supervisors and appointed boards and commissions in accordance with proposed schedule

**REGULAR PUBLIC MEETING**

**A. Public Comments** - Citizen comments, concerns, questions for items not on the agenda (Comments on agenda items will be taken when those items are discussed by the Board)

**B. General Business**

- 1. Resolution 2024-06: Authorization to submit RACP grant for new Public Works Facility
- 2. Authorization to advertise bid for construction of Old Bethlehem Pike culvert replacement and streambank restoration
- 3. Approval of invoices
- 4. Approval of minutes – December 12, 2023 (JC abstains)

**C. Supervisors Comments** - Comments or questions from the Board of Supervisors

**Adjournment**

**UPCOMING MEETING DATES**

ELECTED AUDITORS (Organization)	WED	01/03/24	3:00 P.M.
HUMAN RELATIONS COMMISSION	THUR	01/04/24	7:00 P.M.
EAC	WED	01/10/24	7:00 P.M.
ZONING HEARING BOARD	THURS	01/11/24	6:00 P.M.
PARKS AND RECREATION	TUES	01/16/24	6:00 P.M.
PLANNING COMMISSION	WED	01/17/24	7:00 P.M.
HISTORIC COMMITTEE	THUR	01/19/24	6:00 P.M.
BOARD OF SUPERVISORS	TUES	01/23/24	7:00 P.M.

## **Consultants Rates for 2024**

Township Solicitor: Neil Stein (Kaplin Stewart) – Rate increased \$15 to \$165  
(Scheduled for RFP in 2025)

Conflict Township Solicitor: Speers Law (Tom Speers) – Waiting for rates

Labor Counsel: Eckert Seamans – Rate remained the same at \$325/hr  
(Scheduled for RFP in 2024)

ZHB Solicitor: Kuhls Law (Joe Kuhls) – Rate remained the same at \$150/hr  
(Scheduled for RFP in 2024)

Township/Sewer Engineer Gilmore Associates – Rates increased \$3-\$15 per hour  
depending on title - see attached rate sheet  
(Scheduled for RFP in 2025)

Conflict Township Engineer: CKS – Rates increased \$2-\$5 per hour depending on title

Traffic Engineer: Bowman Consulting Group (McMahon) – Rates increased \$5 to \$25  
per hour depending on title - see attached rate sheet  
(Scheduled for RFP in 2025)

Building Inspectors: Keystone Municipal Services – Waiting for rates  
(Scheduled for RFP in 2024)



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

**2024 PROFESSIONAL SERVICES FEE SCHEDULE  
LOWER GWYNEDD TOWNSHIP, MONTGOMERY COUNTY, PA**

<b>TITLE</b>	<b>RATE</b>
Principal III	\$ 150.00
Principal II	\$ 145.00
Principal I	\$ 140.00
Consulting Professional V	\$ 135.00
Consulting Professional IV	\$ 130.00
Consulting Professional III	\$ 125.00
Consulting Professional II	\$ 120.00
Consulting Professional I	\$ 115.00
Design Technician V	\$ 110.00
Design Technician IV	\$ 105.00
Design Technician III	\$ 100.00
Design Technician II	\$ 95.00
Design Technician I	\$ 90.00
Construction Representative III	\$ 118.00
Construction Representative II	\$ 108.00
Construction Representative I	\$ 98.00
Surveying Crew	\$ 180.00
Project Assistant	\$ 80.00

**Listed Rates** – All Rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide professional services in excess of 40 hours during the normal work week, non-exempt staff shall be charged 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative Services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charged.

**Client Invoicing** – Gilmore & Associates, Inc. invoices on a monthly basis and payment for services rendered are due within 30 days.

**Proprietary Information** – This Professional Services Fee Schedule is proprietary information issued by Gilmore & Associates, Inc. for review only by the recipient of this document. The information contained herein shall not be shared, reviewed or discussed with others than those receiving this original document.

**Special Consulting Services** - Rates vary by type of service and level of experience. Rate Schedules will be provided upon request.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

Gilmore & Associates, Inc.  
Building on a Foundation of Excellence  
[www.gilmore-assoc.com](http://www.gilmore-assoc.com)



October 20, 2023

Ms. Mimi Gleason, Township Manager  
Lower Gwynedd Township  
1130 N. Bethlehem Pike  
Spring House, PA 19477

RE: **Request for 2024 Professional Services Rates – Township Traffic Engineer**  
Lower Gwynedd Township, Montgomery County

Dear Mimi,

McMahon, a Bowman Company (McMahon/Bowman) is pleased to provide to you and the Board of Supervisors the attached 2024 professional services rate schedule in order to continue to provide Traffic Engineering Services to Lower Gwynedd Township.

McMahon has sincerely appreciated the opportunities we've had to assist Lower Gwynedd Township over many years in helping with transportation planning and engineering, successful grant applications, plan reviews, safety matters, inspections, highway and signal design, etc. and to achieve its transportation infrastructure goals and vision for the future.

Attached to this letter is our *2024 Standard Provisions for Professional Services*, which includes our rate schedule for the various staffing levels within our firm. As in prior years, our services can be provided to the Township on an hourly time-and-materials basis, or on a pre-arranged fee basis for specific assignments, as desired and requested by the Township.

Thank you again for your confidence in McMahon, and we look forward to continuing our association with the Township. If you have any questions, please contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Dixon", is written over a light blue horizontal line.

Chad Dixon, AICP, PP  
Senior Project Manager

Attachment



**McMahon, a Bowman Company**  
**Hourly Rates**  
 2024

<b>CLASSIFICATION</b>	<b>HOURLY RATES</b>
Principal/Branch Manager/Service Leader	\$220.00/HR
Senior Project Manager	\$205.00/HR
Survey Manager/Senior Technical Lead	\$195.00/HR
Project Manager/Technical Lead II	\$180.00/HR
Assistant Project Manager/Technical Lead I	\$165.00/HR
Senior Project Engineer/Senior Survey Technician	\$150.00/HR
Project Engineer	\$140.00/HR
Survey Party Chief	\$135.00/HR
Staff Engineer/Inspector	\$115.00/HR
Senior Technician/Survey Technician/Drone Pilot	\$105.00/HR
Technician/Admin/Survey Technician	\$ 95.00/HR
Field Personnel	\$ 65.00/HR

**SERVICES**

McMahon, a Bowman Company reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon, a Bowman Company staff to this project computed to the nearest quarter hour.

**TERMS**

1. Invoices – McMahon, a Bowman Company will invoice Client monthly or more frequently based on percentage of completion or actual hours, plus expenses. Payment is due to McMahon, a Bowman Company within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. Confidentiality – Technical and pricing information in this proposal is the confidential and proprietary property of McMahon, a Bowman Company and is not to be disclosed or made available to third parties without the written consent of McMahon, a Bowman Company.
3. Commitments – Fee and schedule commitments will be subject to renegotiation for delays caused by the client’s failure to provide specified facilities or information, or any other unpredictable occurrences.
4. Expenses – Traffic data collection equipment usage will be billed at \$50.00 per 24-hour count. Drone equipment usage, inclusive of insurance costs, will be billed at \$250/day, or portion of a day. Incidental expenses are reimbursable at cost. These include reproduction, postage, graphics, reimbursement of automobile usage at the IRS-approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long-distance phone charges between McMahon, a Bowman Company offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
5. Attorney’s Fees – In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney’s fees at both the trial and appellate levels.
6. Ownership and Use of Documents – All original drawings and information are to remain the property of McMahon, a Bowman Company. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
7. Insurance –McMahon, a Bowman Company will maintain at its own expense Workman’s Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
8. Termination – This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
9. Binding Status – The client and McMahon, a Bowman Company bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.

Initials: McMahon, a Bowman Company \_\_\_\_ / Client \_\_\_\_

**McMAHON ASSOCIATES, INC.**  
**STANDARD PROVISIONS FOR PROFESSIONAL SERVICES**  
**LOWER GWYNEDD TOWNSHIP**  
**2023**

**SERVICES**

McMahon Associates, Inc. reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon Associates, Inc. staff to this project computed to the nearest one-half hour.

<b><u>PERSONNEL</u></b>	<b><u>HOURLY RATES</u></b>
Principal/Associate/General Manager/Service Leader	\$195
Senior Project Manager	\$175
Project Manager/Survey Manager	\$165
Senior Project Engineer	\$140
Project Engineer	\$130
Staff Engineer/Survey Party Chief/FAA Certified Drone Pilot	\$105
Technician/Admin/Survey Tech	\$90
Field Personnel/Drone Field Spotter	\$50

**TERMS**

1. **Invoices** – Invoices will be provided on a monthly basis and will be based upon percentage of completion or actual hours, plus expenses. Payment is due to McMahon Associates, Inc. within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. **Confidentiality** – Technical and pricing information in this proposal is the confidential and proprietary property of McMahon Associates, Inc. and is not to be disclosed or made available to third parties without the written consent of McMahon Associates, Inc.
3. **Commitments** – Fee and schedule commitments will be subject to renegotiation for delays caused by the client’s failure to provide specified facilities or information, or any other unpredictable occurrences.
4. **Expenses** – Automatic Traffic Recorder equipment usage will be billed at \$25.00 per 24-hour count. Drone equipment usage, inclusive of insurance costs, will be billed at \$250/day, or portion of a day. Incidental expenses are reimbursable at cost. These include reproduction, postage, graphics, reimbursement of automobile usage at the IRS-approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long-distance phone charges between McMahon Associates offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
5. **Attorney’s Fees** – In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney’s fees at both the trial and appellate levels.
6. **Ownership and Use of Documents** – All original drawings and information are to remain the property of McMahon Associates Inc. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
7. **Insurance** – McMahon Associates, Inc. will maintain at its own expense Workman’s Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
8. **Termination** – This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
9. **Binding Status** – The client and McMahon Associates, Inc. bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.



**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS  
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION #2023-01**

**ZONING HEARING BOARD APPOINTMENTS**

**WHEREAS**, Article IX, Section 903 of the Pennsylvania Municipalities Planning Code requires municipalities that have enacted a zoning ordinance to create a zoning hearing board and appoint the members by resolution of the governing body;

**THEREFORE, BE IT RESOLVED AND ENACTED** by the Board of Supervisors of Lower Gwynedd Township that the following appointments to the Lower Gwynedd Township Zoning Hearing Board are made or confirmed:

1. Robert Rosenthal is confirmed to continue serving as a member for a term to expire December 31, 2024.
2. Hank Stobenau is appointed to serve as a member for the remainder of a three-year term to expire December 31, 2025.
3. Lynn Bush is appointed to serve as a member for a three-year term to expire December 31, 2026.

**APPROVED**, at a public meeting of the Board of Supervisors of Lower Gwynedd Township conducted on this 2<sup>nd</sup> day of January, 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON  
TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**CHAIRPERSON**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS  
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION # 2024-02**

**WHEREAS**, in accordance with Article VVI, Section 708 of the Pennsylvania Second Class Code, Lower Gwynedd Township must declare its bank depositories,

**THEREFORE, BE IT RESOLVED AND ENACTED**, that the Township Manager and the Treasurer be authorized to utilize the following financial institutions as designated depositories:

1. Pennsylvania Local Government Investment Trust  
P.O. Box 1472, Valley Forge, PA 19482
2. WSFS Bank  
901 Limekiln Pike, Maple Glen, PA 19002
3. Wells Fargo Bank  
Bethlehem Pike, Spring House, PA 19477
4. U. S. Bank, Institutional Trust & Custody  
St. Paul, MN 55107
5. Truist  
Bethlehem Pike, Spring House, PA 19477
6. Citadel Credit Union  
520 Eagleview Blvd, Exton, PA 19341

**BE IT FURTHER RESOLVED**, that the Township Manager and the Treasurer shall be authorized to invest Township funds in any bank or savings institution in the United States of America, which is insured by the FSLIC or FDIC, provided the investments are within the requirements of FSLIC or FDIC regulations and state law.

Approved this 2<sup>nd</sup> day of January 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON  
TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**CHAIRPERSON**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS  
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION #2024-03**

**BE IT RESOLVED** that the schedule of holidays through January 1, 2025, are as follows:

01/15/24	Monday	Martin Luther King's Day
02/19/24	Monday	Presidents' Day
03/29/24	Friday	Good Friday
05/27/24	Monday	Memorial Day
06/19/24	Wednesday	Juneteenth
07/04/24	Thursday	Independence Day Holiday
07/05/24	Friday	Manager's designated floating holiday for non-uniformed staff
09/02/24	Monday	Labor Day
10/14/24	Monday	Columbus Day/Indigenous Day
11/11/24	Monday	Veterans Day
11/27/24	Wednesday	Thanksgiving Eve – half day
11/28/24	Thursday	Thanksgiving Day
11/29/24	Friday	Day After Thanksgiving
12/24/24	Tuesday	Christmas Eve – half day
12/25/24	Wednesday	Christmas
12/31/24	Tuesday	New Year's Eve – half day
01/01/25	Wednesday	New Year's Day

**APPROVED**, at a public meeting of the Board of Supervisors of Lower Gwynedd Township conducted on this 2<sup>nd</sup> day of January 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON  
TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**CHAIRPERSON**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS  
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION #2024-04**

**BE IT HEREBY RESOLVED** that the Township Finance Department is authorized to issue checks to cover the following wages and bills as budgeted without prior approval of the Board of Supervisors:

- (1) Payroll
- (2) Personnel Benefits & Training Expenses
- (3) Utilities for Township Facilities
- (4) Office Equipment Rental
- (5) Mailing and Shipping Costs
- (6) Credit and Procurement Cards
- (6) Fund Transfers

All such expenses will be included on subsequent invoice reports submitted to the Board of Supervisors.

**APPROVED**, at a public meeting of the Board of Supervisors of Lower Gwynedd Township conducted on this 2<sup>nd</sup> day of January 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON  
TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**CHAIRPERSON**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS  
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION #2024-05**

**WHEREAS**, Title Two, Chapter 208 of the Administrative Code, which is Part Two of the Township Code, authorizes the Board of Supervisors to adopt a General Fee Schedule;

**WHEREAS**, Township administration has reviewed the fees assessed under Chapter 208 and recommends the adoption of the General Fee Schedule attached as Exhibit "A";

**NOW THEREFORE, BE IT RESOLVED**, that the General Fee Schedule for Lower Gwynedd Township attached hereto as Exhibit "A" is approved. This Resolution shall be effective immediately.

**APPROVED**, at a public meeting of the Board of Supervisors of Lower Gwynedd Township conducted on this 2<sup>nd</sup> day of January 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON  
TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**CHAIRPERSON**

**Exhibit A**  
**Fee Schedule of Lower Gwynedd Township**

**Building Permits.**

**Residential.** The fees associated with residential building, construction, alteration, and related activities are as follow:

<b>Type</b>	<b>Fee</b>
State Permit Surcharge: State fee added to every permit issued under Act 157 of the PA Uniform Construction Code	\$4.50
Pre-Submission Plan Review (if requested)	\$150
Building Permit New Construction Professional Services Agreement (PSA) required	\$500 + \$0.35 per square foot above grade & \$0.25 per square feet of attic and basement space; requires grading permit PSA-\$1,500; <b>see PSA section below for details</b>
Alterations & Additions to Existing Structures	\$250 + \$0.35 per square feet for all space
Bathroom & Kitchen Remodel Permit (only required for non-cosmetic updates)	\$250.00
Accessory Structure/Uses Building Permit- (includes sheds greater than 200 square feet)	\$200 + \$0.15 per square feet
Zoning Permit- required for things such as sheds less than 200 square feet, fences, patios, etc.	\$150
Swimming Pools, Tennis/Basketball Courts & Other Recreational Uses where Building Permit/Grading Permit is required	\$300 + \$0.45 per square foot of surface area; also requires grading permit
Demolition Permit	\$300
Electrical Permit	\$50 per 100 amps of electrical service or equivalent; minimum permit fee \$50
Plumbing Permit	\$55 + \$15 per fixture; \$150 per grease trap, ejector
HVAC Permit	\$150 per unit
Use & Occupancy Permits- Required for permit closeout not a separate permit fee	\$0.00
Storage Tanks	\$200 per 1,000 gallons of capacity
Removal of Oil Tank	\$150
Gas Fireplaces	\$100
Generator Permit	\$75 + electrical permit (in some cases a plumbing permit may also be needed)
Solar Permit	\$250 + electrical permit
Residential Re-Roofing (only required if sheathing is being replaced)	\$100
Residential Re-Inspection Fee	\$50.00

**Non-Residential.** The fees associated with non-residential building, construction, alteration, and related activities are as follow:

<b>Type</b>	<b>Fee</b>
Pre-Submission Plan Review (if requested)	\$150
New Construction	\$750 Plan Review- fee due at submission \$600 + \$0.45 per square foot- Permit/Inspections
Building Work/Alterations	\$750 Plan Review-fee due at submission 500 + \$0.35 per square foot-Permit/Inspections
Demolition Permit	\$100 per 1,000 square foot
Electric Permit	\$250 + \$50 per 100 amp service
Plumbing Permit	\$250 + \$15 per fixture, trap, appliance
HVAC	\$500
Roofing Permit (New)	\$500 plus \$0.35 per square foot
Roofing Permit (Re-Roof)	\$250 plus \$0.10 per square foot
Re-Inspection (inspector is unable to conduct required inspection due to applicant error)	\$100.00
Use & Occupancy Permit	\$250
Removal of Oil Tank	\$450
Storage Tank	\$200 per 1,000 gallons of capacity
Antenna Cell Tower Permit	\$2,500 permit + \$500 escrow
Generator Permit	\$75 + electrical permit (in some cases a plumbing permit may also be needed)

**Building Permit Licensing Fees**

<b>Type</b>	<b>Fee</b>
<b>Electrical Licensing Registration</b>	
Master Electrician	\$50
Journeyman	\$35
Apprentice	\$10
Inspection Agency	\$200
<b>Plumbing Licensing Registration</b>	
Master Plumber	\$125
Journeyman	\$50
<b>General Contractor's License</b> (fee applies to new homebuilders, commercial contractors and any contractor not registered in the State of PA)	\$125

**Building Permit Other Fees**

Type	Fee
Driveway/Road Opening Permit- reviewed by Public Works Director	\$250 + calculated as per the application fee schedule attached
Grading/Excavation/Stormwater Management- reviewed by Township Engineer	\$500 flat fee; When plan review, engineering inspections and legal documents are needed, a grading permit may also require an escrow or PSA as directed by the Twp Engineer; grading permits in lieu of land development require an approved cost estimate & escrow. <b>See PSA section below for details when applicable.</b>
Tent Permit-Required for 700 sq. feet with open sides & 400 sq. feet with sides closed	\$150.00

**Zoning Permits.** Zoning permits are required for all new construction, alterations, decks, fences, accessory structures, and other; if a building permit is also required the building permit fee includes the zoning review and is not a separate or additional fee. If a building permit is not required, then the zoning permit fee below applies.

Type	Fee
Residential	\$150
Non-residential	\$250
Home Businesses Use & Occupancy	\$150
Signs (up to 40 square feet)	\$150
Signs (over 40 square feet as per ZHB approval)	\$250

**Fire.** The fees associated with fire safety and inspections are as follows:

Type	Fee
False Fire Alarms: # w/in 12 Calendar Months	
2	\$50 / false alarm
3	\$100 / false alarm
4 or 5	\$200 / false alarm
6 or more	\$1,000 / false alarm
<b>Residential</b>	
Fire Safety Sprinkler Permit (residence over 2,000 square feet) Includes inspection	\$500
Fire Alarm Installation Permit includes inspection fee	\$400
<b>Non-residential</b>	
Fire- Wet Ansul System or Other	\$250
Fire Safety Sprinkler System- New	\$700- \$400 inspection fee + \$300 permit fee
Fire Safety Sprinkler System- Add on	\$500- \$300 inspection fee + \$200 permit fee
Fire Alarm Installation Permit includes inspection fee	\$400



**Police.**

<b>Type</b>	<b>Fee</b>
Security False Alarms: Number within 12 Calendar Months 3 4 5 or more	\$35 / False Alarm \$50 / False Alarm \$100 / False Alarm
Home Alarm Permit	\$100
Peddlers/Canvassers License (Issued by Police)	\$40 per day/per person or \$60 per week/per person
Police Report	\$15.00
Police Special Event Services/Special Detail- Officer & Vehicle	Overtime rate of the highest paid Sergeant per officer per hour

**Other General Fees.**

<b>Type</b>	<b>Fee</b>
Banner	\$25
Copying	\$0.25 per page
Copying-Wide Format	\$4.50 per page
Fireworks	\$150
Returned Check Fee	\$25
Special Events	See fees in Special Events under Park & Rec Fees

**Sewer Fees.** The fees associated with on-site septic systems and public sewer systems are set forth in this section as follows:

<b>Type</b>	<b>Fee</b>
<b>Public Sewer</b>	
Sewer Connection	\$250
Sewer Lateral Inspection	\$150
Sewer Quarterly Rental Rate	See Sewer Rate Resolution

**Parks & Recreation.**

**Facilities and Fields Fees.** There are set fees for the use of Township Fields and Facilities. Fees for field use and facilities shall be as follows:

<b>Type/Facility</b>	<b>Resident Fee</b>	<b>Nonresident Fee</b>	<b>Business Group Fee</b>
<b><u>Security Deposit:</u></b> Required for all facility use, includes game area	\$200	\$200	\$200
<b><u>Penllyn Woods</u></b> Community Building	\$60 per hour	\$95 per hour	\$130 per hour
<b><u>Picnic Pavilions</u></b> Up to 4 hours Up to 8 hours Electricity	\$40 \$70 \$20	\$75 \$125 \$20	\$125 \$200 \$20
<b><u>Baseball/Soccer Fields</u></b> Youth Associations Nonprofit Groups	N/A	N/A	N/A
<b><u>Baseball/Soccer Fields</u></b> Individual: one-time use	\$50	\$75	\$85
<b><u>Baseball/Soccer Fields</u></b> Team: full season (5 consecutive weeks of play or more), one day a week use	\$220	\$250	\$250
<b><u>Baseball/Soccer Fields</u></b> One week (Mon-Fri) consecutive use	\$370	\$400	\$420
<b><u>Basketball, Tennis, Volleyball Courts</u></b> Individual- one time only	\$30	\$40	\$75
<b><u>Basketball, Tennis, Volleyball Courts</u></b> Team: full season (5 consecutive weeks of play or more), one day per week use	\$150	\$175	\$200
<b><u>Basketball, Tennis, Volleyball Courts</u></b> One-week consecutive use (Mon-Fri)	\$300	\$300	\$300

**Special Event Fees**

Police Services: Police Officers and Vehicles	Overtime rate of highest paid Sergeant per hour per officer
Public Works: Public Works staff and trucks	\$40 per hour per employee regular pay; Overtime Rate \$60 per hour per employee

**Zoning Fees.**

**Conditional Use Fees.** Conditional Use applications submitted to the Board of Supervisors c/o the Zoning Officer shall have the following fees.

Type	Fee	Escrow
Residential	\$1,500	\$2,500
Non-Residential	\$2,500	\$2,500
Additional Hearing	\$500 each	N/A

**Rezoning/Zoning Ordinance Amendment Fees.** Rezoning requests or Zoning Ordinance Amendments submitted to the Board of Supervisors c/o the Zoning Officer shall have the following fees. Costs include copies of transcripts as requested, solicitor, stenographer, etc.

Type	Fee
Zoning Map Amendment	\$1,800 + costs
Zoning Ordinance Text Amendment	\$1,800 + costs
Curative Amendments	\$3,500 + costs
Additional Hearings	\$650 each

**Zoning Hearing Board Application Fees** (excluding Curative Amendments). Fees are non-refundable regardless of the hearing outcome.

Type	Fee
Residential	\$1,200
Non-Residential	\$2,500
Other Matters	\$1,000
Sign	\$1,350
Validity Challenge	\$2,500
Additional Hearings (necessitated by applicant)	\$400
Postponement/Continuance (applicant's request)	\$120
Zoning and Floodplain Certification	\$50

**Land Use Fees.**

**Land Development and Subdivision Filing Fees.** Fees in the amount set forth in this section shall be paid when filing a preliminary land development application or a preliminary/final subdivision application. In addition, an escrow account is required to be established to cover the cost of professional services rendered in conjunction with any application. The remaining funds will be returned at the time of escrow closure. Escrows are explained in detail below.

**Land Development Fees.** The fees for land development include an application fee which is the set amount plus the calculated fee based on the per square footage rate.

<b>Acres Affected</b>	<b>General Fee</b>	<b>Escrow</b>
0-2.5 acres	\$2,500	\$5,000
2.5-5 acres	\$4,000	\$6,500
5-10 acres	\$5,000	\$8,500
10-20 acres	\$6,000	\$10,000
20-50 acres	\$7,500	\$11,500
50-100 acres	\$9,000	\$13,000
<b>PLUS Gross Floor Area in SQ. Ft.</b>	<b>Fee Per 1,000 Square Feet</b>	
0 to 49,000	\$50	
50,000 to 299,000	\$40	
300,000 or more	\$30	
Traffic Impact Fee	See Code (Part 12, Title 8)	N/A
<b>Final Plan Filing Fee</b>	No application fee will be charged for filing an improvement construction plan or record plan, unless no preliminary plan has been filed, in which case the fees established for preliminary plans will apply.	Based on approved estimate of costs from Township Engineer

**Subdivision Fees.** The subdivision fee includes a flat application fee plus a calculated fee based on the per lot rate. Prior to recording a subdivision plan, each developer shall submit digital plans.

<b>Number of Lots</b>	<b>General Fee</b>	<b>Escrow</b>
Lot Line Adjustment	\$1,800	N/A
Minor = 1 to 2	\$1,800	\$5,000
Major = 3 to 5	\$4,500 + \$250 per lot	\$5,500
Major = 6-10	\$5,000 + \$250 per lot	\$7,500
Major = 11-50	\$5,000+ \$300 per lot	\$10,000
Major = 51-100	\$5,000 + \$350 per lot	\$11,500
Major = 101 and over	\$5,000 + \$400 per lot	\$13,000
GIS Parcel Map Update	Included in app fee	
Traffic Impact Fee	See Code (Part 12, Title 8)	

## **Professional Service Agreements / Escrows.**

**Professional Consultants Fees.** The Township shall be reimbursed for the charges of its professional consultants in connection with any land use or permit matter as specified in this resolution. The Township also requires a Professional Services Agreement (PSA) with associated fees to be paid by anyone wishing to meet with and discuss potential land use items with any of the professional consultants prior to the filing of a formal application.

A cash escrow is required to guarantee payment of:

- The services of the Township Engineer, as provided in the Subdivision and Land Development Ordinance, being Title Four of the Planning and Zoning Code, plus all costs for other engineering and professional certification as deemed necessary.
- The services of the Township Solicitor for legal services incidental to the preliminary and final approval of plans of each subdivision or land development, or section thereof, and specifically including, but not limited to, the review of all plans, correspondence and permits; the preparation of subdivision and escrow agreements, easements, covenants and deeds; the attendance at any meetings with the Board of Supervisors, the Planning Commission, the Township Engineer, the developer or the developer's representatives in connection with the development; and any telephone conferences in connection with any of the above. The same expectation is maintained for the services rendered by the Township Engineer and the Township Planner/Zoning Officer and any other professional land use consultant in conjunction with a subdivision or land development.
- The actual costs of all drainage, water and/or material tests.
- Legal fees, advertising and other costs involved in the dedication of streets and public improvements to the Township.
- The administrative costs of processing subdivision and land development escrow account release request as follows: 10% of the total amount of every escrow release request of less than \$500 and in the amount of \$50 for every escrow release request in excess of \$500. Such charge shall be due and payable at the time as any escrow release is submitted to the Township for processing.
- The costs set forth in this subsection shall be estimated and escrowed at 10% of the total construction cost of the public improvements required to be built under the improvement construction plan(s) of the final plans, unless in the judgment of the Township Engineer a greater amount is necessary to secure the payment of the expenses which the Township is likely to incur in connection with the subdivision. Such estimate shall be escrowed with the Township in cash and shall be placed, by the Township, in an interest-bearing account with the interest accruing for the benefit of the developer. The Township may draw upon the escrow as necessary to reimburse itself for the fees and costs set forth in this resolution. Simultaneously with each such draw from the escrow by the Township, the Township shall send the developer an invoice (marked "paid") for the amount drawn, specifying the particular fee, cost or expense for which the Township has drawn payment for reimbursement. The developer shall at no time permit the required cash escrow to be reduced below an amount reasonably estimated by the Township Engineer to be necessary to reimburse the Township for the remaining fees, costs, and expenses which the Township is reasonably likely to incur prior to the completion of the subdivision or land development. Within 10 days of the developer's receipt of notice from the Township that the balance of the escrow is deemed inadequate to cover the reasonable costs and expenses likely to be incurred by the Township, the developer shall post such additional moneys as have been specified in the notice. Subject to the dispute resolution procedure set forth in the Pennsylvania Municipalities Planning Code, as amended, the refusal to post such moneys as shall be requested by the Township shall be deemed a breach of the developer's obligations under the improvement agreement and shall entitle the Township to withhold any requested inspections or permits until such time as the escrow has been increased as requested by the Township.

**Highway Occupancy Permit Fees.** The following fees are applied to the administrative costs incurred in reviewing the permit application and processing the permit; also includes preliminary site review **whether or not a permit is issued** and processed.

**Permit Issuance Fees**

**Permit Application Fees**

Application Fee .....	\$75.00
Utility Application (Gas, Sewer, Water, Electric, etc.) .....	\$150.00

**General Permit Inspection Fees**

**Driveways onto Township Dedicated Roadways**

<b>Minimum Use</b> .....	\$50.00
Single Family Dwellings, Apartments 4 or fewer units, less than 25 Cars	
<b>Low Volume</b> .....	\$75.00
Apartment Buildings, Small Office Buildings more than 25 cars but less than 500	
<b>Medium Volume</b> .....	\$100.00
Motels, Restaurants, Service Stations, Small shopping complexes more than 500 Cars but less than 1000.	
<b>High Volume</b> .....	\$125.00
Large shopping centers, multiple building apartments, condos, or offices more than 1000 cars daily.	

<b>Other</b> .....	\$40.00
Curbing, Sidewalk, embankment removal etc.	

<b>Permit Extension or Changes</b> .....	\$30.00
--	---------

<b>Emergency Permit</b> .....	\$40.00
-------------------------------	---------

**Surface Openings**

Calculated on the total amount of linear feet of installation in 100-foot increments.

Opening in Pavement .....	\$75.00
Opening in Shoulder .....	\$60.00
Opening outside pavement and shoulder .....	\$40.00

**Note:** If longitudinal opening simultaneously occupies two or more areas identified above, only the higher fee will be charged. Linear distances shall be measured to the nearest foot.

Of less than 36 Square Feet (Service Connections or Utility Repairs)

Opening in Pavement.....	\$75.00
Opening in Shoulder .....	\$60.00
Opening outside pavement and shoulder .....	\$40.00

**Above Ground Facilities**

Poles, Anchors, Guide Cables, etc.

Up to 10 physically connected above ground facilities (each continuous group) **\$35.00**

Additional above-ground physically connected facilities (each) **\$5.00**

**Crossings**

Overhead, tipples, conveyors or pedestrian walkways and under-grade subways or mines **\$100.00**

**Seismograph** - Vibrosis Method (prospecting for oil or gas)

First Mile... **\$75.00**

Each additional Mile or fraction thereof **\$20.00**

**Test Holes in Pavement & Shoulder (Each Hole)** **\$25.00**

**Exemptions**

Highway Occupancy Permit fees are not payable by any of the following:

- 1) The commonwealth.
- 2) Political subdivisions of the commonwealth, except when placing a facility within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Government authorities organized under the laws of the commonwealth.
- 4) The Federal Government
- 5) Charitable organizations that are in compliance with Act No. 337 approved August 9, 1963, P.L. 628, as amended (churches, hospitals, schools, charitable institutions, veteran organizations, non-profit organizations).
- 6) Utility facility owners for:
  - A. The installation of streetlights at the request of Penn Dot or political subdivision.
  - B. The replacement or renewal of their facilities prior of a Township resurfacing project after notice from the Township.
  - C. Facilities moved at the request of Penn Dot or political subdivision.
  - D. The construction or maintenance of their facilities that occupy the right of way under private status.

**Additional Fees**

1. If the Township determines that the permitted work is of sufficient magnitude the Township may require that the permittee post an escrow or bond guaranteeing the completion and restoration of Township owned facilities.
2. If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the Township.

**LOWER GWYNEDD TOWNSHIP  
2024 MEETING SCHEDULE**

		APPOINTED VOLUNTEER COMMISSIONS (1 Supervisor Liaison per Commission – B&Z covers PC, ZHB and Comp Plan)									BOS Subcommittees (2 Supervisors per Committee)				Elected Auditors 3 pm
	BOS 7 pm	ZHB 6 pm	PC 7 pm	Pk & Rec 6 pm	EAC 7 pm	IAC 7 pm	HRC 7 pm	Comp Plan 6 pm	Fall Fest 6:30 pm	HAC 6 pm	B&Z 6 pm	EMS 4:30 pm	PubWk 8:30 am	Finance TBD	
JAN	2** and 23	11	17	16	10	24	4	TBD*	26	19	8	22	19		3
FEB Jt w/ EAC	13 and 27 29	8	21	20	14			TBD*	23	16	5		16		
MAR	12 and 26	14	20	19	13		7	18	23	16	4		15		
APR	9 and 30*	11	17	16	10	24		15	27	20	1	22	19		
MAY	14 and 28	9	15	21	8		2	20	25	18	6		17		20
JUN	25	13	19	18	12			17	22	15	3		21		
JUL	23	11	17	16	10	24	11*	15	27	20	1	22	19		
AUG	27	8	21	N/A	14			19	24	17	5		16		
SEPT	10 and 24	12	18	17	11		5	16	28	21	9*		20		
OCT	8 and 22	10	16	15	9	23		21	N/A	19	7	21*	18		
NOV	12 and 26	14	20	19	13		7	18	N/A	16	4		15		
DEC	10	12	18	N/A	11			16	N/A	21	2		20		
JAN. 2025	6** (Mon)														7

**Generally, meetings are as follows except when holidays conflict:**

Board of Supervisors (7:00 p.m.) – 2<sup>nd</sup> & 4<sup>th</sup> Tuesday; hybrid option

Zoning Hearing Board (6:00 p.m.) – 2<sup>nd</sup> Thursday; in person

Planning Commission (7:00 p.m.) – 3<sup>rd</sup> Wednesday; in person

Parks & Recreation (6:00 p.m.) – 3<sup>rd</sup> Tuesday; hybrid option

Environmental Advisory Council (7:00 p.m.) – 2<sup>nd</sup> Wednesday; hybrid option

Pension Investment Advisory Committee (7:00 pm) – 4<sup>th</sup> Wednesday after end of the quarter; hybrid option

Human Relations Commission (7:00 p.m.) – 1<sup>st</sup> Thursday e/o month; hybrid option

Fall Fest (6:30 p.m.) – 4<sup>th</sup> Thursday, Jan-August; event planning, not a public meeting; hybrid option

Historical Advisory Committee (6:00 p.m.) – 3<sup>rd</sup> Thursday; event planning, not a public meeting; hybrid option

Comp Plan Steering Committee (6:00 p.m.) – 3<sup>rd</sup> Monday; ad hoc, not a public meeting

Building and Zoning Subcommittee (6:00 p.m.) - 1<sup>st</sup> Monday; subcommittee not a public meeting; virtual

EMS (4:30 p.m.) – usually 4<sup>th</sup> Monday in 1<sup>st</sup> month of quarter; subcommittee, not a public meeting; hybrid option

Public Works (8:30 a.m.) – 3<sup>rd</sup> Friday, subcommittee, not a public meeting (*could be rescheduled in 2024*); hybrid option

Finance – TBD in 2024; not a public meeting; hybrid option

\* Conflicts with holidays or Election Day, adjustment of day needed to accommodate meeting

\*\* BOS Organization Meeting (6:00 pm)



# Memo

**To:** Board of Supervisors  
**From:** John L. Farrell, Project Manager  
**Date:** December 21, 2023  
**Re:** RACP grant for Public Works Facility



---

**Recommended action: Approve Resolution #2024-XX authorizing the RACP grant submission and designating the appropriate personnel to execute documentation.**

On Friday, December 8, 2023, the Commonwealth of Pennsylvania opened a new round of Redevelopment Assistance Capital Program (RACP) grants. RACP grants are intended for *“the design, acquisition, and construction of a regional economic, cultural, civic, recreational, and historical improvement project.”* The deadline for submissions is January 12, 2024.

In a prior RACP round, Lower Gwynedd received a grant award of \$1,325,000 for a new Public Works facility. The project is now eligible to receive more funding. The Capital Budget Itemization that made the project eligible for RACP allows the Township to submit a grant application for up to \$6,250,000.

Township staff has worked with ECON Partners to prepare a RACP application in the amount of \$6,250,000 for the Public Works facility. The Township will be required to match all RACP funding received dollar-for-dollar. Based on the latest cost estimates for the project, the burden borne by the Township will at least meet, and likely exceed, this ratio. A detailed cost estimate based on a new design concept is being prepared by GKO Architects, as part of the feasibility study/needs assessment portion of the project. Township staff recommends approving a resolution to authorize the submission of the grant application and to designate the appropriate personnel to execute documentation.

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS  
COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION NO. 2024-06**

**2024 REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) GRANT**

**WHEREAS**, the Commonwealth of Pennsylvania has opened a funding round of the Redevelopment Assistance Capital Program (RACP) to design, acquire, and construct projects with an economic, cultural, civic, recreational, and historical value; and

**WHEREAS**, the Commonwealth is accepting applications for projects authorized in the Redevelopment Assistance section of a Capital Budget Itemization Act; and

**WHEREAS**, the Capital Budget Itemization Act (Act #2022-027) authorizes Lower Gwynedd Township for funding for land acquisition, construction, infrastructure and other related costs for a new public works facility; and

**WHEREAS**, Lower Gwynedd Township seeks to obtain \$6,250,000.00 from RACP to provide funding for the design, construction \, and other costs related to the creation of a new public works facility; and

**WHEREAS**, Lower Gwynedd Township intends on providing a financial match of at least the awarded grant amount to complete the public works facility that will make for a more efficient operation meeting both current and future needs.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Lower Gwynedd Township authorizes the submission of a grant application for the January 2024 round of the Redevelopment Assistance Capital Program.

**BE IT FURTHER RESOLVED** that the Board of Supervisors designates Mimi Gleason, Township Manager, Jamie Worman, Assistant Township Manager, and John Farrell, Project Manager, as the officials to execute all documents and agreements between Lower Gwynedd Township and the Commonwealth of Pennsylvania to facilitate and assist in obtaining the requested grant.

Resolved this 2<sup>nd</sup> day of January 2024.

**ATTEST:**

**LOWER GWYNEDD TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**MIMI GLEASON  
TOWNSHIP MANAGER**

By: \_\_\_\_\_  
**CHAIRPERSON**



## MEMORANDUM

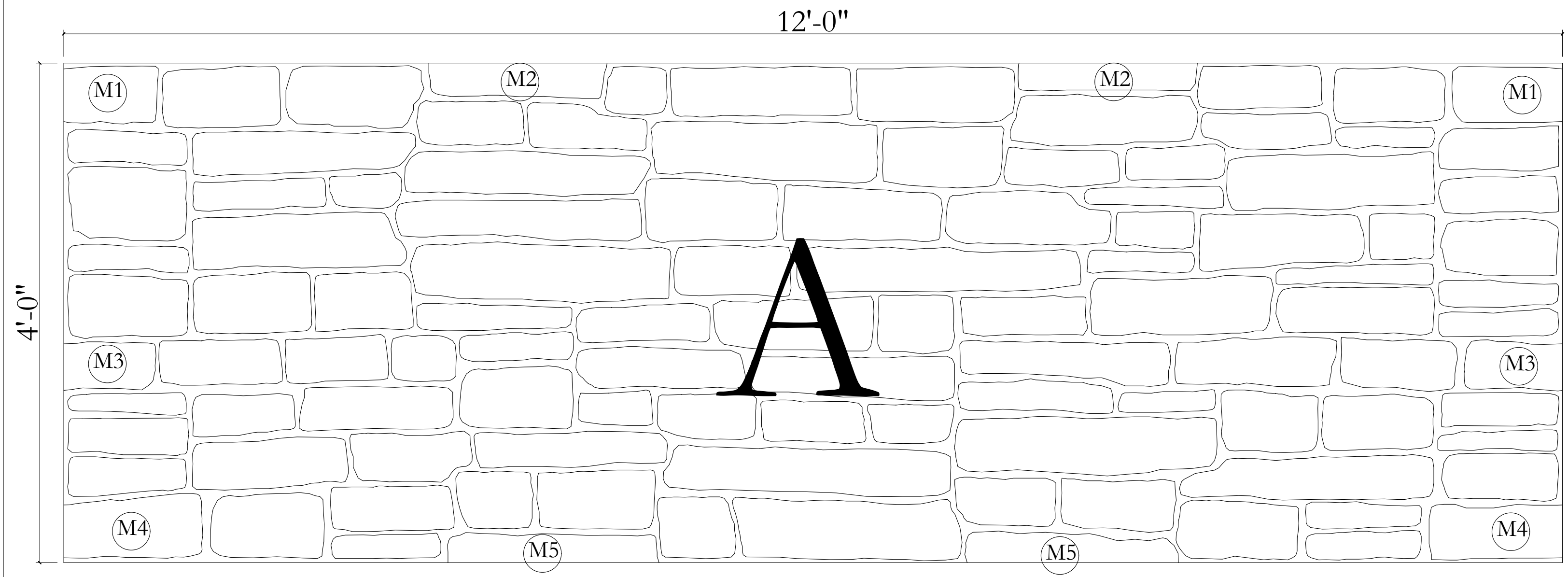
**ATTN:** Board of Supervisors

**DATE:** Thursday, December 21, 2023

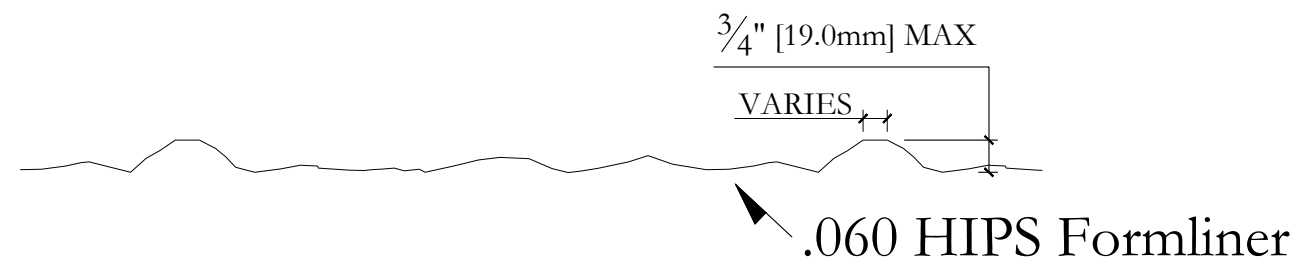
**FROM:** Jamie P. Worman, Assistant Township Manager *Jamie Worman*

**SUBJ:** Public Bid-Old Bethlehem Pike Bridge Replacement & Streambank Restoration Project

***Authorization to go out to bid for the construction of the Old Bethlehem Pike Bridge Replacement and Streambank Restoration Project.*** This project will include the full replacement of an existing culvert bridge along Old Bethlehem Pike. The compromised existing single span stone masonry arch bridge will be replaced with a pre-cast concrete arch bridge with textured pattern concrete walls (ex. Attached and [linked here](#)). In addition to the bridge replacement, the Township plans to move forward simultaneously with a streambank restoration project in this same location. Both projects are funded through separate grants. The bridge will be funded in part through the Local Share Account Grant and the streambank restoration will be funded through DCED's Watershed Restoration and Protection Program Grant and Montgomery County ARPA Funds. ***Recommended action: It is recommended that the BOS authorize Township Staff to move forward with the public bidding process for the above referenced projects.***

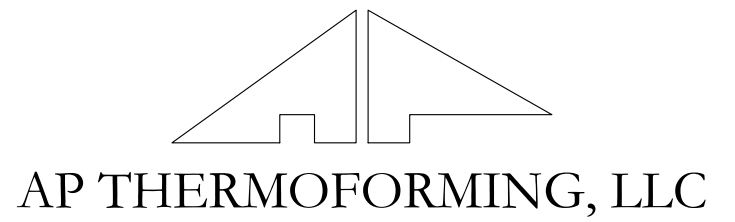


Typical Section



Plastic formliners MUST be stored at a temperature range of 55° to 85° Fahrenheit. Failure to do so will result in permanent distortion to these plastic formliners and will warrant them both unusable and destroyed. Therefore, AP Thermoforming will NOT assume any liability for damaged formliners caused from improper storage

ITEM # 309699



1035 Little Gap Highway  
 Palmerton PA, 18071  
 610-826-4579  
 Fax: 610-826-4614

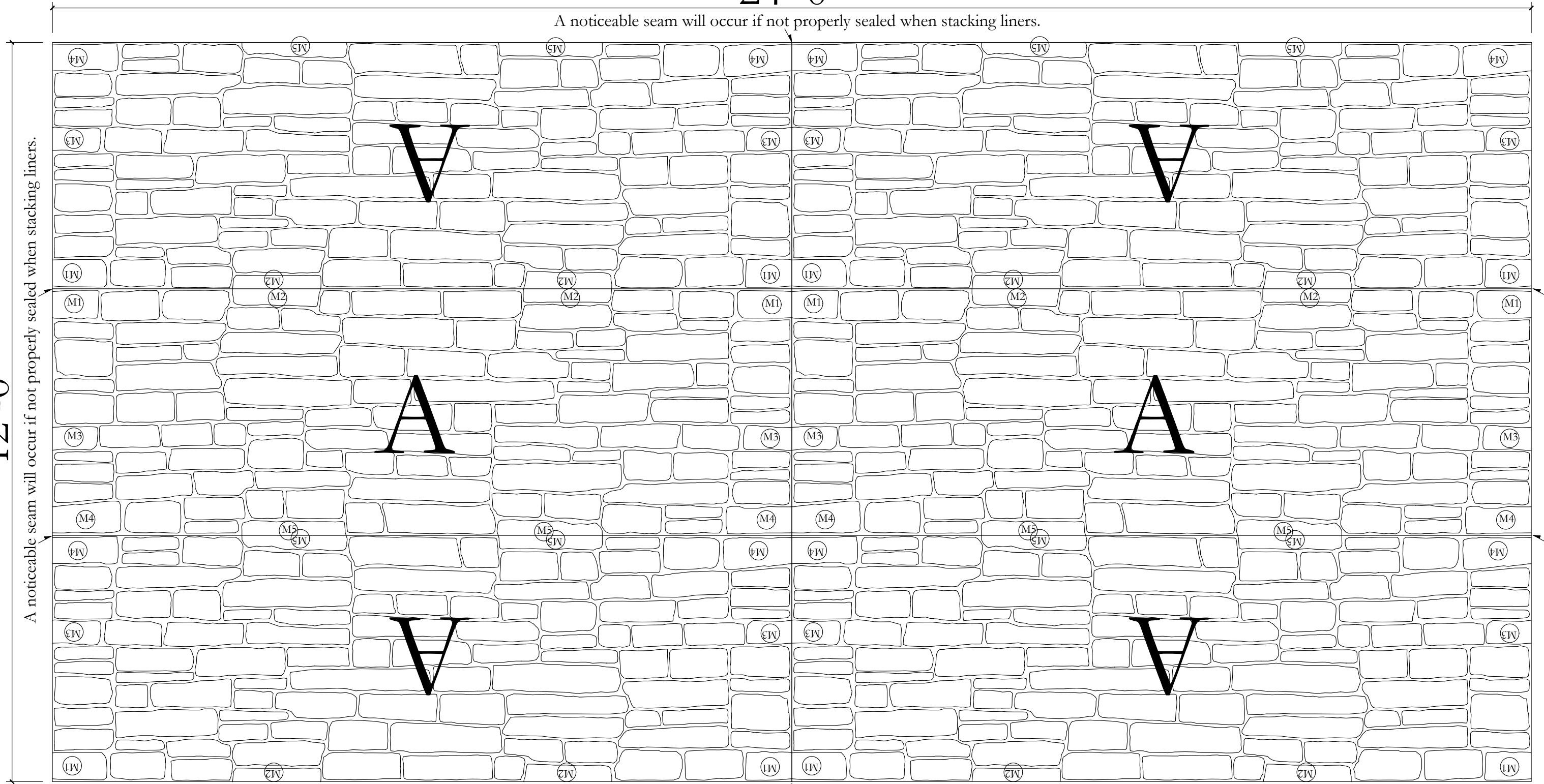
Customer:  
 Job Name:  
 Title: #937 Mauch Chunk Drystack

Drawn By:	Date:
Approved By:	Date:
Scale: None	Tolerance: ±3/16
Page: 1	Drawing Number:

24'-0"

A noticeable seam will occur if not properly sealed when stacking liners.

12'-0"  
A noticeable seam will occur if not properly sealed when stacking liners.

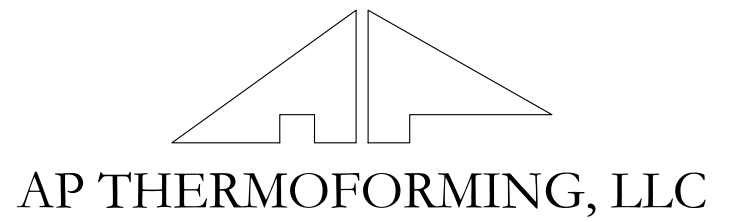


A noticeable seam will occur if not properly sealed when stacking liners.

A noticeable seam will occur if not properly sealed when stacking liners.

Plastic formliners MUST be stored at a temperature range of 55° to 85° Fahrenheit. Failure to do so will result in permanent distortion to these plastic formliners and will warrant them both unusable and destroyed. Therefore, AP Thermoforming will NOT assume any liability for damaged formliners caused from improper storage

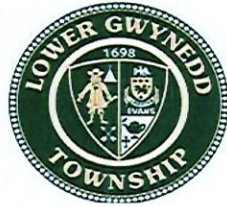
ITEM # 309699



1035 Little Gap Highway  
 Palmerton PA, 18071  
 610-826-4579  
 Fax: 610-826-4614

Customer:  
 Job Name:  
 Title: #937 Mauch Chunk Drystack Assembled

Drawn By:	Date:
Approved By:	Date:
Scale: None	Tolerance: ±3/16
Page: 2	Drawing Number:



LOWER GWYNEDD TOWNSHIP  
INVOICE WARRANT REPORT

The Lower Gwynedd Township Board of Supervisors hereby approve the invoices listed on the Accounts Payable Warrant Report for checks dated 01/02/2024 per the signed Resolution. The invoices total \$196,973.99.

Accompanying this report is a copy of the PLGIT Corporate Master Card charges incurred for Sandi Feight-Hicks, Chief Paul Kenny, Jamie Worman and Public Works. If a copy is not attached there was a "zero" balance.

For the month of December, vendors 3984 through 3998 were added, copy attached.

SIGNED: \_\_\_\_\_

DATED: \_\_\_\_\_

Lower Gwynedd Township



ACCOUNTS PAYABLE WARRANT REPORT

Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
18	21ST CENTURY MEDIA NE	0000		INV	01/02/2024	2545128/2543093		165305	67027		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01401 340			GEN GOVT-EADV/PRINT		1,276.00					
	2 01414 340			GEN GOVT-PADV/PR/BND		643.22					
						CHECK TOTAL	1,919.22				
							1,919.22				
1519	3PHASE EXCEL ELEVATOR	0000		INV	01/02/2024	262848		165330	67052		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 370			GEN GOVT-BREPRS/MAIN		83.48					
							83.48				
1519	3PHASE EXCEL ELEVATOR	0000		INV	01/02/2024	263667		165331	67053		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 370			GEN GOVT-BREPRS/MAIN		798.00					
							798.00				
						CHECK TOTAL	881.48				
							881.48				
3799	ALLEN J. FEDEZKO	0000		INV	01/02/2024	127		165375	67097		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 370			GEN GOVT-BREPRS/MAIN		1,487.50					
	2 08429 450			PUBLIC WORKCNTRCT SRV		262.50					
							1,750.00				
						CHECK TOTAL	1,750.00				
							1,750.00				
3976	ANTHONY GULLO	0000		INV	01/02/2024	122723		165377	67099		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 05454 238		PARKS	CLOTHING		140.97					
							140.97				
						CHECK TOTAL	140.97				
							140.97				
1607	APEX ELEVATOR INSPECT	0000		INV	01/02/2024	54176		165332	67054		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 370			GEN GOVT-BREPRS/MAIN		160.00					
							160.00				
						CHECK TOTAL	160.00				
							160.00				

Lower Gwynedd Township



ACCOUNTS PAYABLE WARRANT REPORT

Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
1241	BEE, BERGVALL & COMPA	0000		INV	01/02/2024	39453		165327	67049	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01402 310			GEN GOVT-FPROFES SRV		2,660.00				
							2,660.00			
						CHECK TOTAL	2,660.00			
1116	BOWMAN CONSULTING GRO	0000		INV	01/02/2024	NOVEMBER 30 2023		165325	67047	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01408 310			GEN GOVT-EPROF SVCS		5,818.75				
	2 33433 200			PUBLIC WORMM PHASE 2		4,886.85				
	3 01147 000			ACCOUNTS R.LEGAL&ENGI		822.50				
							11,528.10			
								165326	67048	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01408 310			GEN GOVT-EPROF SVCS		2,581.25				
	2 33402 400			GEN GOVT-FACT 209		437.50				
	3 01147 000			ACCOUNTS R.LEGAL&ENGI		6,081.25				
							9,100.00			
						CHECK TOTAL	20,628.10			
1	CAROL L. SKIPPER	0000		INV	01/02/2024	12112023		165289	67011	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01414 314			GEN GOVT-PPRF SRV LG		335.15				
							335.15			
								165290	67012	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01414 314			GEN GOVT-PPRF SRV LG		565.70				
							565.70			
						CHECK TOTAL	900.85			
3457	CHRISTOPHER SWENSON	0000		INV	01/02/2024	121923		165382	67104	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01410 310			GEN GOVT-PPHY FITNES		432.00				
							432.00			
						CHECK TOTAL	432.00			



Lower Gwynedd Township



ACCOUNTS PAYABLE WARRANT REPORT

Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
2740 DAKOTA FLUID POWER, I	0000		INV	01/02/2024	7145993		165345	67067		
ACCOUNT DETAIL					LINE AMOUNT					
1 01432 262			PUBLIC WORK	MINOR EQUI	380.00					
						380.00				
						CHECK TOTAL	380.00			
2149 DAVID PAUL GEORGE	0000		INV	01/02/2024	121823		165336	67058		
ACCOUNT DETAIL					LINE AMOUNT					
1 01487 157			EMPLOYEE B	HEALTH CON	432.00					
						432.00				
						CHECK TOTAL	432.00			
2149 DAVID PAUL GEORGE	0000		INV	01/02/2024	122723		165337	67059		
ACCOUNT DETAIL					LINE AMOUNT					
1 01430 238			PUB WORKS-C	CLOTHING &	219.35					
2 08429 238			PUBLIC WORK	UNIFORMS	73.11					
						292.46				
						CHECK TOTAL	724.46			
1416 DAVIDHEISER'S INC.	0000		INV	01/02/2024	27815		165329	67051		
ACCOUNT DETAIL					LINE AMOUNT					
1 01410 450			GEN GOVT-P	CONTRAC SV	284.00					
						284.00				
						CHECK TOTAL	284.00			
25 DEL-VAL INTERNATIONAL	0000		INV	01/02/2024	13337406		165306	67028		
ACCOUNT DETAIL					LINE AMOUNT					
1 08429 373			PUBLIC WORK	R/M VEHICL	66.22					
2 01437 261			PUBLIC WORK	REPAIR	66.23					
						132.45				
						CHECK TOTAL	132.45			
25 DEL-VAL INTERNATIONAL	0000		INV	01/02/2024	1435753		165307	67029		
ACCOUNT DETAIL					LINE AMOUNT					
1 08429 373			PUBLIC WORK	R/M VEHICL	396.62					
2 01437 261			PUBLIC WORK	REPAIR	396.62					
						793.24				
						CHECK TOTAL	925.69			
3756 DELCO SOLUTIONS, LLC	0000		INV	01/02/2024	4307		165374	67096		
ACCOUNT DETAIL					LINE AMOUNT					
1 01409 370			GEN GOVT-B	BREPRS/MAIN	195.00					
						195.00				

# Lower Gwynedd Township



## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
					CHECK TOTAL	195.00				
					CHECK TOTAL	195.00				
125	DENNEY ELECTRIC SUPPL	0000	INV	01/02/2024	S102143708.002		165313	67035		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01433 000		PW TRAFFIC TRFFC SIGN		39.96					
					CHECK TOTAL	39.96				
					CHECK TOTAL	39.96				
3885	DENNIS GRAVINESE, JR	0000	INV	01/02/2024	121823		165383	67105		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01487 157		EMPLOYEE BHEALTH CON		293.50					
					CHECK TOTAL	293.50				
					CHECK TOTAL	293.50				
440	ELYSE/BERBEN INSIGNIA	0000	INV	01/02/2024	43218		165319	67041		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01410 238		GEN GOVT-PUNIFORMS		40.00					
					CHECK TOTAL	40.00				
					CHECK TOTAL	40.00				
147	FRANK CALLAHAN CO., I	0000	INV	01/02/2024	10150476-1		165315	67037		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01432 262		PUBLIC WORKMINOR EQUI		37.02					
					CHECK TOTAL	37.02				
					CHECK TOTAL	37.02				
490	GALLS, LLC	0000	INV	01/02/2024	026421351		165322	67044		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01410 238		GEN GOVT-PUNIFORMS		109.98					
					CHECK TOTAL	109.98				
					CHECK TOTAL	109.98				
67	GENUINE PARTS COMPANY	0000	INV	01/02/2024	291772		165311	67033		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01437 200		PUBLIC WORKMECHANIC/S		11.38					
					CHECK TOTAL	11.38				
					CHECK TOTAL	11.38				

## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100				PLGIT 1318265 (OLD 131805)						
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
1619	GILMORE & ASSOCIATES	0000	INV	01/02/2024	DECEMBER 8 2023		165334	67056		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01408	310	GEN GOVT-EPROF SVCS		4,563.14					
	2 01414	313	GEN GOVT-PPRF SRV EN		4,548.05					
	3 09439	000	CONSTRUCTINFRASTRUC		3,307.50					
	4 30439	300	CONSTRUCTPROF.SERV.		1,080.00					
	5 30439	721	CONSTRUCTBTH PK CUL		1,473.75					
	6 30454	600	PARKS PARK IMPRO		7,286.65					
	7 30439	722	CONSTRUCTPED BRIDGE		6,424.07					
	8 31446	001	STORMWATERPOMP REQ		742.50					
	9 01147	000	ACCOUNTS RLEGAL&ENGI		18,360.83					
						47,786.49				
					CHECK TOTAL	47,786.49				
1954	GROFF TRACTOR & EQUIP	0000	INV	01/02/2024	SW0213926-1		165335	67057		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 08429	373	PUBLIC WORKR/M VEHICL		437.72					
	2 01437	261	PUBLIC WORKREPAIR		437.72					
						875.44				
					CHECK TOTAL	875.44				
3975	HENRY J. THOMPSON PLU	0000	INV	01/02/2024	10571		165376	67098		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01409	370	GEN GOVT-BREPRS/MAIN		575.00					
						575.00				
					CHECK TOTAL	575.00				
380	HIGHWAY MATERIALS, IN	0000	INV	01/02/2024	346293		165316	67038		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 31446	102	STORMWATERBWM REPAIR		683.54					
						683.54				
380	HIGHWAY MATERIALS, IN	0000	INV	01/02/2024	358889		165317	67039		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 31446	102	STORMWATERBWM REPAIR		108.29					
						108.29				
					CHECK TOTAL	791.83				

## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
425	HORSHAM CAR WASH INC.	0000		INV	01/02/2024	865		165318	67040	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01410 370			GEN GOVT-PVEHICLE MA		132.00				
							132.00			
							<b>CHECK TOTAL</b>			<b>132.00</b>
3743	KAPLIN STEWART MELOFF	0000		INV	01/02/2024	NOVEMBER 22 2023		165373	67095	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01404 310			GEN GOVT-LLEGAL SERV		8,283.00				
	2 01414 314			GEN GOVT-PPRF SRV LG		660.00				
	3 30409 721			GEN GOVT-BIMPROVEMEN		412.50				
	4 30439 722			CONSTRUCTPED BRIDGE		214.25				
	5 01147 000			ACCOUNTS R.EGAL&ENGI		9,223.50				
							18,793.25			
							<b>CHECK TOTAL</b>			<b>18,793.25</b>
3358	KEYSTONE MUNICIPAL SE	0000		INV	01/02/2024	36776		165353	67075	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01413 311			GEN GOVT-CPLUMBING I		182.50				
	2 01414 311			GEN GOVT-PPRF S-UCC		6,314.50				
							6,497.00			
							<b>CHECK TOTAL</b>			<b>6,497.00</b>
1287	KONICA MINOLTA BUSINE	0000		INV	01/02/2024	110012239		165328	67050	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01401 370			GEN GOVT-EREPRS/MAIN		1,284.00				
	2 01410 450			GEN GOVT-PCONTRAC SV		1,284.00				
	3 08429 220			PUBLIC WORKPRTNG SPP		642.00				
							3,210.00			
							<b>CHECK TOTAL</b>			<b>3,210.00</b>
3999	MARIE GLEASON	0000		INV	01/02/2024	121923		165386	67108	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 01487 157			EMPLOYEE BHEALTH CON		432.00				
							432.00			
							<b>CHECK TOTAL</b>			<b>432.00</b>

# Lower Gwynedd Township



## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
2824 MARY F. TROCINO	0000		INV	01/02/2024	122823		165381	67103		
ACCOUNT DETAIL				LINE AMOUNT						
1 01487 157			EMPLOYEE BHEALTH CON			129.00				
						CHECK TOTAL	129.00			
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	222604		165358	67080		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			739.94				
						739.94				
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	221861		165359	67081		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			233.95				
						233.95				
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	221330		165360	67082		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			380.67				
						380.67				
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	221085-01		165361	67083		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			125.98				
						125.98				
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	221085		165362	67084		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			538.15				
						538.15				
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	218242-01		165363	67085		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			28.84				
						28.84				
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	220771		165364	67086		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			580.62				
						580.62				
3646 MCDONALD UNIFORM COMP	0000		INV	01/02/2024	222776		165365	67087		
ACCOUNT DETAIL				LINE AMOUNT						
1 01410 238			GEN GOVT-PUNIFORMS			72.89				
						72.89				

## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
3646	MCDONALD UNIFORM COMP	0000		INV	01/02/2024	225483		165366	67088	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01410 238			GEN GOVT-PUNIFORMS		161.09				
							161.09			
						<b>CHECK TOTAL</b>	<b>2,862.13</b>			
3447	MITCHELL KULP	0000		INV	01/02/2024	122723		165355	67077	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 05454 238			PARKS CLOTHING		214.06				
							214.06			
						<b>CHECK TOTAL</b>	<b>214.06</b>			
85	MOTOROLA SOLUTIONS, I	0000		INV	01/02/2024	1411052234		165312	67034	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 30410 705			GEN GOVT-PPCCD GRANT		7,416.00				
							7,416.00			
						<b>CHECK TOTAL</b>	<b>7,416.00</b>			
3699	NJ E-Z PASS	0000		INV	01/02/2024	T072312523890-01		165367	67089	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01410 220			GEN GOVT-POP SUPPLIE		30.00				
							30.00			
3699	NJ E-Z PASS	0000		INV	01/02/2024	T062312529572		165368	67090	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01410 220			GEN GOVT-POP SUPPLIE		52.05				
							52.05			
3699	NJ E-Z PASS	0000		INV	01/02/2024	T072313621066		165369	67091	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01410 220			GEN GOVT-POP SUPPLIE		30.00				
							30.00			
						<b>CHECK TOTAL</b>	<b>112.05</b>			
140	NORTH WALES WATER AUT	0000		INV	01/02/2024	SALES0002211		165314	67036	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 08429 220			PUBLIC WORKPRTNG SPP		1,440.00				
							1,440.00			
						<b>CHECK TOTAL</b>	<b>1,440.00</b>			

## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
469	NYCO CORPORATION	0000		INV	01/02/2024	B2305822		165320	67042		
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>					
	1 05437 370			R/M TOOLS R/M TOOLS		339.50					
							339.50				
							<b>CHECK TOTAL</b>				<b>339.50</b>
596	PA ONE CALL SYSTEM, I	0000		INV	01/02/2024	0001031140		165323	67045		
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>					
	1 08429 220			PUBLIC WORKPRNG SPP		245.25					
							245.25				
							<b>CHECK TOTAL</b>				<b>245.25</b>
3700	PA TURNPIKE TOLL BY P	0000		INV	01/02/2024	129315315-2		165370	67092		
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>					
	1 01410 220			GEN GOVT-POP SUPPLIE		12.60					
							12.60				
							<b>CHECK TOTAL</b>				<b>12.60</b>
665	PAUL B. MOYER & SONS	0000		INV	01/02/2024	6016169		165324	67046		
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>					
	1 01437 261			PUBLIC WORKREPAIR		64.99					
							64.99				
							<b>CHECK TOTAL</b>				<b>64.99</b>
5	PECO ENERGY	0000		INV	01/02/2024	39417-00906 120523		165291	67013		
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>					
	1 02434 382			PUBLIC WORKR/M GWYNN		7.54					
							7.54				
5	PECO ENERGY	0000		INV	01/02/2024	82698-01102 120123		165292	67014		
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>					
	1 02434 379			PUBLIC WORKR/M G.RESE		7.54					
							7.54				
5	PECO ENERGY	0000		INV	01/02/2024	64166-01005 120523		165293	67015		
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>					
	1 02434 381			PUBLIC WORKR/M WALNUT		26.71					
							26.71				

Lower Gwynedd Township



ACCOUNTS PAYABLE WARRANT REPORT

Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
5	PECO ENERGY	0000		INV	01/02/2024	57897-00809 120823		165294	67016		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 08429 360		PUBLIC WORK	PUBLIC UTI		31.75					
							31.75				
5	PECO ENERGY	0000		INV	01/02/2024	39374-01808 120123		165295	67017		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 05454 361		PARKS	UTILITIES		33.54					
							33.54				
5	PECO ENERGY	0000		INV	01/02/2024	85791-01209 120523		165296	67018		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 02434 378		PUBLIC WORK	R/M CEDAR		37.83					
							37.83				
5	PECO ENERGY	0000		INV	01/02/2024	39129-00905 120123		165297	67019		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 08429 360		PUBLIC WORK	PUBLIC UTI		40.88					
							40.88				
5	PECO ENERGY	0000		INV	01/02/2024	91947-01503 120123		165298	67020		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 05454 361		PARKS	UTILITIES		56.46					
							56.46				
5	PECO ENERGY	0000		INV	01/02/2024	67246-00101 120723		165299	67021		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01434 360		PUBLIC WORK	S/L UTILIT		138.82					
							138.82				
5	PECO ENERGY	0000		INV	01/02/2024	05371-02122 120123		165300	67022		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 360		GEN GOVT-	BUTILITIES		277.12					
							277.12				
5	PECO ENERGY	0000		INV	01/02/2024	94874-00202 121223		165301	67023		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 08429 360		PUBLIC WORK	PUBLIC UTI		349.72					
							349.72				
5	PECO ENERGY	0000		INV	01/02/2024	17731-01802 120123		165302	67024		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 05454 361		PARKS	UTILITIES		749.93					
							749.93				



Lower Gwynedd Township



ACCOUNTS PAYABLE WARRANT REPORT

Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
5	PECO ENERGY	0000		INV	01/02/2024	39510-07063 120123		165303	67025		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 08429 360		PUBLIC WORKS	PUBLIC UTI		831.01					
							831.01				
5	PECO ENERGY	0000		INV	01/02/2024	08185-01009 120123		165304	67026		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 360		GEN GOVT	-BUTILITIES		2,122.97					
							2,122.97				
							<b>CHECK TOTAL</b>				
							<b>4,711.82</b>				
3174	PETROLEUM TRADERS COR	0000		INV	01/02/2024	1945251		165347	67069		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01430 374		PUB WORKS	-FUEL/ GASO		328.26					
							328.26				
3174	PETROLEUM TRADERS COR	0000		INV	01/02/2024	1946642		165348	67070		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01430 374		PUB WORKS	-FUEL/ GASO		1,332.20					
							1,332.20				
							<b>CHECK TOTAL</b>				
							<b>1,660.46</b>				
2654	PITNEY BOWES GLOBAL F	0000		INV	01/02/2024	0017090523		165343	67065		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 220		GEN GOVT	-BSUPPLIES		242.22					
							242.22				
							<b>CHECK TOTAL</b>				
							<b>242.22</b>				
3458	REMCO, INC.	0000		INV	01/02/2024	636621		165356	67078		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 370		GEN GOVT	-BREPRS/MAIN		305.00					
							305.00				
							<b>CHECK TOTAL</b>				
							<b>305.00</b>				
2607	RICOH USA INC	0000		INV	01/02/2024	80859269		165340	67062		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01410 450		GEN GOVT	-PCONTRAC SV		178.14					
	2 01401 370		GEN GOVT	-EREPRS/MAIN		403.98					
							582.12				

Lower Gwynedd Township



ACCOUNTS PAYABLE WARRANT REPORT

Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
2607	RICOH USA INC	0000	INV	01/02/2024	81528836		165341	67063		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01410 450		GEN GOVT-PCONTRAC SV		178.14					
	2 01401 370		GEN GOVT-EREPRS/MAIN		403.98					
						582.12				
					CHECK TOTAL	1,164.24				
2644	RICOH USA, INC.	0000	INV	01/02/2024	5068560837		165342	67064		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01401 370		GEN GOVT-EREPRS/MAIN		2,886.58					
	2 01410 450		GEN GOVT-PCONTRAC SV		7.74					
						2,894.32				
					CHECK TOTAL	2,894.32				
3992	ROBERT COLLINS	0000	INV	01/02/2024	122723		165379	67101		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01430 238		PUB WORKS-CLOTHING &		84.33					
	2 08429 238		PUBLIC WORKJNIFORMS		28.11					
						112.44				
					CHECK TOTAL	112.44				
3992	ROBERT COLLINS	0000	INV	01/02/2024	121823		165385	67107		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01487 157		EMPLOYEE BHEALTH CON		35.00					
						35.00				
					CHECK TOTAL	147.44				
3926	SANTINO CARLOMAGNO	0000	INV	01/02/2024	121823		165384	67106		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01487 157		EMPLOYEE BHEALTH CON		174.92					
						174.92				
					CHECK TOTAL	174.92				
2468	SIGNAL CONTROL PRODUC	0000	INV	01/02/2024	20232151		165338	67060		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 01433 000		PW TRAFFIC TRFFC SIGN		328.00					
						328.00				
					CHECK TOTAL	328.00				

## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
3733	STAPLES	0000		INV	01/02/2024	8072467541		165371	67093	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01430 220			PUB WORKS-HWY MAINT-		86.68				
	2 01410 200			GEN GOVT-PSUPPLIES		164.42				
	3 01401 200			GEN GOVT-ESUPPLIES O		61.03				
							312.13			
3733	STAPLES	0000		INV	01/02/2024	8072386194		165372	67094	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01410 200			GEN GOVT-PSUPPLIES		7.33				
	2 01401 200			GEN GOVT-ESUPPLIES O		65.94				
							73.27			
						<b>CHECK TOTAL</b>	<b>385.40</b>			
3435	STEPHEN DIGIOVANNI	0000		INV	01/02/2024	3641		165354	67076	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01410 700			GEN GOVT-PCAPITAL PU		48,318.97				
							48,318.97			
						<b>CHECK TOTAL</b>	<b>48,318.97</b>			
2725	THOMAS J. MORRIS	0000		INV	01/02/2024	149005		165344	67066	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01410 220			GEN GOVT-POP SUPPLIE		4,317.48				
							4,317.48			
						<b>CHECK TOTAL</b>	<b>4,317.48</b>			
3641	TRAISSR, LLC	0000		INV	01/02/2024	2322		165380	67102	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01414 316			GEN GOVT-PPROF SERV		1,600.00				
							1,600.00			
						<b>CHECK TOTAL</b>	<b>1,600.00</b>			
3625	TREETOP PRODUCTS, INC	0000		INV	01/02/2024	INVTRE25245		165357	67079	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 05454 720		PARKS	REP & IMP		1,345.14				
							1,345.14			
						<b>CHECK TOTAL</b>	<b>1,345.14</b>			

Lower Gwynedd Township



ACCOUNTS PAYABLE WARRANT REPORT

Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
3288	TUSTIN MECHANICAL SER	0000		INV	01/02/2024	930014647		165352	67074		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 370			GEN GOVT-BREPRS/MAIN		235.00					
							235.00				
						CHECK TOTAL	235.00				
3239	UNIFIRST FIRST AID CO	0000		INV	01/02/2024	J375578		165350	67072		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01410 220			GEN GOVT-POP SUPPLIE		507.06					
							507.06				
3239	UNIFIRST FIRST AID CO	0000		INV	01/02/2024	J375577		165351	67073		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01430 220			PUB WORKS-HWY MAINT-		202.29					
							202.29				
						CHECK TOTAL	709.35				
40	VERIZON	0000		INV	01/02/2024	2152831193 120723		165308	67030		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 08429 320			PUBLIC WORKCOMMUNICAT		38.35					
							38.35				
40	VERIZON	0000		INV	01/02/2024	2155428927 120723		165309	67031		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 08429 320			PUBLIC WORKCOMMUNICAT		45.76					
							45.76				
40	VERIZON	0000		INV	01/02/2024	2152835268 121123		165310	67032		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 320			GEN GOVT-BTELEPHONE		45.76					
							45.76				
						CHECK TOTAL	129.87				
3202	VERIZON BUSINESS NETW	0000		INV	01/02/2024	Z9294530		165349	67071		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 01409 370			GEN GOVT-BREPRS/MAIN		643.19					
							643.19				
						CHECK TOTAL	643.19				

## ACCOUNTS PAYABLE WARRANT REPORT

### Detail Invoice List

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

CASH ACCOUNT: 01100 100		PLGIT 1318265 (OLD 131805)								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
3092	VERIZON WIRELESS	0000		INV	01/02/2024	9950686492		165346	67068	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01400 320			GEN GOVT-LCOMM		1,497.53				
	2 01401 320			GEN GOVT-ECOMMUNICAT		66.55				
	3 01410 320			GEN GOVT-PCOMMUNICAT		787.15				
	4 01430 320			PUB WORKS-COMMUNICAT		75.53				
	5 05451 320			CULTURE-RECOMMUNICAT		66.55				
	6 05454 320			PARKS COMMUNICAT		37.45				
	7 08429 320			PUBLIC WORKCOMMUNICAT		275.57				
							2,806.33			
						<b>CHECK TOTAL</b>	<b>2,806.33</b>			
2511	WEST PUBLISHING CORPO	0000		INV	01/02/2024	08490854940849397770		165339	67061	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 30410 705			GEN GOVT-PPCCD GRANT		318.00				
							318.00			
						<b>CHECK TOTAL</b>	<b>318.00</b>			
3979	WILSON OF WALLINGFORD	0000		INV	01/02/2024	11311630		165378	67100	
	<b>ACCOUNT DETAIL</b>					<b>LINE AMOUNT</b>				
	1 01409 370			GEN GOVT-BREPRS/MAIN		94.64				
							94.64			
						<b>CHECK TOTAL</b>	<b>94.64</b>			
96	<b>INVOICES</b>					<b>WARRANT TOTAL</b>	<b>196,973.99</b>			
						<b>CASH ACCOUNT BALANCE</b>		<b>196,973.99</b>		<b>3,479,640.28</b>

# Lower Gwynedd Township



## ACCOUNTS PAYABLE WARRANT REPORT

### Warrant Summary

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
01	01147	ACCOUNTS RECEIVABLE 01 -147-000 -	34,488.08	
01	01400	GEN GOVT-LEGISLATIVE 01 -400-320 -	1,497.53	623.60
01	01401	GEN GOVT-EXECUTIVE 01 -401-200 -	126.97	759.48
01	01401	GEN GOVT-EXECUTIVE 01 -401-320 -	66.55	802.70
01	01401	GEN GOVT-EXECUTIVE 01 -401-340 -	1,276.00	-7,131.79
01	01401	GEN GOVT-EXECUTIVE 01 -401-370 -	4,978.54	-18,487.58
01	01402	GEN GOVT-FINANCIAL AD 01 -402-310 -	2,660.00	-106,436.10
01	01404	GEN GOVT-LAW 01 -404-310 -	8,283.00	-102,689.26
01	01408	GEN GOVT-ENGINEER 01 -408-310 -	12,963.14	24,015.94
01	01409	GEN GOVT-BUILDNGS & P 01 -409-220 -	242.22	3,099.94
01	01409	GEN GOVT-BUILDNGS & P 01 -409-320 -	45.76	1,306.36
01	01409	GEN GOVT-BUILDNGS & P 01 -409-360 -	2,400.09	12,918.66
01	01409	GEN GOVT-BUILDNGS & P 01 -409-370 -	4,576.81	13,542.60
01	01410	GEN GOVT-POLICE 01 -410-200 -	171.75	2,333.90
01	01410	GEN GOVT-POLICE 01 -410-220 -	4,949.19	-2,696.62
01	01410	GEN GOVT-POLICE 01 -410-238 -	3,012.11	18,043.89
01	01410	GEN GOVT-POLICE 01 -410-310 -	432.00	1,026.74
01	01410	GEN GOVT-POLICE 01 -410-320 -	787.15	2,136.58
01	01410	GEN GOVT-POLICE 01 -410-370 -	132.00	-13,264.08
01	01410	GEN GOVT-POLICE 01 -410-450 -	1,932.02	3,463.40
01	01410	GEN GOVT-POLICE 01 -410-700 -	48,318.97	-48,318.97
01	01413	GEN GOVT-CODE ENFORCE 01 -413-311 -	182.50	11,933.50
01	01414	GEN GOVT-PLANING & ZO 01 -414-311 -	6,314.50	18,118.00
01	01414	GEN GOVT-PLANING & ZO 01 -414-313 -	4,548.05	3,350.42
01	01414	GEN GOVT-PLANING & ZO 01 -414-314 -	1,560.85	23,949.65
01	01414	GEN GOVT-PLANING & ZO 01 -414-316 -	1,600.00	11,250.00
01	01414	GEN GOVT-PLANING & ZO 01 -414-340 -	643.22	5,178.66
01	01430	PUB WORKS-HIGHWAY RDS 01 -430-220 -	288.97	5,723.68
01	01430	PUB WORKS-HIGHWAY RDS 01 -430-238 -	303.68	660.37
01	01430	PUB WORKS-HIGHWAY RDS 01 -430-320 -	75.53	344.83
01	01430	PUB WORKS-HIGHWAY RDS 01 -430-374 -	1,660.46	4,437.50
01	01432	PUBLIC WORKS-SNOW/ICE 01 -432-262 -	417.02	1,427.24
01	01433	PUBLIC WORKS TRAFFIC 01 -433-000 -	367.96	-47,431.86
01	01434	PUBLIC WORKS-STREET LG 01 -434-360 -	138.82	689.29
01	01437	PUBLIC WORKS-REPR TOOL 01 -437-200 -	11.38	182.49
01	01437	PUBLIC WORKS-REPR TOOL 01 -437-261 -	965.56	-6,588.22
01	01487	EMPLOYEE BENEFITS 01 -487-157 -	1,496.42	-502.82

FUND TOTAL 153,914.80

CASH ACCOUNT 01100 100 BALANCE 3,479,640.28

Report generated: 12/28/2023 09:28:18  
 User: Mary Trocino (mtrocino)  
 Program ID: apwarrnt

# Lower Gwynedd Township



## ACCOUNTS PAYABLE WARRANT REPORT

02	02434	PUBLIC WORKS-STREET LG	02 -434-378 -	R/M CEDAR HILL EST DI	37.83	133.83
02	02434	PUBLIC WORKS-STREET LG	02 -434-379 -	R/M GWYNEDD RESERVE D	7.54	29.04
02	02434	PUBLIC WORKS-STREET LG	02 -434-381 -	R/M WALNUT FARMS DIST	26.71	79.87
02	02434	PUBLIC WORKS-STREET LG	02 -434-382 -	R/M GWYNN OAKS DISTRI	7.54	29.11
				<b>FUND TOTAL</b>	<b>79.62</b>	
<b>CASH ACCOUNT 01100 100 BALANCE 3,479,640.28</b>						
05	05437	REPAIR TOOLS & MACHIN	05 -437-370 -	REPAIR TOOLS & MACHIN	339.50	-1,589.66
05	05451	CULTURE-RECREATION AD	05 -451-320 -	COMMUNICATION	66.55	408.05
05	05454	PARKS	05 -454-238 -	CLOTHING & UNIFORMS	355.03	189.07
05	05454	PARKS	05 -454-320 -	COMMUNICATION	37.45	-216.72
05	05454	PARKS	05 -454-361 -	UTILITIES	839.93	2,148.96
05	05454	PARKS	05 -454-720 -	REPAIRS & IMPROVEMENT	1,345.14	2,569.80
				<b>FUND TOTAL</b>	<b>2,983.60</b>	
<b>CASH ACCOUNT 01100 100 BALANCE 3,479,640.28</b>						
08	08429	GENERAL EXP -WASTEWTR	08 -429-220 -	OPERATING SUPPLIES	2,327.25	-10,138.98
08	08429	GENERAL EXP -WASTEWTR	08 -429-238 -	UNIFORMS	101.22	1,250.95
08	08429	GENERAL EXP -WASTEWTR	08 -429-320 -	COMMUNICATIONS	359.68	-212.37
08	08429	GENERAL EXP -WASTEWTR	08 -429-360 -	PUBLIC UTILITY SERVIC	1,253.36	2,094.02
08	08429	GENERAL EXP -WASTEWTR	08 -429-373 -	REP/MNT VEHICLES, EQU	900.56	-11,723.33
08	08429	GENERAL EXP -WASTEWTR	08 -429-450 -	CONTRACTED SERVICES	262.50	-3,535.00
				<b>FUND TOTAL</b>	<b>5,204.57</b>	
<b>CASH ACCOUNT 01100 100 BALANCE 3,479,640.28</b>						
09	09439	CONSTRUCTION & REBUIL	09 -439-000 -	INFRASTRUCTURE REBUIL	3,307.50	463,658.52
				<b>FUND TOTAL</b>	<b>3,307.50</b>	
<b>CASH ACCOUNT 01100 100 BALANCE 3,479,640.28</b>						
30	30409	GEN GOVT-BUILDNGS & P	30 -409-721 -	IMPROVEMENT TO TWP. P	412.50	102,653.71
30	30410	GEN GOVT-POLICE	30 -410-705 -	POLICE PCCD GRANT EXP	7,734.00	-26,009.80
30	30439	CONSTRUCTION & REBUIL	30 -439-300 -	PROFESSIONAL SERVICES	1,080.00	20,732.33
30	30439	CONSTRUCTION & REBUIL	30 -439-721 -	OLD BETHLEHEM PIKE CU	1,473.75	-8,578.29
30	30439	CONSTRUCTION & REBUIL	30 -439-722 -	PEDESTRIAN BRIDGES	6,638.32	509,677.32
30	30454	PARKS	30 -454-600 -	PARK IMPROVEMENTS	7,286.65	480,863.20
				<b>FUND TOTAL</b>	<b>24,625.22</b>	
<b>CASH ACCOUNT 01100 100 BALANCE 3,479,640.28</b>						
31	31446	STORMWATER MANAGEMENT	31 -446-001 -	COMPLIANCE REQUIREMEN	742.50	40,635.84

# Lower Gwynedd Township



## ACCOUNTS PAYABLE WARRANT REPORT

31	31446	STORMWATER MANAGEMENT	31 -446-102 -	SWM REPAIRS & UPGRADE	791.83	283,944.00
CASH ACCOUNT 01100 100				<b>FUND TOTAL</b>	<b>1,534.33</b>	
33	33402	GEN GOVT-FINANCIAL AD	33 -402-400 -	TRAFFIC ACT 209 POJEC	437.50	35,173.76
33	33433	PUBLIC WORKS - TRAFFI	33 -433-200 -	MULTIMODAL PHASE 2 EX	4,886.85	2,623,198.04
CASH ACCOUNT 01100 100				<b>FUND TOTAL</b>	<b>5,324.35</b>	
<b>WARRANT SUMMARY TOTAL</b>					<b>196,973.99</b>	
<b>GRAND TOTAL</b>					<b>196,973.99</b>	



## ACCOUNTS PAYABLE WARRANT REPORT

### Warrant List by Voucher

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
67011	1 CAROL L. SKIPPER	165289	12112023		INV	01/02/2024	335.15	LEGAL SERVICES
67012	1 CAROL L. SKIPPER	165290	11302023		INV	01/02/2024	565.70	LEGAL SERVICES
67013	5 PECO ENERGY	165291	39417-00906 120523		INV	01/02/2024	7.54	PECO LGT
67014	5 PECO ENERGY	165292	82698-01102 120123		INV	01/02/2024	7.54	PECO WARREN RD/GWYNED
67015	5 PECO ENERGY	165293	64166-01005 120523		INV	01/02/2024	26.71	PECO WALNUT FARM RD
67016	5 PECO ENERGY	165294	57897-00809 120823		INV	01/02/2024	31.75	PECO RAILROAD AVE/MAT
67017	5 PECO ENERGY	165295	39374-01808 120123		INV	01/02/2024	33.54	PECO 905 WISTER AVE
67018	5 PECO ENERGY	165296	85791-01209 120523		INV	01/02/2024	37.83	PECO ESTATES OF CEDAR
67019	5 PECO ENERGY	165297	39129-00905 120123		INV	01/02/2024	40.88	PECO STORAGE SHED
67020	5 PECO ENERGY	165298	91947-01503 120123		INV	01/02/2024	56.46	PECO PENLLYN PARK
67021	5 PECO ENERGY	165299	67246-00101 120723		INV	01/02/2024	138.82	PECO LGT
67022	5 PECO ENERGY	165300	05371-02122 120123		INV	01/02/2024	277.12	PECO INGERSOLL
67023	5 PECO ENERGY	165301	94874-00202 121223		INV	01/02/2024	349.72	PECO NORRISTOWN RD/TE
67024	5 PECO ENERGY	165302	17731-01802 120123		INV	01/02/2024	749.93	PECO PENNLYN WOODS TR
67025	5 PECO ENERGY	165303	39510-07063 120123		INV	01/02/2024	831.01	PECO WELSH RD PUMP ST
67026	5 PECO ENERGY	165304	08185-01009 120123		INV	01/02/2024	2,122.97	PECO LGT
67027	18 21ST CENTURY MEDIA NEWSPA	165305	2545128/2543093		INV	01/02/2024	1,919.22	ADVERTISING
67028	25 DEL-VAL INTERNATIONAL TRU	165306	13337406		INV	01/02/2024	132.45	FUEL FILTER
67029	25 DEL-VAL INTERNATIONAL TRU	165307	1435753		INV	01/02/2024	793.24	VALVE LEAK
67030	40 VERIZON	165308	2152831193 120723		INV	01/02/2024	38.35	PHONE CHARGES
67031	40 VERIZON	165309	2155428927 120723		INV	01/02/2024	45.76	PHONE CHARGES
67032	40 VERIZON	165310	2152835268 121123		INV	01/02/2024	45.76	PHONE CHARGES
67033	67 GENUINE PARTS COMPANY	165311	291772		INV	01/02/2024	11.38	SHOP SUPPLY
67034	85 MOTOROLA SOLUTIONS, INC.	165312	1411052234		INV	01/02/2024	7,416.00	BODY CAM/MONTHLY VIDE
67035	125 DENNEY ELECTRIC SUPPLY	165313	S102143708.002		INV	01/02/2024	39.96	TRAFFIC SIGNAL BULBS
67036	140 NORTH WALES WATER AUTHORI	165314	SALES0002211		INV	01/02/2024	1,440.00	PA ONE CALLS
67037	147 FRANK CALLAHAN CO., INC.	165315	10150476-1		INV	01/02/2024	37.02	BOLT FLANGE
67038	380 HIGHWAY MATERIALS, INC.	165316	346293		INV	01/02/2024	683.54	ASPHALT
67039	380 HIGHWAY MATERIALS, INC.	165317	358889		INV	01/02/2024	108.29	STONE
67040	425 HORSHAM CAR WASH INC.	165318	865		INV	01/02/2024	132.00	POLICE CAR WASH
67041	440 ELYSE/BERBEN INSIGNIA COM	165319	43218		INV	01/02/2024	40.00	BADGE
67042	469 NYCO CORPORATION	165320	B2305822		INV	01/02/2024	339.50	HOSE
67044	490 GALLS, LLC	165322	026421351		INV	01/02/2024	109.98	LED FLASHLIGHT
67045	596 PA ONE CALL SYSTEM, INC.	165323	0001031140		INV	01/02/2024	245.25	PA ONE CALLS
67046	665 PAUL B. MOYER & SONS	165324	6016169		INV	01/02/2024	64.99	FUEL TANK
67047	1116 BOWMAN CONSULTING GROUP,	165325	NOVEMBER 30 2023		INV	01/02/2024	11,528.10	TRAFFIC ENGINEERING S
67048	1116 BOWMAN CONSULTING GROUP,	165326	JULY 31 2023		INV	01/02/2024	9,100.00	TRAFFIC ENGINEERING S
67049	1241 BEE, BERGVALL & COMPANY P	165327	39453		INV	01/02/2024	2,660.00	FINANCIAL SERVICES
67050	1287 KONICA MINOLTA BUSINESS S	165328	110012239		INV	01/02/2024	3,210.00	SUPPORT WARRANTY
67051	1416 DAVIDHEISER'S INC.	165329	27815		INV	01/02/2024	284.00	POLICE CAR TESTING

## ACCOUNTS PAYABLE WARRANT REPORT

### Warrant List by Voucher

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
67052	1519 3PHASE EXCEL ELEVATOR, LL	165330	262848		INV	01/02/2024	83.48	ELEVATOR MAINTENANCE
67053	1519 3PHASE EXCEL ELEVATOR, LL	165331	263667		INV	01/02/2024	798.00	ELEVATOR TESTING
67054	1607 APEX ELEVATOR INSPECTION	165332	54176		INV	01/02/2024	160.00	ELEVATOR 3 YR PERIODI
67056	1619 GILMORE & ASSOCIATES	165334	DECEMBER 8 2023		INV	01/02/2024	47,786.49	ENGINEERING SERVICES
67057	1954 GROFF TRACTOR & EQUIPMENT	165335	SW0213926-1		INV	01/02/2024	875.44	JOHN DEERE REPAIR
67058	2149 DAVID PAUL GEORGE	165336	121823		INV	01/02/2024	432.00	GYM MEMBERSHIP
67059	2149 DAVID PAUL GEORGE	165337	122723		INV	01/02/2024	292.46	BOOTS/PANTS
67060	2468 SIGNAL CONTROL PRODUCTS,	165338	20232151		INV	01/02/2024	328.00	LED TRAFFIC LIGHTS
67061	2511 WEST PUBLISHING CORPORATI	165339	08490854940849397770		INV	01/02/2024	318.00	POLICE SOFTWARE SUBSC
67062	2607 RICOH USA INC	165340	80859269		INV	01/02/2024	582.12	COPIER CHARGES
67063	2607 RICOH USA INC	165341	81528836		INV	01/02/2024	582.12	COPIER SERVICES
67064	2644 RICOH USA, INC.	165342	5068560837		INV	01/02/2024	2,894.32	COPIER SERVICES
67065	2654 PITNEY BOWES GLOBAL FINAN	165343	0017090523		INV	01/02/2024	242.22	POSTAGE MACHINE LEASE
67066	2725 THOMAS J. MORRIS	165344	149005		INV	01/02/2024	4,317.48	AMMUNITION
67067	2740 DAKOTA FLUID POWER, INC.	165345	7145993		INV	01/02/2024	380.00	HYDRAULIC PUMP
67068	3092 VERIZON WIRELESS	165346	9950686492		INV	01/02/2024	2,806.33	PHONE CHARGES
67069	3174 PETROLEUM TRADERS CORPORA	165347	1945251		INV	01/02/2024	328.26	FUEL
67070	3174 PETROLEUM TRADERS CORPORA	165348	1946642		INV	01/02/2024	1,332.20	FUEL
67071	3202 VERIZON BUSINESS NETWORK	165349	Z9294530		INV	01/02/2024	643.19	PHONE CHARGES
67072	3239 UNIFIRST FIRST AID CORPOR	165350	J375578		INV	01/02/2024	507.06	FIRST AID SUPPLIES
67073	3239 UNIFIRST FIRST AID CORPOR	165351	J375577		INV	01/02/2024	202.29	FIRST AID SUPPLIES
67074	3288 TUSTIN MECHANICAL SERVICE	165352	930014647		INV	01/02/2024	235.00	HVAC MAINTENANCE
67075	3358 KEYSTONE MUNICIPAL SERVIC	165353	36776		INV	01/02/2024	6,497.00	INSPECTION SERVICES
67076	3435 STEPHEN DIGIOVANNI	165354	3641		INV	01/02/2024	48,318.97	POLICE CAR FIT OUT
67077	3447 MITCHELL KULP	165355	122723		INV	01/02/2024	214.06	BOOTS/PANTS
67078	3458 REMCO, INC.	165356	636621		INV	01/02/2024	305.00	HVAC MAINTENANCE
67079	3625 TREETOP PRODUCTS, INC.	165357	INVTRE25245		INV	01/02/2024	1,345.14	MEMORIAL BENCH
67080	3646 MCDONALD UNIFORM COMPANY,	165358	222604		INV	01/02/2024	739.94	UNIFORMS
67081	3646 MCDONALD UNIFORM COMPANY,	165359	221861		INV	01/02/2024	233.95	UNIFORMS
67082	3646 MCDONALD UNIFORM COMPANY,	165360	221330		INV	01/02/2024	380.67	UNIFORMS
67083	3646 MCDONALD UNIFORM COMPANY,	165361	221085-01		INV	01/02/2024	125.98	UNIFORMS
67084	3646 MCDONALD UNIFORM COMPANY,	165362	221085		INV	01/02/2024	538.15	UNIFORMS
67085	3646 MCDONALD UNIFORM COMPANY,	165363	218242-01		INV	01/02/2024	28.84	UNIFORMS
67086	3646 MCDONALD UNIFORM COMPANY,	165364	220771		INV	01/02/2024	580.62	UNIFORMS
67087	3646 MCDONALD UNIFORM COMPANY,	165365	222776		INV	01/02/2024	72.89	UNIFORMS
67088	3646 MCDONALD UNIFORM COMPANY,	165366	225483		INV	01/02/2024	161.09	UNIFORMS
67089	3699 NJ E-Z PASS	165367	T072312523890-01		INV	01/02/2024	30.00	TOLLS
67090	3699 NJ E-Z PASS	165368	T062312529572		INV	01/02/2024	52.05	TOLLS
67091	3699 NJ E-Z PASS	165369	T072313621066		INV	01/02/2024	30.00	TOLLS
67092	3700 PA TURNPIKE TOLL BY PLATE	165370	129315315-2		INV	01/02/2024	12.60	TOLLS

## ACCOUNTS PAYABLE WARRANT REPORT

### Warrant List by Voucher

WARRANT: 010224 01/02/2024  
 DUE DATE: 01/02/2024

VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
67093	3733 STAPLES	165371	8072467541		INV	01/02/2024	312.13	OFFICE SUPPLIES
67094	3733 STAPLES	165372	8072386194		INV	01/02/2024	73.27	OFFICE SUPPLIES
67095	3743 KAPLIN STEWART MELOFF REI	165373	NOVEMBER 22 2023		INV	01/02/2024	18,793.25	LEGAL SERVICES
67096	3756 DELCO SOLUTIONS, LLC	165374	4307		INV	01/02/2024	195.00	AV MAINTENANCE
67097	3799 ALLEN J. FEDEZKO	165375	127		INV	01/02/2024	1,750.00	JANITORIAL SERVICES
67098	3975 HENRY J. THOMPSON PLUMBING	165376	10571		INV	01/02/2024	575.00	EJECTOR PUMP REPAIR
67099	3976 ANTHONY GULLO	165377	122723		INV	01/02/2024	140.97	BOOTS/PANTS
67100	3979 WILSON OF WALLINGFORD, IN	165378	11311630		INV	01/02/2024	94.64	FUEL
67101	3992 ROBERT COLLINS	165379	122723		INV	01/02/2024	112.44	WORK BOOTS
67102	3641 TRAIRS, LLC	165380	2322		INV	01/02/2024	1,600.00	TRAIRS
67103	2824 MARY F. TROCINO	165381	122823		INV	01/02/2024	129.00	GYM REIMBURSEMENT
67104	3457 CHRISTOPHER SWENSON	165382	121923		INV	01/02/2024	432.00	GYM REIMBURSEMENT
67105	3885 DENNIS GRAVINESE, JR	165383	121823		INV	01/02/2024	293.50	GYM REIMBURSEMENT
67106	3926 SANTINO CARLOMAGNO	165384	121823		INV	01/02/2024	174.92	GYM REIMBURSEMENT
67107	3992 ROBERT COLLINS	165385	121823		INV	01/02/2024	35.00	GYM REIMBURSEMENT
67108	3999 MARIE GLEASON	165386	121923		INV	01/02/2024	432.00	GYM REIMBURSEMENT
<b>WARRANT TOTAL</b>							<b>196,973.99</b>	



# Statement

3044  
 mic 485  
 58 x 59

Account Name:	BILLING ACCOUNT 030522	Card Number:	xxxx-xxxx-xxxx-0522
Company Name:	LOWER GWYNEDD TOWNSHIP	Account Limit:	\$ 20,000.00
Employee ID:	772190000032397	Available Credit:	\$ 13,670.55
Statement Date (MM/DD/YYYY):	11/27/2023	Currency:	U.S. DOLLAR
Payment Due Date (MM/DD/YYYY):	12/24/2023		

## Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 4,673.89
Payments:	\$ -4,673.89
Adjustments:	\$ 0.00
Net Purchases:	\$ 6,329.45
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	12/5/23 PLGIT \$ 6,329.45

## Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
<b>Card Number xxx-xxxx-xxxx-0522 BILLING ACCOUNT 030522</b>					
11/06	11/06 501698705	AUTOMATIC PYMT RECEIVED	\$ -4,673.89	\$ 0.00	\$ -4,673.89
			<b>TOTAL CREDITS xxx-xxxx-xxxx-0522</b>		<b>\$ -4,673.89</b>
			<b>TOTAL DEBITS xxx-xxxx-xxxx-0522</b>		<b>\$ 0.00</b>
<b>Card Number xxx-xxxx-xxxx-6350 FEIGHT-HICKS, SANDI L</b>					
11/03	11/06 501952246	GREENDISK INC 425-3928700 WA	01461.001 \$ 547.12 070307	\$ 32.83 (e)	\$ 579.95 ✓
			<b>TOTAL CREDITS xxx-xxxx-xxxx-6350</b>		<b>\$ 0.00</b>
			<b>TOTAL DEBITS xxx-xxxx-xxxx-6350</b>		<b>\$ 579.95</b>
<b>Card Number xxx-xxxx-xxxx-2252 KENNY, PAUL D</b>					
10/30	10/31 500998307	DUNKIN #340169 MONTGOMERYVI PA	01410.460 \$ 44.09 052943	\$ 2.65 (e)	\$ 46.74 ✓
10/30	10/31 500998308	ARPEGGIO SPRING HOUSE PA	01410.460 \$ 124.00 039071	\$ 7.44 (e)	\$ 131.44 ✓
11/02	11/03 501502649	ALL TRAFFIC SOLUTIONS HERNDON VA	01410.370 \$ 98.11 034872	\$ 5.89 (e)	\$ 104.00 ✓
11/09	11/10 502725769	LA POLICE GEAR INC VALENCIA CA	01410.238 \$ 61.08 056134	\$ 0.00	\$ 61.08 ✓
11/15	11/16 503666958	MAGPUL INDUSTRIES CORP AUSTIN TX	01410.220 \$ 1,287.11 059174	\$ 0.00	\$ 1,287.11 ✓

11/15	11/17 504012762	THE HOME DEPOT #4104 LANSDALE PA	01410222	\$ 66.82 045284	\$ 0.00	\$ 66.82 ✓
11/17	11/20 504162275	TACTICALGEAR.COM 6366808051 MO	01410.238	\$ 205.87 058620	\$ 17.99 (e)	\$ 223.86 ✓
11/17	11/22 504781240	SIRCHIE ACQUISITION CO TMCLEAN@SIRC NC	01410.222	\$ 2,863.54 091295	\$ 177.29	\$ 3,040.83 ✓
11/23	11/23 504960442	JONES & BARTLETT LEARN 8008320034 MA	01410.460	\$ 21.30 089205	\$ 1.33 (e)	\$ 22.63 ✓

TOTAL CREDITS xxxx-xxxx-xxxx-2252 \$ 0.00  
TOTAL DEBITS xxxx-xxxx-xxxx-2252 \$ 4,984.51

Card Number xxxx-xxxx-xxxx-6926 WORMAN, JAMIE P.

11/13	11/14 503375451	EVITE, INC. LOS ANGELES CA	01400.220	\$ 59.35 082443	\$ 5.64 (e)	\$ 64.99 ✓
-------	--------------------	----------------------------	-----------	--------------------	-------------	------------

TOTAL CREDITS xxxx-xxxx-xxxx-6926 \$ 0.00  
TOTAL DEBITS xxxx-xxxx-xxxx-6926 \$ 64.99

Card Number xxxx-xxxx-xxxx-3833 ZOLLERS, FRED

11/02	11/03 501502650	PRIMO HOAGIES - DRESHE DRESHER PA	01400.220	\$ 150.99 077758	\$ 9.06 (e)	\$ 160.05 ✓
11/03	11/06 501952319	PJW - BLUE BELL BLUE BELL PA	01400.220	\$ 120.00 099463	\$ 7.20 (e)	\$ 127.20 ✓
11/03	11/06 501952247	GIANT 6510 SPRING HOUSE PA	01400.220	\$ 57.70 029308	\$ 0.72	\$ 58.42 ✓
11/14	11/16 503666960	SUNOCO 8001707802 QPS NORTH WALES PA	01410.374	\$ 47.03 059646	\$ 0.00	\$ 47.03 ✓
11/14	11/16 503666959	SUNOCO 8001707802 QPS NORTH WALES PA	01410.374	\$ 46.61 011116	\$ 0.00	\$ 46.61 ✓
11/14	11/16 503666962	ROYAL FARMS #200 NORTH WALES PA	01430.374	\$ 88.00 048789	\$ 0.00	\$ 88.00 ✓
11/15	11/16 503666961	SUNOCO 8001707802 QPS NORTH WALES PA	01410.374	\$ 38.86 075873	\$ 0.00	\$ 38.86 ✓
11/15	11/17 504012764	SUNOCO 8001707802 QPS NORTH WALES PA	01410.374	\$ 67.75 033601	\$ 0.00	\$ 67.75 ✓
11/15	11/17 504012763	SUNOCO 8001707802 QPS NORTH WALES PA	01410.374	\$ 66.08 091978	\$ 0.00	\$ 66.08 ✓

TOTAL CREDITS xxxx-xxxx-xxxx-3833 \$ 0.00  
TOTAL DEBITS xxxx-xxxx-xxxx-3833 \$ 700.00

VENDOR #	NAME	ADDRESS	CITY	ST	ZIP
3984	BILL NEAPOLITAN	205 JACKSONVILLE ROAD	HATBORO	PA	19040
3985	BRUCE & AUDREY CARNEVALE	1252 MEETINGHOUSE ROAD	GWYNEDD	PA	19454
3986	WOODROW JOHNSON	424 MANSION AVENUE	PENLLYN	PA	19422
3987	ANDERSON WELDING & SONS, LLC	100 EBRENNFORT AVENUE	ORELAND	PA	19075
3988	MARC'S CDL TRAINING	115 N. MAIN STREET	SELLERSVILLE	PA	18968
3989	FERGUSON & MCCANN, INC.	270 BODLEY ROAD	ASTON	PA	19014
3990	HUNTURF, INC.	183 SADDLE DRIVE	FURLONG	PA	18925
3991	PLATELOGIQ, LLC	600 EAGLEVIEW BOULEVARD	EXTON	PA	19341
3992	ROBERT COLLINS				
3994	GAVER INDUSTRIES, INC.	910 14TH AVENUE	BETHLEHEM	PA	18018
3995	BUZZ BURGER, INC.	500 SOUTH WHITEHORSE ROAD	PHOENIXVILLE	PA	19460
3996	SENATE R.E. HOLDINGS, LLC	2232 DEKALB PIKE	EAST NORRITON	PA	19401
3997	GP CUSTOM HOMES, LLC	925 HARVEST DRIVE	BLUE BELL	PA	19422
3998	CARR AND DUFF, LLC	2100 BYBERRY ROAD	HUNTINGDON VALLEY	PA	19006

## **BUILDING AND ZONING**

### **Consideration of planning proposal for \$10,000 from Kennedy & Associates**

Ms. Gleason, Township Manager, explained that in the coming years the township anticipates that large commercial sites could be redeveloped on Norristown Road. Ms. Gleason asked for authorization to sign an agreement letter with Kennedy & Associates for their services to review current zoning regulations and provide ideas for future zoning in the D-1 Special Use District. The total fee for these services would be \$10,000.

Ms. Duckett made a motion, seconded by Ms. Hunsicker to authorize Ms. Gleason to sign the agreement with Kenney and Associates. Motion passed 5-0.

## **GENERAL BUSINESS**

### **Approval of volunteer firefighters for 2023 earned income tax credits**

A Volunteer Service Credit Program was adopted earlier in the year for volunteers from the Wissahickon Fire Company and the North Penn Volunteer Fire Company. This program provides up to a \$1,000 credit for earned income tax (EIT). The fire chiefs from both fire companies provided notarized lists of Lower Gwynedd taxpayers who satisfied the eligibility criteria in Resolution #2023-16 that accompanied ordinance 540. The BOS must approve the list of volunteers from both fire companies to be eligible for Act 172 tax credits. Ms. Duckett made a motion, seconded by Mr. Twersky, to approve the list of volunteers for the tax credits. Motion passed 5-0.

### **Approval of 2024 Final Budget**

Ms. Gleason noted that over the past four months the BOS has reviewed the proposed 2024 budget during several meetings. The advertised budget included one change, moving \$20,000 originally budgeted in the Conservation and Natural Resources portion of the General Fund to the Legislative/ Admin section to clarify funding available to support work or events undertaken by any township volunteer committee. There are no changes to rates proposed for any taxes in the budget. Ms. Duckett made a motion, seconded by Ms. Hunsicker, to approve the 2024 budget. Motion passed 5-0.

### **Resolution #2023- 28 Property Tax Millage Resolution (no change in tax rate)**

Ms. Duckett made a motion to approve Resolution #2023-28 levying a tax on all real estate property within Lower Gwynedd Township subject to taxation for the fiscal year 2024. Ms. Hunsicker seconded the motion. Motion passed 5-0.

### **Discussion about Ingersoll House**

Mr. Farrell, Township Project Manager, stated that he has reached out to three realtors with experience selling historical properties for assistance connecting with individuals and/or firms that may be interested in preserving the Ingersoll House. The realtor's responsibility will be to market the property and gauge interest in preservation, but not sell the property. An auction will be held to sell the property if the BOS determines there is enough interest. Ms. McNeely inquired if the Historical Advisory Committee (HAC) had made any recommendations. Ms. Martin stated there was not any kind of formal recommendation and it was not their intent to do so. However, they do support the decision to sell the building. Ms. Duckett stated that there is a big gap in the prices provided in the proposals. Therefore,

she would like to get more details before moving forward. Mr. Farrell stated that he is working with Mr. Stein on this project, as well. Spring would be the best time to start seeking interest in the property.

**Authorize contract through Costars for fencing at Ingersoll Park**

Mr. Hersh stated that he had just received the final quote for the fencing project at Ingersoll Park. This project is one of the improvements included in the parks master plan. The proposal is to remove all the existing fencing, replace it with new fencing adjusting the height of the chain link and netting up to 25 feet. Additional netting will be installed along both first and third base. The total cost would be \$310,980. There would be an 18-month warranty on the work and a manufacturer's warranty on some of the material. The life of the netting would be 10-12 years. Ms. Martin said the scope of the work has changed after the Little League met with the contractor, but the scope of the work meets all the ball park's needs. Ms. Duckett made a motion to approve the contract for the fencing at Ingersoll Park, seconded by Ms. Martin. Motion passed 5-0.

**Award bid for construction of Phase 2 of the Bethlehem Pike Pedestrian Improvement Project**

Gilmore and Associates has determined that CMR Construction is the low bidder for Phase 2 of the Bethlehem Pike Pedestrian Improvement project. Mr. Hersh clarified that the bid received from CMR in the amount of \$209,364.40 is only for the installation of the bridge. The actual bridge will be constructed by Contech Engineering Services in the amount of \$141,415. The total amount budgeted for the project was \$470,000, so the whole project will come in under budget. An amendment to the agenda is needed to approve both the construction of the bridge by Contech Engineering and the Installation by CMR Construction.

Ms. Duckett made a motion to amend the agenda, seconded by Ms. Hunsicker to add approval of the bridge construction. Motion passed 5-0.

Ms. Duckett made a motion to authorize Ms. Gleason to enter into a contract with Contech Engineering in the amount of \$141,415 for the construction of the bridge. Ms. Hunsicker seconded the motion. Motion passed 5-0.

Ms. Duckett made a motion to award the installation of the bridge to CMR Construction in the amount of \$209,364.40, seconded by Ms. Hunsicker. Motion passed 5-0.

**Review of Township Engineer's Report - any questions for the Township Engineer?**

Mr. Hersh provided the engineers' report for the month of December. There were no questions or comments from the BOS.

**Review of Traffic Engineer's Report - any questions for the Traffic Engineer?**

Mr. Dixon provided the traffic engineers' report for the month of October. There were no questions or comments from the BOS.

**Review of financials YTD and Balance Sheet - November 2023**

The BOS received the YTD financials in the board packet. There were no questions or comments.

**Approval of invoices**

The BOS received the invoice history for November 2023 totaling \$770,531.84. There were no questions or comments. Ms. Duckett made a motion, seconded by Ms. McNeely, to approve the invoices. Motion passed 5-0.

**Approval of minutes - November 28, 2023**



Board of Supervisors Minutes  
December 12, 2023

The BOS received the meeting minutes from the November 28, 2023, BOS meeting. There were no questions or comments. Ms. Duckett made a motion, seconded by Ms. Hunsicker to approve the meeting minutes. Motion passed 5-0.

### **SUPERVISOR LIASON REPORTS**

The BOS received the liaison report for the Historic Advisory's November meeting. There were no questions or comments.

### **STAFF UPDATES**

There were no updates from staff.

### **SUPERVISORS COMMENTS**

Ms. McNeely thanked Mike McCarthy and congratulated him on his retirement. She also thanked Ms. Hunsicker for her years of service and wished her the best on her next adventure.

Ms. Martin echoed Ms. McNeely's comments. She also thanked all the staff and consultants for all their work throughout the year.

Mr. Twersky echoed those comments and thanked Ms. Hunsicker for getting him started in the township by appointing him to the Planning Commission.

### **Recognition of Kathleen Hunsicker's years of service to Lower Gwynedd Township**

Ms. Duckett thanked Ms. Hunsicker for her 22 years of service, 14 of them as a supervisor. Ms. Hunsicker thanked her fellow supervisors, as well as the business community and all residents for their support and votes over the years. She also thanked the volunteers and in-house staff both past and present for their work and support throughout her years in the township. She was presented with a certificate from the Pennsylvania State Association of Township Supervisors (PSATS) and a Lower Gwynedd blanket.

### **Adjournment Time:**

Ms. Duckett made a motion, seconded by Mr. Twersky at 7:58pm to adjourn the meeting. Motion passed 5-0.

Respectfully submitted,

Michelle Farzetta  
Administrative Assistant