

LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS REGULAR PUBLIC MEETING

Tuesday, October 10, 2023, 7:00 p.m.



To join the meeting via Zoom:

<https://us02web.zoom.us/j/86391574656?pwd=akx4cXRKYmQ3Mk5PMStMKzZCNk9kZz09>

Call #: 1-646-876-9923

Meeting ID: 863 9157 4656 Passcode: 366418

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS AND PRESENTATIONS

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of personnel and litigation.

Presentation of a Proclamation to Wissahickon Valley Public Library in recognition of their 100th Anniversary

PUBLIC COMMENTS

Citizen comments, concerns, questions for items not on the agenda
(Comments on agenda items will be taken when those items are discussed by the Board)

BUILDING AND ZONING

1. Consideration of a Decision and Order for a conditional use application for stormwater management facilities in the wetlands or buffer area at 727 Norristown Road (Spring House Innovation Park)
2. Resolution 2023-___ for a land development plan for an electric substation and parking for Building 14 of the Spring House Innovation Park at 727 Norristown Road
3. Authorization to initiate the ordinance amendment process, including authorization to advertise the legal notice, for an amendment to driveway regulations in the Subdivision and Land Development Ordinance and Chapter 1044 - Driveways - in the Township Code.

GENERAL BUSINESS

1. 2024 budget: review of 2024-2028 capital project plan
2. Discussion about electric pickup truck and grant application
3. Authorization to advertise bid for construction of Phase 2 of the Beth Pike Pedestrian Improvement Project
4. Approval of invoices
5. Approval of minutes - September 25, 2023

SUPERVISOR LIAISON REPORTS

Questions about Volunteer Commission Meeting Highlights

STAFF UPDATES

Updates from staff on municipal activities and projects –

SUPERVISORS COMMENTS

Comments or questions from the Board of Supervisors

Adjournment

UPCOMING MEETING DATES*

ENVIRONMENTAL ADVISORY COUNCIL	WED	10/11/2023	7:00 P.M.
ZONING HEARING BOARD	THURS	10/12/2023	6:00 P.M.
PARKS AND RECREATION	TUES	10/17/2023	6:00 P.M.
PLANNING COMMISSION	WED	10/18/2023	7:00 P.M.
HISTORICAL ADVISORY COMMITTEE	THURS	10/19/2023	6:00 P.M.
BOARD OF SUPERVISORS	TUES	10/24/2023	7:00 P.M.
HUMAN RELATIONS COMMISSION	THURS	11/02/2023	7:00 P.M.

*Please check the Township website to confirm meeting dates and times.



MEMORANDUM

ATTN: Board of Supervisors

DATE: Thursday, October 5, 2023

FROM: Jamie P. Worman, Assistant Township Manager

Jamie Worman

SUBJ: [727 Norristown Road \(SHIP\) #23-06CU](#)

[727 Norristown Road \(SHIP\) #23-04LD](#)

Beacon Capital LLC filed a land development application for their property located at 727 Norristown Road, better known as Spring House Innovation Park (SHIP). The applicant proposes to construct an additional parking lot at Building #14 and a 1,942 sq. ft. electrical substation building along with associated improvements including a retaining wall, sidewalks, landscaping, and a subsurface stormwater management system. During the land development reviews it was noted that the proposed stormwater management facilities encroach on existing wetlands, which is only permitted by conditional use. Therefore, the applicant filed a conditional use application to request permission to locate a stormwater management pipe within the 25- foot wetland buffer. The conditional use hearing was held during the BOS meeting on September 12th. The request was considered, and the Township Solicitor was directed to prepare a decision and order on behalf of the BOS as there were no objections to the request. Following the hearing, the applicant also gave a presentation of their proposed land development project. The BOS directed the Solicitor to prepare an approval resolution for the proposed land development, as well. The Conditional Use Decision & Order and the Approval Resolution have been circulated to the appropriate parties and are attached to this memo for your reference. ***The recommended action is that the BOS approve both the conditional use application and the land development application with any conditions as noted.*** [The proposed plans are linked here- 727 Norristown Rd. CU & Land Development Plans.](#)

**BEFORE THE BOARD OF SUPERVISORS
OF LOWER GWYNEDD TOWNSHIP, PENNSYLVANIA**

**IN THE MATTER OF THE CONDITIONAL USE APPLICATION
OF 727 NORRISTOWN RD, LP**

**DECISION AND ORDER OF THE LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS**

FINDINGS OF FACT

1. Applicant, 727 Norristown Rd, LP (the "**Applicant**") is the owner of property known as the Spring House Innovation Park, located at 727 Norristown Road, Parcel #39-00-02959-00-8, consisting of +/- 127.5 acres, in Lower Gwynedd Township, Montgomery County, Pennsylvania (collectively, the "**Property**"). (Exhibit T-1).

2. The Property is located in the D-1 Special Use District (the "**D-1 District**"). (Exhibit T-1).

3. The Property is currently the subject of a pending land development application, wherein the Applicant proposes the construction of an electrical substation, the limited expansion of a parking area, together with limited stormwater modifications to control stormwater from the expansion of the parking area (collectively, the "**Project**"). (Exhibit T-1).

4. On or about August 17, 2023 the Applicant filed an application seeking conditional use approval ("**Application**") pursuant to Section 1298.17(c) of the Lower Gwynedd Township Zoning Code (the "**Code**"), to permit the grading of land and the installation of stormwater facilities consisting of a pipe and end wall (the "**Stormwater System**") within a portion of the wetland buffer of twenty-five feet (25'), as necessitated by the Project. (Exhibit T-1).

5. A hearing on the Application was duly advertised in the Reporter for September 12, 2023. (Exhibit T-3).

6. A hearing was held on September 12, 2023 ("**Hearing**").¹

7. The Hearing was attended by a quorum of the Board of Supervisors (the "**Board**"), consisting of Danielle A. Duckett, Chairperson, Michael K. Twersky, Esquire, Vice Chair, Janine D. Martin, Dr. Tessie McNelly, and Kathleen Hunsicker, Esquire.

8. The Hearing was also attended by Township Manager Mimi Gleason, Assistant to the Township Manager Jamie Worman, Township Engineer James Hersh, P.E., Township Transportation Engineer, Chad Dixson, P.E. and Township Solicitor Neil Andrew Stein, Esquire.

9. The Applicant was represented by Carl N. Weiner, Esquire of Hamburg, Rubin, Mullin, Maxwell & Lupin PC. (NT, pp.5).

10. The following Township exhibits were admitted into evidence (NT, pp. 4-5):

Exhibit T-1: Letter from the Applicant's counsel and Application, both dated August 17, 2023.

Exhibit T-2: Notice of Hearing.

Exhibit T-3: Proofs of Publication for the hearing notice.

Exhibit T-4: Review letter of the Township Engineer, Gilmore & Associates dated August 11, 2023.

Exhibit T-5: Review letter of the Township transportation consultant, McMahon, dated August 11, 2023.

Exhibit T-6: Montgomery County Planning Commission's letter of July 27, 2023.

Exhibit T-7: Township Fire Marshal review letter of August 10, 2023.

Exhibit T-8: Meeting minutes of the Lower Gwynedd Township Planning Commission meeting of August 16, 2023, at which the Application was reviewed.

11. The following Applicant exhibits were admitted into evidence (NT, pp. 8-9):

Exhibit A-1: Curriculum Vitae of William R. Reardon, P.E., Bohler Engineering.

¹ Notes of Testimony ("**NT**").

Exhibit A-2: Overall Site Plan, Plan Sheet C-301, prepared by Bohler Engineering.

Exhibit A-3: Site Plan, Plan Sheet C-302, prepared by Bohler Engineering.

Exhibit A-4: Grading Plan, Plan Sheet C-401, prepared by Bohler Engineering.

Exhibit A-5: Wetland Buffer Disturbance Exhibit, Sheet 1 of 1, prepared by Bohler Engineering.

12. No one present at the Hearing, or participating virtually, requested party status. (NT, pp. 4).

13. Mr. Weiner made an offer of proof in support of the Application, and summarized the proposed testimony of Mr. Reardon, the project engineer. (NT, pp. 5-7).

14. Mr. Reardon was sworn, and confirmed the following (NT, pp. 7-8).

- The standard for the conditional use is that there is no other reasonable engineering alternative for the location of the stormwater pipe and end wall, portions of which are being placed in the wetland buffer.

- Given the location of this parking lot that is being expanded, given the location of the extension of the stormwater pipe, and the topography of the Property, no other reasonable engineering alternative exists.

- Only a portion of the stormwater pipe and end wall encroaches into the wetland buffer.

- An effort has been made to minimize the encroachment into the wetland buffer and represents the minimal encroachment possible in order to effectively install the Stormwater System.

- The stormwater pipe and end wall in no way interferes with the function of the wetland buffer or the wetlands which the buffer protects, and in no way presents any adverse impact on any surrounding property.

15. The wetlands buffer extends twenty-five feet (25') from the edge of the designated wetlands. (Exhibits T-1 and A-5).

16. The Stormwater System will control stormwater runoff from the Project in accordance with the Township's applicable stormwater management regulations. (Exhibit A-5).

DISCUSSION AND CONCLUSIONS OF LAW

1. Section 1298.17(c) of the Code provides as follows:

No filling, grading, clearing or development related to any structure or improvement, including stormwater management facilities, shall be permitted within any wetlands, active creeks, streams, watercourses, waters of the commonwealth, waters of the United States of America, wetlands buffers or riparian buffers. Upon proof that no reasonable engineering alternative exists, stormwater management facilities, utility crossings, public roads, private roads and driveway crossings may be permitted by conditional use. Any wetlands, active creeks, streams, watercourses, waters of the commonwealth, waters of the United States of America, wetlands buffers or riparian buffers permitted to be filled or otherwise destroyed by conditional use shall be replaced elsewhere on the site, in accordance with the applicable requirements of the Pennsylvania Department of Environmental Protection, so that the total predevelopment area shall not be reduced.

2. Therefore, any filling, grading, clearing, or development related to any structure or improvement, including stormwater management facilities within the wetlands or buffer area shall only be permitted by conditional use pursuant to Section 1298.17(c) of the Code, as well as any applicable approval from the Pennsylvania Department of Environmental Protection (“DEP”).

3. A conditional use is a special exception "which falls within the jurisdiction of the municipal body rather than the zoning hearing board." Williams Holding Grp., LLC v. Board of Supervisors of W. Hanover Twp., 101 A.3d 1202, 1212 (Pa. Cmwlth. 2014) (discussing Section 603(c) of the Pennsylvania Municipalities Planning Code (MPC), Act of July 31, 1968, PL. 805, as amended, 53 P.S. 510603(c)).

4. A municipal body may grant a conditional use pursuant to its police powers to regulate land use. *Id.*; Clinton County Solid Waste Authority v. Wayne Township, 643 A.2d 1162, 1168 (Pa. Cmwlth. 1994).

5. The fact that a use is permitted as a conditional use, rather than prohibited, reflects a legislative decision that the use is not per se adverse to the public interest. Hovnanian Pennsylvania Acquisitions, LLC v. Newtown Township Board of Supervisors, 954 A.2d 718, 725 (Pa. Cmwlth. 2008); Susquehanna Township Board of Commissioners v. Hardee's Food Systems, Inc., 430 A.2d 367, 369 (Pa. Cmwlth. 1981).

6. If the Applicant satisfies this initial burden, the burden shifts to any objectors to rebut this presumption by establishing that the use will have an unforeseen detrimental impact on the surrounding community. Joseph v. North Whitehall Township Board of Supervisors, 16 A.3d 1209, 1215 (Pa. Cmwlth. 2011); Sheetz v. Phoenixville Borough Council, 804 A.2d 113, 115 (Pa. Cmwlth. 2002).

7. With regard to conditional uses generally, Section 1298.07 of the Zoning Code provides:

- (a) The Board of Supervisors may grant approval of a listed conditional use for any district, provided that the standards and criteria set forth in this section are complied with by the applicant for the conditional use. The burden of proving compliance with such standards and criteria shall be on the applicant.
- (b) The applicant shall establish, by credible evidence, that the use or other subject of consideration for approval complies with the declaration of legislative intent of this Zoning Code and with any declaration of legislative intent that may apply specifically to the district for which approval is sought.
- (c) The applicant shall establish, by credible evidence, compliance with conditions of the use enumerated in that section which gives the applicant the right to seek a conditional use.

- (d) The applicant shall establish, by credible evidence, that the proposed use or other subject of consideration for approval does not adversely affect neighboring land uses in any way and, further, that the proposed use or other subject of consideration for approval does not impose upon its neighbors in any way but rather blends in with them in a harmonious manner.
- (e) The applicant shall establish, by credible evidence, that the proposed use or other subject of consideration for approval will be properly serviced by all existing public service systems. The peak traffic generated by the subject of the approval must be accommodated for in a safe and efficient manner, or improvements made in order to effect the same. Similar responsibility must be assumed with respect to other public service systems, including police protection, fire protection, utilities, parks and recreation.
- (f) The applicant shall establish, by credible evidence, that the proposed use or other subject of consideration for approval will be properly designed with regard to internal circulation, parking, buffering and all other elements of proper design.
- (g) The applicant shall provide the Board of Supervisors with sufficient plans, studies or other data to demonstrate that compliance with the permitted uses or with such other regulations as may be the subject of consideration for a conditional use approval is reasonable and appropriate for the instance at hand.

8. In consideration of the Applicant's testimony and exhibits presented at the Hearing, the Applicant demonstrated compliance with the general conditional use criteria contained in Section 1298.07, subject to conditions set forth herein. (NT, 25-29).

9. The Board finds that the testimony and evidence presented at the Hearing establishes that that the requested conditional use (as conditioned in the following Order) will not adversely affect the public health, safety, and welfare of the community.

ORDER OF THE BOARD BEGINS ON THE FOLLOWING PAGE

ORDER

AND NOW, this 10th day of October, 2023, upon the Application of **727 NORRISTOWN RD, LP** for conditional use approval to permit an intrusion into the designated wetland buffer of twenty-five feet (25') pursuant to Section 1298.17(c) of the Lower Gwynedd Township Zoning Code, the Application is hereby unanimously **APPROVED**, subject to the following conditions:

1. Nothing in this Decision of the Board of Supervisors on this Conditional Use Application shall be construed as either an express or implied waiver of any provision of any applicable ordinance of Lower Gwynedd Township. No level of development is guaranteed by virtue of this Conditional Use Approval and the proposed development shall be permitted only if the fully engineered plans for the Property can demonstrate compliance with all applicable zoning and subdivision and land development regulations of the Township (subject to any waivers that may be granted by the Board of Supervisors in accordance with applicable law), as well as any relevant statutes or regulations of any other governmental entity having jurisdiction over development on the Property.

2. The Applicant shall install the proposed stormwater management facilities to the satisfaction of the Township and the Township Engineer and constructed as part of the required public improvements for the Project.

3. All use and development shall be consistent with the testimony and exhibits submitted to the Board of Supervisors at the Hearing.

4. The Applicant shall obtain any and all approvals required by DEP and the Montgomery County Conservation District.

5. The conditional use granted herein shall be subject to the expiration provisions of 1298.07(i) of the Code.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

ATTEST:

**LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS**

MIMI GLEASON, TOWNSHIP MANAGER

By: _____
DANIELLE A. DUCKETT, CHAIRPERSON

By: _____
**MICHAEL K. TWERSKY, ESQUIRE,
VICE CHAIR**

By: _____
KATHLEEN HUNSICKER, ESQUIRE

By: _____
JANINE D. MARTIN, ESQUIRE

By: _____
TESSIE MCNEELY, PHD

**LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

RESOLUTION NO. 2023 - _____
727 Norristown Road (Spring House Innovation Park)

PRELIMINARY / FINAL LAND DEVELOPMENT APPROVAL

WHEREAS, 727 NORRISTOWN RD, LP ("Applicant") is the owner of a certain tract of land located at 727 Norristown Road (Tax Parcel # 39-00-02959-00-8) is situated in the Lower Gwynedd D-1 Special Use District (the "**Property**"). The Property is accessed from McKean Road and Norristown Road (SR 2007). The Property consists of 127.5 acres and currently contains fourteen (14) office and industrial buildings. The Applicant proposes to construct an additional parking lot for Building #14, a 1,942 square foot electrical substation building, additional improvements including the relocation of utilities, proposed grading and retaining wall installation, sidewalks, and proposed landscaping (collectively, the "**Development**").

WHEREAS, the Applicant has submitted the following plans (the "**Plans**"):

- A. Preliminary/Final Land Development Plans, consisting of sheets 1 through 20 of 20, dated June 28, 2023 as prepared by Bohler Engineering. for Spring House Innovation Park located at 727 Norristown Road.
- B. Stormwater Management Calculations, dated June 28, 2023, as prepared by Bohler Engineering, for Building #14 Parking and Electric Substation at Spring House Innovation Park.
- C. Tree Replacement Exhibit, consisting of sheets 1 of 1, dated June 28, 2023 as prepared by Bohler Engineering for Spring House Innovation Park.

WHEREAS, the Plans also propose a reduction of impervious surface area from the removal of Building #12, but an underground stormwater management system is proposed to reduce the peak rate runoff.

WHEREAS, Applicant has previously obtained and supplied or will obtain and supply to the Township all applicable permits from all authorities and agencies having jurisdiction in any way over the Development and any necessary offsite easements to legally discharge stormwater or connect to utilities.

WHEREAS, the Applicant desires to obtain preliminary/final land development approval of the Plans from Lower Gwynedd Township in accordance with Section 508 of the Pennsylvania Municipalities Planning Code (the "**MPC**").

NOW, THEREFORE, BE IT RESOLVED that Lower Gwynedd Township Board of Supervisors hereby grants preliminary/final approval of the land development as shown on the Plans described herein subject, however, to the following conditions:

1. At this time, the Lower Gwynedd Township Board of Supervisors waives strict compliance (the “**Waivers**”) with the following provisions of the Lower Gwynedd Township Subdivision and Land Development Ordinance (“**SALDO**”):

- (a) **§1230.17**: A waiver to allow concurrent Preliminary & Final application and approval of the Development.
- (b) **§1230.37(c), 1230.45(a) & 1230.61**: A waiver from providing curb, sidewalk and Ultimate Right-of-Way dedication along McKean Road and Norristown Road. However, the Applicant shall discuss with the Township Staff, the feasibility of any connections to existing trail systems in the Township.
- (c) **§1230.45(b)**. A waiver from the requirement of a 4-foot-wide planting strip between curb lines and sidewalks, to allow the continuous 6-foot-wide curb and sidewalk proposed along the new parking areas.
- (d) **§1230.46(e)(4)**. A waiver from the requirement of providing one canopy or flowering tree withing each planting island. The required trees have been located on the perimeter of the parking area as lighting is proposed within the planting islands. Trees within the islands will conflict with the locations of the light poles and the tree roots can cause long term conflicts with the electric conduits.
- (e) **§1230.46(e)(20)**: A waiver from the requirement to install concrete tire bumpers, curbs or tire stops to prevent vehicle overhang on the sidewalk area and protection of the planting strip.
- (f) **§1230.49**: A waiver to permit less than required buffer yard.
- (g) **§1230.58**: A waiver from the requirement of providing streetlights along McKean Road and Norristown Road.
- (h) **§1230.69(a)**: A waiver to permit less than required tree protection area. The proposed stormwater management facility requires a discharge pipe to be installed which will be under the very outer drip edge of two (2) mature trees. The pipe at its closest point will be approximately nineteen feet (19’) from the trunk of the nearest tree. If either or both of these trees should die during or after construction, the tree(s) shall be replaced in kind, as determined by the Township Engineer.
- (g) **§1241.408**: A waiver from the requirement to provide structural stormwater management volume. The Applicant will demolish Building #12. As such, the total net reduction of impervious surface area is thirteen thousand five hundred four square feet (13,504 sf.).

2. Prior to the recording of the Plans, the Applicant shall revise the Plans to resolve to the satisfaction of the Township, all issues set forth in the Township Engineer’s review letter dated **August 11, 2023**, the entire contents of which are incorporated herein by reference.

3. Prior to the recording of the Plans, the Applicant shall revise the Plans to resolve to the satisfaction of the Township, all issues set forth in the Township Traffic Engineer's review letter dated **August 11, 2023**, the entire contents of which are incorporated herein by reference.

4. Prior to the recording of the Plans, the Applicant shall revise the Plans to resolve to the satisfaction of the Township, all issues set forth in the Township Fire Marshal's review letter dated **August 10, 2023**, the entire contents of which are incorporated herein by reference.

5. The Applicant shall revise the Plans to satisfy any and all comments of the Township Planning Commission, the Fire Marshal, the Zoning Officer, and the Montgomery County Planning Commission, except to the extent such comments are modified or waived under the terms of this Resolution.

6. Prior to recording the Plans, the Applicant shall provide the Township with all required approvals from any outside agencies having jurisdiction over the Development, including, but not limited to approval from the Pennsylvania Department of Transportation and the Pennsylvania Department of Environmental Protection (the "**Third Party Approvals**").

7. Prior to recording the Plans, Applicant shall enter into a Land Development and Financial Security Agreement with Lower Gwynedd Township. The Agreement shall be satisfactory to the Township Solicitor and the Board of Supervisors, and the Applicant shall obligate itself to complete all of the public improvements shown on the Plans in accordance with Township criteria and specifications as well as to secure the completion of the said public improvements by posting satisfactory financial security as required by the MPC.

8. The maintenance of all stormwater collection, detention and conveyance facilities shall be the responsibility of Applicant, its successors, and assigns. Applicant shall, prior to the recording of the Plans, enter into the Township's form of Stormwater Ownership and Maintenance Agreement with the Township for the stormwater facilities on the Property.

9. Prior to the recording of the Plans, the Applicant shall pay to the Township:

(a) a Recreation Impact Fee in the amount of **Nine Hundred Seventy-Two Dollars and seventy-five cents (\$972.75)**, calculated as Five Hundred Dollars (\$500.00) per one thousand square feet (1,000 sf.) of construction.

(b) in accordance with Lower Gwynedd Township Resolution 2005-16, a Stormwater Management Facility fee in the amount of Five Hundred Dollars (\$500.00) per one thousand (1,000) cubic feet of storage volume within the proposed BMPs. The proposed basin has a maximum storage volume of four thousand eight hundred fourteen (4,814) cubic feet. As such, the Applicant will be required to pay a Stormwater Management Facility fee of **Two Thousand Four Hundred Seven Dollars (\$2,407.00)**.

(c) a Transportation Impact Fee as determined by the Township Transportation Engineer, if any. The Applicant must provide information if additional building space is expected to be constructed with the proposed site modifications, that will result in additional employees on-site. Upon receipt of this information, the Township Transportation Engineer will determine if a transportation impact fee will be required.

10. The Development shall be constructed in strict accordance with the content of the Conditional Use Decision and Order (the “**CU Decision**”) issued by the Lower Gwynedd Township Board of Supervisors.

11. The Development shall be constructed in strict accordance with the content of the Plans, notes on the Plans, the CU Decision, the Third Party Approvals, and the terms and conditions of this Preliminary/Final Approval Resolution.

12. Applicant shall provide the Township Manager and the Township Engineer with at least seventy-two (72) hours’ notice prior to the initiation of any grading or ground clearing (whether for the construction of public improvements or in connection with individual buildings or additions) so that the Township may certify that all appropriate erosion and sedimentation control facilities have been properly installed and also that snow fencing or other types of boundary markers (acceptable to the Township) have been installed to protect such trees as are specifically proposed not to be eliminated during the construction of the Development.

13. Consistent with Section 509(b) of the MPC, the payment of all applicable fees and the funding of all escrows under the Land Development and Financial Agreement must be accomplished within ninety (90) days of the date of this Resolution unless a written extension is granted by Lower Gwynedd Township. Until the applicable fees have been paid and the escrows fully funded, the final plat or record plan shall not be signed or recorded. In the event that the fees have not been paid and the escrow has not been funded within ninety (90) days of this Resolution (or any written extension thereof), the Final subdivision approval shall expire and be deemed to have been revoked.

14. Under the provisions of the MPC, the Applicant has the right to accept or reject conditions imposed by the Board of Supervisors upon preliminary/final approval. In the absence of an appeal or a notice of rejection filed in writing within thirty (30) days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by the Applicant. If the Township receives written notice of an appeal or rejection of any of the conditions set forth herein within thirty (30) days from the date of this Resolution, this approval and the Waivers granted (which are granted contingent upon the acceptance of the conditions set forth herein) shall be deemed to be automatically rescinded and revoked and the application shall be considered denied based upon the failure to fully comply with all of the sections set forth in this Resolution and as authorized by Section 508 of the MPC.

15. The cost of accomplishing, satisfying, and meeting all of the terms and conditions and requirements of the Plans, notes to the Plans, the CU Decision, this Preliminary/Final Approval Resolution, and the Land Development and Financial Security Agreement shall be borne entirely by the Applicant and shall be at no cost to the Township.

RESOLVED AND APPROVED at the public meeting of the Lower Gwynedd Township Board of Supervisors held on October 10, 2023.

ATTEST:

**LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS**

MIMI GLEASON, TOWNSHIP MANAGER

By: _____
DANIELLE A. DUCKETT, CHAIRPERSON

Accepted By the Applicant:
727 NORRISTOWN RD, LP,
a Pennsylvania limited partnership
By: **BCAL 727 GP LLC,**
a Delaware limited liability company, its General Partner

By: _____
Name: Jill R. Hyde
Title: Deputy General Counsel

Dated: October _____, 2023



MEMORANDUM

ATTN: Board of Supervisors

DATE: Thursday, October 5, 2023

FROM: Jamie P. Worman, Assistant Township Manager

Jamie Worman

SUBJ: Proposed Driveway Ordinance-Authorization to Advertise

As discussed and recommended by the Building & Zoning Subcommittee and Township Staff, the Township Solicitor has prepared a proposed driveway ordinance. The Township currently has driveway criteria and standards included in the Subdivision and Land Development section of the Township Code, but they do not have criteria outside of this chapter. Therefore, the requirements for driveways only apply to properties seeking land development or subdivision approval. The proposed ordinance creates a new section of the Township Code that establishes permitting requirements, construction standards, roadway drainage requirements, and other regulations pertaining to driveways. The proposed ordinance is attached to this memo for your review. ***At this time, staff is requesting authorization to begin the ordinance amendment process and public review period with the eventual scheduling of a public hearing for consideration by the BOS.***

**LOWER GWYNEDD TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA
BOARD OF SUPERVISORS**

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF LOWER GWYNEDD
TOWNSHIP, BY REPLACING TITLE FOUR, CHAPTER 1044, WITH A NEW CHAPTER
1044 ESTABLISHING STANDARDS FOR DRIVEWAYS.**

WHEREAS, § 1506 of the Second Class Township Code, Act of May 1, 1993, P. L. 103, No. 69, as amended by the Act of November 9, 1995, P. L. 350, No. 60, found at 53 P. S. § 66506, entitled "General Powers," authorizes the Board of Supervisors to make and adopt ordinances necessary for the proper management, care and control of the Township, and the maintenance of the health and welfare of the Township and its citizens; and

WHEREAS, § 1527 of the Second Class Township Code, found at 53 P. S. § 66527, entitled "Public Safety", *inter alia*, authorizes the Board of Supervisors to adopt ordinances to secure the safety of persons or property within the Township; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of Lower Gwynedd Township, and it is hereby ordained and enacted by the authority of the same, to wit:

SECTION ONE. The Lower Gwynedd Township Code, Title Four: Street and Sidewalk Areas, Chapter 1044, entitled "Driveways," shall be amended by deleting the entirety of Chapter 1044 and substituting in its place the following:

§ 1044.01. **Short Title.** This Part will be known and hereinafter referred to as the "Lower Gwynedd Township Driveway Ordinance."

§ 1044.02. **Definitions.** For the purposes of this Part, the following, terms shall have meanings ascribed thereto as follows:

APPLICANT. An applicant for a Permit.

BOARD. The Board of Supervisors of Lower Gwynedd Township or its designated representative(s).

CONTRACTOR. The party, person firm, partnership, and/or corporation who or which installs a driveway, including all agents, officers, or employees of said party, person, firm, partnership and/or corporation.

DRIVEWAY. Any area of land designated or to be used as a means of ingress and/or egress for either vehicles and/or pedestrian traffic from a public road to a piece, parcel, or tract of land.

OWNER. The owner of the tract of land upon which the driveway is located.

PENNDOT. The Department of Transportation of the Commonwealth of Pennsylvania and any successor agency.

PERMIT. A permit issued by the Township to signify approval of the driveway connection.

PERSON. Any individual or individuals, partnership, company, association, society, corporation or other group or entity.

PUBLIC ROAD. Any road, street, alley, or public thoroughfare whether actually maintained by the Township as part of its road system or whether shown on a subdivision or land development plan and intended to be offered or dedicated to the Township in the future as part of its road system.

RIGHT-OF-WAY. The total width, including the cartway, of a road.

SALDO. The Lower Gwynedd Township Subdivision and Land Development Ordinance of 1976, as amended.

TOWNSHIP. The Township of Lower Gwynedd, Montgomery County, Pennsylvania.

§ 1044.03. **Permit Required.**

A. No person, owner and/or contractor shall hereafter install, initiate any work, or allow the installation or initiation of any work toward the installation of a driveway without first obtaining a permit from the Township.

B. Any driveway intersecting with a state-owned road shall require a driveway permit from PENNDOT.

C. Any driveway intersecting with a county-owned road shall require a driveway permit from Montgomery County.

§ 1044.04. **Construction Standards.**

A. All driveways shall be constructed in conformance with the following standards:

(1) Residential Driveways. A minimum of eight inch (8") stone base course and a two and one-half inch (2½") bituminous course or equal paving approved by the Township.

(2) High Density Residential, Commercial and Industrial Driveways. A minimum of four inches (4") 2A modified aggregate, and six inches reinforced concrete; or a minimum of eight inches (6") 2A modified aggregate plus four and one-half inches (4.5") "base course", plus one and one-half inches (1½") "Superpave," 9.5mm Superpave wearing course top.

(3) Stone Driveways. Consisting of a minimum of six inches (6") of 2A or 2RC modified aggregate are permitted, for low density residential driveways, providing that first fifteen feet (15') measured from edge of the paved cartway of the public road is constructed to standards in Subsection A(1) above for the required type of driveway.

B. For any residential corner property fronting on an arterial or collector street, there shall be a minimum distance of one hundred feet (100') feet between the centerline of the driveway and the edge of the cartway of the street intersection. Such minimum distance shall be increased to two hundred feet (200') for a nonresidential or multi-family corner property.

C. For any corner property fronting on a local street, there shall be a minimum distance of forty feet (40') between the centerline of the driveway and the edge of the cartway of the street intersection.

D. The sight distance for all driveways shall comply with the requirements for state highways prescribed by PENNDOT as codified at 67 Pa. Code § 441.8, and amendments and addenda thereto.

E. To ensure adequate visibility, the entire frontage of the lot shall be graded to a slope of two percent (2%) to the right-of-way line.

F. Driveways shall have a minimum width of ten feet (10') for single-family dwellings and sixteen feet (16') for shared driveways; however, in any case, the maximum width shall not exceed twenty-four feet (24'). For non-residential driveways, minimum widths and turning radii shall be provided in accordance with PENNDOT standards; provided, however, that the Township may require greater widths based upon expected traffic volumes, expected vehicle sizes and/or the addition of turning lanes. Median islands shall be provided as determined by the Township.

G. All driveways shall be separated from any property line by a planting strip of not less than three feet (3') in width and from all fire hydrants a distance of five feet (5').

H. Driveway profiles shall conform to the slope guidelines in accordance with PENNDOT criteria.

I. In any zoning district permitting residential use, driveway access onto a major roadway shall be prohibited, unless frontage does not exist to a street of lesser classification. If a property has more than one street frontage, access shall be taken to the lower classification of street or road. Section 1230.39(d) of SALDO shall also be applicable to driveways.

J. Driveways shall be protected with a clear sight triangle. Two (2) apexes of the triangle shall be located in both directions along the street centerline, seventy-five feet (75') from a point where the centerline of a driveway and the street intersect. The vertex of the triangle shall be located along the centerline of the driveway and five feet (5') from the property or street right of way. No permanent obstructions and/or plant materials over three (3) feet in height shall be placed within the clear sight triangle.

§ 1044.04. Roadway Drainage.

A. All driveways shall be constructed in a manner that will not impede or divert the normal flow of surface drainage. At the point where any driveway adjoins a public road the driveway shall have the same degree of slope as the existing shoulder and in no case less than one inch (1") per foot of drop, with the low point in line with the existing gutter line. Drainage pipes shall not be used in connection with the construction of any driveway unless prior written approval is obtained from the Township.

B. The Township may require that stormwater runoff calculations be submitted in order to determine the amount of additional stormwater that will be discharged onto a public road. If the Township determines that the additional stormwater runoff will create an adverse condition for existing facilities, the Township may refuse a permit until appropriate measures are taken to eliminate such adverse condition.

C. All driveways shall be constructed in a manner which shall prevent mud, stones, and other debris from being deposited on the right of way of any public road.

§ 1044.05. Number of Driveways Per Lot.

A. Each lot improved with a residence shall have no more than one (1) driveway. Each lot improved with a non-residential use, including multi-family use, shall have no more than two (2) driveways. If a property has more than one frontage, access must be taken to the street or road of lower classification.

B. The Board may require the use of shared driveways, where possible, to minimize access points along existing and proposed roadways and access drives.

§ 1044.06. Application, Plan and Approval Procedures.

A. Any person, owner and/or contractor shall, prior to obtaining a driveway permit, file an application, on an application form supplied by the Township, reflecting and showing the location of the driveway relative to the premises and designating the course, grade, structure, materials, and drainage facilities, if any, involved in the construction of the driveway.

B. The Township shall review the application and shall determine if the proposed method of constructing or making said connection, as reflected on the application, will:

(1) minimize the adverse impact of stormwater runoff or surface drainage resulting from said connection;

(2) not cause damage to the road to which the driveway is to be connected; and

(3) not create or increase hazardous driving conditions for those persons using the road to which the driveway is to be connected.

C. If found satisfactory by the Township, the permit will be issued or caused to be issued by Township Staff. If the plan is found deficient, or if in the opinion of the Township the plan could be improved so as to:

(1) minimize the adverse effect of stormwater runoff;

(2) lessen drainage to the public road to which the driveway is connected; or

(3) lessen hazardous driving conditions on the road to which the driveway is to be connected (including provisions for a clear sight triangle),

the Township shall, by written communication, notify the applicant of the changes to be made. The applicant shall immediately make such changes and return the revised plan to the Township. When such plan is in acceptable form and approved by the Township, the permit will be issued.

§ 1044.07. Dedication of Roads to the Township. All driveways along private roads, including roads in new subdivisions, shall conform to this Ordinance before the Township will accept dedication of the road as a public road of the Township.

§ 1044.08. Fees and Costs for Processing Application. Such fees shall accompany the application as the Board shall prescribe from time to time, and shall be accompanied by an inspection escrow, if deemed necessary by the Township.

§ 1044.09. Notification and Inspection Prior to Paving. All construction in any way incidental to the installation of the driveway shall be performed in strict conformance with the approved plans. After the proposed driveway has been stoned in, but before the driveway has been blacktopped, the person to whom the permit has been issued shall notify the Township. The driveway shall not be blacktopped until the stoned-in area has been inspected and approved by the Township or its designated representative.

§ 1044.10. **Penalties.** Any owner, person and/or contractor who or which shall violate any of the provisions of this Part shall, upon conviction thereof in an action brought before a magisterial district judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not more than One Thousand Dollars (\$1,000.00) plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed ninety (90) days. Each day that a violation of this Part continues or each section of this Part which shall be found to have been violated shall constitute a separate offense. All fines collected for the violation of this Part shall be paid to the Treasurer of the Township and may be used in any manner by the Township.

SECTION TWO. Nothing in this Ordinance or in the Code of the Township of Lower Gwynedd, as hereby amended, shall be construed to affect any suit or proceedings in any Court, any rights acquired or liability incurred, any permit issued, or any cause of causes of action existing prior to the adoption of this Ordinance.

SECTION THREE. The provisions of this Ordinance are severable, and if any section, sentence, clause, part, or provision thereof shall be held illegal, invalid, or unconstitutional by any Court of competent jurisdiction, such decision of this court shall not affect or impair the remaining sections, sentences, clauses, parts, or provisions of this ordinance. It is hereby declared to be the intent of the Board of Supervisors that this Ordinance would have been adopted if such illegal, invalid, or unconstitutional section, sentence, clause, part, or provision had not been included herein.

SECTION FOUR. This Ordinance shall take affect and be in force from and after its approval as required by law.

ENACTED AND ORDAINED BY THE LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS this _____ day of _____, 2023.

ATTEST:

**LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS**

MIMI GLEASON, TOWNSHIP MANAGER

By: _____
DANIELLE A. DUCKETT, CHAIRPERSON



MEMORANDUM

ATTN: Board of Supervisors

DATE: Friday, October 06, 2023

FROM: Jamie P. Worman, Assistant Township Manager *Jamie Worman*

SUBJ: Capital Budget Review-2024

As you are aware, Township Staff is preparing the 2024 budget. A major part of this process is considering capital projects. Included in the BOS packet is the multi-year capital projects plan and the proposed capital equipment purchase plan for 2024. Discussion and review of the proposed plan is scheduled on the October 10th, 2023, BOS Meeting agenda. Please review the plan attached. Below are a few highlights from the proposed plan and items that staff is looking for the BOS to provide feedback on before moving forward with finalizing the capital projects budget.

- **Public Works Building:** Last month the BOS approved a contract in the amount of \$18K for a feasibility study and analysis. It is anticipated that this will then roll into design/engineering and therefore we've allocated \$100K in 2024. There is a possibility that staff may be back before the BOS requesting a budget amendment for land acquisition, should a location for the building be finalized in 2024.
- **Parks Master Plans:** The parks master plans will be completed in 2023. The Parks & Recreation Board will be reviewing the comments received on the draft plans at their meeting later this month. They will provide input as to phasing the implementation of the plans and prioritizing the list of projects that develop from the plans. The PRB will make a recommendation to the BOS to this effect. The BOS should consider which projects they wish to pursue as well. Funds will be allocated in the capital budget for park projects, but it is the staff's expectation that we will seek several grants to offset costs and therefore, the expenditure of funds will more likely occur in 2025-2026.
- **Ingersoll Park Improvements:** *Included in the 2024 plan is the possibility of replacing the ballfield fencing at Ingersoll Park.* This could potentially be funded through ARPA monies. In addition, Township Staff will be preparing *a Local Shares Account grant application for other improvements at Ingersoll.* The potential improvements could include the concession stand/restroom building, press box, bullpen, adding bollards and ADA spaces, creating a lawn

seating area and a paved seating area, and landscaping improvements. ***The grant request will be for \$1M in improvements assuming the Township will provide a match and cover the soft costs not eligible for grant funding totaling \$200K. A second Local Shares grant application will also be submitted for the traffic signal modernization project at Trewellyn Avenue & Penllyn Pike in the amount of \$440K. Although a match is not required, the application may receive a more favorable review if one is included. We've assumed a 20% match of \$110K.***

- **YMCA Pickleball Courts-** The YMCA is proposing to partner with the Township and establish pickleball courts on their property. The YMCA is asking that the Township pay for the pickleball courts and then they will make them available to all Township residents regardless of membership at the YMCA. Originally, the idea was that these courts could be created on an existing unused parking area. However, upon further investigation, it was determined that they would need to install the courts in a separate area, making the project more expensive. We had the Township Engineer review the cost estimate to see if the proposed price was accurate. While he did think the estimate was accurate, he did not feel it considered all the costs. In particular, the size of the courts, the acrylic color coating, and stormwater management were not included and will certainly drive the cost up. ***The YMCA's estimate was in the amount of \$94K, however, given the items missing, it would more likely be closer to \$194K and that does not include contingencies, engineering, legal, public bid, and construction administration. This would likely add \$50K to the project, which is why we are reflecting \$250K in the 2024 budget.***
- **Stormwater Management:** The Houston Creek Stormwater Study is complete, and the grant will be closed out in 2023. We've listed projects that were identified in the study including storm sewer upgrades, road re-profiling, driveway culvert replacement, and basin retrofit and installation. ***The Township Engineer is recommending that the road re-profiling occur first prior to upgrading the storm sewers. This will allow time to assess the impact of the road re-profiling. In addition, it is recommended that the Township pursue the driveway culvert replacement. Feedback on these projects is needed.***
- **Road Program:** The road program has historically included the repair or replacement of roads based on the amount of liquid fuels funding appropriated to the Township from the state. The Public Works Director is looking to establish an official maintenance plan for the Township roads and is requesting that additional funding be provided for this purpose. Liquid fuel funding for 2024 is approximately \$365K. The proposed road program for 2024 is \$742K. Township funding would require \$377K. ***A funding level above this amount would be necessary to address the request to establish a road maintenance program.***
- **Electric Vehicles:** The BOS has indicated an interest in replacing traditional township vehicles with electric vehicles as set forth in the Ready for 100 Resolution passed last year. The Police

Department is proposing to purchase a hybrid 2024 Ford Explorer to replace a current 2014 Ford Explorer with over 135K miles for \$66K. This is approximately \$5K more than the gasoline version. Public Works is also requesting consideration for an electric F-150 Lightning truck in the amount of \$58K. ***This is an additional vehicle to be added to the fleet, not a replacement. This is meant to serve as a demonstration project in line with the Ready for 100 goals. There is grant funding available for the purchase of this vehicle that will be pursued.***

Township staff will take the feedback from the BOS and incorporate it into the proposed capital projects plan. Additional budget reviews will occur over the next few meetings as we finalize the 2024 budget and fiscal plan for Lower Gwynedd Township.

Capital Project and Equipment Plan, 2024 - 2028

Projects	Funding Source	Project Amount	Grant Funding	Twp Funding	2023 Projection	2024 Budget	Budget Year
BUILDINGS PROJECTS							
1. Public Works Building- Construct a new public works garage & associated site work; land acquisition & subdivision; architectural analysis & engineering design; construction *Awarded \$1,325,000 RACP Grant; 2023-Hire architect for space analysis & design-RFP Awarded; work on site location; RACP business plan Next: Apply for LSA or 2nd RACP when grant rounds open	Capital Fund 30; Sewer Cap Fund 09 (25%); Open Space Fund 16 Grant Funding Possible	\$ 16,000,000	\$ 1,325,000	\$ 14,675,000	\$ 10,000	\$ 100,000	2024-2028
2. McCormick House-409 Old Penllyn Pike- New: Demolish McCormick House, memorialize school history in Ingersoll Park Upgrade (ARPA?)	Capital Fund 30/ARPA	\$ 70,000	\$ -	\$ 70,000	N/A	\$ 70,000	2024-2025
3. Fire Alarms- Replace fire alarms & equipment in Twp Bldg	Capital Fund 30	\$ 25,000	\$ -	\$ 25,000	N/A	\$ 25,000	2024
4. Card Accss Control System- Twp Bldg- Replace electronic lock system; existing system no longer supported for software & parts; Operating \$395 per month service optional	Capital Fund 30/Sewer Cap Fund 09 (25%)	\$ 68,000	\$ -	\$ 68,000	N/A	\$ 68,000	2024
5. Township Building Landscaping- Update landscaping around Twp Bldg	Capital Fund 30/Open Space Fund 16	\$ 6,500	\$ -	\$ 6,500	N/A	\$ 6,500	2024
6. North Penn Substation at Foulkeways Evaluate need/costs for renovation to existing building- on hold pending UGT/NWB study	Capital Fund 30	\$ -	\$ -	\$ -	\$ -	\$ -	TBD
UPCOMING PROJECTS							
7. Ingersoll House- Investigate sale options; enlist real estate agent & associated fees	Capital Fund 30;	\$ 60,000	\$ -	\$ 60,000	N/A	\$ 60,000	2024
8. Township Building Roof- Full roof replacement	Capital Fund 30; Sewer Cap Fund 09	\$ 75,000	\$ -	\$ 75,000	N/A	\$ 75,000	2024-2025
9. Township Buildings/Properties Assessment- Needs assessment for the reconfiguration of the Twp Building if PWD is relocated; assess other properties used by Twp (Ingersoll garage, 917 N. Bethlehem Pk, Penllyn Woods Community Building) or acquired for SH intersection (Texaco/900 Sumneytown; 901 Sumneytown) for reuse or needed improvements	Capital Fund 30; Sewer Capital Fund 09 (25%)	\$ 50,000	\$ -	\$ 50,000	N/A	\$ -	2025
INFRASTRUCTURE / ROADS / TRAFFIC PROJECTS							
1. Spring House Intersection Improvement- Phase 2 widening of 5-point intersection *Awarded \$1,964,316 Multi-Modal Transportation Fund Grants; match from Twp Act 209 fees Expected completion: Construction start delayed by Peco pole relocation, major work will continue into 2024; grant extension thru Nov 2024 requested	Traffic Impact Fund 33; Capital Fund 30; Grant Funding	\$ 2,650,000	\$ 1,750,000	\$ 900,000	\$ 240,000	\$ 900,000	2024
2.Old Bethlehem Pike Bridge Replacement- Replace bridge to eliminate weight restriction that prohibits truck traffic; to be done in conjunction with streambank restoration project below *Awarded 786,000 LSA Grant 2023: Design and permitting underway; construction in 2024; DEP GP received;	Capital Fund 30; ARPA	\$ 925,000	\$ 786,000	\$ 139,000	\$ 7,000	\$ 139,000	2024
3.Traffic Signal Modernization- upgrade signals & technology a. Norristown Road & Tennis Avenue *Awarded \$159,440 Green Light Go Grant PennDOT permit issued, bid awarded, expected completion: 2023	Traffic Impact Fund 33; Capital Fund 30; Grant	\$ 199,300	\$ 159,440	\$ 39,860	\$ 200,000	N/A	2023
b. Trewellyn Avenue & Penllyn Pike 2022 ARLE Grant application denied; Green Light Go grant denied; apply for LSA grant Nov 2023- assume 20% match	Traffic Impact Fund 33; Capital Fund 30; Grant	\$ 565,000	\$ 452,000	\$ 113,000	N/A	\$ 113,000	2024

4. Road Repaving: 2023 Complete; 2024* annual Liquid Fuels (gas tax) funding: \$364,989; Total estimates for ultra-thin & mill/overlay-\$741,299.10 less LF = \$376,310.10 + extra to build up program; 2024 & Beyond: Increase paving program to properly maintain roads, supplement with Liquid Fuel Reserves	Highway Fund 35; Capital Fund 30; Sewer Cap Fund 09	\$ 742,000	\$ 364,989	\$ 377,011	\$ 511,553	\$ 600,000	2024
UPCOMING PROJECTS							
5. Sumnerstown Pike Corridor (Act 209 Plan) -Widening Project from Bethlehem Pike to Rt.202 a. Phase 1-Segment from SHV shopping center to Evans Road 1. Scoping includes preliminary traffic study 2. Conceptual design w/opinion of cost that includes 2 alternatives for widening	Traffic Impact Fund 33; Capital Fund 30	\$ 100,000	\$ -	\$ 100,000	N/A	\$ 100,000	2024-2025
b. Phase 2- Evans Road to Route 202-Same scoping work as Phase 1 Pursue grant funding for future construction/eligible for Act 209 fees	Traffic Impact Fund 33; Capital Fund 30	\$ 50,000	\$ -	\$ 50,000	N/A	N/A	2027-2029
6. Traffic Signal Modernization: Welsh Road at Evans Road & Darden Drive PennDot Technology Grant denied; seek grant funding in 2024	Traffic Impact Fund 33; Capital Fund 30; Grant	\$ 300,000	\$ 240,000	\$ 60,000	N/A	N/A	2025
7. Penllyn Pike & Old Penllyn Pike Realignment-Project Scoping a. Alternative 1- Realign the OPP approach to more of a 90 degree angle & possibly install a traffic signal; should be looked at in conjunction with Ingersoll Park Master Plan a.1. Preliminary traffic study a.2. Conceptual design w/opinion of costs for each alternative	Traffic Impact Fund 33; Capital Fund 30	\$ 55,000	\$ -	\$ 55,000	N/A	N/A	2025
b. Alternative 2- Construct a roundabout at the intersection	Traffic Impact Fund 33; Capital Fund 30	\$ 25,000	\$ -	\$ 25,000	N/A	N/A	2025
8. Bethlehem Pike/Dager Road Traffic Signal Mast Arm Replacements Address issues identified in 2022 inspection - start specs/permitting in 2023		\$ 100,000	\$ -	\$ 100,000	N/A	\$ 100,000	2024
9. Bridge inspection report projects							
a. Forrest Hill Drive over Willow Run-Bridge Replacement	Traffic Impact Fund 33: Capital Fund 30	\$ 1,225,000	\$ -	\$ 1,225,000	N/A	N/A	2025-2026
b. Hunt Seat Drive over Willow Run-Bridge Replacement	Traffic Impact Fund 33: Capital Fund 30	\$ 310,000	\$ -	\$ 310,000	N/A	N/A	2025-2026
c. Cambridge Drive over Trewellyn Creek-Bridge Replacement	Traffic Impact Fund 33: Capital Fund 30	\$ 310,000	\$ -	\$ 310,000	N/A	N/A	2025-2026
STORMWATER MANAGEMENT PROJECTS							
1. Stormwater Management Strategic Plan -Identify potential priority projects addressing flooding & mitigating other drainage problems; will include required PRP & MS4 projects <i>Expected completion: fall 2023 (in time for 2024 budget)</i>	Stormwater Fund 31; ARPA	\$ 17,500	\$ -	\$ 17,500	\$ -	\$ 17,500	2024
2. Old Bethlehem Pike Streambank Restoration Project - 300 linear feet of streambank restoration; to be done in conjunction with Old Bethlehem Pike bridge replacement <i>*Awarded \$100,000 Watershed Restoration Grant; Match to be paid by WCWP's County ARPA funds 2023: Design and permitting underway-DEP GP Received; construction in 2024; WRPP grant expires June 2024</i>	Stormwater Fund 31; Grant Funding	\$ 158,920	\$ 158,920	\$ -	\$ 5,000	\$ -	2024
3. Houston Creek Flood Study -Identify flooding sources and mitigation projects <i>*Awarded \$44,200 Flood Mitigation Grant; Study finalized July 2023; Grant closeout pending;</i>	Capital Fund 30; Stormwater Fund 31	\$ 52,000	\$ 44,200	\$ 7,800	\$ 3,300	N/A	2023
UPCOMING PROJECTS							
4. Houston Creek Flood Study Implementation a. Storm sewer upgrades, road re-profiling - Knight and Francis- <i>reprofile first & see what improves; then add drains in future years;</i>	Capital Fund 30; Stormwater Fund 31; ARPA	\$ 170,000	\$ -	\$ 170,000	N/A	\$ 20,000	2024-2025

b. Investigate funding for driveway culvert replacement	ARPA	\$ 130,000		\$ 130,000	N/A	\$ 130,000	2024
c. Partner with WSD for basin project - apply for grants	Capital Fund 30; Stormwater Fund 31	\$ 750,000	\$ -	\$ 750,000	N/A	\$ 10,000	2024-2025
4. Streambank Restoration/Riparian Corridor Enhancement- Partner with J&J for project identified in Twp's Pollutant Reduction Plan for the Little Neshaminy Creek-completion required by 2025 Start talking to J&J in 2023; use tree bank for part of restoration							
a. Design/Permitting	Stormwater Fund 31; ARPA	\$ 20,000	\$ -	\$ 20,000	N/A	\$ 20,000	2024
b. Construction	Stormwater Fund 31; ARPA	\$ 125,000	\$ -	\$ 125,000	N/A	N/A	2025
5. Wissahickon Clean Watershed Partnership Water Quality Plan Projects- plan anticipated to be adopted in 2023; projects to be prioritized & implemented as part of the TMDL 2023: Little movement re: plan adoption- more likely to be in 2024							
a. Membership in the Intergovernmental Agreement-Wissahickon TMDL Alternative	Stormwater Fund 31	\$ 10,000	\$ -	\$ 10,000	\$ 10,800	\$ 10,000	2023-2025
b. Estimated LGT project implementation cost share *WCWP awarded \$1.5M ARPA funds through Montgomery County-To go	Capital Fund 30; Stormwater Fund 31; County ARPA Funding	\$ 150,000	\$ -	\$ 150,000	N/A	N/A	2026-2028
PARK IMPROVEMENTS							
PROJECTS							
1. Ingersoll Park Drainage Improvement- update ball fields drainage to alleviate ponding; Complete	ARPA	\$ 70,000	\$ -	\$ 70,000	\$ 74,000	N/A	2023
2. Pen-Ambler Park Parking Lot- Required capping; modification of basin outfall piping & paving Completed July 2023 (2023 projection does not include \$19,429 in kind staff time)	Capital Fund 30; ARPA-paving	\$ 200,000	\$ -	\$ 200,000	\$ 282,405	N/A	2023
3. Park Master Plans- determine proper planning & identify improvements							
a. Oxford Park- *Awarded \$75,000 Greenways, Trails, Recreation Program Grant	Capital Fund 30	\$ 95,000	\$ 75,000	\$ 20,000	\$ 20,000	N/A	2023
b. Pen-Ambler Park- *same \$75,000 GTRP grant	Capital Fund 30	\$ -	\$ -	\$ -	\$ -	N/A	2023
c. Ingersoll Park- added to Master Plan project	Capital Fund 30	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	N/A	2023
Park master plans presented to BOS at Sept 12 meeting							
4. NEW: Pickleball courts at YMCA		\$ 250,000	\$ -	\$ 250,000	N/A	\$ 250,000	2024
5. NEW: Ingersoll Park-Baseball Field Fencing	Capital Fund 30/ARPA	\$ 150,000		\$ 150,000	N/A	\$ 150,000	2024
UPCOMING PROJECTS							
6. Park Improvements Identified In Master Plans; 2024 DCNR grants due April 2024;							
a. Oxford Park- Courts striped for pickleball 2023; wind screen not needed; environmental improvements-2024	Capital Fund 30	\$ 35,000	\$ -	\$ 35,000	N/A	\$ 35,000	2024-2025
b. Ingersoll Park-underground basin to capture runoff from Georgetown; install BMP, curb and inlets; Submitted PA DCED grant Dec 2022 for water/sewer infrastructure	Capital Fund 30; PA Small W&S grant	\$ 400,000	\$ 68,000	\$ 332,000	N/A	N/A	2025-2026
c. Ingersoll Park- Concession stand/bathroom, press box, bull-pen, paved seating area, create grass seating area, parking lot improvements-bollards/ADA spots; landscaping improvements- LSA grant application to be submitted in November 2023; Twp will be providing soft costs as match, possibly utilize fencing as portion of match; request match funding from LGLL.	Capital Fund 30; LSA Grant	\$ 1,200,000	\$ 1,000,000	\$ 200,000	N/A	\$ 70,000	2024-2026
d. Pen-Ambler Park-improvements identified in plan; also see trail project below	Capital Fund 30	\$ 500,000	\$ -	\$ 500,000	N/A	N/A	2027-2028
7. Penllyn Woods Park (2022 strategic plan): sensory gardens; widen trails & restore plantings; update backstops; replace picnic tables	Capital Fund 30	\$ 120,000	\$ -	\$ 120,000	N/A	\$ 40,000	2024-2026
8. Penllyn Park (from 2022 strategic plan)- swings/playground; baseball backstop; dugout fencing Community meeting for feedback held Sept 6, 2023	Capital Fund 30	\$ 75,000	\$ -	\$ 75,000	N/A	\$ 25,000	2024-2026
TRAIL / PEDESTRIAN IMPROVEMENTS							
2023 PROJECTS							

1. Pedestrian crossing Penllyn Pike Trail at Dager Road *Awarded \$61,400 MontCo 20/40 Grant Complete 2023	Capital Fund 30	\$ 113,500	\$ 61,400	\$ 52,100	\$ 52,100	N/A	2023
2. Bethlehem Pike Pedestrian Improvement, Phase 2: 2 pedestrian bridges & sidewalk connections *Awarded \$278,667 in 2 MontCo 20/40 grants extended to 2024 2023: Design, permitting, easement acquisition underway, authorization for bid Oct.10th	Capital Fund 30	\$ 550,000	\$ 278,667	\$ 271,333	\$ 11,000	\$ 271,333	2023-2024
3. Oxford Park Trail Spur- Extend trail spur from park to Cambridge Drive; to be addressed through master site planning study 2023: Public Works will do work, budget for materials only	Capital Fund 30	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	N/A	2023
UPCOMING PROJECTS							
4. Pen-Ambler Park/Septa Trail Connection- trail connection from park to train station to be addressed in 2023 master site plan	Capital Fund 30	\$ 300,000		\$ 300,000	N/A	\$ 300,000	2024
5. Bethlehem Pike Pedestrian Improvement, Phase 3- continue connection to Dager Road;							
a. Right-of-Way Acquisition/Permitting	Capital Fund 30	\$ 100,000	\$ -	\$ 100,000	N/A	N/A	2025
b. Construction-Curb/sidewalk/drainage along 3 sections	Capital Fund 30	\$ 750,000	\$ -	\$ 750,000	N/A	N/A	2026
Pursue grants for construction in future years							
6. Sidewalk/Trail Pedestrian Plan identifying future projects/connections	Capital Fund 30/Open Space Fund 16	\$ 15,000		\$ 15,000	N/A	\$ 15,000	2024+
PLANNING STUDIES							
1. Comprehensive Plan Revision- 3 year contract with MCPC billed twice per year (April/Oct) <i>Start with Sumneytown Pike (2 properties) focus area; Include Bethlehem Pike revitalization in overall comp plan</i> Steering Committee is meeting; survey underway; public open house on Oct 26	Capital Fund 30	\$ 12,852	\$ -	\$ 12,852	\$ 12,852		2023
	Capital Fund 30	\$ 12,852	\$ -	\$ 12,852		\$ 12,852	2024
	Capital Fund 30	\$ 12,852	\$ -	\$ 12,852			2025
2. Act 209 Traffic Study/Fee							
a. Traffic Impact Fee Adjustment Completed and approved by BOS in July 2023	Traffic Impact Fund 33; Capital Fund 30	\$ 10,000	\$ -	\$ 10,000	\$ 10,200	N/A	2023
b. Update Act 209 Traffic Study-After Comp Plan, redo Act 209 Study to identify needed road improvements based on updated land use assumptions leading to revised traffic impact fee	Traffic Impact Fund 33; Capital Fund 30	\$ 90,000		\$ 90,000	N/A	N/A	2025
3. McKean Road Traffic Study- Study of McKean Road in conjunction with SHIP, YMCA and J&J to address possible road improvements 2023: Study underway; 2024-Build in extra funding for any additional traffic analysis or build-out scenarios;	Traffic Impact Fund 33; Capital Fund 30	\$ 50,000	\$ -	\$ 50,000	\$ 21,200	\$ 40,000	2023-2024
SEWER CAPITAL PROJECTS							
1. Sanitary Sewer Inflow & Infiltration- annual televising and repairs where needed I&I underway, expected completion in August 2023; reduce to \$100K in 2024	Sewer Capital Fund 09	\$ 100,000	\$ -	\$ 100,000	\$ 35,000	\$ 100,000	2023-2026
2. Open Door Pump Station- Redesign & construct new pump station to handle more capacity & meet regulatory requirements; submitted DCED grant Dec 2022 Still waiting for grant decision; work must be done in 2024 either way	Sewer Capital Fund 09/PA Small W&S Grant	\$ 250,000	\$ 212,500	\$ 37,500	N/A	\$ 250,000	2024
3. Forrest Manor Pump Station- Back-up pump; submitted DCED grant Dec 2022 Still waiting for grant decision; buy pump in 2024 either way	Sewer Capital Fund 09/PA Small W&S Grant	\$ 80,000	\$ 68,000	\$ 12,000	N/A	\$ 80,000	2024
4. Ambler Wastewater Treatment Plant-LGT capital contribution	Sewer Capital Fund 09	\$ 320,000	\$ -	\$ 320,000	\$ 316,000	\$ 320,000	Annual
CAPITAL PROJECT TOTALS		\$ 31,386,276	\$ 7,044,116	\$ 24,342,160	\$ 1,852,410	\$ 4,523,185	

Capital Equipment Purchases, 2024-2027	Funding Source	Project Amount	Grant Funding	Twp Funding	2024 Priority	Budget Year
1. Administration Equipment/Purchases/Materials						
a. Document Management- complete remaining scanning of files from 2022, 2023 & 2024	ARPA	\$ 75,000	\$ -	\$ 75,000	High	2024
b. Disaster Recovery Backup- Strengthen backup & virtual environment spin-up- On hold-CLOUD	Capital Fund 30; Operating (01) \$1,400 annual	\$ 4,470		\$ 4,470	Med	2024
c. Work Station Replacement & Office subscriptions-5 work stations 2024; 4 monitors; 5 Microsoft Subscriptions; Profile/Install	Capital Fund 30	\$ 15,000		\$ 15,000	Med	2024
d. Server Replacement- Looking into conversion to cloud- adds \$6,000 annual costs	Capital Fund 30; Operating (01) \$6,000 annual	\$ 30,200		\$ 30,200	High	2024
e. Server Cloud Conversion-MUNIS Migration- adds \$41,000 reoccurring annual cost	Capital Fund 30; Operation (01) \$41,000 annual	\$ 46,000	\$ -	\$ 46,000	Mid	2024-2025
f. Server Replacement-Physical Server- <i>if this option is selected should also add disaster recovery</i>	Capital Fund 30	\$ 43,100		\$ 43,100	High	2024
g. MapLink e-Code enhancement	Capital Fund 30	\$ 11,000		\$ 11,000	Low	2024-2025
f. A/V Upgrades Boardroom- Table microphones; wired podium	Capital Fund 30	\$ 5,500		\$ 5,500	High	2024
2. Police Department						
a. Ford Explorer	Capital Fund 30	\$ 65,000	\$ -	\$ 65,000	High	2024
b. Ranger SP570 NorthStar Edition ATV; \$1,000 annual cost fuel/maintenance	Capital Fund 30	\$ 27,000		\$ 27,000	Med	2024
b. Local Radio Repeater & Base Units	Capital Fund 30	\$ 10,000	\$ -	\$ 10,000	High	2024
c. New Cell Doors	Capital Fund 30	\$ 10,000	\$ -	\$ 10,000	High	2024
d. Evidence Shed- Covered place to collect forensics on vehicles & other large items	Capital Fund 30	\$ 15,000	\$ -	\$ 15,000	High	2024
3. Public Works						
a. Shed Replacement- <i>Replace shed at former Sumneytown Pike Pump Station</i>	Sewer Capital Fund 09	\$ 6,000	\$ -	\$ 6,000	High	2024
b. Garage Door Motors- <i>Replace garage door motors & remote controls at Public Works</i>	Capital Fund 30	\$ 6,000	\$ -	\$ 6,000	High	2024
c. Parks- Toro Field Pro 6040- <i>Athletic field leveling/maintenance; replaces current machine</i>	Capital Fund 30	\$ 45,000	\$ -	\$ 45,000	High	2024
d. Parks- Stump Grinder- <i>Attachment for skid steer (carry over from 2023)</i>	Capital Fund 30	\$ 15,000	\$ -	\$ 15,000	High	2024
e. Parks- Park Signage	Capital Fund 30	\$ 11,216		\$ 11,216	Low	2024
f. Tire Changing Machine- <i>Replace existing machine</i>	Capital Fund 30	\$ 28,000	\$ -	\$ 28,000	Med	2024
g. Line Striping Machine- <i>Replace existing machine, parts no longer available; can paint double lines</i>	Capital Fund 30	\$ 12,000	\$ -	\$ 12,000	High	2024
h. 3/4 Ton Pick-Up w/liftgate & plow- Replacement of 2009 Chevrolet	Capital Fund 30	\$ 90,000	\$ -	\$ 90,000	High	2024
i. Chevrolet Tahoe- <i>Replacement for PR Director -being passed down</i>	Capital Fund 30	\$ -	\$ -	\$ -	High	2024
j. F-150 Lightning- <i>EV Demonstration Project Ready for 100</i>	Capital Fund 30	\$ 58,000	\$ -	\$ 58,000	Med	2024-2025
k. Veterans Park Sign- Paused ; <i>Replace w/stand alone sign; could replace Twp sign at same time -\$54K each</i>	Capital Fund 30	\$ 108,000	\$ -	\$ 108,000	Low	2024-2025
Equipment Totals		\$ 736,486	\$ -	\$ 736,486		



MEMORANDUM

ATTN: Board of Supervisors

DATE: Thursday, October 5, 2023

FROM: Jamie P. Worman, Assistant Township Manager

Jamie Worman

SUBJ: Proposed Driveway Ordinance-Authorization to Advertise

Lower Gwynedd Township was awarded two grants through the MONTCO 20/40 program in 2020 and 2022 to fund a pedestrian improvement project along Bethlehem Pike. The project includes the installation of sidewalks and two pedestrian bridges on the east and west side of Bethlehem Pike. The bridges will be designed and fabricated by Contech, a vendor the Township uses through Co-Stars. The bridge abutments, bridge placement, and sidewalks will be installed by a separate contractor selected through the public bidding process. ***At this time, Staff is requesting authorization to go out to bid for the Bethlehem Pike Pedestrian Improvement Project.***



LOWER GWYNEDD TOWNSHIP
INVOICE HISTORY REPORT

The Lower Gwynedd Township Board of Supervisors hereby approve the Invoice History Report by General Ledger Account for the period September 1, through the 30th 2023, in the amount of \$644,394.93.

NOTES OF INTEREST:

Page 11	30410.700	\$ 44,981.00	Police 2023 Chevy Tahoe.
Page 11	30410.370	\$ 46,576.00	Police 2023 Chevy Tahoe.
Page 11	35439.000	\$296,793.60	Milling and paving.

Accompanying this report is a copy of the PLGIT Corporate Master Card charges incurred for Sandi Feight-Hicks, Chief Paul Kenny, Jamie Worman and Public Works. If a copy is not attached there was a "zero" balance.

For the month of September, vendors 3955 through 3961 were added, copy attached.

DATE: 10/5/2023
TIME: 9:13:25AM

**LOWER GWYNEDD TOWNSHIP
INVOICE HISTORY LIST**

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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
01 - GENERAL FUND						
01147 - 000	LEGAL&ENGINEER	101851	09/22/2023	ALBERT M. COMLY, JR.	FIRE MARSHAL SERVICES	1,188.75
01147 - 000	LEGAL&ENGINEER	101856	09/22/2023	BOWMAN CONSULTING GROUP, LTD.	TRAFFIC ENGINEERING SERVICES	1,812.50
01400 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	91.75
01400 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	10,598.89
01400 - 220	OPERATING SUPPLIES	101864	09/22/2023	MARLANE GRAPHICS, INC.	GIVEAWAYS FOR VOLUNTEER RECEIF	411.25
01400 - 316	PROF SERV-NEWSLTR & WEB SITE	101790	09/01/2023	HOT FROG PRINT MEDIA, LLC	POSTAGE/NEWSLETTER	1,206.66
01400 - 316	PROF SERV-NEWSLTR & WEB SITE	482	09/06/2023	MASTERCARD	P-CARD CHARGES	60.75
01400 - 320	COMMUNICATION	101813	09/01/2023	VERIZON	PHONE CHARGES	332.07
01400 - 320	COMMUNICATION	101877	09/22/2023	VERIZON WIRELESS		200.05
01401 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	414.75
01401 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	139.00
01401 - 200	SUPPLIES-OFFICE SUPPLIES	101812	09/01/2023	STAPLES	OFFICE SUPPLIES	93.88
01401 - 200	SUPPLIES-OFFICE SUPPLIES	482	09/06/2023	MASTERCARD	P-CARD CHARGES	9.00
01401 - 200	SUPPLIES-OFFICE SUPPLIES		09/06/2023	MASTERCARD		169.98
01401 - 200	SUPPLIES-OFFICE SUPPLIES	101874	09/22/2023	STAPLES	OFFICE SUPPLIES	20.98
01401 - 320	COMMUNICATION	101877	09/22/2023	VERIZON WIRELESS	PHONE CHARGES	66.48
01401 - 340	ADVERTISING/PRINTING	101768	09/01/2023	21ST CENTURY MEDIA NEWSPAPER, LLC	ADVERTISING	1,280.32
01401 - 370	REPAIRS & MAINTENANCE	101795	09/01/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	WIRELESS ACCESS	163.60
01401 - 370	REPAIRS & MAINTENANCE	101808	09/01/2023	RICOH USA INC	COPIER SERVICES	176.57
01401 - 370	REPAIRS & MAINTENANCE	101832	09/08/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	COMPUTER MAINTENANCE	1,368.00
01401 - 420	DUES & SUBSCRIPTIONS	101791	09/01/2023	ICMA	ICMA DUES	975.00
01401 - 420	DUES & SUBSCRIPTIONS	101840	09/08/2023	THE PARTNERSHIP TMA	PARTNERSHIP TMA DUES	1,000.00
01401 - 420	DUES & SUBSCRIPTIONS	101875	09/22/2023	THE LANSDALE REPORTER	REPORTER SUBSCRIPTION	33.00

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**LOWER GWYNEDD TOWNSHIP
 INVOICE HISTORY LIST**

FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
01402 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	248.66
01402 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	3,295.49
01402 - 310	PROFESSIONAL SERVICES	101773	09/01/2023	BEE, BERGVALL & COMPANY P.C.	FINANCIAL SERVICES	2,940.00
01402 - 310	PROFESSIONAL SERVICES	101779	09/01/2023	FEDEX	FEDEX CHARGES	39.39
01402 - 310	PROFESSIONAL SERVICES	101854	09/22/2023	BEE, BERGVALL & COMPANY P.C.	FINANCIAL CONSULTING SERVICES	1,680.00
01402 - 311	PROFESSIONAL SERVICES-NONUNIFO	101805	09/01/2023	PFM ASSET MANAGEMENT LLC	PP/NUP OPEB FEES	1,176.66
01402 - 311	PROFESSIONAL SERVICES-NONUNIFO	101842	09/08/2023	US BANK	NUP FEE JULY 23	159.93
01404 - 310	LEGAL SERVICES	101822	09/08/2023	ECKERT SEAMANS CHERIN & MELLOTT, LLC	LEGAL SERVICES	1,657.50
01408 - 310	PROFESSIONAL SERVICES	101856	09/22/2023	BOWMAN CONSULTING GROUP, LTD.	TRAFFIC ENGINEERING SERVICES	3,412.50
01409 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	86.47
01409 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	2,592.01
01409 - 220	SUPPLIES	101771	09/01/2023	AMAZON CAPITAL SERVICES, INC.	SIGN HOLDER	59.98
01409 - 220	SUPPLIES	101772	09/01/2023	ARAMSCO, INC.	BUILDING SUPPLIES	135.89
01409 - 220	SUPPLIES	101835	09/08/2023	PENNSYLVANIA LABOR LAW POSTER SERVICE	LABOR LAW POSTERS 2024	284.50
01409 - 320	TELEPHONE	101780	09/01/2023	FLOUNDERS COMMUNICATIONS	PHONE CHARGES	129.40
01409 - 320	TELEPHONE	101826	09/08/2023	FLOUNDERS COMMUNICATIONS		89.00
01409 - 320	TELEPHONE	101876	09/22/2023	VERIZON BUSINESS NETWORK SERVICES, IN		628.08
01409 - 360	UTILITIES	101802	09/01/2023	PECO ENERGY	PECO 917 GARAGE	42.37
01409 - 360	UTILITIES	101834	09/08/2023	PECO ENERGY	PECO BARN	38.67
01409 - 360	UTILITIES		09/08/2023	PECO ENERGY	PECO LGT	64.34
01409 - 360	UTILITIES		09/08/2023	PECO ENERGY	PECO INGERSOL	65.56
01409 - 360	UTILITIES		09/08/2023	PECO ENERGY	PECO LGT	1,931.23
01409 - 370	REPAIRS & MAINTENANCE	101770	09/01/2023	ALLEN J. FEDEZKO	JANITORIAL SERVICES 8/23	1,487.50
01409 - 370	REPAIRS & MAINTENANCE	101777	09/01/2023	DENNEY ELECTRIC SUPPLY	BULBS	264.78

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**LOWER GWYNEDD TOWNSHIP
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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
01409 - 370	REPAIRS & MAINTENANCE	101788	09/01/2023	HEALTH MATS COMPANY	MAT SERVICE	71.35
01409 - 370	REPAIRS & MAINTENANCE	101789	09/01/2023	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES/TOOLS	232.57
01409 - 370	REPAIRS & MAINTENANCE	101806	09/01/2023	REMCO, INC.	HVAC MAINTENANCE	5,063.71
01409 - 370	REPAIRS & MAINTENANCE	101821	09/08/2023	DENNEY ELECTRIC SUPPLY	SOCKET	5.31
01409 - 370	REPAIRS & MAINTENANCE	101825	09/08/2023	FISHERS TRUE VALUE HARDWARE INC.	BUILDING SUPPLIES	30.58
01409 - 370	REPAIRS & MAINTENANCE	101857	09/22/2023	BRIGHTVIEW HOLDINGS, INC.	MOWING SERVICES	2,134.00
01409 - 370	REPAIRS & MAINTENANCE	101858	09/22/2023	DELCO SOLUTIONS, LLC	AV MAINTENANCE	195.00
01409 - 370	REPAIRS & MAINTENANCE	101870	09/22/2023	PENN DETROIT DIESEL ALLISON. LLC	GENERATOR INSPECTION	236.00
01410 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	3,289.21
01410 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	49,851.30
01410 - 158	POST-RETIREMENT HEALTH BENEFIT	101782	09/01/2023	GARY O'CONNOR	POST EMPLOYMENT MEDICAL BENE.	200.00
01410 - 158	POST-RETIREMENT HEALTH BENEFIT	101807	09/01/2023	REX WILKINSON		453.26
01410 - 158	POST-RETIREMENT HEALTH BENEFIT	101814	09/01/2023	WALTER WEST		200.00
01410 - 220	OPERATING SUPPLIES	101781	09/01/2023	GALLS, LLC	TOURNIQUET	157.95
01410 - 220	OPERATING SUPPLIES		09/01/2023	GALLS, LLC	BARRIER TAPE	164.99
01410 - 220	OPERATING SUPPLIES	482	09/06/2023	MASTERCARD	P-CARD CHARGES	366.85
01410 - 238	UNIFORMS	101781	09/01/2023	GALLS, LLC	BOOTS	-127.50
01410 - 238	UNIFORMS		09/01/2023	GALLS, LLC		184.94
01410 - 238	UNIFORMS	101798	09/01/2023	MOTOROLA SOLUTIONS, INC.	MICROPHONES/PORTABLE RADIOS	518.64
01410 - 238	UNIFORMS	101817	09/08/2023	AXON ENTERPRISE, INC.	TASER CARTRIDGES	1,697.20
01410 - 239	UNIFORM CLEANING	101837	09/08/2023	SANG CHUL LEE	UNIFORM CLEANING	147.85
01410 - 311	PROF. SERVICES - PENSION, OPEB	101805	09/01/2023	PFM ASSET MANAGEMENT LLC	PP/NUP OPEB FEES	3,566.72
01410 - 311	PROF. SERVICES - PENSION, OPEB	101842	09/08/2023	US BANK	OPEB PEN FEE JULY 23	104.94
01410 - 311	PROF. SERVICES - PENSION, OPEB		09/08/2023	US BANK	POLICE PEN FEE JULY 23	408.94

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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
01410 - 320	COMMUNICATIONS	101877	09/22/2023	VERIZON WIRELESS	PHONE CHARGES	677.92
01410 - 370	VEHICLE MAINTENANCE	101783	09/01/2023	GENUINE PARTS COMPANY	CYCLE BATTERY	305.09
01410 - 370	VEHICLE MAINTENANCE	101801	09/01/2023	ORSINI AUTO REPAIR, INC.	EMISSION TEST 45-8	41.39
01410 - 370	VEHICLE MAINTENANCE	101818	09/08/2023	BERGEY'S, INC.	AUTO SUPPLIES/REPAIRS	462.91
01410 - 370	VEHICLE MAINTENANCE	101819	09/08/2023	CHARIOT GRAPHICS, INC.	TINT FOR DETECTIVE CAR	280.00
01410 - 370	VEHICLE MAINTENANCE	101823	09/08/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO PARTS	592.93
01410 - 370	VEHICLE MAINTENANCE	101878	09/18/2023	TRULEO, INC.	BODY CAMERA CLOUD SERVICE	10,800.00
01410 - 370	VEHICLE MAINTENANCE	101866	09/22/2023	ORSINI AUTO REPAIR, INC.	TOWING SERVICES	120.00
01410 - 374	FUEL/ GASOLINE/ DIESEL	101804	09/01/2023	PETROLEUM TRADERS CORPORATION	FUEL	1,023.58
01410 - 374	FUEL/ GASOLINE/ DIESEL		09/01/2023	PETROLEUM TRADERS CORPORATION		1,375.23
01410 - 374	FUEL/ GASOLINE/ DIESEL	101871	09/22/2023	PETROLEUM TRADERS CORPORATION		909.32
01410 - 374	FUEL/ GASOLINE/ DIESEL		09/22/2023	PETROLEUM TRADERS CORPORATION		1,240.14
01410 - 450	CONTRACTED SERVICES	101795	09/01/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	WIRELESS ACCESS	163.60
01410 - 450	CONTRACTED SERVICES	101832	09/08/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	COMPUTER MAINTENANCE	1,368.00
01410 - 450	CONTRACTED SERVICES	101844	09/08/2023	VIDEO TECHNOLOGIES, INC.	SERVER ROOM CAMERA	2,700.00
01410 - 460	EDUCATN/MTGS/CONFS/TRAVL	101803	09/01/2023	PENNSYLVANIA STATE UNIVERSITY	TUITION FEE	1,098.00
01410 - 460	EDUCATN/MTGS/CONFS/TRAVL	482	09/06/2023	MASTERCARD	P-CARD CHARGES	110.95
01410 - 460	EDUCATN/MTGS/CONFS/TRAVL		09/06/2023	MASTERCARD		449.40
01410 - 460	EDUCATN/MTGS/CONFS/TRAVL		09/06/2023	MASTERCARD		850.00
01410 - 460	EDUCATN/MTGS/CONFS/TRAVL		09/06/2023	MASTERCARD		910.00
01410 - 460	EDUCATN/MTGS/CONFS/TRAVL		09/06/2023	MASTERCARD		1,750.00
01410 - 480	PUBLIC PROGRAMS		09/06/2023	MASTERCARD		2,129.21
01413 - 311	PLUMBING INSPECTOR	101794	09/01/2023	KEYSTONE MUNICIPAL SERVICES, INC.	B & Z SERVICES	693.50
01413 - 311	PLUMBING INSPECTOR	101863	09/22/2023	KEYSTONE MUNICIPAL SERVICES, INC.	INSPECTION SERVICES	438.00

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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
01413 - 312	FIRE SAFETY INSPECTOR	101769	09/01/2023	ALBERT M. COMLY, JR.	FIRE MARSHAL SERVICES	600.00
01413 - 312	FIRE SAFETY INSPECTOR	101851	09/22/2023	ALBERT M. COMLY, JR.		5,226.00
01414 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	154.20
01414 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	1,535.59
01414 - 200	OFFICE SUPPLIES	101874	09/22/2023	STAPLES	OFFICE SUPPLIES	25.40
01414 - 311	PROF SERV- UCC INSPECTING	101794	09/01/2023	KEYSTONE MUNICIPAL SERVICES, INC.	B & Z SERVICES	5,511.50
01414 - 311	PROF SERV- UCC INSPECTING	101830	09/08/2023	JOSEPH P. GROARKE		1,739.00
01414 - 311	PROF SERV- UCC INSPECTING	101863	09/22/2023	KEYSTONE MUNICIPAL SERVICES, INC.	INSPECTION SERVICES	7,482.50
01414 - 314	PROF SERV- LEGAL (ZHB)	101774	09/01/2023	CAROL L. SKIPPER	LEGAL SERVICES	239.75
01414 - 314	PROF SERV- LEGAL (ZHB)		09/01/2023	CAROL L. SKIPPER		255.65
01414 - 314	PROF SERV- LEGAL (ZHB)		09/01/2023	CAROL L. SKIPPER		310.00
01414 - 314	PROF SERV- LEGAL (ZHB)		09/01/2023	CAROL L. SKIPPER		359.00
01414 - 314	PROF SERV- LEGAL (ZHB)		09/01/2023	CAROL L. SKIPPER		462.35
01414 - 314	PROF SERV- LEGAL (ZHB)		09/01/2023	CAROL L. SKIPPER		565.70
01414 - 314	PROF SERV- LEGAL (ZHB)	101796	09/01/2023	KUHLS LAW FIRM, PLLC		3,120.00
01430 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	729.54
01430 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	10,915.09
01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101789	09/01/2023	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES/TOOLS	5.55
01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101808	09/01/2023	RICOH USA INC	COPIER SERVICES	43.95
01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101825	09/08/2023	FISHERS TRUE VALUE HARDWARE INC.	BUILDING SUPPLIES	45.35
01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101853	09/22/2023	ATLANTIC TIME SYSTEMS, INC.	TIRE CLOCK MAINTENANCE	382.25
01430 - 320	COMMUNICATION	101877	09/22/2023	VERIZON WIRELESS	PHONE CHARGES	75.45
01430 - 374	FUEL/ GASOLINE/ DIESEL	101804	09/01/2023	PETROLEUM TRADERS CORPORATION	FUEL	328.70
01430 - 374	FUEL/ GASOLINE/ DIESEL	101836	09/08/2023	PETROLEUM TRADERS CORPORATION		89.25

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**LOWER GWYNEDD TOWNSHIP
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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
01430 - 374	FUEL/ GASOLINE/ DIESEL	101871	09/22/2023	PETROLEUM TRADERS CORPORATION	FUEL	102.58
01433 - 000	TRAFFIC SIGNALS	101816	09/08/2023	ARMOUR & SONS ELECTRIC, INC.	TRAFFIC SIGNAL TECH	1,680.00
01433 - 010	STREET SIGNS	101787	09/01/2023	H. A. WEIGAND, INC.	SIGNS	1,610.00
01433 - 010	STREET SIGNS	101815	09/08/2023	AMBLER COAL BUILDING SUPPLY	SAKRETE	20.98
01433 - 010	STREET SIGNS	101828	09/08/2023	H. A. WEIGAND, INC.	BOLTS/WASHERS/NUTS	951.00
01433 - 200	TRAFFIC PAINT	101810	09/01/2023	SHERWIN-WILLIAMS COMPANY	STRIPING PAINT	13.49
01433 - 200	TRAFFIC PAINT		09/01/2023	SHERWIN-WILLIAMS COMPANY	PAINT SPRAY GUN	399.00
01433 - 200	TRAFFIC PAINT	101838	09/08/2023	SEALMASTER	PAINT	437.22
01433 - 200	TRAFFIC PAINT	101839	09/08/2023	SHERWIN-WILLIAMS COMPANY	PAINT ACCESSORIES	28.77
01433 - 200	TRAFFIC PAINT	101872	09/22/2023	SEALMASTER	GLASS BEADS	105.00
01433 - 200	TRAFFIC PAINT	101873	09/22/2023	SHERWIN-WILLIAMS COMPANY	PAINT	39.02
01433 - 360	TRAFFIC SIGNAL UTILITIES	101834	09/08/2023	PECO ENERGY	PECO CHURCHES	24.84
01433 - 360	TRAFFIC SIGNAL UTILITIES		09/08/2023	PECO ENERGY	PECO TRAFFIC SIGNALS	345.97
01434 - 360	STREET LIGHT UTILITIES	101802	09/01/2023	PECO ENERGY	PECO RED STONE LANE	9.04
01434 - 360	STREET LIGHT UTILITIES	101869	09/22/2023	PECO ENERGY	PECO LGT	130.38
01437 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	1,494.64
01437 - 200	MECHANIC/SHOP SUPPLIES	101792	09/01/2023	JEFFREY DEHAVEN	WRENCH	200.25
01437 - 200	MECHANIC/SHOP SUPPLIES	101799	09/01/2023	NICHOLAS FINORE	INSPECTION LICENSE	89.00
01437 - 200	MECHANIC/SHOP SUPPLIES	101823	09/08/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO PARTS	262.00
01437 - 200	MECHANIC/SHOP SUPPLIES	101839	09/08/2023	SHERWIN-WILLIAMS COMPANY	PAINT BRUSH	24.18
01437 - 200	MECHANIC/SHOP SUPPLIES	101861	09/22/2023	JEFFREY DEHAVEN	WRENCH	16.90
01437 - 261	REPAIR TOOLS AND MACH	101786	09/01/2023	GROFF TRACTOR & EQUIPMENT, INC.	BREATHER	-11.67
01437 - 261	REPAIR TOOLS AND MACH		09/01/2023	GROFF TRACTOR & EQUIPMENT, INC.	WIPER BLADE	17.17
01437 - 261	REPAIR TOOLS AND MACH	101800	09/01/2023	NYCO CORPORATION	HOSE COUPLING	24.36

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 TIME: 9:13:25AM

**LOWER GWYNEDD TOWNSHIP
 INVOICE HISTORY LIST**

FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
01437 - 261	REPAIR TOOLS AND MACH	101823	09/08/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO PARTS	13.96
01437 - 261	REPAIR TOOLS AND MACH	101827	09/08/2023	GROFF TRACTOR & EQUIPMENT, INC.	OIL FILTERS	132.71
01437 - 261	REPAIR TOOLS AND MACH	101841	09/08/2023	U.S. MUNICIPAL SUPPLY INC.	CAMERA MOUNT INSTALLED	261.25
01437 - 261	REPAIR TOOLS AND MACH	101859	09/22/2023	GROFF TRACTOR & EQUIPMENT, INC.	COMPRESSOR KIT	369.87
01437 - 261	REPAIR TOOLS AND MACH	101865	09/22/2023	MOBILE LIFTS, LLC	TRUCK SAFETY INSPECTION	877.59
01437 - 261	REPAIR TOOLS AND MACH	101868	09/22/2023	PAUL B. MOYER & SONS	WEED WACKER STRING	31.99
01438 - 245	HIGHWAY MAINT SUPPLIES	101789	09/01/2023	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES/TOOLS	12.33
TOTAL						193,881.71
02 - STREET LIGHT FUND						
02434 - 371	R/M PEN AMBLER DISTRICT	101834	09/08/2023	PECO ENERGY	PECO PENN AMBLER DISTRICT	202.77
02434 - 372	R/M PENLLYN DISTRICT		09/08/2023	PECO ENERGY	PECO VILLAGE OF PENLLYN	143.20
02434 - 373	R/M TREWELLYN ESTATE DISTRICT		09/08/2023	PECO ENERGY	PECO TREWELLYN ESTATES	39.48
02434 - 374	R/M WOODED POND DISTRICT		09/08/2023	PECO ENERGY	PECO MCKEAN RD/WOODED POND	7.45
02434 - 375	R/M FOXFIELD RESERVE DISTRICT		09/08/2023	PECO ENERGY	PECO FOXFIELD RESERVE	34.21
02434 - 376	R/M POLO CLUB DISTRICT		09/08/2023	PECO ENERGY	PECO HUNT SEAT DRIVE	27.83
02434 - 377	R/M BETHLEHEM DISTRICT		09/08/2023	PECO ENERGY	PECO STREET LIGHT DISTRICT	157.99
02434 - 378	R/M CEDAR HILL EST DISTRICT	101869	09/22/2023	PECO ENERGY	PECO ESTATES OF CEDAR HILL	37.20
02434 - 379	R/M GWYNEDD RESERVE DISTRICT	101834	09/08/2023	PECO ENERGY	PECO WARREN RD/GWYNEDD RESER	7.41
02434 - 380	R/M GWYNN CREST DISTRICT		09/08/2023	PECO ENERGY	PECO GWYN CREST	26.01
02434 - 381	R/M WALNUT FARMS DISTRICT	101869	09/22/2023	PECO ENERGY	PECO WALNUT FARM RD	25.90
02434 - 382	R/M GWYNN OAKS DISTRICT		09/22/2023	PECO ENERGY	PECO LGT	7.41
02434 - 383	R/M WISTER WOOD DISTRICT	101834	09/08/2023	PECO ENERGY	PECO WISTER WOODS GWYNEDD AV	6.41
TOTAL						723.27
03 - FIRE PROTECTION FUND						
03489 - 355	WRKS COMP INS N.PENN	101855	09/22/2023	BOROUGH OF NORTH WALES	NORTH PENN FC WC	9,521.00

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**LOWER GWYNEDD TOWNSHIP
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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
						TOTAL
04 - FIRE HYDRANT FUND						9,521.00
04411 - 360	RENTAL HYDRANT SERVICE	101833	09/08/2023	NORTH WALES WATER AUTHORITY	HYDRANT FEE	10,237.25
						TOTAL
05 - RECREATION FUND						10,237.25
05367 - 410	PIKE FEST	101793	09/01/2023	JMK FLORAL LLC	FALL FEST REIMBURSEMENT	50.00
05367 - 410	PIKE FEST	101797	09/01/2023	LORRAINE ROESCHEN		25.00
05367 - 410	PIKE FEST	101809	09/01/2023	RONALD DURR		25.00
05437 - 370	REPAIR TOOLS & MACHINERY	101818	09/08/2023	BERGEY'S, INC.	AUTO SUPPLIES/REPAIRS	1,173.08
05437 - 370	REPAIR TOOLS & MACHINERY	101823	09/08/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO PARTS	309.90
05437 - 370	REPAIR TOOLS & MACHINERY	101868	09/22/2023	PAUL B. MOYER & SONS	BLADE SHARPENING	30.00
05451 - 153	DISABLITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	123.36
05451 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	2,592.01
05451 - 320	COMMUNICATION	101877	09/22/2023	VERIZON WIRELESS	PHONE CHARGES	66.48
05451 - 340	ADVERTISING & PRINTING	101790	09/01/2023	HOT FROG PRINT MEDIA, LLC	POSTAGE/NEWSLETTER	402.23
05451 - 340	ADVERTISING & PRINTING	482	09/06/2023	MASTERCARD	P-CARD CHARGES	20.25
05453 - 141	PIKE FEST CONTRACTED SRVCS	101846	09/13/2023	DAVID C. CUNNINGHAM	FALL FEST BAND	250.00
05453 - 141	PIKE FEST CONTRACTED SRVCS	101847	09/13/2023	JANINE DEFURIA	FACE PAINTERS FALL FEST	787.50
05453 - 141	PIKE FEST CONTRACTED SRVCS	101848	09/13/2023	MEGHAN CARY	FALL FEST BAND	350.00
05453 - 141	PIKE FEST CONTRACTED SRVCS	101849	09/13/2023	SCOTT LANDIS	DJ FALL FEST	925.00
05453 - 141	PIKE FEST CONTRACTED SRVCS	101850	09/13/2023	TODD OAKES	FALL FEST BAND	250.00
05454 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	28.82
05454 - 220	OPERATING SUPPLIES BLDGS	101852	09/22/2023	AMAZON CAPITAL SERVICES, INC.	DOG WASTE BAGS	149.97
05454 - 221	ATHLETIC FIELD MAINTENANCE	101824	09/08/2023	FISHER & SON CO. INC.	GRASS SEED	622.98
05454 - 221	ATHLETIC FIELD MAINTENANCE		09/08/2023	FISHER & SON CO. INC.	SEED/HERBICIDE	3,080.02

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**LOWER GWYNEDD TOWNSHIP
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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
05454 - 320	COMMUNICATION	101843	09/08/2023	VERIZON	PHONE CHARGES	138.71
05454 - 320	COMMUNICATION	101877	09/22/2023	VERIZON WIRELESS		41.86
05454 - 361	UTILITIES	101802	09/01/2023	PECO ENERGY	PECO PENN AMBLER PARK	35.09
05454 - 361	UTILITIES		09/01/2023	PECO ENERGY	PECO PENLLYN PARKSHED	105.40
05454 - 361	UTILITIES	101834	09/08/2023	PECO ENERGY	PECO 409R OLD PENLLYN PIKE	12.99
05454 - 361	UTILITIES		09/08/2023	PECO ENERGY	PECO CAMBRIDGE DR/WELSH RD	26.97
05454 - 361	UTILITIES		09/08/2023	PECO ENERGY	PECO PENLLYN PLAYGROUND	27.36
05454 - 361	UTILITIES		09/08/2023	PECO ENERGY	PECO WISTER AVENUE	32.37
05454 - 361	UTILITIES		09/08/2023	PECO ENERGY		44.83
05454 - 361	UTILITIES		09/08/2023	PECO ENERGY	PECO 409 OLD PENLLYN PIKE	50.23
05454 - 361	UTILITIES		09/08/2023	PECO ENERGY	PECO PENLLYN PARK/GWYNEDD AVI	53.31
05454 - 361	UTILITIES		09/08/2023	PECO ENERGY	PECO PENLLYN WOODS	517.70
05454 - 372	MATERIALS & SUPPLIES PARKS	101772	09/01/2023	ARAMSCO, INC.	BUILDING SUPPLIES	320.70
05454 - 372	MATERIALS & SUPPLIES PARKS	101789	09/01/2023	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES/TOOLS	93.44
05454 - 380	RENTALS - EQUIPMENT	101784	09/01/2023	GEORGE ALLEN PORTABLE TOILETS, INC.	PORT A POTTY SERVICES	640.00
05454 - 420	DUES & MEMBERSHIPS	482	09/06/2023	MASTERCARD	P-CARD CHARGES	135.00
05454 - 450	CONTRACTED SERVICES	101857	09/22/2023	BRIGHTVIEW HOLDINGS, INC.	MOWING SERVICES	8,756.00
05454 - 460	CONFERENCE, TRAINING	482	09/06/2023	MASTERCARD	P-CARD CHARGES	15.00
05454 - 460	CONFERENCE, TRAINING		09/06/2023	MASTERCARD		60.00
05454 - 720	REPAIRS & IMPROVEMENT	101785	09/01/2023	GLASGOW, INC	STONE	57.92
05454 - 720	REPAIRS & IMPROVEMENT		09/01/2023	GLASGOW, INC		203.02
05454 - 720	REPAIRS & IMPROVEMENT		09/01/2023	GLASGOW, INC	ASPHALT	273.23
05454 - 720	REPAIRS & IMPROVEMENT	101789	09/01/2023	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES/TOOLS	93.92
05454 - 720	REPAIRS & IMPROVEMENT	482	09/06/2023	MASTERCARD	P-CARD CHARGES	652.50

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**LOWER GWYNEDD TOWNSHIP
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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
05454 - 720	REPAIRS & IMPROVEMENT	101860	09/22/2023	HIGHWAY MATERIALS, INC.	STONE	180.00
05454 - 720	REPAIRS & IMPROVEMENT		09/22/2023	HIGHWAY MATERIALS, INC.		286.26
05454 - 720	REPAIRS & IMPROVEMENT	101862	09/22/2023	JNA MATERIALS, LLC	COLD PATCH	277.20
TOTAL						24,392.61
08 - SEWER FUND						
08408 - 310	ENGINEERING SERVICES	101831	09/08/2023	KEYSTONE ALLIANCE CONSULTING, INC.	CONSULTING SERVICES	4,000.00
08429 - 200	OFFICE SUPPLIES	101808	09/01/2023	RICOH USA INC	COPIER SERVICES	43.95
08429 - 220	OPERATING SUPPLIES	101776	09/01/2023	COMMONWEALTH OF PA (DEP)	WASTEWATER OPERATOR LICENSE	65.00
08429 - 220	OPERATING SUPPLIES	101795	09/01/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	WIRELESS ACCESS	81.80
08429 - 220	OPERATING SUPPLIES	101832	09/08/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	COMPUTER MAINTENANCE	684.00
08429 - 220	OPERATING SUPPLIES	101867	09/22/2023	PA ONE CALL SYSTEM, INC.	PA ONE CALL SERVICES	408.70
08429 - 320	COMMUNICATIONS	101813	09/01/2023	VERIZON	PHONE CHARGES	32.01
08429 - 320	COMMUNICATIONS		09/01/2023	VERIZON		37.01
08429 - 320	COMMUNICATIONS		09/01/2023	VERIZON		39.52
08429 - 320	COMMUNICATIONS	101877	09/22/2023	VERIZON WIRELESS		275.54
08429 - 360	PUBLIC UTILITY SERVICES	101802	09/01/2023	PECO ENERGY	PECO NORRISTOWN RD TENNIS AVE	346.93
08429 - 360	PUBLIC UTILITY SERVICES	101834	09/08/2023	PECO ENERGY	PECO STORAGE SHED	38.37
08429 - 360	PUBLIC UTILITY SERVICES		09/08/2023	PECO ENERGY	PECO WELSH RD PUMP STATION	811.57
08429 - 371	REPAIR/MAINT PUMPING STATIONS	101789	09/01/2023	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES/TOOLS	317.92
08429 - 371	REPAIR/MAINT PUMPING STATIONS	101870	09/22/2023	PENN DETROIT DIESEL ALLISON. LLC	GENERATOR INSPECTION	239.00
08429 - 371	REPAIR/MAINT PUMPING STATIONS		09/22/2023	PENN DETROIT DIESEL ALLISON. LLC		239.00
08429 - 371	REPAIR/MAINT PUMPING STATIONS		09/22/2023	PENN DETROIT DIESEL ALLISON. LLC		268.00
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101786	09/01/2023	GROFF TRACTOR & EQUIPMENT, INC.	BREATHER	-11.66
08429 - 373	REP/MNT VEHICLES, EQUIPMENT		09/01/2023	GROFF TRACTOR & EQUIPMENT, INC.	WIPER BLADE	17.17
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101818	09/08/2023	BERGEY'S, INC.	AUTO SUPPLIES/REPAIRS	86.85

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**LOWER GWYNEDD TOWNSHIP
 INVOICE HISTORY LIST**

FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 9/1/2023 TO 9/30/2023						
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101823	09/08/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO PARTS	106.57
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101827	09/08/2023	GROFF TRACTOR & EQUIPMENT, INC.	OIL FILTERS	132.71
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101841	09/08/2023	U.S. MUNICIPAL SUPPLY INC.	CAMERA MOUNT INSTALLED	261.25
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101859	09/22/2023	GROFF TRACTOR & EQUIPMENT, INC.	COMPRESSOR KIT	369.80
08429 - 450	CONTRACTED SERVICES	101770	09/01/2023	ALLEN J. FEDEZKO	JANITORIAL SERVICES 8/23	262.50
08487 - 153	DISABILITY & LIFE INS.	101811	09/01/2023	STANDARD INSURANCE COMPANY	SEPT AD&D STD INS	474.21
08487 - 156	HEALTH INSURANCE	101820	09/08/2023	DELAWARE VALLEY HEALTH TRUST	HEALTH INSURANCE 90123	6,271.39
TOTAL						15,899.11
16 - ACQUISITION OF OPEN SPACE						
16454 - 300	PROF SERVICES - PLANNING	482	09/06/2023	MASTERCARD	P-CARD CHARGES	512.98
TOTAL						512.98
30 - CAPITAL RESERVE FUND						
30410 - 700	POLICE CAP. IMPROVEMENT	101775	09/01/2023	CHAPMAN CHEVROLET, LLC	2023 CHEVY TAHOE	44,981.00
30410 - 700	POLICE CAP. IMPROVEMENT		09/01/2023	CHAPMAN CHEVROLET, LLC	POLICE CHEVY TAHOE	46,576.00
30454 - 600	PARK IMPROVEMENTS	101785	09/01/2023	GLASGOW, INC	STONE	151.40
TOTAL						91,708.40
31 - STORMWATER MANAGEMENT						
31446 - 450	CONTRACTED SERVICES	101857	09/22/2023	BRIGHTVIEW HOLDINGS, INC.	MOWING SERVICES	725.00
TOTAL						725.00
35 - HIGHWAY AID FUND						
35439 - 000	HIGHWAY CONST & REBUILDIN	101829	09/08/2023	JAMES D. MORRISSEY INC.	MILLING AND PAVING	296,793.60
TOTAL						296,793.60
GRAND TOTAL:						644,394.93



9/6/23
wire 482

Statement

Account Name: BILLING ACCOUNT 030522 Card Number: xxxx-xxxx-xxxx-0522
 Company Name: LOWER GWYNEDD TOWNSHIP Account Limit: \$ 20,000.00
 Employee ID: 772190000032397 Available Credit: \$ 11,798.13
 Statement Date (MM/DD/YYYY): 08/27/2023 Currency: U.S. DOLLAR
 Payment Due Date (MM/DD/YYYY): 09/23/2023

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance: \$ 6,109.88
 Payments: \$ -6,109.88
 Adjustments: \$ 0.00
 Net Purchases: \$ 8,201.87
 Cash Advance: \$ 0.00
 Fees: \$ 0.00
 Other Charges: \$ 0.00
New Account Balance: \$ 8,201.87

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-0522 BILLING ACCOUNT 030522					
08/04	08/04 485049853	AUTOMATIC PYMT RECEIVED	\$ -6,109.88	\$ 0.00	\$ -6,109.88
			TOTAL CREDITS xxxx-xxxx-xxxx-0522		\$ -6,109.88
			TOTAL DEBITS xxxx-xxxx-xxxx-0522		\$ 0.00
Card Number xxxx-xxxx-xxxx-6350 FEIGHT-HICKS, SANDI L					
07/29	07/31 484332705	PITNEY BOWES PI 844-256-6444 CT	\$ 169.98 01401.200 089059	\$ 0.00	\$ 169.98 ✓
			TOTAL CREDITS xxxx-xxxx-xxxx-6350		\$ 0.00
			TOTAL DEBITS xxxx-xxxx-xxxx-6350		\$ 169.98
Card Number xxxx-xxxx-xxxx-2252 KENNY, PAUL D					
07/26	07/28 484221960	BEST WESTERN PREMIER, HARRISBURG PA	\$ 449.40 01410.460 007991	\$ 0.00	\$ 449.40 ✓
07/27	07/28 484221959	DUNKIN #340169 MONTGOMERYVI PA	\$ 104.67 01410.460 050570	\$ 6.28 (e)	\$ 110.95 ✓
08/01	08/01 484649610	WWW.NOTARY.ORG PITTSBURGH PA	\$ 364.90 01410.220 099349	\$ 1.95	\$ 366.85
08/01	08/02 484804729	4IMPRINT, INC 4IMPRINT.COM WI	\$ 2,129.21 01410.480 081187	\$ 0.00	\$ 2,129.21 ✓
08/11	08/14 486286877	SAFARILAND TRAINING GR JACKSONVILLE FL	\$ 1,750.00 01410.460 015328	\$ 0.00	\$ 1,750.00 ✓

08/17	08/18	JOHN E. REID & ASSOCIA CHICAGO IL	\$ 850.00	\$ 0.00	\$ 850.00 ✓
	486919170		000499		
08/18	08/18	SQ MEDIA TRAINING FOR 877-417-4551 MD	\$ 910.00	\$ 0.00	\$ 910.00 ✓
	486919169		008302		

TOTAL CREDITS xxxx-xxxx-xxxx-2252 \$ 0.00
 TOTAL DEBITS xxxx-xxxx-xxxx-2252 \$ 6,566.41

Card Number xxxx-xxxx-xxxx-4975 WORMAN, JAMIE P.

05451.340 \$ 20.25
 01400.316 \$ 60.75

08/21	08/22	EIG CONSTANTCONTACT.CO WALTHAM MA	\$ 81.00	\$ 0.00	\$ 81.00 ✓
	487459373		038808		

TOTAL CREDITS xxxx-xxxx-xxxx-4975 \$ 0.00
 TOTAL DEBITS xxxx-xxxx-xxxx-4975 \$ 81.00

Card Number xxxx-xxxx-xxxx-3833 ZOLLERS, FRED

08/07	08/08	CEUPESTCOURSES 2515835972 AL	\$ 60.00	\$ 0.00	\$ 60.00 ✓
	485510751		031261		
08/08	08/09	WSU PESTICIDE PULLMAN WA	\$ 15.00	\$ 0.00	\$ 15.00 ✓
	485681654		010399		
08/08	08/09	COLONIAL CONCRETE KING OF PRUSS PA	\$ 615.57	\$ 36.93 (e)	\$ 652.50 ✓
	485681653		004125		
08/09	08/10	ISA ATLANTA GA	\$ 125.29	\$ 9.71 (e)	\$ 135.00 ✓
	485851939		054393		
08/10	08/11	TREESTUFF 3363780444 NC	\$ 483.94	\$ 29.04 (e)	\$ 512.98 ✓
	486029497		084406		
08/21	08/22	GIANT 6510 SPRING HOUSE PA	\$ 8.49	\$ 0.51 (e)	\$ 9.00 ✓
	487459374		000879		

TOTAL CREDITS xxxx-xxxx-xxxx-3833 \$ 0.00
 TOTAL DEBITS xxxx-xxxx-xxxx-3833 \$ 1,384.48

VENDOR #	NAME	ADDRESS	CITY	ST	ZIP
3955	VIDEO TECHNOLOGIES, INC.	P. O. BOX 808	BLUE BELL	PA	19422
3956	KEYSTONE ALLIANCE CONSULTING, INC.	1200 NEW CHURCH COURT	AMBLER	PA	19002
3957	CHARIOT GRAPHICS, INC.	414 DEKALB PIKE	BRIDGEPORT	PA	19405
3959	WISSAHICKON VALLEY HISTORICAL SOCIETY	P.O. BOX 96	AMBLER	PA	19002
3960	THE CHAMBER OF COMMERCE FOR	325 MADISON STREET	LANSDALE	PA	19446
3961	HUMMER TURFGRASS SYSTEMS, INC.	1527 SOUTH COLEBROOK ROAD	MANHEIM	PA	17545

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, SEPTEMBER 26, 2023**

SUPERVISORS:

Danielle A. Duckett, Chairman
Michael Twersky, Vice Chair
Janine Martin
Kathleen Hunsicker
Tessie McNeely - via zoom

STAFF:

Mimi Gleason, Township Manager
Jamie Worman, Assistant Township Manager
Michelle Farzetta, Administrative Assistant
Neil Stein, Esq., Solicitor
Fred Zollers, Director Public Works
Paul Kenny, Police Chief
Jim Hersh, Township Engineer, Gilmore
Chad Dixson, Traffic Engineer, McMahon a Bowman Company
Melinda Haldeman - Finance Director

Call to Order and Pledge of Allegiance

The Chair called the hybrid meeting to order at 7:05pm at the Lower Gwynedd Township Building and virtually on Zoom and led those in attendance in the pledge of allegiance.

ANNOUNCEMENTS AND PRESENTATIONS

The BOS met in executive session on September 20, 2023, and prior to tonight's meeting to discuss matters of real estate, litigation, and personnel.

PUBLIC COMMENTS

Kate Madden, 916 Penllyn Pike, came asking for an update regarding the proposed cell towers. Mr. Stein stated that other options are being explored. Gwynedd Mercy Elementary School has been in discussions with Rise Up Towers. There is no deal yet, but things are headed in the right direction.

Dan Steinman, 800 Norristown Road, came to discuss the ongoing problem with dead trees and branches along the trails. It is a continuous problem, and something needs to be done.

GENERAL BUSINESS

Authorization to advertise a public hearing to consider an amendment of a conservation easement, and any other requirements necessary to permit a cell tower in the maintenance area at Penllyn Woods Park

On July 11, 2023, the BOS held a special meeting regarding the installation of cell towers within the township. To move forward with the cell tower proposed at Penllyn Woods, a public hearing must be held to amend the conservation easement that covers a majority of the park. The cell

tower will be located at an existing maintenance area. A 30-day notice period is required; a public hearing will be scheduled for the November 14th BOS meeting. Ms. Duckett made a motion, seconded by Ms. Hunsicker to advertise a public hearing for an amendment to the conservation easement at Penllyn Woods Park. Motion passed 4-0. (Mr. Twersky is recused)

Approval of historical marker for Penllyn School

The township received an application regarding installation of a historical marker to recognize the history of the Penllyn School at its former location in Penllyn Park. At the Historic Advisory Committee's (HAC) September 21st meeting the HAC recommended the BOS approve a marker at that site, while they review further the actual text for the marker.

Carmina Taylor, former resident of Penllyn, asked why only Gloria Jones' application was included when she too had applied for the same marker. Ms. Taylor stated that she feels she has been waiting a long time and has been disrespected. She felt that if provisions were made to ensure that Bethlehem Baptist Church had a marker for their celebration in October, then the same should be done for the Penllyn School.

Gloria Jones, 1007 Pershing Road, replied that she worked very hard researching the information for the application. She made sure to highlight what happened after the supreme court decision as that was an important part of the school's history. Anyone should feel free to apply to the HAC.

Ms. Duckett made a motion, seconded by Ms. Martin, to approve the historical marker for the Penllyn School. Motion passed 5-0.

Consider submitting request to PennDOT to add bike sharrows on Evans Road

Andrew Turner, with the Montgomery County Planning Commission (MCPC), was present to discuss the possibility of adding bike sharrows on Evans Road. He stated that Evans Road, between Plymouth and Welsh Road, has been identified as a location to install sharrows as part of the PennDOT 2024 resurfacing program. A sharrow is a road marking that informs drivers that they are on a road that shares the right-of-way with those riding a bike. The BOS had several questions regarding the safety of this. They noted that Evans Road is a winding road and they had concerns about the safety of both drivers and bikers. Mr. Dixon stated that PennDOT did add warning signs at the "S" curves on Evans Road as part of their low-cost safety improvement plan. Ms. Hunsicker mentioned that this route is already pre-routed as a bike route by PennDOT. The addition will aid in the safety of the road. Mr. Turner noted that if the BOS decided to move forward with the sharrows then a letter will be submitted to PennDOT, and they will determine where the markings will go. If the BOS should decide not to submit a letter, then the road will be resurfaced without bike lines. Harry Hellerman, 100 Coventry, said he is an avid bike rider. PennDOT can only designate state roads, not township roads for bike routes. He suggested that it wouldn't hurt to put markings as this is already an established bike route and experienced cyclists do use it. Ms. Duckett stated that she would like to have Mr. Stein, Chief Kenny and Mr. Dixon collaborate before the deadline to discuss the sharrows further.

Approve contract with Godshall Kane O'Rourke Architects, LLC in the amount of \$18,000 to complete a feasibility study and needs assessment for a Public Works Facility

The BOS authorized staff at the July 25, 2023, meeting to issue an RFP for an architect to complete a feasibility study and needs assessment for a new Public Works facility. Five proposals were received, and three firms were interviewed. Throughout this process Godshall Kane O'Rourke (GKO) came out on top. The staff is recommending the feasibility study and needs assessment contract be awarded to GKO in the amount of \$18,000. Ms. Duckett made a motion, seconded by Ms. Hunsicker, to award the contract to GKO. Motion passed 5-0.

Review of 2024 minimum municipal obligation for the Township's contribution to defined benefit pension plans and consideration of reduction in rate-of-return assumptions

At the September 12, 2023, BOS meeting Ms. Haldeman recommended the rate of return assumption for both the uniformed and non-uniformed employees defined benefit pension plans be reduced from 7% to 6.5%. The total cost to the township would be \$115,867. The completed General Fund balance projection has enough reserves to cover this change. This lower rate of return will stabilize as we go forward. Ms. Hunsicker made a motion, seconded by Ms. McNeely, to reduce the assumption to 6.5%. Motion passed 5-0.

Review of Financials YTD and Balance Sheet – August 2023

The BOS received the financial report for August of 2023. The only question for the BOS was regarding the Bucks County Water and Sewer billing that was being addressed. Ms. Haldeman stated that all issues have been resolved.

Review of Township Engineer's Report

Mr. Hersh provided the engineers' report for the month of September. There were no questions from the BOS.

Review of Traffic Engineer's Report

Mr. Dixon provided the traffic engineers' report for the month of September. There were no questions from the BOS regarding the report. Ms. McNeely asked Mr. Dixon if he knew what work was being done at the intersection of Plymouth and Evans Road and when the work would be completed. Mr. Dixon stated he would look into it and let her know. He knew that PECO was doing some utility work but does not know if that is related to this. Ms. Hunsicker asked for an update regarding the markings at the trail by the schools. Mr. Zollers replied that the project is almost finished. The markings are not yet complete. Once the final inspection is complete the flashers will be active.

Approval of minutes – September 12, 2023

All BOS members received a copy of the minutes from the September 12, 2023, meeting. There were no questions or comments. Ms. Hunsicker made a motion, seconded by Ms. McNeely, to approve the minutes. Motion passed 5-0.

SUPERVISOR LIAISON REPORTS

The BOS received the committee reports for both the Human Relations Commission and the Environmental Advisory Committee. There were no questions or comments.

STAFF UPDATES

WCWP Update

Ms. Worman gave an update on the future government structure of the Wissahickon Clean Water Partnership. She reported that the majority of the management committee voted for the consortium government structure as had been the preference of the Lower Gwynedd BOS.

Spring House Intersection construction

Mr. Dixon stated that some of the work is getting done at the Spring House Intersection. PECO has moved the poles and lines, but utility work is not yet completed. The old utility poles need to be removed and the Verizon lines need to be moved to the new poles. The underground stormwater basin has been installed and the contactor is completing minor work that can be done to keep progress moving.

Mr. Dixon then gave an update regarding the pedestrian crossing at the YMCA on McKean Road. He said the final inspection has been completed. There are a few punch list items that will be completed over the next week and then that project will be finished.

Drainage improvement on Stonebridge Rd

Mr. Zollers said they are finishing up the stormwater pipe replacement project on Stonebridge Road. The residents have been very understanding while the work is being completed.

SUPERVISORS COMMENTS

Ms. McNeely congratulated the Fall Fest committee for a successful event. Everything went well.

Ms. Hunsicker also congratulated the Fall Fest Committee.

Ms. Martin echoed the comments and thanked all the community volunteers that came out to assist with the event.

Mr. Twersky echoed all comments.

Ms. Duckett also echoed all comments and thanked Sandi Feight for pivoting so well with the change of venue. She also thanked Wissahickon High School and custodial staff for letting us use the facility. She also thanked all Park and Recreation volunteers, fall fest volunteers and vendors for their help and support.

Adjournment Time:

Ms. Duckett made a motion, seconded by Mr. Twersky, to adjourn the meeting at 8:06pm. Motion passed 5-0.

**LOWER GWYNEDD TOWNSHIP
SUPERVISOR LIAISON REPORT OF
VOLUNTEER COMMISSION MEETING HIGHLIGHTS**

Board/Commission	Historical Advisory Committee
Members/Terms	7 residents, 3-year terms
Meeting Schedule	3 rd Thursday of the month, 6pm
Supervisor Liaison(s)	Janine Martin, Danielle Duckett
Staff Liaison	Michelle Farzetta
Minute Taker	Michelle Farzetta

MEETING HIGHLIGHTS

Meeting Date	September 21, 2023
Decisions/Recommendations	
<ul style="list-style-type: none"> • A recommendation was made to the BOS to approve the Historical Marker for the location of the Penllyn School. 	
Major Discussion Items	
<ul style="list-style-type: none"> • Historical Markers were the focus of the meeting. A presentation was given by Gloria Jones regarding the Penllyn School along with an application for a historical marker. • Additional markers within the township were discussed briefly. • The HAC would like more research to be completed before approving any text for the marker at Bethlehem Baptist Church. A temporary sign with the name and date could be put up for the church’s anniversary celebration. 	

Next Meeting	October 19, 2023
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NOTE: This form lists significant highlights from a public board or commission meeting; it does not supplement or replace the official minutes of the meeting. Minutes are posted on the Township’s website on the “Meetings” page. This form is included in the Board of Supervisor’s meeting packet, which also is posted on the “Meetings” page.