

LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS REGULAR PUBLIC MEETING

Tuesday, May 23, 2023, 7:00 p.m.



To join the meeting via Zoom:

<https://us02web.zoom.us/j/89643684127?pwd=VUhGdIIUdkRhTUNOL0tSSVdqREYzUT09>

Call #: 1-646-876-9923

Meeting ID: 896 4368 4127 Passcode: 366550

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS AND PRESENTATIONS

The Lower Gwynedd Township Police Department has been re-accredited by the Police Chiefs of Pennsylvania's Law Enforcement Accreditation Program.

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of personnel and litigation.

PUBLIC COMMENTS

Citizen comments, concerns, questions for items not on the agenda
(Comments on agenda items will be taken when those items are discussed by the Board)

BUILDING AND ZONING

1. Review of Resolution 2023-12 Accepting dedication of infrastructure from the Carriages at Lower Gwynedd

GENERAL BUSINESS

1. Review of Houston Creek flood study recommendations and next steps
2. Resolution 2023-13 Designating June as Pride Month in Lower Gwynedd Township
3. Discussion about Historical Marker Program Guidelines
4. Authorization to advertise an ordinance establishing the Lower Gwynedd Township Historical Markers Program
5. Authorization to advertise ordinance creating tax credits for volunteer firefighters
6. Consideration of EAC programs and expenditures:
 - a. License to show the movie, "Kiss the Ground", and related composting demonstration
 - b. License to show the movie, "Winged Migration"
 - c. Creation of the "Lower Gwynedd Going Green Award" and related expenses
7. Resolution designating a Township applicant agent to close out COVID-19 funding
8. Approval of "Lower Gwynedd Township Cafeteria Plan" for optional employee benefits
9. Consideration of agreement with Econ Partners for grant administration

- 10. Review of financials YTD and Balance Sheet – April 2023
- 11. Approval of invoice history – April 2023
- 12. Approval of minutes – May 9, 2023

SUPERVISOR LIAISON REPORTS

Updates on Township Volunteer Commissions from Supervisor Liaisons

STAFF UPDATES

Updates from staff on municipal activities and projects – pedestrian improvements by the schools

SUPERVISORS COMMENTS

Comments or questions from the Board of Supervisors

Adjournment

UPCOMING MEETING DATES*

BOARD OF SUPERVISORS	TUES	06/27/2023	7:00 P.M.
ENVIRONMENTAL ADVISORY COUNCIL	WED	06/14/2023	7:00 P.M.
HISTORICAL ADVISORY COMMITTEE	THURS	06/15/2023	6:00 P.M.
HUMAN RELATIONS COMMISSION	THURS	06/01/2023	7:00 P.M.
PARKS AND RECREATION	MON	06/20/2023	6:00 P.M.
PLANNING COMMISSION	WED	06/21/2023	7:00 P.M.
ZONING HEARING BOARD	THURS	06/08/2023	6:00 P.M.

*Please check the Township website to confirm meeting dates and times, and to see agendas.



MEMORANDUM

ATTN: BOARD OF SUPERVISORS

DATE: Friday, May 19, 2023

FROM: Jamie P. Worman, Assistant Township Manager *Jamie Worman*

SUBJ: Resolution Accepting Deed of Dedication for Sanitary Sewer Improvements-Carriages at Lower Gwynedd Land Development (#14-12LD)

The Carriages at Lower Gwynedd is an 11-unit townhouse development approved in 2016. The project is complete, the 18-month maintenance period has ended, and we are finalizing the closeout items. Pursuant to the approved land development plans, the developer is offering dedication to Lower Gwynedd Township certain sanitary sewer infrastructure, improvements, related appurtenances, and easements as depicted on the final land development plans. The resolution before the BOS is to accept the offer of dedication of the public improvements described above and in the deed of dedication. **The recommended action is that the BOS approve this resolution and accept dedication of the public sanitary sewer improvements as is standard practice.**

LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS

RESOLUTION NO. 2023 - _____

A RESOLUTION OF THE TOWNSHIP OF LOWER GWYNEDD ACCEPTING A DEED OF DEDICATION FOR SANITARY SEWER IMPROVEMENTS AT THE CARRIAGES, 917 PENLLYN PIKE, TAX PARCEL #39-00-03331-40-1

WHEREAS, pursuant to Resolution No. 2015-06, the Lower Gwynedd Township Board of Supervisors (“BOS”) granted preliminary and final land development approval (the “LD Approval”) to **COUZZIN'S 4 LLC**, a Pennsylvania limited liability corporation (the “Applicant”) for property located at 917 Penllyn Pike (the “Property”); and

WHEREAS, the Applicant has offered for dedication, certain sanitary sewer infrastructure, improvements, related appurtenances, and easements within the Property (the “Sewer Improvements”), as depicted on certain Final Land Development Plans, prepared by Woodrow & Associates, Inc. dated December 10, 2014, and last revised August 6, 2016; (the “Plans”) (the “Proposed Dedication”); and

WHEREAS, the Proposed Dedication is consistent with the LD Approval.

NOW, THEREFORE, BE IT RESOLVED by the Lower Gwynedd Township Board of Supervisors, as follows:

1. The BOS will execute the Deed of Dedication accepting for public ownership of the Sewer Improvements dated even date herewith (the “Deed”).
2. The BOS Chairperson and/or other appropriate municipal officials, are hereby authorized to execute the Deed and all other documents as are necessary to complete the Proposed Dedication.
3. Acceptance of the Deed is expressly conditioned upon the Applicant having paid all outstanding fees and charges to the Township, if any, on or before the date of this Resolution.
4. This Resolution does not expressly or impliedly accept dedication of any private laterals, sewage grinder/ejector pumps, other improvements or land, except as expressly set forth in this Resolution.

APPROVED at the public meeting of the Lower Gwynedd Township Board of Supervisors held on _____, 2023.

ATTEST:

MIMI GLEASON, TOWNSHIP SECRETARY

LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS

By: _____
DANIELLE A. DUCKETT, CHAIRPERSON

Prepared By & Return To:

Neil Andrew Stein, Esquire
Kaplin, Stewart, Meloff, Reiter & Stein, PC
Union Meeting Corporate Center
910 Harvest Drive, Suite #200
Blue Bell, PA 19422

Property:

917 Penllyn Pike
Parcel #39-00-03331-40-1

DEED OF DEDICATION FOR SANITARY SEWER IMPROVEMENTS

THIS INDENTURE is made this ___ day of _____, 2023,

FROM:

COUZZIN'S 4 LLC, a Pennsylvania limited liability company, with offices at P.O. Box 554, Gwynedd Valley, Pennsylvania 19437 ("**Grantor**"), of the one part,

TO:

LOWER GWYNEDD TOWNSHIP, 1130 N. Bethlehem Pike, Spring House, Pennsylvania 19477 ("**Grantee**"), of the other part.

WITNESSETH:

THAT, the said Grantor, **THAT** the said Grantor, for and in consideration of the sum of One Dollar (\$1.00) lawful money of the United States of America unto it well and truly paid by the said Grantee at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, enfeoffed, released, conveyed, assigned and confirmed unto the said Grantee, its successors and assigns,

ALL THOSE CERTAIN easements, rights-of-way, sanitary sewer lines, mains, manholes, laterals, their accessories, and appurtenances consisting of underground pipe, conduits, manholes, drains, markers, mains, service connections and related apparatus located at 917 Penllyn Pike, Parcel #39-00-03331-40-1 (the "**Sanitary Sewer Facilities**"), as shown on), as depicted on certain Final Land Development Plans, prepared by Woodrow & Associates, Inc. dated December 10, 2014, and last revised August 6, 2016; (the "**Plans**") and as more particularly described in a certain Tapping Fee and Sanitary Sewer Construction Agreement, dated October 25, 2016, recorded in the Montgomery County Recorder of Deeds Office (the "**Public Office**") on November 30, 2016 (the "**Sewer Agreement**")

UNDER AND SUBJECT, nevertheless, to conditions, restrictions, and other matters of record, and without limiting the generality of the foregoing, that certain Deed of Dedication from Grantor herein to Grantee, which is intended to be recorded forthwith in the Public Office.

TOGETHER with the right of ingress, egress and regress and the right to install, construct, reconstruct, replace, remove, enlarge, inspect, operate, repair, maintain and/or make connections thereto and to receive and convey sewage, regardless of source, therethrough.

TO HAVE AND TO HOLD the said above described Sanitary Sewer Facilities unto the said Grantee, as Lower Gwynedd Township, Montgomery County, Commonwealth of Pennsylvania, to and for the only proper use and behoof of said Grantee, its successors and assigns, forever as and for a conveyance of sanitary sewage regardless of the source of such sewage and related public services to the same extent and with the same effect as if the said Sanitary Sewer Facilities had been installed after proceedings duly had for that purpose under and pursuant to the laws of the Commonwealth of Pennsylvania.

AND, the said Grantor, for itself, its successors and assigns, does covenant, promise and agree to and with the said Grantee, its successors and assigns, by these presents, that it, the said Grantor, its successors and assigns, shall and will, subject as aforesaid, warrant and forever defend all and singular the title and rights to the rights of way for the Sanitary Sewer Facilities above described and hereby granted unto the said Grantee, its successors and assigns, against it, the said Grantor, its successors and assigns, against all and every person or persons whomsoever lawfully claiming or to claim same or any parts thereof, by, from or under it or any of them, shall and will warrant and forever defend.

AND the Grantee, by accepting and recording this Deed, accepts the dedication of the Sanitary Sewer Facilities.

IN WITNESS WHEREOF, the Grantor has caused this Deed to be signed on the day and year first above written.

SIGNATURES COMMENCE ON THE FOLLOWING PAGE

GRANTOR:

COUZZIN'S 4 LLC, a Pennsylvania limited liability company

By: _____

Print Name/Title: _____

ACCEPTED, by the Board of Supervisors of Lower Gwynedd Township, at a duly convened public meeting held on _____, 2023.

ATTEST:

MIMI GLEASON, SECRETARY

GRANTEE:

LOWER GWYNEDD TOWNSHIP

By: _____
DANELLE A. DUCKETT, CHAIRPERSON
BOARD OF SUPERVISORS

ACKNOWLEDGEMENT

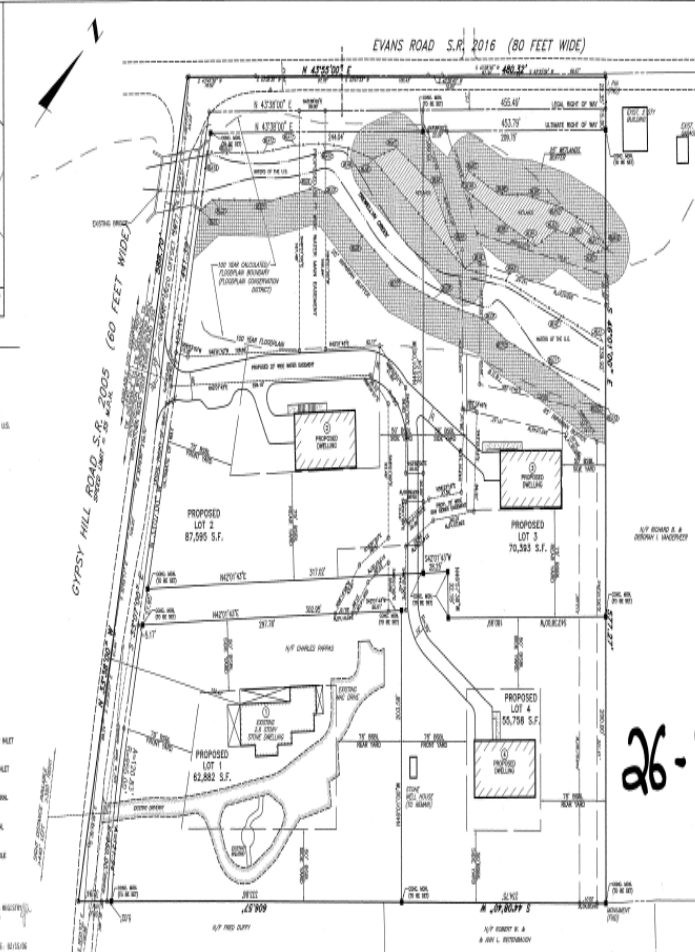
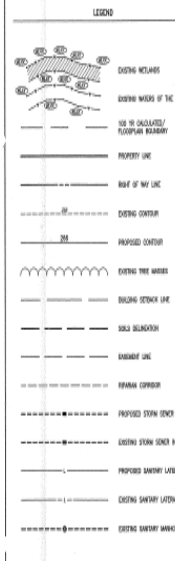
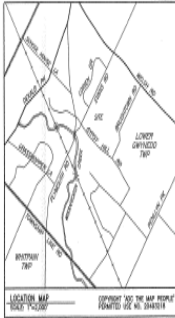
COMMONWEALTH OF PENNSYLVANIA :
 : **SS**
COUNTY OF MONTGOMERY :

On this, the ____ day of _____, 2023, before me, the undersigned officer, a Notary Public, personally appeared _____, known to me or satisfactorily proven to be the authorized officer or representative of **COUZZIN'S 4 LLC**, a Pennsylvania limited liability corporation, and acknowledged that he/she executed the same on behalf of said limited liability company for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public
My Commission Expires:

*SUBDIVISION PLAN
EXHIBIT "A"
ATTACHED*



ZONING DATA
A RESIDENTIAL DISTRICT

MINIMUM LOT AREA	MINIMUM FRONT YARD SETBACK	MINIMUM SIDE YARD SETBACK	MINIMUM REAR YARD SETBACK	MINIMUM FRONT SETBACK	MINIMUM SIDE SETBACK	MINIMUM REAR SETBACK
10,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
15,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
20,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
25,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
30,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
35,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
40,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
45,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
50,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
55,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
60,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
65,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
70,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
75,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
80,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
85,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
90,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
95,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.
100,000 S.F.	25 FT.	5 FT.	5 FT.	10 FT.	5 FT.	10 FT.

SECTIONAL BASH MAINTENANCE
THE UNDERSIGNED SECTION ENGINEER IS SURE THAT THE PLAN HEREIN IS A TRUE AND CORRECT COPY OF THE ORIGINAL AS SUBMITTED TO THE TOWNSHIP ENGINEER AND THAT THE SAME IS IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

TOWNSHIP ENGINEER'S CERTIFICATION
I HEREBY CERTIFY THAT THE TOWNSHIP ENGINEER HAS REVIEWED THE PLAN AND IS SATISFIED THAT THE SAME IS IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

WETLANDS CERTIFICATION
I HEREBY CERTIFY THAT THE WETLANDS AND SWAMP RESOURCES HAVE BEEN IDENTIFIED AND MAPPED IN ACCORDANCE WITH THE FEDERAL REGULATIONS AND STATE REGULATIONS OF PENNSYLVANIA.

OWNER'S CERTIFICATION
I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED IN THIS PLAN AND THAT I AM APPLYING FOR THE ZONING PERMIT IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

PLANNING COMMISSION CERTIFICATION
I HEREBY CERTIFY THAT THE PLANNING COMMISSION HAS REVIEWED THE PLAN AND IS SATISFIED THAT THE SAME IS IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

BOARD OF SUPERVISORS CERTIFICATION
I HEREBY CERTIFY THAT THE BOARD OF SUPERVISORS HAS REVIEWED THE PLAN AND IS SATISFIED THAT THE SAME IS IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

WARRANTS GRANTED
I HEREBY CERTIFY THAT THE WARRANTS GRANTED IN THIS PLAN ARE IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

COMMONWEALTH OF PENNSYLVANIA COUNTY OF MONTGOMERY
I HEREBY CERTIFY THAT THE PLAN IS IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

MONTGOMERY COUNTY RECORDER OF DEEDS
I HEREBY CERTIFY THAT THE PLAN IS IN ACCORDANCE WITH THE ZONING ORDINANCES OF THE TOWNSHIP OF MONTGOMERY COUNTY, PENNSYLVANIA.

ACT 38 COMPLIANCE
SERIAL NUMBER 1054485

IF IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN ANY PERMITS OR LICENSES REQUIRED FOR THE WORK DESCRIBED IN THIS PLAN, THE CONTRACTOR SHALL OBTAIN SUCH PERMITS OR LICENSES PRIOR TO THE COMMENCEMENT OF WORK.

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSES FROM THE APPROPRIATE AGENCIES.

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSES FROM THE APPROPRIATE AGENCIES.

3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSES FROM THE APPROPRIATE AGENCIES.

NOTES

1. THE PLAN REPRESENTS AN ACTUAL FIELD SURVEY PERFORMED BY THE SURVEYOR ON OCTOBER 1, 2016, AND THE PLAN IS SUBJECT TO THE SURVEYOR'S FIELD NOTES AND FIELD BOOKS.

2. THE PLAN IS SUBJECT TO THE SURVEYOR'S FIELD NOTES AND FIELD BOOKS.

3. THE PLAN IS SUBJECT TO THE SURVEYOR'S FIELD NOTES AND FIELD BOOKS.

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19. THE PLAN IS SUBJECT TO THE SURVEYOR'S FIELD NOTES AND FIELD BOOKS.

20. THE PLAN IS SUBJECT TO THE SURVEYOR'S FIELD NOTES AND FIELD BOOKS.

26-45

RECORDED PLAN
MONTGOMERY COUNTY RECORDER OF DEEDS
SERIAL NUMBER 1054485

DR. CHARLES PAPPAS
MONTGOMERY COUNTY RECORDER OF DEEDS
1000 MARKET STREET, 1ST FLOOR
MONTGOMERY, PA 19127

RECORDED PLAN
MONTGOMERY COUNTY RECORDER OF DEEDS
SERIAL NUMBER 1054485

DR. CHARLES PAPPAS
MONTGOMERY COUNTY RECORDER OF DEEDS
1000 MARKET STREET, 1ST FLOOR
MONTGOMERY, PA 19127

Memo



To: Board of Supervisors
From: Mimi Gleason, Township Manager
Jamie Worman, Assistant Township Manager
Date: May 19, 2023
Re: Houston Creek Flood Study

Lower Gwynedd received grant funding in 2021 through the Department of Community and Economic Development's Flood Mitigation Program to conduct a flood study. The study is to determine the baseline flooding conditions of the neighborhood adjacent to the Wissahickon School District property and the drainage area of the existing dam. The project area is located on the border of Lower Gwynedd Township, Ambler Borough and Whitpain Township between the Wissahickon School District property and the Ambler Yards Business Campus. The primary locations to be analyzed are the existing stone/concrete dam and a portion of the creek between Brookside & Marion Avenue from Knight Road to N. Spring Garden Street.

Houston Creek runs northeast to southwest and flows through the School District property to an existing dam. The drainage area to the dam is approximately 123 acres and extends to Mount Pleasant Avenue (east), Houston Road (west), and across Bethlehem Pike (north) on either side of Alene Road, just north of Hamilton Road. Once the flow continues past the dam, it crosses under Knight Road and flows along the front and rear yards of approximately 25 homes on Brookside and Marion Avenue. The creek then flows into a culvert under Spring Garden Street and through existing pipes under the Ambler Yards Business Campus until it reaches the culvert at the railroad tracks, and ultimately discharges into the Wissahickon Creek.

The goal of this study is to evaluate possible modifications to the dam and other improvements that could be made to effectively reduce the rate and volume of water reaching the neighborhood to the south of Knight Road and the Ambler Yards Business Campus.

Over the past two years, the Township's Engineer has been gathering information and performing analysis. Earlier in the year, Jim Hersh from Gilmore & Associates presented preliminary findings at a community meeting of the Brookside neighbors, to the school district and Ambler Yards, and then to the Board of Supervisors at your March 17th public meeting. Final work on the study is now complete and Mr. Hersh will review the study's recommendations and discuss next steps with the Board at this meeting.

**LOWER GWYNEDD TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA
BOARD OF SUPERVISORS**

RESOLUTION NO. _____

**A RESOLUTION OF THE LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
DECLARING JUNE TO BE LGBTQ PRIDE MONTH AND DIRECTING STAFF TO FLY THE
RAINBOW PRIDE FLAG THROUGHOUT THE MONTH OF JUNE AT VETERANS
MEMORIAL PARK.**

The Lower Gwynedd Township Board of Supervisors (the “**Board**”) resolves as follows:

WHEREAS, Lower Gwynedd Township (the “**Township**”) has a diverse Lesbian, Gay, Bisexual, Transgender, and Queer (or Questioning) community (“**LGBTQ**”) and is committed to supporting visibility, dignity, and equity for all people within the LGBTQ community; and

WHEREAS, there are residents, students, employees, and business owners within the Township contributing to its enrichment and diversity, who are a part of the LGBTQ community; and

WHEREAS, June has become a symbolic month in which LGBTQ persons, and supporters, come together in various celebrations of pride; and

WHEREAS, cities across the United States recognize and celebrate June as LGBTQ Pride month; and

WHEREAS, the Township wishes to communicate its support for inclusivity, equality and respect in our Township, and desires to recognize and celebrate June as LGBTQ Pride month; and

WHEREAS, the Township strives to be a place where all residents and visitors feel accepted and welcome; and

WHEREAS, the Rainbow Flag, also known as the LGBTQ Pride Flag or Gay Pride Flag, has been used since the 1970s as a symbol of LGBTQ pride and social movements; and

WHEREAS, flying the Rainbow Pride Flag at Veterans Memorial Park throughout the month of June further symbolizes the Township’s official recognition of June as LGBTQ Pride month, reflects the Township’s viewpoint, and symbolizes the Township’s celebration of diversity and support for the LGBTQ community; and

WHEREAS, this request has originated from a request made by a Board member and not by a third-party; and

WHEREAS, pursuant to the government speech doctrine, the Township may advance its own speech without requiring viewpoint neutrality when the government itself is the speaker, so long as the Township does not show religious preference or encourage a certain vote in an election; and

WHEREAS, the Board affirms that that the Township’s flagpoles are not intended to serve as a forum for free expression by the public.

NOW, THEREFORE, the Lower Gwynedd Township Board of Supervisors resolves that:

SECTION ONE. PRIDE MONTH DESIGNATION. The month of June is hereby declared to be LGBTQ Pride Month in Lower Gwynedd Township, and the Township staff is directed to fly the Rainbow Pride Flag on a flagpole at Veterans Memorial Park throughout the month of June. In doing so, the Township staff shall comply with all applicable laws, rules and regulations concerning the display of flags in the Commonwealth of Pennsylvania.

SECTION TWO. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

SECTION THREE. CONTINUING EFFECT. This Resolution shall remain in full force and effect and continue to be effective, unless and until revoked by the Board of Supervisors.

RESOLVED at a duly convened public meeting of the Lower Gwynedd Township Board of Supervisors held on this 23rd day of May, 2023.

Attest:

*LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS*

MIMI GLEASON, TOWNSHIP SECRETARY

By: _____
DANIELLE A. DUCKETT, CHAIRPERSON

Memo

To: Board of Supervisors
From: Mimi Gleason, Township Manager
Date: May 17, 2023
Re: Historical Marker Program and Ordinance



Recommended action for the Historical Advisory Committee's draft of the Historical Marker Program: Share any questions or reactions about the guidelines.

Recommended action for the Historical Markers Program Ordinance: Make a motion authorizing advertisement of the ordinance authorizing the Lower Gwynedd Township Historical Marker Program.

The Historical Advisory Committee (HAC) is developing guidelines for a new Township historical marker program. Staff's comments are included in the attached program guidelines (shown as my comments but reflecting input from multiple employees). Staff also is researching options, timing and costs for the type of markers to be used. Photos of a couple markers are attached.

A draft ordinance establishing the historical marker program also is attached. If the Board wished to proceed with the program, staff requests that the Board authorize advertisement of the ordinance at this meeting, as the next month is not until June 27th. Over the next month, staff and the HAC will finalize the draft guidelines for Board review and approval if you are satisfied with it at that point.

Attachments:

- Memo to BOS from HAC Chair, Matt Metcalf
- HAC's draft Historical Marker Program Guidelines, with staff comments
- Photo examples of historical markers from nearby communities
- Draft ordinance authorizing the LGT Historical Marker Program

To: Board of Supervisors, Lower Gwynedd Township
Fr: Matt Metcalf, Chair, LGT Historic Advisory Committee
Da: 2023 April 20
Re: Historical Markers Program



After opportunities for open public comment and committee discussion, the Historic Advisory Committee would like to recommend the following action(s) to the Board of Supervisors.

Action(s):

- Enable through ordinance a Historical Markers Program (proposed program attached)
- Provide annual funding for historical markers
- Promote the Historical Markers Program on the township's web site and social media

Background:

Historical markers serve as a form of visual recognition of places that have meaning to communities. Subjects of a marker may include events, places, innovations, legends, persons or groups/organizations of historical note or significance. The most familiar form of a marker in this region is the well-known large metal navy and gold keystone signs along major roadways placed by the Pennsylvania Historical and Museum Commission.

This proposal suggests creating a program by which Lower Gwynedd Township can place its own historical markers. The PHMC program (which is indefinitely paused) qualifies locations for signage based on their significance to *state* history; locally-significant places cannot be considered under the PHMC program.

Under this proposal, public or private buildings, structures, objects, sites, districts, and cultural and natural features/landscapes could all be marked. Markers could be approved for buildings or structures that are either significantly altered or no longer standing, so long as they have appropriate historical research to justify the placement of such signage and a direct connection to Lower Gwynedd Township history.

Other relevant facts:

- ✓ Historical markers are one of the most passive forms of historic preservation that a municipality can implement
- ✓ Placement of markers can be considered separately from landmarking, historical registry, or preservation planning efforts
- ✓ While most historical marker programs in the U.S. are run at the state level, county and municipal marker programs do exist

Demonstration of Need:

The township currently has no historical marker program. As noted, the PHMC program is paused; per communications directly between the HAC Chair and the PHMC, it is unknown when the state program will return. Though not as widespread in Pennsylvania as in other states, there are no state laws governing (or preventing) the creation of local historical marker programs.

There has been notable feedback over the last several years offered to township leadership regarding a desire for a local historical marker program. Recently, advocates have expressed interest in social media, through email, and in person at BOS and HAC meetings, particularly regarding the need to recognize places that represent the diversity of histories present in the township.

Notes/Additional Resources:

- ✓ Schultz, Ellen and Deborah Kelly. *Assessment of State Historical Marker Programs*. Preservation Partners. 2007.
<https://www.nj.gov/dca/njht/documents/publ/HistoricalMarkersFinal102307.pdf>
- ✓ *Pennsylvania Historical Marker Program*. Pennsylvania Historical & Museum Commission. Accessed 2023.03.10. <https://www.phmc.pa.gov/Preservation/Historical-Markers/Pages/default.aspx>

Respectfully submitted,
Matt Metcalf
Chair, Historic Advisory Committee

Attachment: HAC_HistoricalMarkers2023.04.20.docx

LOWER GWYNEDD TOWNSHIP HISTORICAL MARKER PROGRAM GUIDELINES

Mission Statement

The Lower Gwynedd Township Historical Marker Program is designed to highlight important aspects of township history to increase residents' sense of pride of place, to support cultural tourism throughout the county and region, to educate the public, and to encourage the public to preserve historic resources.

Program Administration

Lower Gwynedd Township will administer the historical marker program. Through ordinance, the Board of Supervisors will enable the program and hold the final decision on the placement or removal of markers.

The township's Historical Advisory Committee will set up a framework for vetting proposed marker submissions, receive and review submissions from the public, and make recommendations for approval to the Board of Supervisors. It will review criteria, set priorities, and assess the progress of the program. It will also review the accuracy and integrity of the marker text and/or digital description explaining the significance of the marker in consultation with nominators and local historical organizations.

Effort will be made to consult and coordinate with, where appropriate, the State Historic Preservation Office, state and regional tourism entities, and PennDOT on issues related to verifying historical significance; establishing special initiatives for topics/themes; signage design, placement and maintenance; creation of an inventory of existing historical marker signs.

Once established, the Historical Committee/Commission may make recommendations to the Board of Supervisors to update the terms of the program as necessary.

Submissions

The public (resident or non-resident), elected and appointed members of the Lower Gwynedd Township government or committees, and/or Lower Gwynedd Township staff may nominate a subject for a historical marker.

Eligibility Criteria

Subjects/themes of a proposed marker:

1. Must have direct connection to local history (specifically historical Gwynedd Township or modern Lower Gwynedd Township);
2. Should reference an event(s), place (building, structure, object, site, district, natural or cultural landscape), innovation, legend, person, or group/organization;
3. Should have had a significant impact on its time (and/or the present) or contributed significantly to regional, state, or national history with a specific connection to Lower Gwynedd Township; and
4. Should be sufficiently in the past that enough time has elapsed to evaluate its impact based on credible documentation and historical perspective.

Subjects/themes should meet specific criteria as appropriate:

- Events should date from at least 40 years in the past
 - For continuing events, must be historically established rather than of contemporary interest
- Places may include public or private buildings, structures, objects, sites, districts, and cultural and natural features/landscapes
 - These places may be extant, significantly altered, or no longer standing
 - A group of sites can be collectively argued to be significant under any of the criteria
- Legends and/or folklore should be based on relevant historical documentation and/or scholarship
- A person or group/organization may be a marker subject 20 years after their death or the group's dissolution
 - For continuing groups/organizations, must be historically established rather than of contemporary interest
 - Individual gravesites are not eligible for markers unless there are no other appropriate location associated with the person's productive life
 - Churches or religious sites are not eligible unless their significance is associated with broader themes in local history and culture

Special consideration for subjects/themes:

- Will be afforded for recognition of the historical hamlets of Lower Gwynedd Township
- Will be considered for places already recognized on a registry (e.g., National Register of Historic Places) or landmarks list
 - However, the place must meet the same criteria as other LGT historical markers, have adequate documentation, and will not receive preference or precedence among other marker submissions
- Marker candidates with state or national significance should be considered for a Pennsylvania state historical marker

Lower Gwynedd Township recognizes that continuing scholarship may help validate the subject's impact on its times or its significance from a more recent historical perspective. As such, marker submissions that are not accepted may be resubmitted after a period of two years from the most recent rejection for reconsideration.

Documentation

All subjects/themes nominated for a historical marker must be accompanied by relevant, authoritative, accurate, and verifiable documentation.

The burden of proof will be on the application's sponsor to provide documentary evidence demonstrating the significance of the proposed marker subject.

Documentation should include:

- A fact-based description of the subject/theme and its direct connection to historical Gwynedd Township or modern Lower Gwynedd Township
- An explanation of the subject/theme's historical importance to the township
- Footnotes that reference verifiable primary and secondary sources for facts and assertions presented to support the submission
- A map and photo of the site proposed for the marker; historical markers will be installed at the location of greatest historical significance related to subject/theme.
- Proposed text for the historical marker or digital description which will be reviewed (and may be altered) by the Historical Committee/Commission
- A clear and organized presentation that makes documentation verifiable by reviewers without undue burden

The Township may create and require specific paperwork related to the application process.

Review Process

Submissions will follow a standardized process recommended by the Historical Committee/Commission and approved by the Board of Supervisors.

- Submissions will be considered by the Historical Committee/Commission no less than twice yearly
- Submissions may be returned for clarification or to request additional information; the Historical Committee/Commission may return a submission with recommended changes prior to final consideration by the Committee/Commission
- Application sponsors are welcome to address the Historical Committee/Commission and should give advanced notice where possible in order to enable members to prepare questions
- Application sponsors may also be requested by the Historical Committee/Commission to appear/re-appear in advance of their submission's public review and/or approval to answer questions
- The Historical Committee/Commission will be given adequate time to verify the materials presented
- Marker submissions that do not win initial approval may be resubmitted; if the submission is denied twice, it may be resubmitted for reconsideration after a period of two years from the most recent rejection.

If a historical marker is approved by the Board of Supervisors, township staff will notify the application's sponsor, order the marker, and schedule the dedication ceremony.

Installation/Maintenance

To the extent possible, historical markers will be installed at the location of greatest historical significance related to subject/theme, as permitted by the owner of the property or right-of-way.

Markers should be placed in a safe location on the property or in the right of way as close to the significant event, place, or site as possible and appropriate. The Public Works Department will install the signage.

The Township will collaborate with private citizens, PennDOT, Montgomery County and/or other agencies to ensure the markers are properly maintained. Markers will be inspected annually by the Historical Advisor Committee and a report will be provided to the Board of Supervisors regarding any degradation.

Once installed, markers will be considered property of the Township, unless otherwise specified in the agreement with the property owner or the permit issued by PennDOT or Montgomery County for location in their right-of-way .

Marker Retirement

Markers may be retired by Lower Gwynedd Township. Such requests come through the Historical Committee/Commission where a supermajority vote is needed to forward such a request to the Board of Supervisors.

Companion Website

LGT will develop a portion of its website to highlight the location of historic markers and [describe the historical significance of the marker](#), and will print a limited number of self-guided tour brochures for markers.

BETHLEHEM PIKE - 6

CENTRE SQUARE

NAMED FOR JUNCTION OF STATE
ROAD AND SKIPPACK TURNPIKE

FOUNDED
1727

THE BATTLE OF CROOKED BILLET MONUMENT

Named for a nearby tavern, Crooked Billet was the scene of Revolutionary War clash during British occupation of Philadelphia. The militia of Gen. John Lacey, assigned to cut off British supplies, encamped here on May 1, 1778. When surprised by British troops; they were defeated and driven off with heavy losses. The Monument was dedicated here in 1861, marking the approximate south west corner of Gen. Lacey's encampment. On May 1, 1965, it was moved and rededicated at Crooked Billet Elementary School.

PAULY BY THE OFFICE OF HISTORIC ARCHITECTURE

RD
ENT AVE



THE BATTLE OF CROOKED BILLET MONUMENT

Named for a nearby tavern, Crooked Billet was the scene of Revolutionary War clash during British occupation of Philadelphia. The militia of Gen. John Lacey, assigned to cut off British supplies, encamped here on May 1, 1778. When surprised by British troops; they were defeated and driven off with heavy losses. The Monument was dedicated here in 1861, marking the approximate south west corner of Gen. Lacey's encampment. On May 1, 1965, it was moved and rededicated at Crooked Billet Elementary School.

ERECTED BY THE BOROUGH OF HATBORO UPON ITS 300TH ANNIVERSARY

**BOARD OF SUPERVISORS OF LOWER GWYNEDD TOWNSHIP,
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE # _____

AN ORDINANCE TO ESTABLISH THE LOWER GWYNEDD TOWNSHIP HISTORIC MARKERS PROGRAM

WHEREAS, pursuant to Section 1506 of the Second Class Township Code, the Lower Gwynedd Township Board of Supervisors (“**Board**”) may make and adopt any ordinances, bylaws, rules and regulations not inconsistent with or restrained by the Constitution and laws of this Commonwealth necessary for the proper management, care and control of the Township and its finances and the maintenance of peace, good government, health and welfare of the Township and its citizens; and

WHEREAS, many properties and structures within Lower Gwynedd Township have historical and cultural significance; and

WHEREAS, the Board desires to create a program for the installation of historic markers within the Township to identify properties and structures of historical significance.

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Lower Gwynedd Township Board of Supervisors as follows:

SECTION ONE. HISTORICAL MARKERS PROGRAM.

A new Chapter 1046 is hereby added to Title Four of the Code of Lower Gwynedd Township, to be entitled “Historic Markers Program”, which shall read as follows:

§1046.01. Establishment of Historic Markers Program.

(a) There is hereby established a program to be known as the Historic Markers Program (the “**Program**”). The Program will include points or sites of historic or cultural interest anywhere within the Township, which may be selected and designated for Historic Markers by Board resolution after recommendation by the Lower Gwynedd Township Historical Advisory Committee (“**HAC**”).

(b) The HAC may identify locations where Historic Markers will be installed. Locations may also be nominated for such designation by any person or organization in writing, to the HAC, and evaluated in accordance with the criteria included in the Historic Marker Program Policy approved by the Board.

(c) Historic markers may be placed or located on private property, or on public property, or in the public right-of-way, at locations on or in any of the same, commemorating certain historic events, individuals, organizations and eras, and shall have suitable inscriptions as may be necessary. If located on private property, the designation of the property and the installation of a Historic Marker shall be done only with, and after receipt by the Board, of the written agreement or consent of the property owner(s).

(d) If a Historic Marker is to be located on public property or within a public right-of-way, such designation and installation shall be subject to and in conformance with public safety standards.

(e) The Program will be funded through general revenue, grants, donations, or other sources available in the Township budget.

SECTION TWO. REPEALER. All other Ordinances or parts of Ordinances in violation or in conflict with the terms, conditions and provisions of this Ordinance are hereby repealed to the extent of such irreconcilable conflict.

SECTION THREE. SEVERABILITY CLAUSE. The terms, conditions and provisions of this Ordinance are hereby declared to be severable, and, should any portion, part or provision of this Ordinance be found by a court of competent jurisdiction to be invalid, non-enforceable or unconstitutional, the Board hereby declares its intent that the Ordinance shall have been enacted without regard to the invalid, non-enforceable, or unconstitutional portion, part or provision of this Ordinance.

SECTION FOUR. EFFECTIVE DATE. This Ordinance shall become effective as provided under the Second Class Township Code.

ENACTED BY THE LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS this ____ day of _____, 2023.

ATTEST:

***LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS***

MIMI GLEASON, TOWNSHIP SECRETARY

By: _____
DANIELLE A. DUCKETT, CHAIRPERSON

Memo

To: Board of Supervisors
From: Mimi Gleason, Interim Township Manager
Date: May 18, 2023
Re: Volunteer Service Tax Credit Program for fire volunteers

Recommended Action: Authorize advertisement of an ordinance establishing a volunteer service tax credit program for volunteer firefighters

In April, the Board of Supervisors discussed moving forward with a tax credit incentive program for active volunteers from Wissahickon Fire Company and North Penn Volunteer Fire Company who are Lower Gwynedd residents. The attached draft ordinance would authorize earned income tax credits up to \$1,000 per year for active volunteers in either company. Also attached is a summary of how the process would work for 2023 if the Board approves the ordinance.

If you authorize advertisement, the ordinance will be on your June 27th agenda for consideration, following the required 30-day notice period. At that meeting, there also will be a resolution establishing criteria for determining whether volunteers were sufficiently active with their fire company to qualify for the tax credit.

**LOWER GWYNEDD TOWNSHIP
VOLUNTEER SERVICE CREDIT PROGRAM**

2023 process under state law and the draft Township ordinance

- A. Determine eligibility for the credit
1. The Board of Supervisors will adopt a resolution establishing the minimum annual volunteer service criteria for eligibility for an earned income tax (EIT) credit.
 2. The Chief of North Penn and of Wissahickon is responsible for confirming that volunteers from each respective fire company have met the established minimum volunteer service criteria for the period between **January 1, 2023 – December 31, 2023**.
 3. Volunteers are eligible for a tax credit of up to \$1,000 if:
 - a. They meet the minimum volunteer service requirements in the BOS resolution, and
 - b. Live in Lower Gwynedd and pay the resident EIT (0.5%) *
- * Residents pay a 1% earned income tax – 0.5% to Lower Gwynedd Township and 0.5% to the Wissahickon School District. LGT's tax credit only applies to the Township's portion of the EIT. The volunteer will receive a credit for the 0.5% earned income tax paid to the Township in 2023, up to a maximum of \$1,000.
- B. Certification Process
1. Volunteers must submit signed applications to the Chief of their fire company to be considered for the credits.
 2. The Chief and another officer must sign the applications for all eligible volunteers from that company attesting that they comply with the volunteer service criteria in the resolution.
 3. **By November 27, 2023**, the Chief submits to the Township:
 - a. a notarized list of eligible volunteers (Twp has notaries if needed) and
 - b. the signed and attested Berkheimer EIT Volunteer Credit Certificate for each eligible volunteer
 4. **By November 17, 2023**, the Chief must notify any volunteers in writing if they are ineligible for the credit because of insufficient volunteer service.
 - a. **By Decembe 6, 2023** (within 10 days after receiving the notice of denial), any volunteers who are determined to be ineligible by the fire company may appeal that decision to the Board of Supervisors.
 - b. **On December 12, 2023**, the Board of Supervisors will decide all appeals of eligibility determinations at their public meeting.

5. **On December 12, 2023**, the Board of Supervisors approves the list of eligible volunteers at their public meeting. (Any appeals of denials from step 4 will be decided first.)
6. **By the end of the year**, the Township issues certificates to all eligible volunteers and sends the list of eligible volunteers to the earned income tax collector (Berkheimer).

C. Filing for the tax credit

1. **By April 15, 2024**, the volunteer files their 2023 EIT return with Berkheimer, with the approved Berkheimer EIT Volunteer Credit Certificate. Berkheimer also will have the list of eligible volunteers from the Township to cross-reference.
2. If the volunteer still owes tax when the return is filed, the credit will be applied to that amount. Any amount over the amount due will be paid as a refund to the volunteer by Berkheimer (and ultimately Lower Gwynedd Township).

LOWER GWYNEDD TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA
ORDINANCE NO. ___

**AN ORDINANCE OF ESTABLISHING A VOLUNTEER SERVICE TAX
CREDIT PROGRAM; ENACTING TAX CREDITS FOR VOLUNTEER
MEMBERS OF VOLUNTEER FIRE COMPANIES; AND ESTABLISHING
ADMINISTRATIVE PROCEDURES AND APPEALS**

WHEREAS, the Lower Gwynedd Township Board of Supervisors (“**Board**”) has expressed concerns over declining firefighting volunteerism; and

WHEREAS, a tax credit program is a tool being utilized to attract and retain volunteers in areas where volunteer firefighting companies provide coverage; and

WHEREAS, the Board desires to provide a program whereby firefighting volunteers may elect to receive a credit against earned income tax.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Lower Gwynedd Township Board of Supervisors, and it is hereby ordained and enacted by the authority of the same, to wit:

SECTION 1. A new Chapter 894, Volunteer Service Tax Credits, is added to the Code under Title Six, Taxation, as follows:

SECTION 894.01. DEFINITIONS.

The following words and phrases when used in this Ordinance shall have the meanings given to them in this section unless the context clearly indicates otherwise.

Application. An application for certification of participation in the Volunteer Service Program.

Earned income tax. A tax on earned income and net profits levied under Chapter 3 of the act of December 31, 1965 (P.L.1257, No.511), known as The Local Tax Enabling Act.

Eligible Entities. The entities listed in Section 894.02.C.

Eligibility Period. The timeframe when volunteers may earn credit under the Volunteer Service Credit Program.

Emergency Response Call. Any emergency call to which a volunteer responds, including travel directly from and to a volunteer’s home, place of business, or other place where he or she shall have been when the call was received.

Injured Volunteer. A Volunteer that is injured during an Emergency Response Call.

Qualifying Volunteer. A Volunteer that qualifies for participation in the Volunteer Service Program. In the event that an individual is an active member in more than one Eligible Entity for any given calendar year, an Application may be submitted only through one Eligible Entity.

Volunteer. An unpaid member of an Eligible Entity.

SECTION 894.02. VOLUNTEER SERVICE TAX CREDIT PROGRAM.

- A. **Establishment.** Lower Gwynedd Township hereby establishes a Volunteer Service Tax Credit Program (“**Volunteer Service Program**”). The goal of the program is to encourage membership and service in the Township’s volunteer fire companies.
- B. **Program Criteria.** The Board of Supervisors shall establish by resolution the annual criteria that must be met to qualify for credits under the program based on any combination of the following standards:
- (1) The number of emergency response calls to which a volunteer responds;
 - (2) The level of training and participation in formal training and drills for a volunteer;
 - (3) The total amount of time expended by a volunteer on administrative and other support services, including but not limited to fundraising, maintaining facilities and equipment, and financial bookkeeping;
 - (4) The involvement in other events or projects that aid the financial viability, emergency response, or operational readiness of an Eligible Entity; and
 - (5) The total number of years the Volunteer has served.
- C. **Eligible Entities.** The Volunteer Service Program is available to residents of Lower Gwynedd Township who are volunteer members in good standing in either of the following volunteer fire companies:
- (1) North Penn Volunteer Fire Company; and
 - (2) Wissahickon Fire Company.
- D. **Eligibility Period.** A Volunteer must meet the minimum criteria, set by resolution under this Section, during the eligibility period to qualify for the tax credits established under Section 3. For 2023 and each subsequent year thereafter, the eligibility period shall run from January 1 to December 31.
- E. **Recordkeeping.** Each Eligible Entity shall keep specific records of each Volunteer’s activities in a service log to establish credits under the Volunteer Service Program. Service logs shall be subject to review by the Township, the state Fire Commissioner, and the state Auditor General. Each eligible entity shall annually transmit to the Township a notarized eligibility list of all Volunteers that have met the minimum criteria for a Volunteer Service Program. The notarized eligibility list shall be transmitted to the Township no later than November 1 of each year. The Eligible Entity shall post the notarized eligibility list in an accessible area of the Eligible Entity’s facilities.
- F. **Application.** Volunteers that have met the minimum criteria of the Volunteer Service Tax Credit Program shall sign and submit an Application for certification to the chief of the eligible entity. The chief or supervising officer shall sign the Application, if the Volunteer has met the minimum criteria of the Volunteer Service Tax Credit Program, and forward it to the Township Finance Director.

- G. ***Municipal Review.*** The Township Finance Director shall review applications for credit under the Volunteer Service Tax Credit Program and cross-reference them with the notarized eligibility list. The Board of Supervisors shall approve all eligible applicants that are on the notarized eligibility list. All applicants approved by the Board of Supervisors shall be issued a certificate by the Township Manager.
- H. ***Official Program Register.*** The Township shall keep an official Register of all Qualifying Volunteers that were issued certificates. The Township Finance Director shall issue updates, as needed, of the official Register to the following:
- (1) Board of Supervisors; and
 - (2) Chief(s) of the Eligible Entities.
- I. ***Injured Volunteers.***
- (1) A Volunteer that is injured during an Emergency Response Call may be eligible for future tax credits. The injury must have occurred while responding to, participating in, or returning from an Emergency Response Call with one of the Eligible Entities.
 - (2) An injured Volunteer shall provide documentation from a licensed physician with the Application, stating that their injury prevents them from performing duties to qualify as a Qualifying Volunteer. In such a case, the injured Volunteer shall be deemed a Qualifying Volunteer for that tax year.
 - (3) An injured Volunteer shall annually submit the application required herein, along with updated documentation from a licensed physician stating that the injury still exists and prevents the Volunteer from qualifying as a Qualifying Volunteer. The injured Volunteer shall again be deemed a Qualifying Volunteer for that tax year. An injured Volunteer shall only be deemed a Qualifying Volunteer for a maximum of five (5) consecutive years.

SECTION 894.03. EARNED INCOME TAX CREDIT.

- A. ***Tax Credit.*** Each Qualifying Volunteer who has been certified under the Volunteer Service Tax Credit Program shall be eligible to receive a tax credit of up to One Thousand Dollars (\$1,000.00). When a Qualifying Volunteer's earned income tax liability is less than the amount of the tax credit, the tax credit shall equal the individual's tax liability.
- B. ***Claim.*** A Qualifying Volunteer with a tax credit certificate may file a claim for the tax credit on his or her Township's earned income tax liability when filing a final tax return for the preceding calendar year.
- C. **Rejection of Tax Credit Claim.**
- (1) A claim for a tax credit will be rejected if the taxpayer is not on the official Tax Credit Register issued by the Township Finance Director.
 - (2) If a claim is rejected, the taxpayer shall be notified in writing of the decision. The notice shall include the reason for the rejection and provide the method of appealing the decision pursuant to Section 894.04.

SECTION 894.04. APPEALS.

Appeal Procedure. Any taxpayer aggrieved by a decision under Section 894.03 shall have thirty (30) days to appeal a decision or rejection of a claim to the Board of Supervisors.

SECTION 2. SAVINGS CLAUSE.

The provisions of the Township Code of Ordinances, so far as they are the same as those ordinances and regulations in force immediately prior to the adoption of this Ordinance, are intended as a continuation of such ordinances and regulations and not as a new enactment. The provisions of this Ordinance shall not affect any suit or prosecution pending or to be instituted to enforce any of the prior ordinances or regulations except as otherwise provided by law.

SECTION 3. SEVERABILITY OF PART OF ORDINANCE.

It is hereby declared to be the intention of the Board of Supervisors that the chapters, parts, sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable. If any section, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional, illegal, or otherwise invalid by judgment or decree of a court with competent jurisdiction, that invalidity shall not affect any of the remaining chapters, parts, sections, paragraphs, sentences, clauses, or phrases of this codification.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect in five (5) days.

ORDAINED AND ENACTED by the Board of Supervisors of Lower Gwynedd Township, Montgomery County, Pennsylvania, this _____ day of __, 2023.

**LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS**

ATTEST:

**MIMI GLEASON
SECRETARY**

By: _____
**DANIELLE A. DUCKETT
CHAIRPERSON**

Memorandum

To: Board of Supervisors
Mimi Gleason, Township Manager
Jamie Worman, Assistant Manager
Sandi Feight, Recreation Director

From: Environmental Advisory Council

Date: May 11, 2023

Re: Recommendation for Approval: Movie Screening and Community Composting Presentation and Tabling Event.

Overview: The EAC requests permission to offer a two-part series of environmental programming regarding the benefits of composting, the “how to” compost and options for composting at home.

Community Event Part One:

The EAC requests permission to show the movie *"Kiss the Ground,"* an award-winning documentary that explains the role of healthy soils in slowing and even reversing the excessive carbon buildup in the atmosphere. Composting is one step that individuals can take to enrich our soils, which in turn helps to reduce climate change impacts. This movie complements the EAC's other programming efforts regarding native plantings, turf reduction and tree giveaways.

Healthy soil = Healthy Plants = Healthy Humans = Healthy Climate

Showing the movie will introduce residents to the concept of composting with the goal of encouraging residents to make simple modifications to their practices at home.

Click onto the link below for a brief description and access to the movie trailer:

<https://kissthegroundmovie.com>

Township staff have investigated the license to show the movie only at the Township Building, we can purchase a license.

Community Event Part Two:

A brief introductory overview presentation will be displayed in the boardroom followed by a tabling event where individuals can learn about various types of composting means.

- Tumbler composting
- Outdoor stationary Composting
- Curb side pick up of food waste /kitchen counter compost bins
- Vermicomposting

Budget:

- \$350.00 to purchase a license to host a screening of the movie *Kiss the Ground*. LGT can show this movie additional times but only in the township administration building.
- Wayfair: \$1,207.97 for 15 Wingdigger 65 Gal. Stationary Compost Bins and 1 FCMP Outdoor Dual-Chamber Quick Curing 37 Gal. Tumbler Composter (tax exempt)
- Amazon: \$114.75 (tax exempt) for the purchase of 5 OXO Good Grips Easy-Clean Compost Bin, White - 0.75-GAL countertop containers.
- Penn State Extension Speaker and set up of Vermicomposting \$50.00

Total: \$1,672.72 OR \$1,722.72 if PSE SPEAKER FEE IS APPROVED

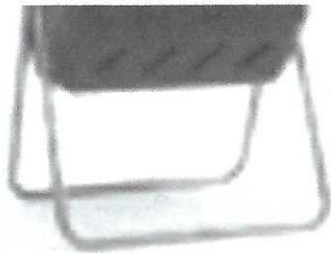
Requests for Board of Supervisors' approval:

- Approval to proceed with the license purchase to show the movie *Kiss the Ground* at the administration building.
- Approval to show the movie in the boardroom on Monday, June 12 from 7:00pm-9:00pm
- Approval to conduct a community event on June 17 from 9:00am-11:30am which will include a 20-minute presentation followed by a tabling event to showcase various means of composting.
- Approval to purchase 15 stationary compost bins to give away as raffles during the tabling event (residents will select a piece of paper from a container. 15 pieces of paper will be color-coded to denote winners).
- Approval to purchase 1 tumbler composter to give away as a raffle (residents will select a piece of paper from a container. 1 piece of paper will be color-coded to denote a winner).
- Approval to purchase 5 kitchen counter compost collection bins to give away as a raffle (residents will select a piece of paper from a container. Again, paper will be color-coded).

Attachments:

- 1 Wayfair invoice. Prices are guaranteed for 30 days from date of quote on 4/30/23. In order to lock into the quoted price, we would need to place the order by May 30, 2023.
 - 15 stationary composters and 1 tumbler composter
- 1 Amazon email quote: 5 kitchen counter food waste collection bins
- Map of proposed outdoor event setup.

**Wayfair and Amazon are aware that Lower Gwynedd Township is a tax-exempt entity. Wayfair has the required paperwork on file. The township has an Amazon account so I am certain the required paperwork is also on file.



FCMP1011 - FCMP Outdoor Dual-Chamber Quick Curing
37 Gal. Tumbler Composter

Subtotal:	\$1207.97
Shipping:	\$0
Tax:	\$84.56
Total Cost	\$1292.53

Place Order Now

Terms & Conditions

- Expiration date: This quote expires on 2023-05-30.
- Product availability may change.
- Pricing reflects all items and quantities quoted. Any changes to the quote may reflect a change in the pricing. Wayfair is not responsible for typographical errors.
- The items in this order fall under our [Return Policy](#), please read through it for more information. Note that select items are non-cancellable and non-returnable.
- Sales tax will be charged for orders shipping to [Certain States](#) unless a tax exempt number and certificate is provided
- Shipping referenced for this order is provided with our selection of shipping carrier delivering to postal code .
- You can pay by wire transfer, check, money order, debit and credit card (Visa, MasterCard, American Express and Discover). We also accept purchase orders from qualified corporate, educational, non-profit and government organizations. Purchase orders must be completely filled out and signed by an authorized officer. Personal or company checks

Amazon.com Customer Service <cs-reply@amazon.com>
r_monaghan@outlook.com

[Your Account](#) | [Amazon.com](#)

Message From Customer Service

Hello Rea ,

Greetings from Amazon !

I am writing to you about the item we discussed : OXO Good Grips Easy-Clean Compost Bin, White - 0.75 GAL .

So, currently the price on the website is (excluding taxes) \$22.95 (for 1 quantity) .

If you want to purchase 5 of them the price (excluding taxes) will be \$114.75 .

These items are liable for free returns for 30 days from the date of it being delivered .

*Note : Price on the website change from time to time , as of now the above mentioned amount is the current price without any discounts.

It could also be available for discount in the future .


I hope this helps .

We look forward to seeing you again !

Best regards,
Mang

Amazon.com



 Township Truck to Block Driveway

 Barricades.

Layout was discussed with Township Staff in Parks & Recreation, Public Works and Police Department. All approved of this setup.

Memorandum

To: Board of Supervisors
Mimi Gleason, Township Manager
Jamie Worman, Assistant Township Manager

From: Sandi Feight, Recreation Director

Date: May 17, 2023

Re: EAC Movie Showing: *Winged Migration*

The EAC is seeking permission to show the movie *Winged Migration* in the Board Meeting. This will be apart of a small movie series. *Winged Migration* was released in 2001, "documentary on the migratory patterns of birds, shot over the course of three years on all seven continents."

The main meeting room does have the capability to show movies. I have been able to make contact with Sony Pictures who released the film in the US. For a one-time showing license, the cost would be \$250.

The EAC is looking at several dates in June and July for the movie to be shown. I will be present the evenings of the movies to run the AV equipment.

The EAC is seeking permission to show the movie in the meeting room and to purchase a movie license of \$250.



Recognize Someone for Doing Right!

Memorandum

To: Board of Supervisors

Mimi Gleason, Township Manager

Jamie Worman, Assistant Manager

Sandi Feight, Recreation Director

From: Environmental Advisory Council

Date: May 11, 2023

Re: Recommendation for Approval: Lower Gwynedd **Going Green Award**

The EAC requests permission to establish a Lower Gwynedd **Going Green Award** to recognize sustainability initiatives that improve or protect the environment and our natural resources, and to raise awareness about important environmental issues. Areas of focus will include energy; water; sustainable land practices; waste minimization; and community outreach and betterment. Our proposed catchphrase and goal is to “Recognize Someone Doing Right”.

The process of publicizing, promoting, soliciting nominations, and spotlighting award winners will educate the Township about and celebrate the efforts that are already underway to promote a healthy environment. It will also, we trust, encourage more members of the community to take positive steps to improve the local environment.

Nominations will be solicited from throughout the community via a postcard mailing, our Township print & E-newsletter, and local newspapers. Eligible nominees would include residents, businesses, groups, organizations, educational institutions, non-profits or other entities in Lower Gwynedd Township. After a screening process and interviews by a subcommittee of the EAC, three finalists would be chosen, and a winner selected by the EAC by vote.

Ideally, the award would be presented to the selected honoree at the Township’s annual Volunteer Appreciation Dinner. The honoree would receive a plaque; recognition on a permanent plaque in the Township building; and recognition in the Township website, newsletters, and local news outlets. Attached is a more detailed description of the proposed nomination and selection process; the types of initiatives we would be considering; examples of publicity; and other program details.

Budget: The estimated cost of administering this program in its inaugural year (2023) is approximately \$2000. (See attachment 5 for budget detail.)

Requests for BoS approval:

- To proceed with the **Going Green Award** creation.
- For postcard mailing
- Newsletter (and E-Newsletter) announcements for nominee solicitations and award results.
- Presentation of the award at the Volunteer Appreciation Dinner, Fall 2023
- For two plaques, one perpetual wall plaque list yearly award winners for display in the Township Building and another for the winner
- Budget and Selection Process Approval.

Attachments

1. Proposed announcement of the award and nominations process.
2. Proposed content of website providing more details about selection criteria.
3. Proposed application form
4. Proposed timetable
5. Proposed budget
6. Quick Reference guide for BoS and administrators to answer questions.

Announcement¹

Postcard Front:



Lower Gwynedd Township

Going Green AWARD

Recognize Someone for Doing Right!

Resident, business,... of Lower Gwynedd
Street Address
Lower Gwynedd, PA 19002

Postcard Back:



Lower Gwynedd Township

Recognize Someone for Doing Right!

Going Green AWARD

The Lower Gwynedd Environmental Advisory Council announces our inaugural **Going Green Award** and invites nominations of Township businesses, groups, organizations, educational institutions, and residents. This award will recognize sustainability sustainable efforts in our community related to energy, water, land, waste minimization, and community outreach. Residents and others connected with the township (business owners, students, non-profits, etc.) are invited to nominate potential award winners—including themselves!-- by visiting

www.lowergwynedd.org/GoingGreen

for the application form and more details on award criteria and selection process.

Newsletter Article:



Going Green AWARD

Recognize Someone for Doing Right!

The Lower Gwynedd Environmental Advisory Council announces our inaugural **Going Green Award** and invites nominations of Township businesses, organizations, educational institutions, and residents. This award will recognize sustainability sustainable efforts in our community related to energy, water, land, waste minimization, and community outreach. Residents and others connected with the Township (business owners, students, non-profits, etc.) are invited to nominate potential award winners—including themselves! -- by visiting

www.lowergwynedd.org/GoingGreen

for the application form and more details on award criteria and selection process.

Website:²



Going Green AWARD

Recognize Someone for Doing Right!

The mission of the Lower Gwynedd Environmental Advisory Council (EAC) is to educate, facilitate and promote sustainable practices within Lower Gwynedd Township and the greater community through educational workshops and programs, articles, and community events. In keeping with this mission, the EAC has established the Lower Gwynedd **Going Green Award**, which will recognize a variety of environmental stewardship actions taking place throughout the community.

Award Purpose: The purpose of the **Going Green Award** is to recognize SUSTAINABILITY INITIATIVES that improve or protect the environment and our natural resources, and to raise awareness about important environmental issues. Areas of focus will include energy; water; sustainable land practices; waste minimization; and community outreach and betterment. Our proposed goal is to “Recognize Someone Doing Right”.

Award Eligibility: Any resident, business, group, organization, non-profit, educational institution, or other entity located in Lower Gwynedd that has taken positive steps to improve or protect the environment.

Nominations: Nominations may be made with or without the knowledge of the nominees. Self-nominations are accepted. The nomination deadline is Friday, 9/15/2023.

Process:

- Online submission of nomination form and supporting materials. [insert link]
- Notification to applicant/nominee that submission has been received, confirmation of nominee’s willingness to participate and notification of expected timeline for follow up.
- Nominations and supporting materials will be reviewed and evaluated by a subcommittee of the EAC called the **Going Green Award** Committee.
- A fifteen-minute candidate meeting will be held with the **Going Green Award** Committee.
- The top three candidates for the **Going Green Award** will be presented to the full **Environmental Advisory Council** for a final vote.
- Award winners will be notified prior to the award presentation at the Volunteer Appreciation Dinner and announcement in the newsletter.
- Award presentation and publication in the E- and Print Newsletter

What are we looking for? The committee will look for activities or designs that:

- improve **energy** efficiency, reduce emissions, and/or utilize or promote clean energy.
- increase **water** efficiency, reduce runoff, reduce or remediate water contamination.
- **reduce/minimize waste** in production or sale of goods and services; utilize more sustainable materials; increase reliance on locally sourced/produced materials to reduce energy expenditure; extend product life to reduce waste; reduce use of raw materials; and promote proper recycling.
- promote **sustainable land use** practices, restore habitat, increase native plantings, address overuse of chemical fertilizers, reflect principles of regenerative agriculture.
- and/or demonstrate **community outreach and** promote community **betterment** to address environmental stresses and enable members of the community to undertake meaningful changes to reduce negative environmental impacts.
- This is not an exhaustive list of possible activities that would be considered worthy of a sustainability award. Data to demonstrate improvements and impact on sustainability performance are encouraged.

Nomination Requirements

- The nominee must be a resident, group, business, organization, non-profit, educational institution, or other entity located in Lower Gwynedd.
- Nomination forms must be filled out.
- Nominee must confirm willingness to participate, be available for a fifteen-minute interview by the **Going Green Award** Committee.
- For the Inaugural Award, a nominee or representative must be available for the Award Presentation.

Award:

- Recognition and plaque presentation at Volunteer Appreciation Dinner.
- Name added to a plaque of winners displayed in the Township building.
- Recognition in the Newsletter

Any questions should be directed to EAC@lowergwynedd.org.

If you are interested in participating in EAC activities, send your contact information to EAC@lowergwynedd.org.

Proposed Application Form:



Recognize Someone for Doing Right!

Do you know someone in Lower Gwynedd who has worked to advance sustainability and promote environmental awareness? Have you done work you would like others to know. Nominate that business, group, organization, individual, or yourself for the **Going Green Award**.

To promote sustainability and environmental stewardship in the community, Lower Gwynedd has established the **Going Green Award**. The award recognizes sustainable activities of Lower Gwynedd residents, businesses, organizations, and educational institutions. A selection committee from the Lower Gwynedd EAC will recommend finalist to the EAC who will choose the award recipient(s). Nominations will close on September 15, 2023.

Your Information

Name

Email

Address

Phone Number

Check if you want/allow the **Going Green Award** Committee to contact you.

Resident, group, business, organization, or educational institution Information

Name

Contact Email

Address

Phone Number

Why are you recommending this resident, group, business, organization, or yourself?

What sustainable activity performed by this resident, business, organization, or you do you want recognized?

Any additional information.

Attachments

QR Code

If you are interested in participating in EAC activities, please send your contact information to EAC@lowergwynedd.org.

Proposed Timeline⁴

Post Card Printing, Mailing	8/1/2023				
E-Newsletters Due	5/19/2023	6/23/2023	7/21/2023	8/18/2023	9/22/2023
Fall Newsletter Announcement	6/30/2023				
Nomination Period Opens	8/1/2023				
Nomination Period Closes	9/15/2023				
Evaluation Period (start/close)	9/1/2023	10/1/2023			
Top Three Selection-September EAC	10/1/2023				
Winner Selection-October EAC	10/10/2023				
Recognition Volunteer Appreciation Dinner	Early November				
Honoree Announcement in the Winter E-Newsletter	11/24/2023				
Honoree Announcement in Winter Newsletter					

Proposed Budget for 2023⁵

Estimate	Low	High
Perpetual Plaque 40 Plates	153	153
Plaque*	29	96
Postcards (3589), mailing service & postage	1772.97	1772.97
	1954.97	2021.97

*Price depends on the specific plaque selected.

Quick Reference Guide⁶



Recognize Someone for Doing Right!

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- Online submission of nomination forms and supporting materials.
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- promote **sustainable land use** practices, restore habitat, increase native plantings, address overuse of chemical fertilizers, reflect principles of regenerative agriculture.
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- Nomination forms must be filled out.
- Nominee must confirm willingness to participate, be available for a fifteen-minute interview by the **GOING GREEN** Committee.
- For the Inaugural Award, a nominee or representative must be available for the Award Presentation.

Award:

- A winner's plaque and presentation at Volunteer Appreciation Dinner
- Name added to a plaque of winners displayed in the Township building.
- Recognition in the Newsletters

Publicity Soliciting Candidates

- Postcard mailing
- Newsletter – Print and E-version
- Newspapers

Honoree Announcement

- Newsletter-Print and E-version
- Newspapers

DESIGNATION OF AGENT RESOLUTION

FOR: _____
(Enter Name of Disaster or Number)

BE IT RESOLVED BY _____ OF _____
(Governing Body) (Public Entity)

THAT _____, _____
(Name of Applicant Agent) (Title)

IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF

_____, _____ County,
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this _____ day of _____, 20_____.

_____, _____, _____
(Name) (Title) (Signature)

_____, _____, _____
(Name) (Title) (Signature)

_____, _____, _____
(Name) (Title) (Signature)

_____, _____, _____
(Name) (Title) (Signature)

_____, _____, _____
(Name) (Title) (Signature)

CERTIFICATION

I, _____, duly appointed and _____
(Name) (Title)

of _____, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the _____
(Governing Body)

of _____ on the _____ day of _____, 20_____
(Public Entity)

_____, _____, _____
(Signature) (Official Position) (Date)

Memo

To: Board of Supervisors
From: Mimi Gleason, Township Manager
Date: May 18, 2023
Re: Cafeteria Plan



Recommended motion: To approve the Lower Gwynedd Township Cafeteria Plan with an effective date of April 1, 2023

Now that Township health insurance coverage is through a high deductible health plan, employees and Supervisors have the option of contributing to health savings accounts (HSA) to save for current and future health care expenses. To provide for those contributions to be deducted in payroll on a pre-tax basis, as federal law allows, the Township needs to adopt a “cafeteria plan” spelling out that benefit.

In addition to permitting pre-tax payroll deductions for HSA contributions, the attached cafeteria plan permits eligible employees and Supervisors to pay their portion of the premium for health insurance coverage through pre-tax payroll deductions and to elect the option of receiving a cash payment in lieu of health insurance coverage (with proof of other health insurance coverage).

The effective date of the cafeteria plan is retroactive to April 1, 2023.

LOWER GWYNEDD TOWNSHIP CAFETERIA PLAN

(Amended and Restated Effective April 1, 2023)

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**ARTICLE I
INTRODUCTION**

Lower Gwynedd Township (the “Township”) previously established the Lower Gwynedd Township Cafeteria Plan (the “Plan”). The Township hereby amends and restates the Plan effective April 1, 2023.

The Plan is designed to permit eligible employees to pay their portion of the premium cost for benefits on a pre-tax salary reduction basis and to make contributions on a pre-tax salary reduction basis to a health savings account.

The Plan is intended to qualify as a “cafeteria plan” under Section 125 of the Internal Revenue Code of 1986, as amended (the “Code”), and shall be interpreted to accomplish that objective.

ARTICLE II DEFINITIONS

“Administrator” means the Township or such committee, individuals. Or Third-Party Service Providers to whom the Township has delegated its authority and responsibility in accordance with Section 8.1, in which case Administrator means such committee or individuals.

“Annual Enrollment Period” with respect to a Plan Year means the period prescribed by the Administrator during the preceding the Plan Year in which benefit elections may be made for the following Plan Year.

“Change in Status” has the meaning described in Section 3.5.

“Children” means any children of the Participant eligible for coverage under a medical plan sponsored by the Employer.

“COBRA” means the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended.

“Code” means the Internal Revenue Code of 1986, as amended.

“Compensation” means the wages or salary paid to an Employee by the Employer.

“Dependent” means any individual who is a tax dependent of the Participant as defined in Code Section 152, with the following exceptions for purposes of accident or health coverage (to the extent funded under the Premium Payment Benefits), a dependent is defined as in Code Section 152, determined without regard to subsections (b)(1), (b)(2), and (d)(1)(B) thereof; and (2) any child to whom Code Section 152(e) applies (regarding a child of divorced parents, etc., where one or both parents have custody of the child for more than half of the calendar year and where the parents together provide more than half of the child’s support for the calendar year) is treated as a dependent of both parents.

“Election Form” means the form provided by the Administrator for the purpose of allowing an Eligible Employee to participate in this Plan by electing salary reductions to pay for Premium Payment Benefits, HSA Benefits, Health FSA Benefits or Dependent Care FSA Benefits. It includes an agreement pursuant to which an Eligible Employee authorizes the Employer to make salary reductions.

“Eligible Employee” means an Employee classified by the Employer as a regular, full-time employee (generally working at least 30 hours per week), but excludes Employees covered by a collective bargaining agreement that exclude participation in this Plan and excludes Employees who have employment contracts that provide that the Employee is not eligible for coverage.

“Employee” means an individual who is employed by the Employer but excludes any person who the Employer classifies as a leased employee or an independent contractor, even if a governmental agency or a court reclassifies such person as a common law employee.

“Employer” means the Township.

“Employment Commencement Date” means the first regularly scheduled working day on which the Employee first performs an hour of service for the Employer.

“FMLA” means the Family and Medical Leave Act of 1993, as amended.

“HSA” means the health savings account described in Article VII.

“HSA Benefits” has the meaning described in Section 7.1.

“Medical Care Expenses” means expenses incurred by a Participant or his or her Spouse or Dependents or Children for medical care, as defined in Code Section 213(d), as well as menstrual care products, as that term is defined under Code Section 223(d)(2), and as permitted under Code Section 106(f), provided, however, that such expenses do not include expenses or portions of expenses for which the Participant or other person incurring the expense is reimbursed through the Underlying Plans, other insurance or any other accident or health plan.

“Participant” means a person who is an Eligible Employee and who is participating in this Plan in accordance with the provisions of Article III.

“Period of Coverage” means the Plan Year, with the following exceptions: (a) for Employees who first become eligible to participate, it shall mean the portion of the Plan Year following the date on which participation commences; and (b) for Employees who terminate participation, it shall mean the portion of the Plan Year prior to the date on which participation terminates.

“Plan” means this Lower Gwynedd Township Cafeteria Plan, as set forth herein and as amended from time to time.

“Plan Year” means the calendar year.

“Premium Payment Benefits” means the benefits that are paid for on a pre-tax salary reduction basis as described in Article V.

“Spouse” means an individual who is legally married to a Participant as determined under the Code.

“Third-Party Service Provider” means any unrelated or unaffiliated entity that performs services for the Plan on behalf of the Administrator.

“Township” means Lower Gwynedd Township or any successor thereto.

“Underlying Plan” means any plan sponsored by the Employer through which an Eligible Employee may elect to pay Premium Payment Benefits under this Plan.

ARTICLE III ELIGIBILITY AND PARTICIPATION

3.1 Commencement of Participation

An Eligible Employee may commence participation in the Plan on his or her Employment Commencement Date. Notwithstanding the foregoing, an Eligible Employee may not commence participation in the Plan until the Eligible Employee has submitted an Election Form to the Administrator.

3.2 Elections When First Eligible

An Eligible Employee who first becomes eligible to participate in the Plan mid-year may elect to commence participation in the Plan on the day the eligibility requirements have been satisfied. Such an election shall be made within 31 days of the Participant first becoming eligible to participate in the Plan. Participation in the Plan (and deductions for any required contributions) shall begin effective with the payroll period next following the payroll period in which the Participant elects to participate. An Eligible Employee who does not elect benefits when first eligible may not enroll until the next Annual Enrollment Period, unless an event occurs that would justify a mid-year election change.

3.3 Elections During Annual Enrollment Period

During each Annual Enrollment Period, the Administrator shall provide an Election Form to each Eligible Employee. The Election Form shall enable the Eligible Employee to elect to participate in the Plan for the next Plan Year and to authorize the necessary salary reductions to pay for the benefits elected. The Election Form must be returned to the Administrator on or before the last day of the Annual Enrollment Period, and it shall become effective on the first day of the next Plan Year. If an Eligible Employee fails to return the Election Form during the Annual Enrollment Period, then the Employee may not elect any benefits under this Plan until the next Annual Enrollment Period, unless an event occurs that would justify a mid-year election change.

3.4 Negative Election Procedure

The Administrator may establish a procedure whereby elections under this Plan default or carry over from one year to the next, unless the Eligible Employee makes a different election by returning the Election Form in accordance with the procedures set by the Administrator.

3.5 Irrevocability of Elections; Exceptions to Irrevocability

Unless an exception applies as described below, a Participant's election under the Plan is irrevocable for the duration of the Period of Coverage to which it relates.

(a) *Events Permitting New Election.* A Participant (or an Eligible Employee who, when first eligible to participate in the Plan or during the Annual Enrollment Period declined to

be a Participant) may make a new election upon the occurrence of “Change in Status” events which the Administrator, in its sole discretion and on a uniform and consistent basis, determines are permitted under Code Section 125 and the regulations issued thereunder. Change in Status includes the special enrollment rights required under HIPAA, and effective April 1, 2009, Change in Status includes the special enrollment rights provided for under the Children’s Health Insurance Program Reauthorization Act of 2009. A Participant or Eligible Employee may change his or her election under the Plan upon the occurrence of a Change in Status, but only if such election change is made on account of and is consistent with the Change in Status.

(b) *Timeframe for Making New Election.* A Participant or an Eligible Employee must make a new election within 60 days of the occurrence of the Change in Status event or such shorter period as required by law in the case where retroactivity of the election is required..

(c) *Effective Date of New Election.* All election changes shall be effective on a prospective basis only beginning with the date the Participant or Eligible Employee notifies the Administrator of the Change in Status, unless retroactivity is required by law.

(d) *HSA Benefits.* Notwithstanding the foregoing, a Participant’s election to make contributions to an HSA can be increased, decreased or revoked at any time on a prospective basis.

(e) *Revocation of Coverage Due to Reduction in Hours of Service.* A Participant who has an employment status change that results in the Participant being reasonably expected to average less than 30 hours of service per week, may prospectively revoke the Participant’s health coverage as long the Participant reasonably represents in accordance with procedures established by the Administrator that he or she intends to enroll in another plan that provides minimum essential coverage with the new coverage effective no later than the first day of the second month following the month that includes the date the original coverage is revoked.

3.6 Election Modifications Required by Administrator

The Administrator may, at any time, require any Participant or class of Participants to amend the amount of their salary reductions for a Period of Coverage if the Administrator determines that such action is necessary or advisable in order to satisfy any of the Code’s nondiscrimination requirements applicable to this Plan or any other plan or to prevent any Employee or class of Employees from having to recognize more income for federal income tax purposes from the receipt of benefits hereunder than would otherwise be recognized. In the event that contributions need to be reduced for a class of Participants, the Administrator will reduce the salary reduction amounts for each affected Participant, beginning with the Participant in the class who had elected the highest salary reduction amount and continuing with the Participant in the class who had elected the next-highest salary reduction amount, and so forth, until the defect is corrected.

3.7 Termination of Participation

A Participant will cease to be a Participant in this Plan upon the earlier of the termination of this Plan or the date on which the Participant ceases to be an Eligible Employee, except as provided in Section 5.4. A Participant will not be considered as having terminated employment if the Participant's employment is transferred to the Township.

3.8 Participation Following Termination of Employment or Loss of Eligibility

(a) *Participant Who Becomes Eligible Again within 60 Days.* If a Participant ceases to be eligible to participate in the Plan and then within 60 days becomes eligible to participate in the Plan again during the same Plan Year, the Administrator will reinstate the elections in effect under the Plan when the Participant ceased to be eligible, except that the Administrator will permit the Eligible Employee to make new elections if another intervening Change in Status has occurred. Notwithstanding the foregoing, an election to participate in the Premium Payment Benefits will be reinstated only to the extent that coverage under the Underlying Plan is reinstated.

(b) *Participant Who Becomes Eligible Again after 60 Days.* If a Participant ceases to be eligible to participate in the Plan and then after 60 days becomes eligible to participate in the Plan again, the Administrator will permit the Eligible Employee to make new elections.

3.9 Leaves of Absence

(a) *Paid Leave of Absence.* In the case of a Participant who goes on a leave of absence, the Participant's elections will remain in effect under the Plan during the leave of absence. Contributions for coverage will continue to be deducted from the Participant's Compensation. The Administrator will permit the Participant to make new elections only if another intervening Change in Status occurs. If the Participant returns to work from the leave of absence, but the Employee's coverage has terminated, if the Employee is eligible to participate in the Plan or as otherwise required under the FMLA, the Employee will be permitted to make new elections.

(b) *Unpaid Leave of Absence.* In the case of a Participant who goes on an unpaid leave of absence, the Participant's elections will remain in effect under the Plan for the first four weeks of the leave. During that four-week period, contributions for coverage will go into arrears and will be collected if and when the Employee returns from the leave of absence. After the end of the four-week period, in order to continue his or her coverage, the Participant must make arrangements with the Employer to timely remit his or her contributions, and if such contributions are not remitted in a timely manner, the Participant's coverage may be retroactively cancelled. The Administrator will permit the Participant to make new elections only if another intervening Change in Status occurs. If the Participant returns to work from the leave of absence, but the Employee's coverage has terminated, the Employee will be permitted to make new elections if the Employee is eligible to participate in the Plan or as otherwise required under the FMLA.

3.10 Reclassification

If an individual is classified by the Employer as not eligible to participate in the Plan, but the Employer is later required by the Internal Revenue Service, the U.S. Department of Labor or any other governmental agency, or by any court or other tribunal to reclassify the individual as eligible, the individual will not be eligible to participate in the Plan until the Administrator designates the individual as an Eligible Employee. Such designation shall only provide for eligibility prospectively from the time it is made.

ARTICLE IV
BENEFITS OFFERED AND METHOD OF FUNDING

4.1 Benefits Offered

Subject to the provisions of Articles V and VII, a Participant may make contributions on a pre-tax salary reduction basis under the Plan to pay for the cost of coverage for Premium Payment Benefits and HSA Benefits or waive Premium Payment Benefits. In no event shall benefits under the Plan be provided in the form of deferred compensation.

4.2 Using Salary Reductions to Make Contributions

The salary reduction for a pay period for a Participant is, for the benefits elected, an amount equal to (1) the annual contributions for such benefits divided by the number of pay periods in the Period of Coverage, (2) an amount otherwise agreed upon between the Employer and the Participant or (3) an amount deemed appropriate by the Administrator (i.e., in the event of shortage in reducible Compensation, amounts withheld and the benefits to which salary reductions are applied may fluctuate). For purposes of this Plan and the Code, pre-tax salary reductions are considered to be Employer contributions.

4.3 Funding This Plan

All of the amounts payable under this Plan shall be paid from the general assets of the Employer, except that any Premium Payment Benefits that are fully-insured are paid as provided in the applicable insurance policies. Nothing herein will be construed to require the Employer or the Administrator to maintain any fund or to segregate any amount for the benefit of any Participant, and no Participant or other person shall have any claim against, right to, or security or other interest in any fund, account, or asset of the Employer from which any payment under this Plan may be made. There is no trust or other fund from which benefits are paid. While the Employer has complete responsibility for the payment of benefits out of its general assets (except for Premium Payment Benefits paid as provided in the applicable insurance policy), it may hire an unrelated third-party paying agent to make benefit payments on its behalf.

**ARTICLE V
PREMIUM PAYMENT BENEFITS**

5.1 Benefits

An Eligible Employee may elect to pay contributions for the cost of benefits offered under the Underlying Plans in which the Eligible Employee is otherwise eligible to participate on a pre-tax salary reduction basis (“Premium Payment Benefits”).

5.2 Contributions for Cost of Coverage

The annual contribution for a Participant’s Premium Payment Benefits is equal to the amount set by the Employer, which may or may not be the same amount charged by an insurance carrier.

5.3 Benefits Provided Under the Underlying Plans

The types and amounts of benefits, the requirements for participating, and the other terms and conditions of coverage and benefits are set forth in the Underlying Plans. All claims to receive benefits shall be subject to and governed by the terms and conditions of the Underlying Plans and the rules, regulations, policies, and procedures adopted in accordance therewith, as may be amended from time to time.

5.4 Contributions for COBRA Coverage

COBRA coverage shall be paid on an after-tax basis.

**ARTICLE VI
CASH-OUT BENEFIT OPTION**

6.1 Election of Qualified Cash-Out Benefit Option.

Each Eligible Employee participating in the Plan who has elected to waive medical coverage made available under the Plan may, at the time such waiver is made, elect the Qualified Cash-Out Benefit Option, subject to the provisions below. Prior to the commencement of each Plan Year, the Township, in its capacity as Plan Administrator shall determine, in its sole and absolute discretion, the amount of the qualified cash-out allowance for the applicable Plan year in accordance with any rules and procedures adopted by the Plan Administrator from time to time.

The annual qualified cash-out allowance applicable to each Participant electing the Qualified Cash-Out Benefit Option shall be divided into two equal installments payable in June and December of the Plan Year and added to such participant's cash compensation for the last pay period ending in such month, provided the Participant does not have in effect any medical coverage available under the Plan at such time. A participant may elect the Qualified Cash-Out Benefit Option in such form and manner as the Plan administrator shall prescribe, at the same time or times that he or she is permitted to elect medical insurance coverage under the Plan. Such election shall be irrevocable during each Plan year to the same extent as an election of medical coverage under the Plan.

In the event of a change of election from the Qualified Cash-Out Benefit Option to medical coverage during the Plan Year as permitted under Section 3.5 of the Plan, the amount of such Qualified Cash Out Benefit Option shall be pro-rated for such time the election was in effect in accordance with policies adopted by the Plan Administrator.

6.2 Additional Provisions.

The Qualified Cash-Out Benefit Option is:

- a) available only to the extent permitted by the Medicare Secondary Payer law, if applicable;
- b) considered a payment of taxable cash compensation;
- c) not considered any form of flex credit or flex credit contribution by the employer as such terms are used in IRS Notice 2015-87; and
- d) not intended for the direct purchase/reimbursement of any other group or individual market medical insurance premium.

6.3 Status of Qualified Cash-Out Benefit Option under IRS Notice 2015-87 with respect to ACA Affordability.

This Amendment relates to a Qualified Cash-Out Benefit Option that was in place on or before December 16, 2015. Accordingly, pending future IRS guidance, the employee contribution for single only coverage under the ACA safe harbor affordability calculation performed by the Employer shall not be increased by the qualified cash-out allowance payments.

ARTICLE VII HSA

7.1 HSA Benefits

An Eligible Employee who is an “HSA-Eligible Individual” (as defined below) may elect to make contributions on a pre-tax salary reduction basis to the Employee’s HSA (“HSA Benefits”). An HSA-Eligible Individual means an individual who is eligible to contribute to a health savings account under Code Section 223 and who elects qualifying high deductible health plan coverage (within the meaning of Code Section 223(c)(2)) offered by the Employer.

HSA Benefits cannot be elected with a health reimbursement account.

7.2 Maximum Limits

The annual contribution for a Participant’s HSA Benefits is equal to the annual benefit amount elected by the Participant, but in no event shall the amount elected exceed the statutory maximum amount for health savings account contributions applicable to the Participant’s high deductible plan coverage option. The maximum annual contribution amount shall be reduced by any other contribution made on the Participant’s behalf (other than pre-tax salary reductions) and prorated for the number of months in which the Participant is an HSA-Eligible Individual.

7.3 Recording Contributions for HSA

The HSA trustee/custodian, not the Employer, will establish and maintain the HSA.

7.4 HSA Not Intended to Be Part of Plan

HSA Benefits under this Plan consist solely of the ability to make contributions to the HSA on a pre-tax salary reduction basis. The terms and conditions of each Participant’s HSA trust or custodial account are described in the HSA trust or custodial agreement provided by the applicable trustee/custodian to each electing Participant and are not part of this Plan.

The Employer has no responsibility or authority relating to the HSA, other than to forward to the HSA trustee/custodian the pre-tax salary reductions contributions elected by the Participant.

**ARTICLE VIII
ADMINISTRATION**

8.1 Authority of the Township

The Township shall be responsible for the administration of the Plan. The Township, by action of its board of supervisors, may delegate its authority and responsibility under the Plan to a committee or individuals.

8.2 Powers of the Administrator

The Administrator shall have such duties and powers as it considers necessary or appropriate to discharge its duties. It shall have the exclusive right to interpret the Plan and to decide all matters thereunder, and all determinations of the Administrator with respect to any matter hereunder shall be conclusive and binding on all persons. Without limiting the generality of the foregoing, the Administrator shall have the following discretionary authority:

- (a) to construe and interpret this Plan, including all possible ambiguities, inconsistencies and omissions in the Plan and related documents, and to decide all questions of fact, questions relating to eligibility and participation, and questions of benefits under this Plan;
- (b) to prescribe procedures to be followed and the forms to be used by Employees and Participants to make elections pursuant to this Plan;
- (c) to prepare and distribute information explaining this Plan and the benefits under this Plan in such manner as the Administrator determines to be appropriate;
- (d) to request and receive from all Employees and Participants such information as the Administrator shall from time to time determine to be necessary for the proper administration of this Plan;
- (e) to furnish each Employee and Participant with such reports with respect to the administration of this Plan as the Administrator determines to be reasonable and appropriate, including appropriate statements setting forth the amounts by which a Participant's Compensation has been reduced in order to provide benefits under this Plan;
- (f) to receive, review and keep on file such reports and information regarding the benefits covered by this Plan as the Administrator determines from time to time to be necessary and proper;
- (g) to appoint and employ such individuals or entities to assist in the administration of this Plan as it determines to be necessary or advisable, including legal counsel and benefit consultants;

(h) to sign documents for the purposes of administering this Plan, or to designate an individual or individuals to sign documents for the purposes of administering this Plan;

(i) to secure independent medical or other advice and require such evidence as it deems necessary to decide any claim or appeal; and

(j) to maintain the books of accounts, records and other data in the manner necessary for proper administration of this Plan and to meet any applicable disclosure and reporting requirements.

8.3 Reliance on Participant, Tables, etc.

The Administrator may rely upon the direction, information or election of a Participant as being proper under the Plan, and neither the Township nor the Administrator shall be responsible for any act or failure to act because of a direction or lack of direction by a Participant. The Administrator will also be entitled to rely conclusively on all tables, valuations, certificates, opinions and reports that are furnished by accountants, attorneys or other experts employed or engaged by the Administrator.

8.4 Provision for Third-Party Plan Service Providers

The Administrator may employ the services of such persons as it may deem necessary or desirable in connection with the operation of the Plan.

8.5 Inability to Locate Payee

If the Administrator is unable to make payment to any Participant or other person to whom a payment is due under the Plan because it cannot ascertain the identity or whereabouts of such Participant or other person after reasonable efforts have been made to identify or locate such person, then such payment and all subsequent payments otherwise due to such Participant or other person shall be forfeited following a reasonable time after the date any such payment first became due.

8.6 Effect of Mistake

In the event of a mistake as to the eligibility or participation of an Employee, the allocations made to the account of any Participant, or the amount of benefits paid or to be paid to a Participant or other person, the Administrator shall, to the extent that it deems administratively possible and otherwise permissible under applicable law, cause to be allocated or cause to be withheld or accelerated, or otherwise make adjustment of, such amounts as it will in its judgment accord to such Participant or other person the credits to the account or distributions to which he or she is properly entitled under the Plan. Such action by the Administrator may include withholding of any amounts due to the Plan or the Employer from Compensation paid by the Employer.

ARTICLE IX GENERAL PROVISIONS

9.1 Expenses

All reasonable expenses incurred in administering the Plan are currently paid by the Employer. For HSA Benefits, a separate HSA trustee/custodian fee may be assessed by the Participant's HSA trustee/custodian, which is currently paid by the Employer. Any such fee shall be the responsibility of the Participant to the extent not paid by the Employer.

9.2 No Contract of Employment

Nothing herein contained is intended to be or shall be construed as constituting a contract or other arrangement between any Employee and the Employer to the effect that such Employee will be employed for any specific period of time.

9.3 Amendment and Termination

This Plan has been established with the intent of being maintained for an indefinite period of time. Nonetheless, the Township may amend or terminate all or any part of this Plan at any time for any reason by action of its board of supervisors. The Township, by action of its board of supervisors, may delegate the authority to amend or terminate the Plan to a committee or individuals.

9.4 Governing Law

This Plan shall be construed, administered, and enforced according to the laws of the Commonwealth of Pennsylvania to the extent not superseded by the Code, or any other federal law.

9.5 Compliance with the Code and Other Applicable Law

It is intended that this Plan meet all applicable requirements of the Code, the FMLA and the Uniformed Services Employment and Reemployment Rights Act of 1994, as amended, and of other applicable law. This Plan shall be construed, operated, and administered accordingly, and in the event of any conflict between any part, clause, or provision of this Plan and such law, the provisions of such law shall be deemed controlling, and any conflicting part, clause, or provision of this Plan shall be deemed superseded to the extent of the conflict.

9.6 No Guarantee of Tax Consequences

Neither the Township, the Administrator nor any Employer makes any commitment or guarantee that any amounts paid to or for the benefit of a Participant under this Plan will be excludable from the Participant's gross income for federal, state or local income tax purposes. It shall be the obligation of each Participant to determine whether each payment under this Plan is excludable from the Participant's gross income for federal, state, and local

income tax purposes and to notify the Administrator if the Participant has any reason to believe that such payment is not so excludable.

9.7 Indemnification of Employer

If any Participant receives one or more payments or reimbursements under this Plan on a tax-free basis and if such payments do not qualify for such treatment under the Code, then such Participant shall indemnify and reimburse the Employer for any liability that it may incur for failure to withhold federal income taxes, Social Security taxes, or other taxes from such payments or reimbursements.

9.8 Non-Assignability of Rights

The right of any Participant to receive any reimbursement under this Plan shall not be alienable by the Participant by assignment or any other method and shall not be subject to claims by the Participant's creditors by any process whatsoever. Any attempt to cause such right to be so subjected will not be recognized, except to the extent required by law.

9.9 Headings

The headings of the various Articles and Sections are inserted for convenience of reference and are not to be regarded as part of this Plan or as indicating or controlling the meaning or construction of any provision.

9.10 Plan Provisions Controlling

In the event that the terms or provisions of any summary or description of this Plan are in any construction interpreted as being in conflict with the provisions of this Plan as set forth in this document, the provisions of this Plan shall be controlling.

9.11 Severability

Should any part of this Plan subsequently be invalidated by a court of competent jurisdiction, the remainder of the Plan shall be given effect to the maximum extent possible.

IN WITNESS WHEREOF, this Plan document is hereby executed this _____ day of _____, 2023.

LOWER GWYNEDD TOWNSHIP

By _____
Danielle A. Duckett
Chair of the Board of Supervisors

Attest:

Mimi Gleason
Township Manager

Memo

To: Board of Supervisors
From: Mimi Gleason, Township Manager
Date: May 19, 2023
Re: ECON Partners



Recommended action: To approve the agreement for grant assistance with ECON Partners

The primary purpose of the attached agreement is to have ECON Partners assist the Township with administration of the RACP grant for the Public Works Facility. If the Township requests, ECON Partners also may assist with grant applications or administration but will not do that on a regular basis.



Consultant Agreement

THIS AGREEMENT, dated as of April 11, 2023, (the "Agreement"), is entered into between ECON Partners, Inc., a Pennsylvania corporation located at 201 King of Prussia Road, Suite 650, Radnor, PA 19087 (the "Consultant") and Lower Gwynedd Township, located at 1130 North Bethlehem Pike Spring House, PA 19477 (the "Client"). In consideration of the mutual covenants herein contained, the parties hereby agree as follows:

Description of Services. Consultant will provide the Client with public funding services and advisory services in Pennsylvania, specifically related to Client's identified priority initiatives and projects in Lower Gwynedd Township, Montgomery County, PA. Consultant shall only perform those services and tasks as are specifically requested and authorized, in writing, by the Township Manager or Assistant Township Manager. No services or tasks shall be performed by the Consultant without such prior authorization and without the Township Staff's approval of the scope of Services.

Consultant Scope of Services:

- Define project scope elements and identify eligible project costs. Explore targeted, public funding sources to support the projects' eligible costs, from agencies such as PA Office of Budget, the PA Department of Community and Economic Development (DCED), and the PA Department of Conservation and Natural Resources (DCNR).
- In coordination with Township, initiate discussions with applicable funding agencies for application consideration.
- Outline specific program(s) requirements, eligible activities, matching funds, and compliance requirements.
- Work with Client, and the appropriate municipal, county and state agencies as needed to complete and submit all required preliminary and post submission information, where required and/or helpful to positioning the project for funding.
- Complete all required application materials for each program and submit them in a timely fashion to meet program deadlines.
- Coordinate application submission for all programs with Client, project team and appropriate municipal, county, and state agencies, as necessary.
- Work with Client to coordinate support for stakeholder outreach activities, such as drafting letters of support, executive summaries, and other collateral materials.

- Provide funding implementation services, including support for compliance activities as required, in coordination with the Client, and state and local officials, as needed.
- Deliver regular updates to the Client, elected officials and project team as required.

Term of Engagement. The initial agreement shall begin upon execution of this Agreement and remain in effect for a total of twelve (12) months thereafter. This Agreement between Client and Consultant is effective on April 11, 2023, and shall remain in effect through April 10, 2024, and may be terminated by either party with thirty (30) days' written notice. Following the one-year expiration date, this agreement shall continue on a month-to-month basis.

Compensation. In full consideration for the Services rendered hereunder by Consultant, Client shall pay Consultant the following hourly compensation:

President \$275.00

Associate \$205.00

Consultant will closely track hours. To help manage costs, Consultant will rely closely on Client staff and project team for assistance throughout the contract. Consultant will remain cognizant and respectful of Client's responsibilities to the community and will closely manage cost to Client for the funding services.

Monthly payments will be invoiced on or around the 1st of the subject month, and payment is due within 30 days after the date Client receives the subject invoice. Consultant's invoices shall include in reasonable detail a brief description of the services rendered, the dates on which services were performed, and the number of hours spent on each service. For the avoidance of doubt, upon termination or expiration of the Agreement, Client's obligation to pay the Monthly Compensation shall cease except for Monthly Compensation that has been invoiced in accordance with this paragraph.

Expenses. The Consultant shall bill Client and Client shall reimburse Consultant for all mutually agreed upon reasonable and ordinary out-of-pocket expenses incurred or paid by Consultant in connection with the performance of the consulting services rendered pursuant to this Agreement. These expenses include but are not limited to travel, subsistence, reproduction, and the like. Client shall pay Consultant the expenses then due for reimbursement within 35 days after Client's receipt of a bill, therefore. All expenses in excess of \$200.00 shall be approved by Client prior to Consultant incurring said expenses. Prior to payment, the Township may request the submission of appropriate vouchers and receipts as may be reasonably necessary to substantiate Consultant's expenses.

Indemnification. (a) Consultant agrees that it is solely and exclusively responsible for any legal liability incurred as a result of Consultant's performance, failure to perform, or attempt to perform its obligations or Services under this Agreement. Consultant shall indemnify and hold Client, its employees and clients harmless from any and all claims, losses, costs, and damages whatsoever including, but not limited to,

any claims brought by any governmental agency, employee of Client, and/or Client, under any legal theory whatsoever including, but not limited to, failure to pay any tax, negligence, breach of contract, workers' compensation claims, unemployment compensation claims, or any other statutory or common law theory of liability, caused or arising by Consultant's acts or omissions.

(b) Consultant will also indemnify the Client for the Client's attorneys' fees pursuant to the terms of this indemnity.

Confidentiality. Consultant will, to the extent and in accordance with the policies used to protect their own information of similar importance, use their reasonable best efforts to refrain from and prevent the use of or disclosure of any information that Consultant obtains concerning the Client, disclosed, or obtained by such party while performing the Services or as in otherwise provided herein. The confidentiality obligations set forth above shall not apply to any information which is disclosed pursuant to: (a) the requirements of any law of the United States or any state thereof; or (b) the order, rules or regulations or any court or governmental agency. Consultant shall notify the Client prior to any disclosure required by law or order of any court or government agency. The parties agree that a violation of this Section would cause irreparable injury for which there is no adequate remedy at law and the non-breaching party shall be entitled to obtain injunction relief prohibiting such violation, in addition to any other remedies available to it. This provision shall survive the termination of the Agreement for a period of two (2) years.

No Agency Relationship. Consultant is an independent contractor with respect to the work to be performed hereunder. Neither the Consultant nor its subcontractors, employees, officers, or directors shall be deemed to be agency of any Client or Client's Agent. Consultant also acknowledges that Consultant is not an employee of the Client for purposes of workers compensation law, public employee benefits law, or any other law. All persons retained by Consultant to provide services under this Agreement are employees of Consultant and not of the Client. Consultant acknowledges that it is not entitled to benefits of any kind to which an employee of Client would be entitled and that it shall be solely responsible for workers compensation coverage for its employees and all other payments and taxes required by law.

Professional Ability. The Client has relied upon the professional ability and training of the Consultant as a material inducement to enter into this Agreement. Consultant represents that the work under this Agreement will be performed in accordance with the professional standards of skill and care ordinarily exercised by members of the Consultant's profession and applicable law. Acceptance of the Consultant's work by the Client shall not operate as a waiver or release or relieve Consultant of any responsibility for design deficiencies, errors or omissions.

Assignment/Delegation. The Consultant shall not assign, delegate or transfer any interest in or duty under this Agreement without the written consent of the Client, which consent the Client may withhold in its sole discretion.

Force Majeure. Neither Client nor Consultant shall be considered in default because of any delays in completion and responsibilities hereunder due to causes beyond the control and without fault or negligence on the part of the parties so disabled, including but not limited to, an act of God or of a public enemy, civil unrest, fire, flood, epidemic, quarantine restriction, or unusually severe weather.

Non-Discrimination. Consultant agrees to comply with all applicable requirements of federal and state statutes, rules, and regulations. By way of example only, Consultant also shall comply with the Americans with Disabilities Act of 1990, ORS 659.425, and all regulations and administrative rules established pursuant to those laws.

Amendment. No change, modification, extension, termination, or waiver of the Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

Venue. This Agreement shall be construed and interpreted in accordance with the laws of the State of Pennsylvania without regard to its provisions concerning conflict of laws. The parties agree that any action that is brought under this Agreement is to be brought in either the United States District Court for the Eastern District of Pennsylvania or the Court of Common Pleas of Delaware County, Pennsylvania.

Entire Agreement. The Agreement embodies the entire understanding between the parties concerning the subject hereof and supersedes any prior understanding and agreements between and among them respecting the subject matter hereof.

IN WITNESS WHEREOF, the parties have executed the Agreement as of the date first set forth above.

CONSULTANT:

ECON PARTNERS INC., a Pennsylvania corporation

By: _____

COLEEN M. TERRY, PRESIDENT

TOWNSHIP:

LOWER GWYNEDD TOWNSHIP,

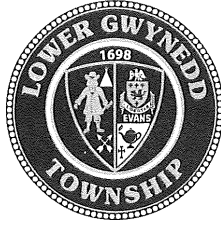
By: Its Board of Supervisors

ATTEST:

MIMI GLEASON, TOWNSHIP MANAGER

By: _____

DANIELLE A. DUCKETT, CHAIRPERSON



1130 N. BETHLEHEM PIKE • P.O. BOX 625 • SPRING HOUSE, PA 19477-0625 • 215-646-5302 • FAX 215-646-3357

www.lowergwynedd.org

Finance Memorandum

Date: May 18, 2023

To: Mimi Gleason, Township Manager

From: Finance Department

Re: April 2023 Financial Statements

Attached are the Township's April 2023 YTD Budget Report and Balance Sheet.

The following are highlights we wish to bring to your attention:

- ARPA (American Rescue Plan Act Funds) annual filing was completed 03/31/2023 for the year April 1, 2022, thru March 31, 2023. The ARPA funds received totaled \$1,207,186.72. (First payment July 2021 and the 2nd payment in September 2022.) In May of 2021 Ambler Borough applied for the MIRIA Municipal Grant and we contributed \$250,000 as match. (This Grant is to be used to design, permit, and construct a PFAS treatment System at one of Ambler Boroughs Wells.) This amount was to come out of the ARPA funds we received in July 2021. Note: ARPA funds are classified as Deferred Revenue in account 30-252-500 until spent. Although the payment of \$250,000 was paid in May 2021, the Deferred Revenue was not recognized at that time. In April 2023, with the Township's required filing of the ARPA progress report, we reported the May 2021 expenditure to the ARPA Agency and recognized the corresponding revenue in account 30-970.
- All ARPA monies must be obligated by December 31, 2024, and paid out as of December 31, 2026. The current amount left to spend as of April 30, 2023, is \$989,793.20.
- As reported last month, the annual budget did not include Social Security and Medicare payroll taxes for the Snow/Ice Removal Wages and underestimated them for the Wastewater Wages in the sewer fund. We will review all Social Security and Medicare payroll taxes for budget amendments later this year.
- The MUNIS "TEST" upgrade/conversion to the cloud was completed on March 20th and 21st. The process went smoothly, however glitches resulted which Tyler Systems recently fixed. We are still anticipating going live on June 8th and 9th as previously planned. That being said, there are still many conversion fixes that need to be made by us prior to the go live date. We were alerted of the next group of conversion tasks on May 17, 2023, and are now in the process of addressing them.





- Sewer AR Balance Update - First Reported in Dec 2022 - In preparation for the 2022 audit, it came to our attention that our Sewer AR balance is not reconciling with the balance held by Bucks County Water and Sewer Authority (BCWSA). As you may be aware, we outsource our sewer billing and collection of payments to BCWSA. BCWSA manages the entire process and is also responsible for maintaining a detailed list of Accounts Receivable by individual account. Their detailed list must be reconciled with our perpetual balance on a regular basis. Our balance is determined by booking just aggregate billings, and total payments received each month. If the information provided to us from BCWSA is accurate, our perpetual balance should always reconcile with their balance. Unfortunately, the AR reconciliations were not performed correctly since at least the beginning of 2021. At some point in 2021, the reporting process got off track and had gone unnoticed until Early 2023, when the new Finance Team attempted to reconcile the 2022 year-end balances. As you can imagine, trying to reconcile an error from so far back is very tedious, as there are a total of 3,600 accounts. Through Linda Melnick's hard work, we have been able to identify where the reports do not match for this year and have provided this information to BCWSA. BCWSA is now using that information to determine where their reports need fixing. Once fixed, we hope to run the new reports for all of 2021 and 2022 and book any corrections necessary. We will continue working with BCWSA over the next several months to move the project forward and will report on our progress in the next and future monthly Finance Reports. Once the new reports are created and deployed by BCWSA, they will need to be evaluated to ensure they are working. This will take several months and likely several billing cycles.
- All cash account reconciliations are current.
- 01-310-100 Real Estate Transfer Taxes collected through April totaled \$293,658 compared to \$409,769 last April. This revenue source is unpredictable from month to month and at this time we believe the full budgeted amount of \$650,000 will be collected.
- 01-310-210 Earned Income Taxes collected through April totaled \$1,550,602 compared to \$1,672,231 last year for the same period.
- All other Revenues and Expenditures for April are consistent with previous years.



**April 2023
Year to Date
Budget Report**

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01301 REAL ESTATE TAXES								
01301 100	CURRENT REAL ESTATE TAXE	-1,040,000	-1,040,000	-235,064.74	-130,463.71	.00	-804,935.26	22.6%
01301 200	PRIOR YEAR REAL ESTATE T	0	0	201.72	.00	.00	-201.72	100.0%
01301 400	DELINQUENT REAL ESTATE T	-19,000	-19,000	-2,070.74	.00	.00	-16,929.26	10.9%
01301 600	INTERIM REAL ESTATE TAXE	-10,000	-10,000	-817.23	-1.31	.00	-9,182.77	8.2%
01310 LOCAL TAX ACT 511								
01310 100	REAL ESTATE TRANSFER TAX	-650,000	-650,000	-293,658.23	-64,123.85	.00	-356,341.77	45.2%
01310 210	EARNED INCOME TAX - CURR	-5,500,000	-5,500,000	-1,550,602.84	-275,022.85	.00	-3,949,397.16	28.2%
01310 310	MERCANTILE TAX CURRENT Y	-290,000	-290,000	-100,637.70	-57,527.00	.00	-189,362.30	34.7%
01310 510	LOCAL SERVICES TAX	-400,000	-400,000	-142,807.57	-32,115.72	.00	-257,192.43	35.7%
01310 810	BUS PRIVILEGE TAX CURREN	-320,000	-320,000	-138,389.83	-71,892.52	.00	-181,610.17	43.2%
01321 BUSINESS LICENSES & PRMTS								
01321 600	PLUMBERS LICENSE/REGSTRT	-11,500	-11,500	-5,725.00	-1,250.00	.00	-5,775.00	49.8%
01321 610	TRANSIENT RETAILERS	-150	-150	.00	.00	.00	-150.00	.0%
01321 620	ELECTRICAL LICENSE	-7,500	-7,500	-4,303.00	-900.00	.00	-3,197.00	57.4%
01321 640	GEN CONTRACTOR LICENSE	-11,500	-11,500	-4,000.00	-1,625.00	.00	-7,500.00	34.8%
01321 800	CABLE TV FRANCHISE	-265,000	-265,000	-67,461.34	.00	.00	-197,538.66	25.5%
01322 NON-BUSINESS LICENSE/PRMT								
01322 820	R.O.P. - ST. ENCROACHMEN	-12,000	-12,000	-5,315.00	-1,170.00	.00	-6,685.00	44.3%

FOR 2023 04

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01331 FINES							
01331 100 STATE VEHICLE VIOLATIONS	-4,000	-4,000	.00	.00	.00	-4,000.00	.0%
01331 120 CTY VILATNS ORDNCs, STAT	-8,000	-8,000	-1,760.71	-548.52	.00	-6,239.29	22.0%
01341 INTEREST EARNINGS							
01341 000 INTEREST EARNINGS	-84,000	-84,000	-71,204.47	-18,948.70	.00	-12,795.53	84.8%
01342 RENTS & ROYALTIES							
01342 210 SEWER REV. LEASE	-127,200	-127,200	-63,600.00	.00	.00	-63,600.00	50.0%
01342 220 BANK LEASE	-147,963	-147,963	-48,597.37	-12,420.67	.00	-99,365.63	32.8%
01354 STATE GRANTS							
01354 033 PA GRANTS FOR POLICE	-2,500	-2,500	.00	.00	.00	-2,500.00	.0%
01355 STATE SHARED REV & ENTLMT							
01355 010 PROPERTY TAXES, P.U.R.T.	-7,500	-7,500	.00	.00	.00	-7,500.00	.0%
01355 012 MUNI. PENSION SYS. STATE	-297,432	-297,432	.00	.00	.00	-297,432.00	.0%
01355 070 VOLUNTEER FIRE RELIEF AI	-137,473	-137,473	.00	.00	.00	-137,473.00	.0%
01355 080 ALCOHOLIC BEV(LIQUOR LIC	-1,400	-1,400	-200.00	.00	.00	-1,200.00	14.3%
01358 LOCAL GOVT ENTITLEMENTS							
01358 040 NMONTCO RECYCLING COMMIS	-24,300	-24,300	.00	.00	.00	-24,300.00	.0%

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01361 DEPT EARNINGS-GEN GOVT								
01361	300	SUBDIVISION/DEVELPMNT FE	-10,000	-10,000	.00	.00	.00	-10,000.00 .0%
01361	330	ZONING HEARING BD FEES	-18,000	-18,000	-9,700.00	-3,600.00	.00	-8,300.00 53.9%
01361	340	CONDITIONAL USE, REZONIN	-1,500	-1,500	.00	.00	.00	-1,500.00 .0%
01361	370	ADMIN FEE FOR ENGINEERIN	-6,500	-6,500	-2,788.73	-886.73	.00	-3,711.27 42.9%
01362 DEPT EARNGS-PUBLIC SAFETY								
01362	100	SPECIAL POLICE SERVICES	-5,000	-5,000	-3,387.50	-540.00	.00	-1,612.50 67.8%
01362	110	SALE COPIES OF POLICE RE	-2,500	-2,500	-1,435.00	-210.00	.00	-1,065.00 57.4%
01362	120	SCHOOL RESOURCE OFFICER	-145,637	-145,637	.00	.00	.00	-145,637.00 .0%
01362	121	CROSSING GUARD	-8,233	-8,233	-3,574.83	.00	.00	-4,658.17 43.4%
01362	130	SECURITY ALARM MONITORIN	-2,500	-2,500	-652.72	.00	.00	-1,847.28 26.1%
01362	400	SEWER LATERAL INSPECTION	-3,000	-3,000	-900.00	-450.00	.00	-2,100.00 30.0%
01362	410	BUILDING PERMITS	-300,000	-300,000	-147,610.02	-57,359.50	.00	-152,389.98 49.2%
01362	420	ELECTRICAL PERMITS	-30,000	-30,000	-14,100.00	-3,650.00	.00	-15,900.00 47.0%
01362	430	PLUMBING PERMITS	-67,000	-67,000	-30,710.00	-14,375.00	.00	-36,290.00 45.8%
01362	460	FIRE SAFETY INSPECTION	-20,000	-20,000	-9,960.00	-4,360.00	.00	-10,040.00 49.8%
01362	620	BASIN MAINTENANCE FEE	0	0	-135.00	-50.00	.00	135.00 100.0%
01363 DEPT EARNGS-HGHWYS & STS								
01363	433	BRANDYWINE SIGNAL FEE	-3,900	-3,900	-3,990.00	.00	.00	90.00 102.3%

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01380 MISCELLANEOUS REVENUE								
01380 000	MISCELLANEOUS REVENUE	-2,500	-2,500	-1,151.96	-25.00	.00	-1,348.04	46.1%
01387 DONATION/CONTRIB/DVIT DIVIDEND								
01387 010	DVIT DIVIDENDS	-38,250	-38,250	.00	.00	.00	-38,250.00	.0%
01392 INTERFUND OPERTNG TRANS								
01392 080	TRANSFER FROM SEWER FUND	-7,877	-7,877	.00	.00	.00	-7,877.00	.0%
01392 200	TRANSFER FROM SINKING FU	0	0	-332.07	-332.07	.00	332.07	100.0%
01400 GEN GOVT-LEGISLATIVE BODY								
01400 110	SALARY- ELECTED OFFICIAL	16,250	16,250	4,062.50	.00	.00	12,187.50	25.0%
01400 153	DISABILITY & LIFE INS.	1,050	1,050	349.15	73.90	.00	700.85	33.3%
01400 156	HEALTH INSURANCE	79,523	79,523	44,907.03	20,644.80	.00	34,615.97	56.5%
01400 161	OASDI	1,008	1,008	251.90	.00	.00	756.10	25.0%
01400 163	MEDICARE	236	236	58.90	.00	.00	177.10	25.0%
01400 220	OPERATING SUPPLIES	15,000	15,000	1,211.22	797.40	.00	13,788.78	8.1%
01400 316	PROF SERV-NEWSLTR & WEB	50,000	50,000	3,786.52	52.50	.00	46,213.48	7.6%
01400 320	COMMUNICATION	8,000	8,000	2,131.80	534.82	.00	5,868.20	26.6%
01400 420	DUES & SUBSCRIPTIONS	400	400	195.00	.00	.00	205.00	48.8%
01400 460	MEETINGS/CONFERENCES	2,000	2,000	245.00	.00	.00	1,755.00	12.3%

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01401 GEN GOVT-EXECUTIVE									
01401	140	SALARY ADMIN STAFF	260,700	260,700	64,157.44	15,981.32	.00	196,542.56	24.6%
01401	153	DISABILITY & LIFE INS.	5,845	5,845	1,299.73	226.85	.00	4,545.27	22.2%
01401	156	HEALTH INSURANCE	8,851	8,851	6,793.99	111.90	.00	2,057.01	76.8%
01401	161	OASDI	16,163	16,163	3,976.23	989.66	.00	12,186.77	24.6%
01401	163	MEDICARE	3,780	3,780	929.85	231.44	.00	2,850.15	24.6%
01401	164	I.C.M.A.DEFERRED COMP.	3,000	3,000	.00	.00	.00	3,000.00	.0%
01401	187	INCENTIVE BONUS ACCOUNT	7,500	7,500	.00	.00	.00	7,500.00	.0%
01401	200	SUPPLIES-OFFICE SUPPLIES	7,500	7,500	1,203.45	666.30	.00	6,296.55	16.0%
01401	320	COMMUNICATION	1,600	1,600	265.71	66.39	.00	1,334.29	16.6%
01401	340	ADVERTISING/PRINTING	10,000	10,000	6,779.17	258.12	.00	3,220.83	67.8%
01401	370	REPAIRS & MAINTENANCE	22,000	22,000	10,002.19	1,661.78	.00	11,997.81	45.5%
01401	420	DUES & SUBSCRIPTIONS	8,000	8,000	3,793.64	549.90	.00	4,206.36	47.4%
01401	460	MEETINGS/CONFERENCES	6,500	6,500	.00	.00	.00	6,500.00	.0%
01402 GEN GOVT-FINANCIAL ADMIN									
01402	140	PERS SERV- SALARY	153,750	153,750	22,900.87	10,456.73	.00	130,849.13	14.9%
01402	141	SALARY/ELECTED AUDITORS	750	750	.00	.00	.00	750.00	.0%
01402	153	DISABILITY & LIFE INS.	3,760	3,760	835.10	265.78	.00	2,924.90	22.2%
01402	156	HEALTH INSURANCE	42,408	42,408	12,595.79	4,596.04	.00	29,812.21	29.7%
01402	161	OASDI	9,533	9,533	1,326.91	645.79	.00	8,206.09	13.9%

FOR 2023 04

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01402 163 MEDICARE	2,229	2,229	327.63	151.03	.00	1,901.37	14.7%
01402 310 PROFESSIONAL SERVICES	85,000	85,000	97,314.97	28,547.09	.00	-12,314.97	114.5%
01402 311 PROFESSIONAL SERVICES-NO	26,000	26,000	2,608.46	.00	.00	23,391.54	10.0%
01402 350 INSURANCE, BONDING	5,000	5,000	.00	.00	.00	5,000.00	.0%
01402 370 MUNIS LICENSING & MAINTENANCE	9,200	9,200	9,433.48	.00	.00	-233.48	102.5%
01402 420 DUES & SUBSCRIPTIONS	600	600	.00	.00	.00	600.00	.0%
01402 460 MEETINGS/CONFERENCES	2,500	2,500	.00	.00	.00	2,500.00	.0%
<hr/> 01403 GEN GOVT-TAX COLLECTION <hr/>							
01403 110 SALARY-ELECTED TAX OFFIC	17,474	17,474	5,923.73	1,342.82	.00	11,550.27	33.9%
01403 121 COMMIS-APPT'D-BP/MERC CO	15,000	15,000	5,378.13	2,911.94	.00	9,621.87	35.9%
01403 122 COMMIS- EIT COLLECTION	61,300	61,300	16,345.55	2,895.61	.00	44,954.45	26.7%
01403 123 COMMIS-LST COLLECTION	7,000	7,000	2,701.46	799.62	.00	4,298.54	38.6%
01403 161 OASDI	1,083	1,083	367.28	83.26	.00	715.72	33.9%
01403 163 MEDICARE	253	253	85.93	19.48	.00	167.07	34.0%
01403 200 SUPPLIES	3,000	3,000	2,500.06	.00	.00	499.94	83.3%
<hr/> 01404 GEN GOVT-LAW <hr/>							
01404 310 LEGAL SERVICES	120,000	120,000	37,070.72	14,690.00	.00	82,929.28	30.9%
01404 420 DUES & SUBSCRIPTIONS	175	175	175.00	.00	.00	.00	100.0%
<hr/> 01408 GEN GOVT-ENGINEER <hr/>							
01408 310 PROFESSIONAL SERVICES	135,000	135,000	33,857.61	7,240.71	.00	101,142.39	25.1%

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01409 GEN GOVT-BUILDNGS & PLANT								
01409	140	WAGES- INTERIOR MAINTENA	43,532	43,532	14,680.62	4,417.22	.00	28,851.38 33.7%
01409	153	DISABLITY & LIFE INS.	1,435	1,435	-1,314.47	.00	.00	2,749.47 -91.6%
01409	156	HEALTH INSURANCE	24,359	24,359	14,126.98	3,188.17	.00	10,232.02 58.0%
01409	161	OASDI	2,699	2,699	954.56	273.86	.00	1,744.44 35.4%
01409	163	MEDICARE	631	631	217.10	64.06	.00	413.90 34.4%
01409	220	SUPPLIES	14,000	14,000	3,857.59	970.17	.00	10,142.41 27.6%
01409	320	TELEPHONE	12,500	12,500	4,708.08	958.89	.00	7,791.92 37.7%
01409	360	UTILITIES	44,000	44,000	10,884.17	3,190.56	.00	33,115.83 24.7%
01409	370	REPAIRS & MAINTENANCE	135,000	135,000	25,095.36	14,982.28	.00	109,904.64 18.6%
01409	371	REPAIR/MAINT-LANDSCAPING	0	0	.00	-155.93	.00	.00 .0%
01410 GEN GOVT-POLICE								
01410	110	SALARY OF CHIEF & LIEUTE	332,485	332,485	96,711.62	25,363.10	.00	235,773.38 29.1%
01410	120	SALARY OF SERGEANT & COR	712,081	712,081	188,704.35	46,773.17	.00	523,376.65 26.5%
01410	130	SALARY OF PATROLMAN	1,843,434	1,843,434	477,459.81	122,921.19	.00	1,365,974.19 25.9%
01410	142	CROSSING GUARD SALARY	15,880	15,880	5,863.50	1,332.61	.00	10,016.50 36.9%
01410	150	DISPATCH & CLERK SALARY	91,450	91,450	27,744.85	7,034.60	.00	63,705.15 30.3%
01410	151	MECHANIC SALARY	33,075	33,075	10,909.90	2,680.50	.00	22,165.10 33.0%
01410	153	DISABILITY & LIFE INS.	52,800	52,800	18,385.12	4,011.61	.00	34,414.88 34.8%
01410	156	HEALTH INSURANCE	504,000	504,000	208,567.14	53,618.60	.00	295,432.86 41.4%

FOR 2023 04

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01410 158 POST-RETIREMENT HEALTH B	15,000	15,000	.00	.00	.00	15,000.00	.0%
01410 161 OASDI	8,706	8,706	2,667.03	685.19	.00	6,038.97	30.6%
01410 163 MEDICARE	46,460	46,460	12,255.01	3,070.02	.00	34,204.99	26.4%
01410 174 EDUC. TUITION REIMBURSEM	15,000	15,000	.00	.00	.00	15,000.00	.0%
01410 181 OVERTIME SGT. & CPL.	25,000	25,000	9,870.20	4,045.37	.00	15,129.80	39.5%
01410 182 OVERTIME PATROLMEN	70,000	70,000	38,779.11	15,005.47	.00	31,220.89	55.4%
01410 183 OVERTIME: SPECIAL EVENTS	11,500	11,500	.00	.00	.00	11,500.00	.0%
01410 184 SPECIAL DETAIL	17,500	17,500	4,389.05	365.55	.00	13,110.95	25.1%
01410 187 UNUSED SICK LEAVE BONUS	10,000	10,000	.00	.00	.00	10,000.00	.0%
01410 188 FESTIVE HOLIDAY PAY	46,224	46,224	10,324.71	.00	.00	35,899.29	22.3%
01410 200 SUPPLIES	5,000	5,000	449.73	.00	.00	4,550.27	9.0%
01410 201 CENTRAL MTG. CTY. S.W.A.	3,500	3,500	4,000.00	.00	.00	-500.00	114.3%
01410 220 OPERATING SUPPLIES	25,000	25,000	3,083.66	104.65	.00	21,916.34	12.3%
01410 222 OPER. SUP: DETECTIVE DIV	10,000	10,000	1,359.43	.00	.00	8,640.57	13.6%
01410 238 UNIFORMS	40,000	40,000	4,288.21	207.45	.00	35,711.79	10.7%
01410 239 UNIFORM CLEANING	3,000	3,000	328.50	111.20	.00	2,671.50	11.0%
01410 310 PHYSICAL FITNESS	4,000	4,000	1,372.90	50.90	.00	2,627.10	34.3%
01410 311 PROF. SERVICES - PENSION	80,000	80,000	8,198.96	488.96	.00	71,801.04	10.2%
01410 320 COMMUNICATIONS	10,500	10,500	2,832.98	677.02	.00	7,667.02	27.0%
01410 370 VEHICLE MAINTENANCE	20,000	20,000	10,594.00	4,573.88	.00	9,406.00	53.0%
01410 374 FUEL/ GASOLINE/ DIESEL	55,000	55,000	12,030.35	3,164.21	.00	42,969.65	21.9%
01410 420 DUES & SUBSCRIPTIONS	4,000	4,000	1,700.00	200.00	.00	2,300.00	42.5%

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01410	450 CONTRACTED SERVICES	53,000	53,000	7,602.52	1,435.94	.00	45,397.48	14.3%
01410	460 EDUCATN/MTGS/CONF/TRAVL	25,000	25,000	5,392.76	1,965.76	.00	19,607.24	21.6%
01410	480 PUBLIC PROGRAMS	10,000	10,000	2,000.89	.00	.00	7,999.11	20.0%
01411 VOLUNTEER FIRE RELIEF AID								
01411	000 VOL.FIRE RELIEF AID CONT	137,473	137,473	.00	.00	.00	137,473.00	.0%
01412 AMBULANCE								
01412	520 AMBULANCE CONTRIBUTION	30,000	30,000	.00	.00	.00	30,000.00	.0%
01413 GEN GOVT-CODE ENFORCEMENT								
01413	200 OFFICE SUPPLIES	200	200	.00	.00	.00	200.00	.0%
01413	311 PLUMBING INSPECTOR	20,000	20,000	1,934.50	1,022.00	.00	18,065.50	9.7%
01413	312 FIRE SAFETY INSPECTOR	14,000	14,000	509.25	600.00	.00	13,490.75	3.6%
01414 GEN GOVT-PLANING & ZONING								
01414	140 SALARY BLDG & ZONING STA	180,250	180,250	36,596.20	9,250.02	.00	143,653.80	20.3%
01414	153 DISABILITY & LIFE INS.	2,420	2,420	767.33	162.41	.00	1,652.67	31.7%
01414	156 HEALTH INSURANCE	49,665	49,665	10,190.66	1,547.43	.00	39,474.34	20.5%
01414	161 OASDI	11,176	11,176	2,196.22	573.38	.00	8,979.78	19.7%
01414	163 MEDICARE	2,614	2,614	513.66	134.10	.00	2,100.34	19.7%
01414	200 OFFICE SUPPLIES	2,500	2,500	791.16	192.91	.00	1,708.84	31.6%

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01414 310	PROF SERV- PLANNING & ZO	25,000	25,000	8,620.00	3,925.00	.00	16,380.00	34.5%
01414 311	PROF SERV- UCC INSPECTIN	200,000	200,000	50,947.00	21,644.50	.00	149,053.00	25.5%
01414 313	PROF SERV- ENGINEERING	50,000	50,000	19,016.98	8,225.71	.00	30,983.02	38.0%
01414 314	PROF SERV- LEGAL (ZHB)	50,000	50,000	3,305.40	2,905.40	.00	46,694.60	6.6%
01414 315	PROF SERV- LEGAL OTHER	20,000	20,000	.00	.00	.00	20,000.00	.0%
01414 316	PROF SERV - GIS/PERMIT P	30,000	30,000	3,200.00	.00	.00	26,800.00	10.7%
01414 340	ADVERTISNG/PRINTNG/BINDN	15,000	15,000	1,471.04	827.82	.00	13,528.96	9.8%
01414 460	MEETINGS/CONFERENCES	1,000	1,000	475.00	.00	.00	525.00	47.5%
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01415 GEN GOVT-EMERGNCY MANGMNT								
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01415 200	SUPPLIES	200	200	.00	.00	.00	200.00	.0%
01415 460	TRAINING	500	500	.00	.00	.00	500.00	.0%
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01427 SANITATN-SOLID WASTE DISP								
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01427 300	RECYCLING PROGRAM	8,000	8,000	6,850.00	6,850.00	.00	1,150.00	85.6%
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01430 PUB WORKS-HIGHWAY RDS STS								
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01430 140	PERS SERV-SLRY HWY CREW	472,702	472,702	102,448.07	31,497.94	.00	370,253.93	21.7%
01430 153	DISABLITY & LIFE INS.	10,160	10,160	3,697.28	741.85	.00	6,462.72	36.4%
01430 156	HEALTH INSURANCE	157,015	157,015	69,378.55	15,788.63	.00	87,636.45	44.2%
01430 161	OASDI	29,307	29,307	6,337.89	1,948.39	.00	22,969.11	21.6%
01430 163	MEDICARE	6,854	6,854	1,482.15	455.65	.00	5,371.85	21.6%

FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01430 220	HWY MAINT-GEN SERV/SUPPL	13,500	13,500	1,940.04	302.98	.00	11,559.96	14.4%
01430 238	CLOTHING & UNIFORMS	4,000	4,000	2,145.08	.00	.00	1,854.92	53.6%
01430 260	SMALL TOOLS/MINOR EQUIPM	3,500	3,500	189.00	.00	.00	3,311.00	5.4%
01430 261	SMALL TOOLS - REPAIRS	1,000	1,000	129.00	.00	.00	871.00	12.9%
01430 320	COMMUNICATION	2,000	2,000	262.07	75.32	.00	1,737.93	13.1%
01430 374	FUEL/ GASOLINE/ DIESEL	18,000	18,000	3,734.55	704.06	.00	14,265.45	20.7%
01430 450	CONTRACT SERV - MOWING	15,000	15,000	.00	.00	.00	15,000.00	.0%
01430 460	MEETINGS/CONFERENCES	2,000	2,000	356.70	85.30	.00	1,643.30	17.8%
<hr/> 01431 CLEANING STREETS & GUTTERS <hr/>								
01431 450	CONTRACTED SERVICES	10,000	10,000	.00	.00	.00	10,000.00	.0%
<hr/> 01432 PUBLIC WORKS-SNOW/ICE REMV <hr/>								
01432 140	SNOW/ICE REMOVAL-SALARY	40,000	40,000	3,827.47	.00	.00	36,172.53	9.6%
01432 161	OASDI	0	0	232.69	.00	.00	-232.69	100.0%
01432 163	MEDICARE	0	0	54.42	.00	.00	-54.42	100.0%
01432 220	SNOW/ICE REMOVAL-SUPPLIE	4,000	4,000	26.99	.00	.00	3,973.01	.7%
01432 262	WINTER MAINT EQUIPMENT	4,000	4,000	255.74	.00	.00	3,744.26	6.4%
<hr/> 01433 PUBLIC WORKS TRAFFIC <hr/>								
01433 000	TRAFFIC SIGNALS	20,000	20,000	28,245.67	20,251.11	.00	-8,245.67	141.2%
01433 010	STREET SIGNS	5,500	5,500	5,307.44	.00	.00	192.56	96.5%

FOR 2023 04

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01433 200 TRAFFIC PAINT	4,500	4,500	.00	.00	.00	4,500.00	.0%
01433 360 TRAFFIC SIGNAL UTILITIES	4,000	4,000	1,091.73	361.98	.00	2,908.27	27.3%
<u>01434 PUBLIC WORKS-STREET LGHTNG</u>							
01434 360 STREET LIGHT UTILITIES	2,500	2,500	547.50	177.87	.00	1,952.50	21.9%
01434 370 ST.LIGHT REPAIRS, MAINT	1,200	1,200	.00	.00	.00	1,200.00	.0%
<u>01436 STORM SEWERS AND DRAINS</u>							
01436 245 STORM SEWER & DRAIN SUPP	17,500	17,500	10,483.94	2,484.66	.00	7,016.06	59.9%
<u>01437 PUBLIC WORKS-REPR TOOL&MAC</u>							
01437 151 WAGES- MECHANIC	37,800	37,800	9,983.30	3,497.82	.00	27,816.70	26.4%
01437 156 HEALTH INSURANCE	12,992	12,992	9,918.92	1,506.17	.00	3,073.08	76.3%
01437 161 OASDI	2,344	2,344	633.41	217.87	.00	1,710.59	27.0%
01437 163 MEDICARE	548	548	148.13	50.95	.00	399.87	27.0%
01437 200 MECHANIC/SHOP SUPPLIES	6,000	6,000	2,598.19	59.55	.00	3,401.81	43.3%
01437 261 REPAIR TOOLS AND MACH	17,500	17,500	3,529.04	933.13	.00	13,970.96	20.2%
<u>01438 PUBLIC WORKS-HIGHWAY MAINT</u>							
01438 245 HIGHWAY MAINT SUPPLIES	15,500	15,500	3,563.50	.00	.00	11,936.50	23.0%
<u>01461 CONSERVATION NATURAL RESOURCES</u>							
01461 001 CONSERVATION EXPENSE	20,000	20,000	1,414.87	555.12	.00	18,585.13	7.1%

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Lower Gwynedd Township
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 04

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01486 INSURANCE								
01486	351	LIABILITY-DVIT	45,407	45,407	26,224.00	13,112.00	.00	19,183.00 57.8%
01486	354	WORKER'S COMPENSATION	17,131	17,131	9,095.12	4,298.94	.00	8,035.88 53.1%
01487 EMPLOYEE BENEFITS								
01487	157	HEALTH CONTINGENCY	8,775	8,775	360.45	.45	.00	8,414.55 4.1%
01487	158	Health Insurance Opt Out	52,958	52,958	.00	.00	.00	52,958.00 .0%
01487	161	OASDI	1,855	1,855	330.71	.00	.00	1,524.29 17.8%
01487	162	UNEMPLOYMENT COMPENSATIO	300	300	.00	.00	.00	300.00 .0%
01487	163	MEDICARE	768	768	77.41	.00	.00	690.59 10.1%
01487	197	DEFINED CONTRIBUTION PEN	22,647	22,647	6,068.94	1,283.42	.00	16,578.06 26.8%
01491 PRIOR YEAR EXPENDITURE								
01491	000	REFUND PRIOR YEAR REVENU	2,000	2,000	.00	.00	.00	2,000.00 .0%
01492 INTERFUND OPERATING TRANS								
01492	030	TRANSFER TO FIRE PROTECT	165,000	165,000	.00	.00	.00	165,000.00 .0%
01492	050	TRANS TO RECREATION FUND	200,000	200,000	.00	.00	.00	200,000.00 .0%
01492	300	TRANS TO CAPITAL RESERVE	600,000	600,000	600,000.00	.00	.00	.00 100.0%
01492	330	TRANSFER TO TRAFFIC IMPA	700,000	700,000	.00	.00	.00	700,000.00 .0%
01492	350	TRANSFER TO LIQUID FUELS	0	0	20,375.00	.00	.00	-20,375.00 100.0%

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01492 600	TRANS TO POLICE PENSION	289,369	289,369	.00	.00	.00	289,369.00	.0%
01492 610	TRANSFER TO OPEB FUND	25,000	25,000	.00	.00	.00	25,000.00	.0%
01492 650	TRANS TO NON-UNIF PENSIO	3,792	3,792	.00	.00	.00	3,792.00	.0%
TOTAL GENERAL FUND		-392,221	-392,221	-223,337.14	-150,327.10	.00	-168,883.86	56.9%
TOTAL REVENUES		-10,050,815	-10,050,815	-2,966,441.88	-753,848.15	.00	-7,084,373.12	
TOTAL EXPENSES		9,658,594	9,658,594	2,743,104.74	603,521.05	.00	6,915,489.26	

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ACCOUNTS FOR: 02	STREET LIGHT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
02301 REAL ESTATE TAXES								
02301	100	CURRENT REAL ESTATE TAXE	-16,800	-16,800	-12,252.99	-9,070.76	.00	-4,547.01 72.9%
02341 INTEREST EARNINGS								
02341	000	INTEREST EARNINGS	-500	-500	-370.65	-97.67	.00	-129.35 74.1%
02434 PUBLIC WORKS-STREET LGHTNG								
02434	371	R/M PEN AMBLER DISTRICT	3,700	3,700	626.20	206.99	.00	3,073.80 16.9%
02434	372	R/M PENLLYN DISTRICT	1,900	1,900	478.94	157.91	.00	1,421.06 25.2%
02434	373	R/M TREWELLYN ESTATE DIS	725	725	133.23	44.23	.00	591.77 18.4%
02434	374	R/M WOODDED POND DISTRICT	115	115	16.56	8.26	.00	98.44 14.4%
02434	375	R/M FOXFIELD RESERVE DIS	415	415	112.97	37.24	.00	302.03 27.2%
02434	376	R/M POLO CLUB DISTRICT	824	824	314.59	178.10	.00	509.41 38.2%
02434	377	R/M BETHLEHEM DISTRICT	4,000	4,000	516.02	167.88	.00	3,483.98 12.9%
02434	378	R/M CEDAR HILL EST DISTR	565	565	124.99	41.43	.00	440.01 22.1%
02434	379	R/M GWYNEDD RESERVE DIST	115	115	24.90	8.25	.00	90.10 21.7%
02434	380	R/M GWYNN CREST DISTRICT	855	855	87.00	28.67	.00	768.00 10.2%
02434	381	R/M WALNUT FARMS DISTRIC	380	380	86.93	28.63	.00	293.07 22.9%
02434	382	R/M GWYNN OAKS DISTRICT	115	115	24.88	8.24	.00	90.12 21.6%
02434	383	R/M WISTER WOOD DISTRICT	72	72	19.86	6.58	.00	52.14 27.6%
TOTAL STREET LIGHT FUND		-3,519	-3,519	-10,056.57	-8,246.02	.00	6,537.57	285.8%
TOTAL REVENUES		-17,300	-17,300	-12,623.64	-9,168.43	.00	-4,676.36	
TOTAL EXPENSES		13,781	13,781	2,567.07	922.41	.00	11,213.93	

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ACCOUNTS FOR: 03	FIRE PROTECTION FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>03301 REAL ESTATE TAXES</u>								
03301 100	CURRENT REAL ESTATE TAXE	-199,400	-199,400	-38,349.54	-18,308.02	.00	-161,050.46	19.2%
03301 600	INTERIM REAL ESTATE TAXE	-700	-700	-156.58	-.26	.00	-543.42	22.4%
<u>03341 INTEREST EARNINGS</u>								
03341 000	INTEREST EARNINGS	-2,400	-2,400	-2,552.02	-677.23	.00	152.02	106.3%
<u>03392 INTERFUND OPERATING TRANSFER</u>								
03392 010	TRANSFER FROM GENERAL FU	-165,000	-165,000	.00	.00	.00	-165,000.00	.0%
<u>03480 INTERGOVERNMENTAL EXPENSE</u>								
03480 900	N PENN VOL FIRE CO	60,750	60,750	.00	.00	.00	60,750.00	.0%
03480 910	WISSAHICKON VOL FIRE CO	141,750	141,750	.00	.00	.00	141,750.00	.0%
<u>03489 OTHER EXPENDITURES</u>								
03489 351	LIABILITY INS - WISSAHIC	3,700	3,700	.00	.00	.00	3,700.00	.0%
03489 354	WORKERS COMP - WISSAHICK	14,500	14,500	.00	.00	.00	14,500.00	.0%
03489 355	WRKS COMP INS N.PENN	15,200	15,200	.00	.00	.00	15,200.00	.0%
03489 900	CONTRIBUTION TO N. PENN	34,300	34,300	.00	.00	.00	34,300.00	.0%
03489 910	CONTRIBUTION TO WISSAHIC	97,300	97,300	.00	.00	.00	97,300.00	.0%
TOTAL FIRE PROTECTION FUND		0	0	-41,058.14	-18,985.51	.00	41,058.14	100.0%
TOTAL REVENUES		-367,500	-367,500	-41,058.14	-18,985.51	.00	-326,441.86	
TOTAL EXPENSES		367,500	367,500	.00	.00	.00	367,500.00	

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ACCOUNTS FOR: 04 FIRE HYDRANT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
04301 REAL ESTATE TAXES							
04301 100 CURRENT REAL ESTATE TAXE	-41,000	-41,000	-7,638.99	-5,136.25	.00	-33,361.01	18.6%
04301 600 INTERIM REAL ESTATE TAXE	-200	-200	-.17	-.05	.00	-199.83	.1%
04341 INTEREST EARNINGS							
04341 000 INTEREST EARNINGS	-1,200	-1,200	-1,039.08	-273.42	.00	-160.92	86.6%
04411 GEN GOVT-FIRE							
04411 360 RENTAL HYDRANT SERVICE	42,700	42,700	18,686.12	.00	.00	24,013.88	43.8%
TOTAL FIRE HYDRANT FUND	300	300	10,007.88	-5,409.72	.00	-9,707.88	3336.0%
TOTAL REVENUES	-42,400	-42,400	-8,678.24	-5,409.72	.00	-33,721.76	
TOTAL EXPENSES	42,700	42,700	18,686.12	.00	.00	24,013.88	

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ACCOUNTS FOR: 05 RECREATION FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
05301 REAL ESTATE TAXES							
05301 100 CURRENT REAL ESTATE TAXE	-390,000	-390,000	-87,885.90	-48,795.42	.00	-302,114.10	22.5%
05301 600 INTERIM REAL ESTATE TAXE	-1,500	-1,500	-337.75	-.50	.00	-1,162.25	22.5%
05341 INTEREST EARNINGS							
05341 000 INTEREST EARNING	-4,200	-4,200	-3,342.51	-882.93	.00	-857.49	79.6%
05361 DEPT EARNINGS-GEN GOVT							
05361 360 RECREATION IMPACT FEE	-24,340	-24,340	.00	.00	.00	-24,340.00	.0%
05367 CULTURE-RECREATION							
05367 300 PARK RESERVATIONS	-5,000	-5,000	-1,390.00	-770.00	.00	-3,610.00	27.8%
05367 400 PROGRAM FEES	-2,000	-2,000	-8,345.00	-1,650.00	.00	6,345.00	417.3%
05367 410 PIKE FEST	-5,000	-5,000	-2,525.00	-475.00	.00	-2,475.00	50.5%
05367 500 CONTRIBUTIONS	-12,000	-12,000	-1,000.00	-1,000.00	.00	-11,000.00	8.3%
05367 800 SUMMER CAMP FEES	-20,000	-20,000	-1,395.00	.00	.00	-18,605.00	7.0%
05367 900 TICKET SALE COMMISSION	-200	-200	75.00	.00	.00	-275.00	-37.5%
05387 CONTRIBUTION							
05387 100 FRIENDS OF PARKS & TRAIL	-100	-100	-25.00	.00	.00	-75.00	25.0%
05392 INTERFUND OPERTNG TRANS							
05392 010 TRANS FROM GENERAL FUND	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%

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ACCOUNTS FOR: 05 RECREATION FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/> 05437 REPAIR TOOLS & MACHINERY <hr/>							
05437 370 REPAIR TOOLS & MACHINERY	7,000	7,000	2,703.13	1,172.47	.00	4,296.87	38.6%
05437 374 FUEL/ GASOLINE/ DIESEL	5,000	5,000	528.60	.00	.00	4,471.40	10.6%
<hr/> 05451 CULTURE-RECREATION ADMIN <hr/>							
05451 120 RECREATION ADMIN.-SALARY	94,534	94,534	27,519.16	7,711.52	.00	67,014.84	29.1%
05451 153 DISABILITY & LIFE INS.	2,050	2,050	649.85	137.54	.00	1,400.15	31.7%
05451 156 HEALTH INSURANCE	37,490	37,490	16,742.79	3,188.17	.00	20,747.21	44.7%
05451 161 OASDI	5,861	5,861	1,706.88	478.14	.00	4,154.12	29.1%
05451 163 MEDICARE	1,371	1,371	399.19	111.82	.00	971.81	29.1%
05451 200 OFFICE SUPPLIES	450	450	149.93	.00	.00	300.07	33.3%
05451 220 OPERATING SUPPLIES	100	100	.00	.00	.00	100.00	.0%
05451 320 COMMUNICATION	2,500	2,500	588.63	66.39	.00	1,911.37	23.5%
05451 330 TRAVEL	100	100	.00	.00	.00	100.00	.0%
05451 340 ADVERTISING & PRINTING	2,000	2,000	462.18	17.50	.00	1,537.82	23.1%
05451 420 DUES, SUB & MEMBERSHIPS	450	450	300.00	.00	.00	150.00	66.7%
05451 460 MEETINGS/CONFERENCES	1,500	1,500	.00	.00	.00	1,500.00	.0%
<hr/> 05452 SUMMER CAMP <hr/>							
05452 141 WAGES-SUMMER PROGRAM	12,000	12,000	.00	.00	.00	12,000.00	.0%
05452 161 OASDI	744	744	.00	.00	.00	744.00	.0%

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ACCOUNTS 05	FOR: RECREATION FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
05452 163	MEDICARE	168	168	.00	.00	.00	168.00	.0%
05452 213	FIELD TRIPS	750	750	.00	.00	.00	750.00	.0%
05452 221	SUPPLIES-SUMMER CAMP	1,000	1,000	.00	.00	.00	1,000.00	.0%
05453 RECREATION EVENTS								
05453 141	PIKE FEST CONTRACTED SRV	9,500	9,500	1,405.00	.00	.00	8,095.00	14.8%
05453 247	PIKE FEST OPERATING SPPL	3,000	3,000	.00	.00	.00	3,000.00	.0%
05453 300	EVENTS/ACTIVITIES	7,000	7,000	619.59	.00	.00	6,380.41	8.9%
05454 PARKS								
05454 140	WAGES - PARK ATTENDANTS	18,500	18,500	2,969.75	1,832.08	.00	15,530.25	16.1%
05454 141	WAGES-MAINTENANCE	198,116	198,116	68,725.97	18,871.74	.00	129,390.03	34.7%
05454 153	DISABILITY & LIFE INS.	4,185	4,185	1,291.61	321.56	.00	2,893.39	30.9%
05454 156	HEALTH INSURANCE	23,670	23,670	15,088.48	2,523.36	.00	8,581.52	63.7%
05454 161	OASDI	12,283	12,283	4,426.54	1,277.60	.00	7,856.46	36.0%
05454 163	MEDICARE	2,873	2,873	1,035.28	298.81	.00	1,837.72	36.0%
05454 220	OPERATING SUPPLIES BLDGS	4,500	4,500	36.02	36.02	.00	4,463.98	.8%
05454 221	ATHLETIC FIELD MAINTENAN	15,000	15,000	9,709.48	3,461.88	.00	5,290.52	64.7%
05454 238	CLOTHING & UNIFORMS	1,750	1,750	1,115.93	.00	.00	634.07	63.8%
05454 250	PLAYGROUNDS - MULCH & RE	8,000	8,000	.00	.00	.00	8,000.00	.0%
05454 320	COMMUNICATION	1,000	1,000	308.58	186.14	.00	691.42	30.9%
05454 361	UTILITIES	14,000	14,000	4,114.84	1,229.51	.00	9,885.16	29.4%

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ACCOUNTS FOR: 05	RECREATION FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
05454 372	MATERIALS & SUPPLIES PAR	5,500	5,500	106.68	.00	.00	5,393.32	1.9%
05454 373	PARK BUILDING MAINTENANC	5,000	5,000	1,824.96	1,470.00	.00	3,175.04	36.5%
05454 380	RENTALS - EQUIPMENT	4,000	4,000	1,049.00	.00	.00	2,951.00	26.2%
05454 420	DUES & MEMBERSHIPS	300	300	120.00	.00	.00	180.00	40.0%
05454 450	CONTRACTED SERVICES	65,771	65,771	7,146.29	7,146.29	.00	58,624.71	10.9%
05454 460	CONFERENCE, TRAINING	1,500	1,500	1,024.80	43.00	.00	475.20	68.3%
05454 720	REPAIRS & IMPROVEMENT	25,000	25,000	5,255.75	1,151.10	.00	19,744.25	21.0%
<u>05456 YOUTH PROGRAMS</u>								
05456 210	SUPPLIES - YOUTH PROGRAM	100	100	.00	.00	.00	100.00	.0%
05456 450	CONTRACTED SERVICES	1,000	1,000	.00	.00	.00	1,000.00	.0%
<u>05459 ADULT PROGRAMS</u>								
05459 210	SUPPLIES - EVENT TICKETS	1,000	1,000	1,215.00	.00	.00	-215.00	121.5%
05459 450	CONTRACTED SERVICES	500	500	.00	.00	.00	500.00	.0%
<u>05486 INSURANCE</u>								
05486 351	LIABILITY INS. CONTRIB.	6,986	6,986	1,874.00	937.00	.00	5,112.00	26.8%
05486 354	WORKER'S COMPENSATION	7,907	7,907	5,952.39	1,984.13	.00	1,954.61	75.3%
<u>05487 EMPLOYEE BENEFIT</u>								
05487 157	HEALTH CONTINGENCY	4,000	4,000	155.70	.00	.00	3,844.30	3.9%

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ACCOUNTS FOR: 05 RECREATION FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
05487 158 Health Insurance Opt Out	10,000	10,000	.00	.00	.00	10,000.00	.0%
05487 161 OASDI	868	868	.00	.00	.00	868.00	.0%
05487 163 MEDICARE	203	203	.00	.00	.00	203.00	.0%
05487 197 DEFINED CONTRIBUTION PEN	15,500	15,500	4,821.10	1,216.90	.00	10,678.90	31.1%
TOTAL RECREATION FUND	-10,760	-10,760	86,971.92	3,296.82	.00	-97,731.92	-808.3%
TOTAL REVENUES	-664,340	-664,340	-106,171.16	-53,573.85	.00	-558,168.84	
TOTAL EXPENSES	653,580	653,580	193,143.08	56,870.67	.00	460,436.92	

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ACCOUNTS FOR: 08 SEWER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>08341 INTEREST EARNINGS</u>							
08341 000 INTEREST EARNINGS	-35,000	-35,000	-22,651.93	-5,996.55	.00	-12,348.07	64.7%
<u>08361 DEPT EARNINGS-GEN GOVT</u>							
08361 370 ADMIN FEE FOR ENGINEERIN	-600	-600	.00	.00	.00	-600.00	.0%
08361 450 GIS PARCEL INTEGRATION F	-300	-300	.00	.00	.00	-300.00	.0%
<u>08364 DEPT EARNGS-SANITATION</u>							
08364 110 SEWER CONNECTION PERMITS	-7,800	-7,800	-1,500.00	-1,000.00	.00	-6,300.00	19.2%
08364 111 TAP IN FEE	-155,568	-155,568	-5,556.00	.00	.00	-150,012.00	3.6%
08364 120 SEWER USE CHARGE	-2,700,000	-2,700,000	-1,393,882.38	-622,561.44	.00	-1,306,117.62	51.6%
08364 130 BY-PASS METER CHARGES	-3,900	-3,900	.00	.00	.00	-3,900.00	.0%
<u>08383 ASSESSMENT CHARGES</u>							
08383 100 SEWER ASSESSMENTS	-1,000	-1,000	-900.00	-300.00	.00	-100.00	90.0%
<u>08402 GEN GOVT-FINANCIAL ADMIN</u>							
08402 310 FINANCIAL SERVICES	20,000	20,000	7,110.20	-106.65	.00	12,889.80	35.6%
<u>08404 GEN GOVT-LAW</u>							
08404 310 LEGAL SERVICE	15,000	15,000	-4,055.76	.00	.00	19,055.76	-27.0%

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ACCOUNTS FOR: 08	SEWER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
08408 GEN GOVT-ENGINEER								
08408 310	ENGINEERING SERVICES	30,000	30,000	.00	.00	.00	30,000.00	.0%
08409 GEN GOVT-BUILDNGS & PLANT								
08409 383	RENTAL OF BUILDING	127,200	127,200	63,600.00	.00	.00	63,600.00	50.0%
08429 GENERAL EXP -WASTEWTR COLL								
08429 130	SALARY ADMIN	140,335	140,335	29,882.78	9,333.36	.00	110,452.22	21.3%
08429 140	SALARIES & WAGES	214,918	214,918	38,329.68	10,801.25	.00	176,588.32	17.8%
08429 151	WAGES- VEHICLE MECHANIC	23,625	23,625	4,550.97	1,090.83	.00	19,074.03	19.3%
08429 161	OASDI	1,465	1,465	4,676.88	1,311.69	.00	-3,211.88	319.2%
08429 163	MEDICARE	343	343	1,146.97	306.79	.00	-803.97	334.4%
08429 220	OPERATING SUPPLIES	30,000	30,000	14,695.74	2,044.90	.00	15,304.26	49.0%
08429 238	UNIFORMS	2,500	2,500	858.86	.00	.00	1,641.14	34.4%
08429 300	AMBLER WASTEWATER TREATM	950,000	950,000	264,828.29	.00	.00	685,171.71	27.9%
08429 320	COMMUNICATIONS	5,800	5,800	1,884.18	457.26	.00	3,915.82	32.5%
08429 350	INSURANCE	17,464	17,464	9,364.00	4,682.00	.00	8,100.00	53.6%
08429 360	PUBLIC UTILITY SERVICES	17,000	17,000	4,334.08	1,313.22	.00	12,665.92	25.5%
08429 371	REPAIR/MAINT PUMPING STA	30,000	30,000	9,703.37	4,722.00	.00	20,296.63	32.3%
08429 372	REP/MNT MANHOLES & LINES	25,000	25,000	170.00	170.00	.00	24,830.00	.7%
08429 373	REP/MNT VEHICLES, EQUIPM	20,000	20,000	13,524.45	1,321.13	.00	6,475.55	67.6%

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ACCOUNTS FOR: 08	SEWER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
08429 374	FUEL/ GASOLINE/ DIESEL	7,000	7,000	1,004.10	.00	.00	5,995.90	14.3%
08429 450	CONTRACTED SERVICES	60,000	60,000	31,072.50	4,562.50	.00	28,927.50	51.8%
08429 730	TREATMENT PLANT CAPITAL	320,000	320,000	.00	.00	.00	320,000.00	.0%
08486 INSURANCE								
08486 354	WORKER'S COMPENSATN CNTR	1,318	1,318	992.04	330.68	.00	325.96	75.3%
08487 EMPLOYEE BENEFITS								
08487 153	DISABILITY & LIFE INS.	7,445	7,445	1,655.50	447.18	.00	5,789.50	22.2%
08487 156	HEALTH INSURANCE	96,781	96,781	39,591.81	8,319.33	.00	57,189.19	40.9%
08487 157	HEALTH CONTINGENCY FUND	2,225	2,225	105.19	59.85	.00	2,119.81	4.7%
08487 158	Health Insurance Opt Out	2,616	2,616	.00	.00	.00	2,616.00	.0%
08487 161	OASDI	162	162	.00	.00	.00	162.00	.0%
08487 163	MEDICARE	38	38	.00	.00	.00	38.00	.0%
08487 197	DEFINED CONTRIBUTION PEN	6,246	6,246	3,273.19	678.08	.00	2,972.81	52.4%
08492 INTERFUND OPERATING TRANS								
08492 010	TRANS TO GENERAL FUND	7,877	7,877	.00	.00	.00	7,877.00	.0%
08492 090	TRANSFER TO SEWER CAP RE	600,000	600,000	.00	.00	.00	600,000.00	.0%
TOTAL SEWER FUND		-121,810	-121,810	-882,191.29	-578,012.59	.00	760,381.29	724.2%
TOTAL REVENUES		-2,904,168	-2,904,168	-1,424,490.31	-629,857.99	.00	-1,479,677.69	
TOTAL EXPENSES		2,782,358	2,782,358	542,299.02	51,845.40	.00	2,240,058.98	

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Lower Gwynedd Township
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 04

ACCOUNTS FOR: 09	SEWER CAPITAL RESERVE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
09341 INTEREST EARNINGS								
09341	000 INTEREST EARNINGS	-84,000	-84,000	-60,110.54	-15,739.29	.00	-23,889.46	71.6%
09392 TRANSFER FROM								
09392	080 TRANSFER FROM SEWER FUND	-600,000	-600,000	.00	.00	.00	-600,000.00	.0%
09409 BUILDING AND PLAN								
09409	700 CAPITAL IMPROVEMENT BUIL	12,500	12,500	.00	.00	.00	12,500.00	.0%
09429 PUBLIC WORKS-WASTEWTR COLL								
09429	740 CAPITAL PURCHASES	70,000	70,000	.00	.00	.00	70,000.00	.0%
09439 CONSTRUCTION & REBUILDING								
09439	000 INFRASTRUCTURE REBUILDIN	542,000	542,000	10,855.84	5,485.84	.00	531,144.16	2.0%
TOTAL SEWER CAPITAL RESERVE		-59,500	-59,500	-49,254.70	-10,253.45	.00	-10,245.30	82.8%
TOTAL REVENUES		-684,000	-684,000	-60,110.54	-15,739.29	.00	-623,889.46	
TOTAL EXPENSES		624,500	624,500	10,855.84	5,485.84	.00	613,644.16	

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Lower Gwynedd Township
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ACCOUNTS FOR: 16 ACQUISITION OF OPEN SPACE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/> 16341 INTEREST EARNINGS <hr/>							
16341 000 INTEREST EARNING	-48,000	-48,000	-33,855.03	-8,866.27	.00	-14,144.97	70.5%
<hr/> 16454 IMPROVEMENTS TO OPENSACE <hr/>							
16454 300 PROF SERVICES - PLANNING	65,000	65,000	.00	.00	.00	65,000.00	.0%
TOTAL ACQUISITION OF OPEN SPACE	17,000	17,000	-33,855.03	-8,866.27	.00	50,855.03	-199.1%
TOTAL REVENUES	-48,000	-48,000	-33,855.03	-8,866.27	.00	-14,144.97	
TOTAL EXPENSES	65,000	65,000	.00	.00	.00	65,000.00	

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ACCOUNTS FOR: 20	SINKING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20492 INTERFUND OPERATING TRANS								
20492 010	TRANSFER TO GENERAL FUND	0	0	332.07	332.07	.00	-332.07	100.0%
TOTAL SINKING FUND		0	0	332.07	332.07	.00	-332.07	100.0%
TOTAL EXPENSES		0	0	332.07	332.07	.00	-332.07	

FOR 2023 04

ACCOUNTS FOR: 30	CAPITAL RESERVE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>30341 INTEREST EARNINGS</u>								
30341	000 INTEREST EARNINGS	-100,000	-100,000	-72,953.08	-18,936.91	.00	-27,046.92	73.0%
<u>30351 FEDERAL GRANTS</u>								
30351	970 AMERICAN RESCUE PLAN ACT	0	0	-250,000.00	-250,000.00	.00	250,000.00	100.0%
<u>30354 CAPITAL, OPERATING GRANTS</u>								
30354	090 GROWING GREENER PLUS GRA	-203,120	-203,120	.00	.00	.00	-203,120.00	.0%
<u>30391 FIXED ASSETS PROCEEDS</u>								
30391	000 SALE OF FIXED ASSETS	-25,000	-25,000	.00	.00	.00	-25,000.00	.0%
<u>30392 INTERFUND OPERATING TRANS</u>								
30392	010 INTERFUND OPERATING TRAN	-600,000	-600,000	-600,000.00	.00	.00	.00	100.0%
<u>30401 GEN GOVT-EXECUTIVE</u>								
30401	700 ADMIN. CAP. PURCHASES	12,852	12,852	.00	.00	.00	12,852.00	.0%
30401	900 EXPENDITURES - ARPA FUND	1,080,000	1,080,000	.00	.00	.00	1,080,000.00	.0%
<u>30407 DATA PROCESSING</u>								
30407	740 COMPUTER SYSTEM UPGRADES	14,100	14,100	6,426.00	6,426.00	.00	7,674.00	45.6%

FOR 2023 04

ACCOUNTS FOR: 30	CAPITAL RESERVE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30409 GEN GOVT-BUILDNGS & PLANT								
30409	721 IMPROVEMENT TO TWP. PROP	125,000	125,000	675.00	405.00	.00	124,325.00	.5%
30410 GEN GOVT-POLICE								
30410	700 POLICE CAP. IMPROVEMENT	204,000	204,000	.00	.00	.00	204,000.00	.0%
30430 PUB WORKS-HIGHWAY RDS STS								
30430	700 CAPITAL PURCHASE, HIGHWA	113,000	113,000	.00	.00	.00	113,000.00	.0%
30439 CONSTRUCTION & REBUILDING								
30439	000 INFRASTRUCTURE REBUILDIN	4,000	4,000	.00	.00	.00	4,000.00	.0%
30439	300 PROFESSIONAL SERVICES	50,000	50,000	10,795.04	3,652.50	.00	39,204.96	21.6%
30439	721 OLD BETHLEHEM PIKE CULVE	0	0	3,195.79	2,347.50	.00	-3,195.79	100.0%
30439	722 PEDESTRIAN BRIDGES	530,000	530,000	2,740.55	2,290.55	.00	527,259.45	.5%
30454 PARKS								
30454	600 PARK IMPROVEMENTS	589,000	589,000	22,887.91	7,413.05	.00	566,112.09	3.9%
30492 INTERFUND OPERATING TRANS								
30492	310 TRANSFER TO STORM WATER	203,120	203,120	.00	.00	.00	203,120.00	.0%
TOTAL CAPITAL RESERVE FUND		1,996,952	1,996,952	-876,232.79	-246,402.31	.00	2,873,184.79	-43.9%
TOTAL REVENUES		-928,120	-928,120	-922,953.08	-268,936.91	.00	-5,166.92	
TOTAL EXPENSES		2,925,072	2,925,072	46,720.29	22,534.60	.00	2,878,351.71	

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Lower Gwynedd Township
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 31	STORMWATER MANAGEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31341 INTEREST EARNINGS								
31341 000	INTEREST EARNINGS	-7,200	-7,200	-5,078.63	-1,330.78	.00	-2,121.37	70.5%
31387 CONTRIBUTIONS								
31387 100	TREE CONTRIBUTION	-361,500	-361,500	.00	.00	.00	-361,500.00	.0%
31387 200	STORMWATER FEES	-90,000	-90,000	.00	.00	.00	-90,000.00	.0%
31392 INTERFUND OPERATING TRANS								
31392 300	TRANSFER FROM CAPITAL RE	-203,120	-203,120	4,931.10	4,931.10	.00	-208,051.10	-2.4%
31446 STORMWATER MANAGEMENT								
31446 001	COMPLIANCE REQUIREMENTS	60,000	60,000	7,157.44	1,398.14	.00	52,842.56	11.9%
31446 101	SWM PROJECTS	69,500	69,500	5,322.50	4,055.00	.00	64,177.50	7.7%
31446 102	SWM REPAIRS & UPGRADES	300,000	300,000	.00	.00	.00	300,000.00	.0%
31446 104	SWM OTHER	15,000	15,000	.00	.00	.00	15,000.00	.0%
31446 450	CONTRACTED SERVICES	4,000	4,000	708.00	708.00	.00	3,292.00	17.7%
TOTAL STORMWATER MANAGEMENT		-213,320	-213,320	13,040.41	9,761.46	.00	-226,360.41	-6.1%
TOTAL REVENUES		-661,820	-661,820	-147.53	3,600.32	.00	-661,672.47	
TOTAL EXPENSES		448,500	448,500	13,187.94	6,161.14	.00	435,312.06	

FOR 2023 04

ACCOUNTS FOR: 33	TRAFFIC IMPACT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>33341 INTEREST EARNED</u>								
33341 000	INTEREST EARNED	-36,000	-36,000	-24,306.52	-6,377.13	.00	-11,693.48	67.5%
<u>33354 GRANTS</u>								
33354 001	GREEN LIGHT GO/ARLE GRAN	-430,035	-430,035	.00	.00	.00	-430,035.00	.0%
33354 003	MULTIMODAL GRANT PHASE 2	-1,964,316	-1,964,316	.00	.00	.00	-1,964,316.00	.0%
<u>33357 COUNTY AND LOCAL GRANTS</u>								
33357 190	LOCAL PROJECT CONTRIBUTI	-45,000	-45,000	.00	.00	.00	-45,000.00	.0%
<u>33361 GENERAL GOVERNMENT</u>								
33361 360	IMPACT FEE	-361,500	-361,500	.00	.00	.00	-361,500.00	.0%
<u>33392 INTERFUND OPERATING TRANSFERS</u>								
33392 010	TRANSFER FROM GENERAL FU	-700,000	-700,000	.00	.00	.00	-700,000.00	.0%
<u>33402 GEN GOVT-FINANCIAL ADMIN</u>								
33402 400	TRAFFIC ACT 209 STUDY	60,000	60,000	18,528.30	7,645.19	.00	41,471.70	30.9%
<u>33433 PUBLIC WORKS - TRAFFIC</u>								
33433 200	MULTIMODAL PHASE 2 EXPEN	3,065,000	3,065,000	44,523.02	6,130.00	.00	3,020,476.98	1.5%

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Lower Gwynedd Township
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ACCOUNTS FOR: 33	TRAFFIC IMPACT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33439 CONSTRUCTION & REBUILDING								
33439 000	INFRASTRUCTURE REBUILDIN	690,445	690,445	5,353.38	.00	.00	685,091.62	.8%
TOTAL TRAFFIC IMPACT FUND		278,594	278,594	44,098.18	7,398.06	.00	234,495.82	15.8%
TOTAL REVENUES		-3,536,851	-3,536,851	-24,306.52	-6,377.13	.00	-3,512,544.48	
TOTAL EXPENSES		3,815,445	3,815,445	68,404.70	13,775.19	.00	3,747,040.30	

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YEAR-TO-DATE BUDGET REPORT

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FOR 2023 04

ACCOUNTS FOR: 35	HIGHWAY AID FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
35341 INTEREST EARNINGS								
35341 000	INTEREST EARNINGS	-16,000	-16,000	-7,178.15	-2,610.88	.00	-8,821.85	44.9%
35355 STATE SHARED REV & ENTLMT								
35355 050	MOTOR VEHICLE FUEL TAXES	-363,634	-363,634	-368,867.51	.00	.00	5,233.51	101.4%
35392 TRANSFERS FROM OTHER FUNDS								
35392 010	TRANSFER FROM GEN FUND	0	0	-20,375.00	.00	.00	20,375.00	100.0%
35432 SNOW & ICE REMOVAL								
35432 200	SUPPLIES	30,000	30,000	6,527.77	.00	.00	23,472.23	21.8%
35439 CONSTRUCTION & REBUILDING								
35439 000	HIGHWAY CONST & REBUILDI	483,000	483,000	.00	.00	.00	483,000.00	.0%
TOTAL HIGHWAY AID FUND		133,366	133,366	-389,892.89	-2,610.88	.00	523,258.89	-292.3%
TOTAL REVENUES		-379,634	-379,634	-396,420.66	-2,610.88	.00	16,786.66	
TOTAL EXPENSES		513,000	513,000	6,527.77	.00	.00	506,472.23	

FOR 2023 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,625,082	1,625,082	-2,351,428.09	-1,008,325.44	.00	3,976,510.09	-144.7%
** END OF REPORT - Generated by Melinda Haldeman **							



LOWER GWYNEDD TOWNSHIP
INVOICE HISTORY REPORT

The Lower Gwynedd Township Board of Supervisors hereby approve the Invoice History Report by General Ledger Account for the period April 1, through the 30th 2023, in the amount of \$936,988.34.

NOTES OF INTEREST:

Page 01 01250.000	\$ 118,334.05	Close Escrow for Couzzins 4 LLC 14-12 P/I.
Page 01 01250.000	\$ 362,884.49	Close Escrow for Foulkeways "S" Units 60-49.
Page 10 01250.000	\$ 10,725.24	Close Escrow for Foulkeways Sewer Extension 60-14.

Accompanying this report is a copy of the PLGIT Corporate Master Card charges incurred for Sandi Feight-Hicks, Chief Paul Kenny, Jamie Worman and Public Works. If a copy is not attached there was a "zero" balance.

For the month of April, vendors 3922 through 3923 were added.

DATE: 5/8/2023
 TIME: 12:37:29PM

**LOWER GWYNEDD TOWNSHIP
 INVOICE HISTORY LIST**

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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 4/1/2023 TO 4/30/2023						
01 - GENERAL FUND						
01147 - 000	LEGAL&ENGINEER	101155	04/28/2023	BOWMAN CONSULTING GROUP, LTD.	TRAFFIC ENGINEERING SERVICES	1,827.50
01147 - 000	LEGAL&ENGINEER	101169	04/28/2023	GILMORE & ASSOCIATES	ENGINEERING SERVICES	30,515.05
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1172	04/10/2023	COUZZINS 4, LLC	CLOSE ESCROW 14-12 P/I	118,334.05
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1169	04/10/2023	DESANTIS HOMES, LLC	CLOSE ESCROW 60-77 FOR 6 GYPSIAN	5,001.82
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1168	04/10/2023	DESANTIS HOMES, LLC	CLOSE ESCROW 60-78 2 GYPSIAN WA	5,001.82
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1170	04/10/2023	DESANTIS HOMES, LLC	CLOSE ESCROW 60-78 7 GYPSIAN WA	5,002.49
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1171	04/10/2023	FOULKEWAYS AT GWYNEDD	CLOSE ESCROW 66-19 PARKING LOT	2,272.17
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1167	04/10/2023	FOULKEWAYS AT GWYNEDD	CLOSE ESCROW 60-49 P/I "S" UNITS	362,884.49
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1174	04/10/2023	GWYNEDD MERCY UNIVERSITY	CLOSE ESCROW 07-06	3,432.87
01250 - 000	TOTAL DEVELOPERS' ESCROW 01106	1173	04/10/2023	PROSPECT ACQUISITIONS LP	CLOSE ESCROW 60-39 GWYNEDD WA	3,840.02
01400 - 153	DISABILITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	73.90
01400 - 220	OPERATING SUPPLIES	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	149.90
01400 - 220	OPERATING SUPPLIES	101165	04/28/2023	FATBOYZZ BBQ & CATERING, LLC	CATERING FOR JUNETEENTH	647.50
01400 - 316	PROF SERV-NEWSLTR & WEB SITE	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	52.50
01400 - 320	COMMUNICATION	101199	04/28/2023	VERIZON	PHONE CHARGES	334.77
01400 - 320	COMMUNICATION	101201	04/28/2023	VERIZON WIRELESS		200.05
01401 - 153	DISABLITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	226.85
01401 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	140.07
01401 - 156	HEALTH INSURANCE		04/28/2023	DELAWARE VALLEY HEALTH TRUST		8,644.80
01401 - 200	SUPPLIES-OFFICE SUPPLIES	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	9.00
01401 - 200	SUPPLIES-OFFICE SUPPLIES	101121	04/14/2023	DAVID A. MORGAN	ENVELOPES	261.30
01401 - 200	SUPPLIES-OFFICE SUPPLIES		04/14/2023	DAVID A. MORGAN	LETTERHEAD	396.00
01401 - 320	COMMUNICATION	101201	04/28/2023	VERIZON WIRELESS	PHONE CHARGES	66.39

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**LOWER GWYNEDD TOWNSHIP
INVOICE HISTORY LIST**

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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 4/1/2023 TO 4/30/2023						
01401 - 340	ADVERTISING/PRINTING	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	15.90
01401 - 340	ADVERTISING/PRINTING	101109	04/11/2023	MONTGOMERY COUNTY LAW LIBRARY	CAMPAIGN SIGN ORDINANCE	25.00
01401 - 340	ADVERTISING/PRINTING	101148	04/28/2023	21ST CENTURY MEDIA NEWSPAPER, LLC	ADVERTISING	217.22
01401 - 370	REPAIRS & MAINTENANCE	101132	04/14/2023	KONICA MINOLTA BUSINESS SOLUTIONS US	COMPUTER MAINTENANCE	1,257.80
01401 - 370	REPAIRS & MAINTENANCE	101189	04/28/2023	RICOH USA INC	COPIER SERVICES	403.98
01401 - 420	DUES & SUBSCRIPTIONS	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	549.90
01402 - 153	DISABILITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	265.78
01402 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	1,596.04
01402 - 310	PROFESSIONAL SERVICES	101144	04/14/2023	US BANK	FEB 2023 N/U PENSION FEE	153.18
01402 - 310	PROFESSIONAL SERVICES	101153	04/28/2023	BEE, BERGVALL & COMPANY P.C.	FINANCIAL SERVICES	4,620.00
01402 - 310	PROFESSIONAL SERVICES		04/28/2023	BEE, BERGVALL & COMPANY P.C.		10,150.00
01402 - 310	PROFESSIONAL SERVICES	101194	04/28/2023	STEVEN M. WIESNER		14,070.00
01402 - 460	MEETINGS/CONFERENCES	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	-194.25
01402 - 460	MEETINGS/CONFERENCES		04/05/2023	MASTERCARD		388.50
01404 - 310	LEGAL SERVICES	101164	04/28/2023	ECKERT SEAMANS CHERIN & MELLOTT, LLC	LEGAL SERVICES	487.50
01404 - 310	LEGAL SERVICES		04/28/2023	ECKERT SEAMANS CHERIN & MELLOTT, LLC		942.50
01404 - 310	LEGAL SERVICES		04/28/2023	ECKERT SEAMANS CHERIN & MELLOTT, LLC		1,430.00
01404 - 310	LEGAL SERVICES		04/28/2023	ECKERT SEAMANS CHERIN & MELLOTT, LLC		1,852.50
01404 - 310	LEGAL SERVICES		04/28/2023	ECKERT SEAMANS CHERIN & MELLOTT, LLC		9,977.50
01408 - 310	PROFESSIONAL SERVICES	101155	04/28/2023	BOWMAN CONSULTING GROUP, LTD.	TRAFFIC ENGINEERING SERVICES	4,575.00
01408 - 310	PROFESSIONAL SERVICES	101169	04/28/2023	GILMORE & ASSOCIATES	ENGINEERING SERVICES	2,665.71
01409 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	3,188.17
01409 - 220	SUPPLIES	101126	04/14/2023	G. M. DECK & SONS	BUILDING SUPPLIES	17.57
01409 - 220	SUPPLIES	101149	04/28/2023	ARAMSCO, INC.		336.84

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**LOWER GWYNEDD TOWNSHIP
INVOICE HISTORY LIST**

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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 4/1/2023 TO 4/30/2023						
01409 - 220	SUPPLIES	101186	04/28/2023	READY REFRESH BY NESTLE	WATER SERVICE	311.91
01409 - 220	SUPPLIES	101198	04/28/2023	UNIFIRST FIRST AID CORPORATION	FIRST AID SUPPLIES	303.85
01409 - 320	TELEPHONE	101168	04/28/2023	FLOUNDERS COMMUNICATIONS	PHONE SERVICES	69.99
01409 - 320	TELEPHONE		04/28/2023	FLOUNDERS COMMUNICATIONS	PHONE CHARGES	240.00
01409 - 320	TELEPHONE	101200	04/28/2023	VERIZON BUSINESS NETWORK SERVICES, IN		648.90
01409 - 360	UTILITIES	101203	04/27/2023	PECO ENERGY	PECO BARN	51.66
01409 - 360	UTILITIES		04/27/2023	PECO ENERGY	PECO INGERSOL	430.11
01409 - 360	UTILITIES		04/27/2023	PECO ENERGY	PECO LGT	1,312.06
01409 - 360	UTILITIES		04/27/2023	PECO ENERGY	PECO LGT	2,060.76
01409 - 360	UTILITIES	101182	04/28/2023	PECO ENERGY	PECO BARN	38.23
01409 - 360	UTILITIES		04/28/2023	PECO ENERGY	PECO INGERSOL	347.19
01409 - 360	UTILITIES		04/28/2023	PECO ENERGY	PECO LGT	1,088.80
01409 - 360	UTILITIES		04/28/2023	PECO ENERGY		1,891.23
01409 - 370	REPAIRS & MAINTENANCE	101111	04/14/2023	ALLEN J. FEDEZKO	JANITORIAL SERVICES	1,487.50
01409 - 370	REPAIRS & MAINTENANCE	101120	04/14/2023	D.E. WALKER & SON, INC.	FUEL	626.63
01409 - 370	REPAIRS & MAINTENANCE	101126	04/14/2023	G. M. DECK & SONS	BUILDING SUPPLIES	21.77
01409 - 370	REPAIRS & MAINTENANCE	101162	04/28/2023	DELCO SOLUTIONS, LLC	AV MAINTENANCE	195.00
01409 - 370	REPAIRS & MAINTENANCE	101171	04/28/2023	HEALTH MATS COMPANY	MAT SERVICE	71.35
01409 - 370	REPAIRS & MAINTENANCE	101187	04/28/2023	REMCO, INC.	HVAC MAINTENANCE	311.25
01409 - 370	REPAIRS & MAINTENANCE		04/28/2023	REMCO, INC.	WATER PUMP	1,264.31
01409 - 370	REPAIRS & MAINTENANCE	101196	04/28/2023	TUSTIN GROUP, LLC	LGT FIRE INSPECTIONS	2,390.00
01409 - 370	REPAIRS & MAINTENANCE	101197	04/28/2023	TUSTIN MECHANICAL SERVICES	HVAC MAINTENANCE	189.00
01409 - 371	REPAIR/MAINT-LANDSCAPING	101126	04/14/2023	G. M. DECK & SONS	BUILDING SUPPLIES	6.49
01409 - 450	CONTRACTED SERVICES	101117	04/14/2023	BRIGHTVIEW HOLDINGS, INC.	MOWING SERVICES	8,263.05

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FOR CHECKS DATED FROM 4/1/2023 TO 4/30/2023						
01410 - 153	DISABILITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	4,011.61
01410 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	54,978.06
01410 - 220	OPERATING SUPPLIES	101136	04/14/2023	PA TURNPIKE TOLL BY PLATE	TOLLS	47.70
01410 - 220	OPERATING SUPPLIES	101151	04/28/2023	ATLANTIC TACTICAL, INC.	BATTERIES	56.95
01410 - 238	UNIFORMS	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	207.45
01410 - 239	UNIFORM CLEANING	101191	04/28/2023	SANG CHUL LEE	UNIFORM CLEANING	111.20
01410 - 310	PHYSICAL FITNESS	101166	04/28/2023	FIRSTLABORATORIES, INC.	DRUG TESTING	50.90
01410 - 311	PROF. SERVICES - PENSION, OPEB	101144	04/14/2023	US BANK	FEB 2023 OPEB FEE	103.78
01410 - 311	PROF. SERVICES - PENSION, OPEB		04/14/2023	US BANK	FEB 2022 P PENSION FEE	385.18
01410 - 320	COMMUNICATIONS	101201	04/28/2023	VERIZON WIRELESS	PHONE CHARGES	677.02
01410 - 370	VEHICLE MAINTENANCE	101116	04/14/2023	BERGEY'S, INC.	AUTO PARTS	2,181.79
01410 - 370	VEHICLE MAINTENANCE	101125	04/14/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO SUPPLIES/PARTS	274.83
01410 - 370	VEHICLE MAINTENANCE	101135	04/14/2023	ORSINI AUTO REPAIR, INC.	SWITCH COIL SPRINGS	75.00
01410 - 370	VEHICLE MAINTENANCE	101152	04/28/2023	AUTO PLUS-DOYLESTOWN	OIL FILTERS	42.24
01410 - 370	VEHICLE MAINTENANCE	101154	04/28/2023	BLUE BELL GLASS CO.	WINDSHIELD REPLACEMENT	487.00
01410 - 370	VEHICLE MAINTENANCE	101173	04/28/2023	HORSHAM CAR WASH INC.	POLICE CAR WASH	168.00
01410 - 370	VEHICLE MAINTENANCE	101179	04/28/2023	ORSINI AUTO REPAIR, INC.	EMISSIONS TEST	41.39
01410 - 370	VEHICLE MAINTENANCE		04/28/2023	ORSINI AUTO REPAIR, INC.	REPLACE TRANSFER CASE/OIL	1,299.23
01410 - 370	VEHICLE MAINTENANCE	101180	04/28/2023	PA TURNPIKE TOLL BY PLATE	TOLLS	4.40
01410 - 374	FUEL/ GASOLINE/ DIESEL	101138	04/14/2023	PETROLEUM TRADERS CORPORATION	FUEL	1,464.99
01410 - 374	FUEL/ GASOLINE/ DIESEL	101184	04/28/2023	PETROLEUM TRADERS CORPORATION		773.48
01410 - 374	FUEL/ GASOLINE/ DIESEL		04/28/2023	PETROLEUM TRADERS CORPORATION		925.74
01410 - 420	DUES & SUBSCRIPTIONS	101185	04/28/2023	POLICE CHIEFS' ASSOCIATION	POLICE CHIEF'S DUES	200.00
01410 - 450	CONTRACTED SERVICES	101132	04/14/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	COMPUTER MAINTENANCE	1,257.80

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01410 - 450	CONTRACTED SERVICES	101189	04/28/2023	RICOH USA INC	COPIER SERVICES	178.14
01410 - 460	EDUCATN/MTGS/CONF/STRAVL	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	22.79
01410 - 460	EDUCATN/MTGS/CONF/STRAVL		04/05/2023	MASTERCARD		25.36
01410 - 460	EDUCATN/MTGS/CONF/STRAVL		04/05/2023	MASTERCARD		389.61
01410 - 460	EDUCATN/MTGS/CONF/STRAVL	101183	04/28/2023	PENNSYLVANIA STATE UNIVERSITY	POLICE TRAINING CLASS	1,528.00
01413 - 311	PLUMBING INSPECTOR	101131	04/14/2023	KEYSTONE MUNICIPAL SERVICES, INC.	INPECTIONS SERVICES	584.00
01413 - 311	PLUMBING INSPECTOR	101174	04/28/2023	KEYSTONE MUNICIPAL SERVICES, INC.	B & Z SERVICES	438.00
01413 - 312	FIRE SAFETY INSPECTOR	101110	04/14/2023	ALBERT M. COMLY, JR.	FIRE MARSHAL SERVICES	600.00
01414 - 153	DISABILITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	162.41
01414 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	1,547.43
01414 - 200	OFFICE SUPPLIES	101112	04/14/2023	AMAZON CAPITAL SERVICES, INC.	STAND UP DESK	164.95
01414 - 200	OFFICE SUPPLIES	101142	04/14/2023	STAPLES	OFFICE SUPPLIES	2.97
01414 - 200	OFFICE SUPPLIES	101202	04/28/2023	W.B. MASON COMPANY		24.99
01414 - 310	PROF SERV- PLANNING & ZONING	101174	04/28/2023	KEYSTONE MUNICIPAL SERVICES, INC.	LAND PLANNER SERVICES	3,925.00
01414 - 311	PROF SERV- UCC INSPECTING	101131	04/14/2023	KEYSTONE MUNICIPAL SERVICES, INC.	INPECTIONS SERVICES	14,089.00
01414 - 311	PROF SERV- UCC INSPECTING	101174	04/28/2023	KEYSTONE MUNICIPAL SERVICES, INC.	B & Z SERVICES	7,555.50
01414 - 313	PROF SERV- ENGINEERING	101169	04/28/2023	GILMORE & ASSOCIATES	ENGINEERING SERVICES	8,225.71
01414 - 314	PROF SERV- LEGAL (ZHB)	101118	04/14/2023	CAROL L. SKIPPER	COURT REPORTING	295.40
01414 - 314	PROF SERV- LEGAL (ZHB)	101175	04/28/2023	KUHLS LAW FIRM, PLLC	LEGAL SERVICES	2,610.00
01414 - 340	ADVERTISNG/PRINTNG/BINDNG	101148	04/28/2023	21ST CENTURY MEDIA NEWSPAPER, LLC	ADVERTISING	827.82
01427 - 300	RECYCLING PROGRAM	101163	04/28/2023	EACR INC.	RECYCLING EVENT	4,450.00
01427 - 300	RECYCLING PROGRAM	101188	04/28/2023	RICHTER DRAFTING AND OFFICE SUPPLY CO	SHREDDING EVENT	2,400.00
01430 - 153	DISABLITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	741.85
01430 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	12,857.23

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01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101112	04/14/2023	AMAZON CAPITAL SERVICES, INC.	SURGE PROTECTOR	51.14
01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101126	04/14/2023	G. M. DECK & SONS	BUILDING SUPPLIES	3.79
01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101142	04/14/2023	STAPLES	OFFICE SUPPLIES	2.97
01430 - 220	HWY MAINT-GEN SERV/SUPPLS	101146	04/14/2023	W.B. MASON COMPANY		245.08
01430 - 320	COMMUNICATION	101201	04/28/2023	VERIZON WIRELESS	PHONE CHARGES	75.32
01430 - 374	FUEL/ GASOLINE/ DIESEL	101138	04/14/2023	PETROLEUM TRADERS CORPORATION	FUEL	157.40
01430 - 374	FUEL/ GASOLINE/ DIESEL	101184	04/28/2023	PETROLEUM TRADERS CORPORATION		224.39
01430 - 374	FUEL/ GASOLINE/ DIESEL		04/28/2023	PETROLEUM TRADERS CORPORATION		322.27
01430 - 460	MEETINGS/CONFERENCES	101157	04/28/2023	COMMONWEALTH OF PENNSYLVANIA	PESTICIDE APPLICATOR TEST	60.00
01430 - 460	MEETINGS/CONFERENCES	101180	04/28/2023	PA TURNPIKE TOLL BY PLATE	TOLLS	8.90
01430 - 460	MEETINGS/CONFERENCES		04/28/2023	PA TURNPIKE TOLL BY PLATE		16.40
01433 - 000	TRAFFIC SIGNALS	101114	04/14/2023	ARMOUR & SONS ELECTRIC, INC.	TRAFFIC SIGNAL TECH	600.00
01433 - 000	TRAFFIC SIGNALS		04/14/2023	ARMOUR & SONS ELECTRIC, INC.		15,538.82
01433 - 000	TRAFFIC SIGNALS	101150	04/28/2023	ARMOUR & SONS ELECTRIC, INC.		4,112.29
01433 - 360	TRAFFIC SIGNAL UTILITIES	101137	04/14/2023	PECO ENERGY	PECO TRAFFIC SIGNALS	361.98
01433 - 360	TRAFFIC SIGNAL UTILITIES	101203	04/27/2023	PECO ENERGY		361.90
01434 - 360	STREET LIGHT UTILITIES	101137	04/14/2023	PECO ENERGY	PECO	26.43
01434 - 360	STREET LIGHT UTILITIES	101203	04/27/2023	PECO ENERGY	PECO CHURCHES	27.17
01434 - 360	STREET LIGHT UTILITIES		04/27/2023	PECO ENERGY	PECO LGT	140.32
01434 - 360	STREET LIGHT UTILITIES	101182	04/28/2023	PECO ENERGY	PECO RED STONE LANE	9.68
01434 - 360	STREET LIGHT UTILITIES		04/28/2023	PECO ENERGY	PECO LGT	141.76
01436 - 245	STORM SEWER & DRAIN SUPPLIES	101113	04/14/2023	AMBLER COAL BUILDING SUPPLY	SAKRETE	113.22
01436 - 245	STORM SEWER & DRAIN SUPPLIES	101119	04/14/2023	COMMONWEALTH PRECAST, INC.	BIKE GRATE	760.00
01436 - 245	STORM SEWER & DRAIN SUPPLIES	101129	04/14/2023	GLASGOW, INC	ASPHALT	283.80

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01436 - 245	STORM SEWER & DRAIN SUPPLIES	101129	04/14/2023	GLASGOW, INC	ASPHALT	294.20
01436 - 245	STORM SEWER & DRAIN SUPPLIES		04/14/2023	GLASGOW, INC		371.43
01436 - 245	STORM SEWER & DRAIN SUPPLIES	101130	04/14/2023	HIGHWAY MATERIALS, INC.	STONE	360.00
01436 - 245	STORM SEWER & DRAIN SUPPLIES	101172	04/28/2023	HIGHWAY MATERIALS, INC.	ASPHALT	140.26
01436 - 245	STORM SEWER & DRAIN SUPPLIES		04/28/2023	HIGHWAY MATERIALS, INC.		161.75
01437 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	1,506.17
01437 - 200	MECHANIC/SHOP SUPPLIES	101134	04/14/2023	NYCO CORPORATION	WASTE OIL HOSE	59.55
01437 - 261	REPAIR TOOLS AND MACH	101116	04/14/2023	BERGEY'S, INC.	AUTO PARTS	236.69
01437 - 261	REPAIR TOOLS AND MACH	101125	04/14/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO SUPPLIES/PARTS`	185.43
01437 - 261	REPAIR TOOLS AND MACH	101135	04/14/2023	ORSINI AUTO REPAIR, INC.	REAR BUMPER REPAIR #19	1,278.49
01437 - 261	REPAIR TOOLS AND MACH	101159	04/28/2023	DEL-VAL INTERNATIONAL TRUCKS, INC.	TRUCK INSPECTION	53.00
01437 - 261	REPAIR TOOLS AND MACH	101190	04/28/2023	ROBERT E. LITTLE INC.	DEMO SAW	11.99
01437 - 261	REPAIR TOOLS AND MACH	101195	04/28/2023	TRACTOR TOPCO, LLC	FILTERS	42.92
01437 - 261	REPAIR TOOLS AND MACH		04/28/2023	TRACTOR TOPCO, LLC	HYDRAULIC HOSES	65.21
01437 - 261	REPAIR TOOLS AND MACH		04/28/2023	TRACTOR TOPCO, LLC	GROMMET/GUARD	87.89
01461 - 001	CONSERVATION EXPENSE	101115	04/14/2023	BATTERY SOLUTIONS, LLC	BATTERY RECYCLING	463.80
01461 - 001	CONSERVATION EXPENSE	101139	04/14/2023	REA MONAGHAN	STORM DRAIN MARKING SUPPLIES	91.32
01486 - 351	LIABILITY-DVIT	101123	04/14/2023	DELAWARE VALLEY PROPERTY & LIABILITY	APRIL 2023 PROP/LIAB INS	13,112.00
01486 - 354	WORKER'S COMPENSATION	101161	04/28/2023	DELAWARE VALLEY WORKERS'	WORKERS COMP	4,298.94
01487 - 157	HEALTH CONTINGENCY	101166	04/28/2023	FIRSTLABORATORIES, INC.	DRUG TESTING	59.85
TOTAL						811,926.51
02 - STREET LIGHT FUND						
02434 - 371	R/M PEN AMBLER DISTRICT	101137	04/14/2023	PECO ENERGY	PECO PENN AMBLER DISTRICT	206.99
02434 - 371	R/M PEN AMBLER DISTRICT	101203	04/27/2023	PECO ENERGY		212.26
02434 - 372	R/M PENLLYN DISTRICT	101137	04/14/2023	PECO ENERGY	PECO VILLAGE OF PENLLYN	157.91

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02434 - 372	R/M PENLLYN DISTRICT	101203	04/27/2023	PECO ENERGY	PECO VILLAGE OF PENNLYN	159.37
02434 - 373	R/M TREWELLYN ESTATE DISTRICT	101137	04/14/2023	PECO ENERGY	PECO TREWELLYN ESTATES	44.23
02434 - 373	R/M TREWELLYN ESTATE DISTRICT	101203	04/27/2023	PECO ENERGY		44.23
02434 - 374	R/M WOODDED POND DISTRICT	101137	04/14/2023	PECO ENERGY	PECO MCKEAN RD/WOODDED POND	8.26
02434 - 374	R/M WOODDED POND DISTRICT	101203	04/27/2023	PECO ENERGY		8.30
02434 - 375	R/M FOXFIELD RESERVE DISTRICT	101137	04/14/2023	PECO ENERGY	PECO FOXFIELD RESERVE	37.24
02434 - 375	R/M FOXFIELD RESERVE DISTRICT	101203	04/27/2023	PECO ENERGY	PECO FOXFIELD RESERVE DIST	37.71
02434 - 376	R/M POLO CLUB DISTRICT	101124	04/14/2023	DENNEY ELECTRIC SUPPLY	STREET LIGHTS	148.42
02434 - 376	R/M POLO CLUB DISTRICT	101137	04/14/2023	PECO ENERGY	PECO HUNT SEAT DRIVE	29.68
02434 - 376	R/M POLO CLUB DISTRICT	101203	04/27/2023	PECO ENERGY		30.55
02434 - 377	R/M BETHLEHEM DISTRICT	101137	04/14/2023	PECO ENERGY	PECO	167.88
02434 - 377	R/M BETHLEHEM DISTRICT	101203	04/27/2023	PECO ENERGY	PECO STREET LIGHT DISTRICT	172.15
02434 - 378	R/M CEDAR HILL EST DISTRICT		04/27/2023	PECO ENERGY	PECO ESTATES OF CEDAR HILL	41.35
02434 - 378	R/M CEDAR HILL EST DISTRICT	101182	04/28/2023	PECO ENERGY		41.43
02434 - 379	R/M GWYNEDD RESERVE DISTRICT	101203	04/27/2023	PECO ENERGY	PECO WARREN RD/GWYNEDD RESER	8.32
02434 - 379	R/M GWYNEDD RESERVE DISTRICT	101182	04/28/2023	PECO ENERGY	PECO WARREN RD/GWYWNEDD RESI	8.25
02434 - 380	R/M GWYNN CREST DISTRICT	101203	04/27/2023	PECO ENERGY	PECO GWYN CREST	29.12
02434 - 380	R/M GWYNN CREST DISTRICT	101182	04/28/2023	PECO ENERGY		28.67
02434 - 381	R/M WALNUT FARMS DISTRICT	101203	04/27/2023	PECO ENERGY	PECO WALNUT FARM RD	28.51
02434 - 381	R/M WALNUT FARMS DISTRICT	101182	04/28/2023	PECO ENERGY		28.63
02434 - 382	R/M GWYNN OAKS DISTRICT	101203	04/27/2023	PECO ENERGY	PECO LGT	8.23
02434 - 382	R/M GWYNN OAKS DISTRICT	101182	04/28/2023	PECO ENERGY		8.24
02434 - 383	R/M WISTER WOOD DISTRICT	101203	04/27/2023	PECO ENERGY	PECO WISTER WOODS/GWYNEDD AV	6.64
02434 - 383	R/M WISTER WOOD DISTRICT	101182	04/28/2023	PECO ENERGY	PECO WISTER WOODS	6.58
TOTAL						1,709.15

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05 - RECREATION FUND						
05437 - 370	REPAIR TOOLS & MACHINERY	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	29.99
05437 - 370	REPAIR TOOLS & MACHINERY	101125	04/14/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO SUPPLIES/PARTS'	132.54
05437 - 370	REPAIR TOOLS & MACHINERY	101143	04/14/2023	STEPHEN DIGIOVANNI	WIRING REPAIR/SPOT LIGHT INSTALI	915.40
05437 - 370	REPAIR TOOLS & MACHINERY	101181	04/28/2023	PAUL B. MOYER & SONS	ENGINE COVER	27.99
05437 - 370	REPAIR TOOLS & MACHINERY		04/28/2023	PAUL B. MOYER & SONS	FILTERS	66.55
05451 - 153	DISABLITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	137.54
05451 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	3,188.17
05451 - 320	COMMUNICATION	101201	04/28/2023	VERIZON WIRELESS	PHONE CHARGES	66.39
05451 - 340	ADVERTISING & PRINTING	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	17.50
05454 - 153	DISABILITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	321.56
05454 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	2,611.99
05454 - 220	OPERATING SUPPLIES BLDGS	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	36.02
05454 - 221	ATHLETIC FIELD MAINTENANCE	101133	04/14/2023	MARTIN STONE QUARRIES INC.	INFIELD MIX	926.08
05454 - 221	ATHLETIC FIELD MAINTENANCE	101167	04/28/2023	FISHER & SON CO. INC.	HERIBCIDE/CLAY BRICKS	1,259.00
05454 - 221	ATHLETIC FIELD MAINTENANCE	101176	04/28/2023	MARTIN STONE QUARRIES INC.	STONE	468.48
05454 - 221	ATHLETIC FIELD MAINTENANCE		04/28/2023	MARTIN STONE QUARRIES INC.		808.32
05454 - 320	COMMUNICATION	101145	04/14/2023	VERIZON	PHONE CHARGES	135.83
05454 - 320	COMMUNICATION	101201	04/28/2023	VERIZON WIRELESS		50.31
05454 - 361	UTILITIES	101137	04/14/2023	PECO ENERGY	PECO PENLLYTN PLAYGROUND	29.21
05454 - 361	UTILITIES	101203	04/27/2023	PECO ENERGY	PECO 409R OLD PENLLYN PIKE	21.19
05454 - 361	UTILITIES		04/27/2023	PECO ENERGY	PECO CAMBRIDGE DR/WELSH RD	28.44
05454 - 361	UTILITIES		04/27/2023	PECO ENERGY	PECO PENLLYN PLAYGROUND	30.02
05454 - 361	UTILITIES		04/27/2023	PECO ENERGY	PECO WISTER AVE	30.74

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05454 - 361	UTILITIES	101203	04/27/2023	PECO ENERGY	PECO WISTER AVE	58.87
05454 - 361	UTILITIES		04/27/2023	PECO ENERGY	PECO PENLLYN PARK/GWYNEDD AVI	60.39
05454 - 361	UTILITIES		04/27/2023	PECO ENERGY	PECO 409 OLD PENLLYN PK	147.64
05454 - 361	UTILITIES		04/27/2023	PECO ENERGY	PECO PENLLYN WOODS TREWELLYN	919.43
05454 - 361	UTILITIES	101182	04/28/2023	PECO ENERGY	PECO 409R OLD PENLLYN PIKE	22.35
05454 - 361	UTILITIES		04/28/2023	PECO ENERGY	PECO CAMBRIDGE DR/WELSH RD	30.20
05454 - 361	UTILITIES		04/28/2023	PECO ENERGY	PECO 905 WISTER RD	30.98
05454 - 361	UTILITIES		04/28/2023	PECO ENERGY	PECO WISTER AVE	57.87
05454 - 361	UTILITIES		04/28/2023	PECO ENERGY	PECO PENLLYN PARK/GWYNEDD AVI	58.64
05454 - 361	UTILITIES		04/28/2023	PECO ENERGY	PECO 409 OLD PENLLYN PIKE	127.02
05454 - 361	UTILITIES		04/28/2023	PECO ENERGY	PECO PENLLYN WOODS/TREWELLYN	873.24
05454 - 373	PARK BUILDING MAINTENANCE	101196	04/28/2023	TUSTIN GROUP, LLC	FIRE INSPECTIONS	1,470.00
05454 - 450	CONTRACTED SERVICES	101117	04/14/2023	BRIGHTVIEW HOLDINGS, INC.	MOWING SERVICES	7,146.29
05454 - 460	CONFERENCE, TRAINING	101180	04/28/2023	PA TURNPIKE TOLL BY PLATE	TOLLS	43.00
05454 - 720	REPAIRS & IMPROVEMENT	477	04/05/2023	MASTERCARD	P-CARD APRIL 2023	1,061.10
05454 - 720	REPAIRS & IMPROVEMENT	101158	04/28/2023	COUNTY LINE FENCE COMPANY	HINGE	90.00
05486 - 351	LIABILITY INS. CONTRIB.	101123	04/14/2023	DELAWARE VALLEY PROPERTY & LIABILITY	APRIL 2023 PROP/LIAB INS	937.00
05486 - 354	WORKER'S COMPENSATION	101161	04/28/2023	DELAWARE VALLEY WORKERS'	WORKERS COMP	1,984.13
					TOTAL	26,457.41
08 - SEWER FUND						
08250 - 000	TOTAL DEVELOPERS' ESCROW 08106	1018	04/10/2023	FOULKEWAYS AT GWYNEDD	CLOSE ESCROW 60-14 SEWER EXTEN	10,725.24
08250 - 000	TOTAL DEVELOPERS' ESCROW 08106	1017	04/10/2023	SALVATORE S. PAONE	CLOSE ESCROW 60-17 SEWER MODUI	3,920.50
08429 - 220	OPERATING SUPPLIES	101132	04/14/2023	KONICA MINOLTA BUSINESS SOLUTIONS US.	COMPUTER MAINTENANCE	628.90
08429 - 220	OPERATING SUPPLIES	101178	04/28/2023	NORTH WALES WATER AUTHORITY	PA ONE CALL	1,416.00
08429 - 320	COMMUNICATIONS	101199	04/28/2023	VERIZON	PHONE CHARGES	31.94

DATE: 5/8/2023
TIME: 12:37:29PM

**LOWER GWYNEDD TOWNSHIP
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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 4/1/2023 TO 4/30/2023						
08429 - 320	COMMUNICATIONS	101199	04/28/2023	VERIZON	PHONE CHARGES	34.45
08429 - 320	COMMUNICATIONS		04/28/2023	VERIZON		36.01
08429 - 320	COMMUNICATIONS		04/28/2023	VERIZON		36.01
08429 - 320	COMMUNICATIONS		04/28/2023	VERIZON		43.42
08429 - 320	COMMUNICATIONS	101201	04/28/2023	VERIZON WIRELESS		275.43
08429 - 350	INSURANCE	101123	04/14/2023	DELAWARE VALLEY PROPERTY & LIABILITY	APRIL 2023 PROP/LIAB INS	4,682.00
08429 - 360	PUBLIC UTILITY SERVICES	101203	04/27/2023	PECO ENERGY	PECO SUMNEYTOWN PIKE	39.80
08429 - 360	PUBLIC UTILITY SERVICES		04/27/2023	PECO ENERGY	PECO WELSH RD PUMP STATION	965.30
08429 - 360	PUBLIC UTILITY SERVICES	101182	04/28/2023	PECO ENERGY	PECO RAILROAD AVE/MATHERS AVE	31.48
08429 - 360	PUBLIC UTILITY SERVICES		04/28/2023	PECO ENERGY	PECO SUMNEYTOWN PIKE	39.23
08429 - 360	PUBLIC UTILITY SERVICES		04/28/2023	PECO ENERGY	PECO NORRISTOWN RD/TENNIS RD	360.62
08429 - 360	PUBLIC UTILITY SERVICES		04/28/2023	PECO ENERGY	PECO WELSH RD PUMP STATION	881.89
08429 - 371	REPAIR/MAINT PUMPING STATIONS	101122	04/14/2023	DECKMAN MOTOR & PUMP, INC.	HYDROMATIC PUMP REPAIR	4,722.00
08429 - 372	REP/MNT MANHOLES & LINES	101192	04/28/2023	SOUTHEASTERN PENNSYLVANIA	SEWER PIPE RENTAL	170.00
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101116	04/14/2023	BERGEY'S, INC.	AUTO PARTS	58.08
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101125	04/14/2023	ELLIOTT AUTO SUPPLY CO., INC.	AUTO SUPPLIES/PARTS	73.88
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101128	04/14/2023	GENUINE PARTS COMPANY	WIPES	10.98
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101135	04/14/2023	ORSINI AUTO REPAIR, INC.	REAR BUMPER REPAIR #19	1,278.49
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101141	04/14/2023	ROBERT E. LITTLE INC.	OIL FILTER	21.72
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101159	04/28/2023	DEL-VAL INTERNATIONAL TRUCKS, INC.	TRUCK INSPECTION	53.00
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101170	04/28/2023	GRANTURK EQUIPMENT CO.	PIPE	657.46
08429 - 373	REP/MNT VEHICLES, EQUIPMENT	101195	04/28/2023	TRACTOR TOPCO, LLC	FILTERS	42.92
08429 - 373	REP/MNT VEHICLES, EQUIPMENT		04/28/2023	TRACTOR TOPCO, LLC	HYDRAULIC HOSES	65.21
08429 - 373	REP/MNT VEHICLES, EQUIPMENT		04/28/2023	TRACTOR TOPCO, LLC	GROMMET/GUARD	87.88

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**LOWER GWYNEDD TOWNSHIP
 INVOICE HISTORY LIST**

FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT
FOR CHECKS DATED FROM 4/1/2023 TO 4/30/2023						
08429 - 450	CONTRACTED SERVICES	101111	04/14/2023	ALLEN J. FEDEZKO	JANITORIAL SERVICES	262.50
08429 - 450	CONTRACTED SERVICES	101156	04/28/2023	BUCKS COUNTY WATER & SEWER AUTHORITY	BCWSA SERVICES	4,300.00
08486 - 354	WORKER'S COMPENSATN CNTRB	101161	04/28/2023	DELAWARE VALLEY WORKERS'	WORKERS COMP	330.68
08487 - 153	DISABILITY & LIFE INS.	101193	04/28/2023	STANDARD INSURANCE COMPANY	MAY 2023 DISABILITY INS	447.18
08487 - 156	HEALTH INSURANCE	101160	04/28/2023	DELAWARE VALLEY HEALTH TRUST	APRIL 2023 HEALTH INS	6,364.09
08487 - 157	HEALTH CONTINGENCY FUND	101166	04/28/2023	FIRSTLABORATORIES, INC.	DRUG TESTING	59.85
TOTAL						43,154.14
09 - SEWER CAPITAL RESERVE						
09439 - 000	INFRASTRUCTURE REBUILDING	101169	04/28/2023	GILMORE & ASSOCIATES	ENGINEERING SERVICES	5,485.84
TOTAL						5,485.84
30 - CAPITAL RESERVE FUND						
30407 - 740	COMPUTER SYSTEM UPGRADES	101177	04/28/2023	MONTGOMERY COUNTY TREASURER	PLANNING ASSISTANCE	6,426.00
30409 - 721	IMPROVEMENT TO TWP. PROPERTIES	101169	04/28/2023	GILMORE & ASSOCIATES	ENGINEERING SERVICES	405.00
30439 - 300	PROFESSIONAL SERVICES		04/28/2023	GILMORE & ASSOCIATES		3,652.50
30439 - 721	OLD BETHLEHEM PIKE CULVERT		04/28/2023	GILMORE & ASSOCIATES		2,347.50
30439 - 722	PEDESTRIAN BRIDGES		04/28/2023	GILMORE & ASSOCIATES		2,290.55
30454 - 600	PARK IMPROVEMENTS	101155	04/28/2023	BOWMAN CONSULTING GROUP, LTD.	TRAFFIC ENGINEERING SERVICES	990.00
30454 - 600	PARK IMPROVEMENTS	101169	04/28/2023	GILMORE & ASSOCIATES	ENGINEERING SERVICES	1,214.47
30454 - 600	PARK IMPROVEMENTS		04/28/2023	GILMORE & ASSOCIATES		5,208.58
TOTAL						22,534.60
31 - STORMWATER MANAGEMENT						
31392 - 300	TRANSFER FROM CAPITAL RESERVE	101169	04/28/2023	GILMORE & ASSOCIATES	ENGINEERING SERVICES	4,931.10
31446 - 001	COMPLIANCE REQUIREMENTS		04/28/2023	GILMORE & ASSOCIATES		1,398.14
31446 - 101	SWM PROJECTS		04/28/2023	GILMORE & ASSOCIATES		4,055.00
31446 - 450	CONTRACTED SERVICES	101117	04/14/2023	BRIGHTVIEW HOLDINGS, INC.	MOWING SERVICES	708.00

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**LOWER GWYNEDD TOWNSHIP
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FD. ACCOUNT #	ACCOUNT DESCRIPTION	CHK #	DATE	VENDOR	ITEM DESCRIPTION	ITEM AMOUNT	
FOR CHECKS DATED FROM 4/1/2023 TO 4/30/2023							
						TOTAL	11,092.24
33 - TRAFFIC IMPACT FUND							
33402 - 400	TRAFFIC ACT 209 STUDY	101155	04/28/2023	BOWMAN CONSULTING GROUP, LTD.	TRAFFIC ENGINEERING SERVICES	1,295.00	
33402 - 400	TRAFFIC ACT 209 STUDY		04/28/2023	BOWMAN CONSULTING GROUP, LTD.		6,350.19	
33433 - 200	MULTIMODAL PHASE 2 EXPENSE		04/28/2023	BOWMAN CONSULTING GROUP, LTD.	TRAFFIC ENGINEERING	6,130.00	
						TOTAL	13,775.19
61 - OPEB FUND							
61487 - 100	OPEB PENSION BENEFIT	101127	04/14/2023	GARY O'CONNOR	POST RETIREMENT MEDICAL BENEFIT	200.00	
61487 - 100	OPEB PENSION BENEFIT	101140	04/14/2023	REX WILKINSON		453.26	
61487 - 100	OPEB PENSION BENEFIT	101147	04/14/2023	WALTER WEST		200.00	
						TOTAL	853.26
						GRAND TOTAL:	936,988.34

pullid 4/5/23 3044
wire # 477

Statement

Account Name:	BILLING ACCOUNT 030522	Card Number:	xxxx-xxxx-xxxx-0522
Company Name:	LOWER GWYNEDD TOWNSHIP	Account Limit:	\$ 20,000.00
Employee ID:	772190000032397	Available Credit:	\$ 17,432.98
Statement Date (MM/DD/YYYY):	03/27/2023	Currency:	U.S. DOLLAR
Payment Due Date (MM/DD/YYYY):	04/23/2023		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 4,053.93
Payments:	\$ -4,053.93
Adjustments:	\$ 0.00
Net Purchases:	\$ 2,567.02
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 2,567.02

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
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Card Number xxx-xxxx-xxxx-0522 BILLING ACCOUNT 030522

03/06	03/06 462804786	AUTOMATIC PYMT RECEIVED	\$ -4,053.93	\$ 0.00	\$ -4,053.93
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TOTAL CREDITS	xxxx-xxxx-xxxx-0522	\$ -4,053.93
TOTAL DEBITS	xxxx-xxxx-xxxx-0522	\$ 0.00

Card Number xxx-xxxx-xxxx-6350 FEIGHT-HICKS, SANDI L

03/02	03/02 462407867	AMZN MKTP US H57IU6EP0 AMZN.COM/BILL WA	\$ 33.98 032026	\$ 2.04	\$ 36.02 ✓
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TOTAL CREDITS	xxxx-xxxx-xxxx-6350	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-6350	\$ 36.02

Card Number xxx-xxxx-xxxx-2252 KENNY, PAUL D

03/16	03/17 464782704	Y-PERS, INC 2152896507 PA	\$ 207.24 025239	\$ 0.21	\$ 207.45 ✓
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03/19	03/21 465301749	BEST WOK I. HARRISBURG PA Tim Exard	\$ 23.92 011507	\$ 1.44 (e)	\$ 25.36 ✓
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03/20	03/21 465301748	TST LANCASTER BREWING HARRISBURG PA Tim Exard	\$ 21.50 073886	\$ 1.29 (e)	\$ 22.79 ✓
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03/23	03/24 465932599	SHERATON HARRISBURG HE HARRISBURG PA Tim Exard	\$ 326.43 092255	\$ 63.18	\$ 389.61 ✓
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TOTAL CREDITS xxxx-xxxx-xxxx-2252
TOTAL DEBITS xxxx-xxxx-xxxx-2252

\$ 0.
\$ 645.21

Card Number xxxx-xxxx-xxxx-4975 WORMAN, JAMIE P.

02/28	03/01	ZOOM.US 888-799-9666 SAN JOSE CA 462304770	01400.220	\$ 149.90 048679	\$ 0.00	\$ 149.90 ✓
03/01	03/01	ONLINE JOB ADS INDEED AUSTIN TX 462304694	01401.340	\$ 15.00 009847	\$ 0.90 (e)	\$ 15.90 ✓
03/01	03/01	RESERVATIONS.HERSHEYPA 717-534-3911 PA 462304695	01402.460	\$ 366.51 093047	\$ 21.99 (e)	\$ 388.50 ✓
03/01	03/02	HERSHEY LODGE CON C HERSHEY PA 462407943	01402.460	\$ -194.25 55161R	\$ 0.00	\$ -194.25 ✓
03/01	03/02	HERSHEY LODGE CON C HERSHEY PA 462407868	01402.460	\$ -194.25 52571R	\$ 0.00	\$ -194.25 ✓
03/11	03/13	ZOOM.US 888-799-9666 SAN JOSE CA 464112918	01401.420	\$ 549.90 088041	\$ 0.00	\$ 549.90 ✓
03/21	03/22	EIG CONSTANTCONTACT.CO 855-2295506 MA 465445588	05451.340 \$ 17.50 01400.316	\$ 70.00 021521	\$ 0.00	\$ 70.00 ✓
				# 52.50		
				TOTAL CREDITS	xxxx-xxxx-xxxx-4975	\$ -388.50
				TOTAL DEBITS	xxxx-xxxx-xxxx-4975	\$ 1,174.20

Card Number xxxx-xxxx-xxxx-3833 ZOLLERS, FRED

02/28	03/01	LOWES #01669 LANSDALE PA 462304771	05454.720	\$ 1,061.10 013492	\$ 0.00	\$ 1,061.10 ✓
03/02	03/03	TANNERS LAWN SNOW EQU NEWTOWN PA 462729329	05437.370	\$ 29.99 055535	\$ 0.00	\$ 29.99 ✓
03/14	03/15	GIANT 6510 SPRING HOUSE PA 464486792	01401.200	\$ 8.49 086529	\$ 0.51 (e)	\$ 9.00 ✓
				TOTAL CREDITS	xxxx-xxxx-xxxx-3833	\$ 0.00
				TOTAL DEBITS	xxxx-xxxx-xxxx-3833	\$ 1,100.09

VENDOR #	NAME	ADDRESS	CITY	ST	ZIP
3922	FISHERS TRUE VALUE HARDWARE INC.	652 EAST MAIN STREET	LANSDALE	PA	19446
3923	DENISE JOHNSON-ELLISON	393 PENLLYN PIKE	PENLLYN	PA	19422

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, MAY 9, 2023**

SUPERVISORS:

Danielle A. Duckett, Chairman
Michael Twersky, Vice Chair - absent
Janine Martin
Kathleen Hunsicker
Tessie McNeely

STAFF:

Mimi Gleason, Interim Township Manager
Jamie Worman, Assistant Township Manager
Michelle Farzetta, Administrative Assistant
Neil Stein, Esq., Solicitor
Fred Zollers, Director Public Works
Paul Kenny, Police Chief – via zoom
Jim Hersh, Township Engineer, Gilmore
Chad Dixon, Traffic Engineer, McMahan a Bowman Company
Melinda Haldeman – Finance Director

Call to Order and Pledge of Allegiance

The Chair called the hybrid meeting to order at 7:00 pm at the Lower Gwynedd Township Building and virtually on Zoom and led those in attendance in the pledge of allegiance.

ANNOUNCEMENTS AND PRESENTATIONS

The BOS met in executive session prior to tonight’s meeting to discuss matters of personnel and litigation.

PUBLIC COMMENTS

Carmina Taylor, a former resident of Penllyn, came to speak about the village of Penllyn. She has been advocating for Penllyn to be designated as historical for two years. This year marks 100th anniversary of the Penllyn School and the 120th for the original location of the Bethlehem Baptist Church. Ms. Duckett explained that the Historical Advisory Committee (HAC) is working out the process for historic signage with the intention that everyone be treated the same regarding requests for historical designation. The plan is to move this program forward ASAP. Penllyn will go through the same process as any other request for historical designation. This item is on the agenda this evening but since not all Supervisors are present and Mr. Twersky specifically asked to have the opportunity to provide input on the subject, the item will be tabled.

BUILDING AND ZONING

Resolution 2023-11 Preliminary/final land development approval for Gwynedd Mercy Academy High School (GMAHS)

Christin Pionzio spoke on behalf of GMAHS. Last month she was before the BOS and presented the proposed land development plan and discussed the requested waivers. At that time there were concerns regarding walkability and trees among the BOS. To help with these concerns, the BOS suggested adding an easement for a future trail connection along Evans Road and Sumneytown Pike, as well as some trees along the ballfield. Ms. Pionzio stated that they have worked out the details regarding an easement for the property. They will also be adding five trees by the ballfield. All the other waiver requests have remained the same. They are now asking for approval. Ms. Duckett made a motion, seconded by Ms. Hunsicker to approve Resolution 2023-11 granting preliminary/final land development approval to GMAHS. Motion passed 4-0. Ms. Hunsicker made a statement that she sits on the board at Gwynedd Mercy High School and there is no financial interest. When the easement goes to the board at Gwynedd Mercy for approval she will abstain from the vote.

Authorization to advertise an amendment to the Subdivision and Land Development Ordinance increasing the traffic impact fee

Mr. Dixon gave an overview of the process for assessing a traffic impact fee and the calculation that is used to figure out the appropriate amount to fund traffic infrastructure improvements through development. An advisory committee was formed to assess the fee and have come back with a recommendation to increase the current fee from \$2,285.00 to \$3,865.00 per "new" afternoon peak hour trip for the transportation service area. Mr. Dixon requested authorization to advertise the amended Traffic Impact Fee Ordinance. Ms. Duckett made a motion, seconded by Ms. McNeely, to authorize advertisement of the Traffic Impact Fee Ordinance. Motion passed 4-0.

Review of Township Engineer's Report - any questions for the Township Engineer?

Mr. Hersh submitted his report. There were no questions from the BOS.

Review of Traffic Engineer's Report - any questions for the Traffic Engineer?

Mr. Dixon submitted his report. He highlighted a few items in the report, including the pedestrian crossing on McKean Road that is being installed by Beacon. Ms. Hunsicker inquired about Beacon's responsiveness to the project. Mr. Dixon stated there were no issues. Ms. Martin asked about the Spring House Intersection project. She asked if the businesses and residents were aware of the impact the project would have on them. Mr. Dixon replied that a meeting was being held tomorrow morning for all businesses, the school district and emergency personnel to answer any questions. Chastity Bruno, 930 Redstone Lane, questioned the radius used when sending out notifications about the Spring House Intersection project, as she did not receive anything. Ms. Worman stated that the radius used was 1,000 feet, same as for zoning hearing board notifications. Ms. Bruno stated she lives off Cedar Hill Road and that area will also be greatly impacted by this work and would like the radius to be expanded moving forward to include those neighborhoods. Ms. Worman stated that all the information is on the township website and e-blasts have been sent out.

GENERAL BUSINESS

Waiver of permit fees for “The Flowers Still Grow Fest” in Penllyn

Renee Steward has planned her annual event for Sunday, June 11. Ms. Steward has asked the township to waive her facility fees, which total \$130. She has provided all the necessary permits and a certificate of insurance. Waiving the fees will be Lower Gwynedd’s donation to the event. The Community Response Unit (CRU) will be using funds for a Kona Ice Truck. Ms. Duckett made a motion, seconded by Ms. Martin, to waive the fees for the event. Motion passed 4-0.

Update on development of historical marker program

This item was tabled as Mr. Twersky was not present for the meeting and wanted to be included in the discussion. Ms. Duckett made a motion, seconded by Hunsicker, to table this agenda item. Motion passed 4-0.

Authorization to advertise the bid for installation of equipment improvements and related construction for the traffic signal at Norristown Road and Tennis Avenue

In the fall of 2022, the township received a Green Light Go Grant in the amount of \$159,440.80 for a traffic signal improvement at the intersection of Norristown Road and Tennis Avenue. The township will provide a match of \$39,860.20. Mr. Dixon is seeking authorization to advertise the bid for installation and will return at the June 27th BOS meeting with a bid recommendation. Ms. Duckett made a motion, seconded by Ms. McNeely to authorize the advertisement for bids. Motion passed. 4-0.

Authorization for James D. Morrissey, Inc. to utilize the Township property located at 901 Sumneytown Pike (former Texaco Station) as a staging area for the Spring House Intersection Improvement for the duration of the project

James D. Morrissey is asking the BOS to reconsider allowing them to use a defined portion of the former Texaco station as a staging area for the Spring House Intersection project. If they must use a staging area further away, less time will be spent daily actually doing the work, as a portion of the day will be spent bringing in trailers and loading equipment, prolonging the duration of the construction. Mr. Stein will be making amendments to the contract addressing the BOS concerns of safety and returning the area to its natural state. Ms. Duckett made a motion, seconded by Ms. Martin, to allow the use of 901 Sumneytown Pike as a staging area. Motion passed 4-0.

Approval of “Lower Gwynedd Township Cafeteria Plan” for optional employee benefits

Ms. Gleason received an email from the tax attorney who informed her that there is one issue that needs to be cleaned up before the “cafeteria plan” can be approved. This change will be made and ready for the May 23rd BOS meeting. Ms. McNeely asked if verbiage should be added regarding the supervisor’s eligibility for benefits, as they are not salaried employees. Ms. Gleason stated she will investigate that. Ms. Duckett made a motion, seconded by Ms. Hunsicker, to table this item until May 23rd. Motion passed 4-0.

Approval of Inter-governmental Agreement with North Wales Borough and Upper Gwynedd Township to create Joint Board of Appeals for the Uniform Construction Code

At the March 8th BOS meeting Resolution 2023-09 was approved, authorizing Lower Gwynedd Township to participate in the Joint Board of Code Appeals between Upper Gwynedd Township and North Wales Borough. The Inter-Governmental Agreement (IGA) was revised by Upper Gwynedd's solicitor and now includes Lower Gwynedd Township. Staff are asking for approval to become part of the Joint Board of Appeals. Ms. Duckett made a motion, seconded by Ms. Hunsicker, to approve this agreement. Motion passed 4-0.

Ratification of General Release

Approval for general release due to an employee's termination. Ms. Duckett made a motion, seconded by Ms. McNeely, to ratify the general release. Motion passed 4-0.

Approval of minutes - April 25, 2023

The BOS received the minutes from the April 25, 2023, meeting. There were no questions or comments. Ms. Duckett made a motion, seconded by Ms. McNeely, to approve the minutes. Motion passed. 4-0.

SUPERVISOR LIAISON REPORTS

Ms. Gleason stated that the purpose of this portion of the agenda is to provide township staff, supervisors, and the public with updates regarding the various board and commission meetings. Moving forward, the staff who take the minutes will make notes about high points from the meetings. These will then be given to the supervisor liaisons to share with everyone. Ms. Martin gave a quick update on the Humans Relations Commission (HRC). She stated that Bernadine Ahonkhai from the Coalition for Justice reviewed her educational project that she would like to propose to Wissahickon School District. Jimmy Chong a member of the HRC will be featured on TV to speak about stopping Asian hate.

STAFF UPDATES

Mr. Dixon announced that PennDOT has evaluated our request for the low-cost safety improvements on Gypsy Hill Road and will move forward with the repairs. They have sent a plan with paving and sign improvements. They will install curve warning signs and make improvements to the one lane bridge by adding yield signs and pavement markings. These improvements can be expected in late summer or early fall. Mr. Dixon will keep in touch with them for any additional updates.

Ms. McNeely asked if anything could be done regarding the ditches along Gypsy Hill Road, as it is unsafe for drivers. Mr. Dixon stated that would not be included in this project as it is just safety improvements of signs and pavement markings. He can ask PennDOT for a timeframe for paving the road, at which time that could be addressed. We are not permitted to make any improvements ourselves, as it is not a township road.

Ms. Hunsicker asked Mr. Dixon to contact Dale Moss with an update, as he is the resident who initially reached out with the safety concerns on Gypsy Hill.

Ms. McNeely also asked Mr. Dixon to investigate the island at 202 and Plymouth Road. The road narrows and makes it difficult to turn onto the road. Mr. Dixon said he will get some more information.

Chief Kenny said the touch a truck will be held on May 20th at the old Siemens property. Many businesses, EMS and food trucks will be present. The first hour will be no sirens to accommodate those who may have sensory issues. Officer Henry has been working on this event and has done a great job!

Ms. Gleason said there will be a Chamber meeting tomorrow. She will be attending to represent Lower Gwynedd Township.

SUPERVISORS COMMENTS

Ms. McNeely had no comment.

Ms. Hunsicker addressed the pride flag raising and asked if there would be a resolution again this year. The Second-Class township code states the following:

Section 1510. Display of Flags. --The board of supervisors may display the flag of the United States or the Commonwealth, the official POW/MIA flag or the flag of any county or municipal corporation on any public building or grounds of the township .

Ms. Hunsicker stated that no other flags should be flown, as there is no language stating that any other flag is deemed appropriate. Mr. Stein stated that if the language said shall or shall not then we would not be permitted to fly additional flags, but it states may/may not, therefore we would have the option, but are not compelled to. He also stated that it is good practice to have a new resolution every year.

Ms. Martin reminded everyone of the Touch a Truck event and invited everyone to the Pride Flag raising event on June 1st at 6pm. There will be students speaking about the impact this has had on them.

Ms. Duckett explained that she wants everyone to always feel welcome. She added that we will hear from kids at the flag raising, there will be no speeches from elected officials. She also thanked the CRU for making the Touch a Truck event inclusive to everyone's needs.

Adjournment

Ms. Duckett made a motion, seconded by Ms. Hunsicker, to adjourn the meeting at 8:00pm. Motion passed 4-0.

Respectfully submitted,

Michelle Farzetta