

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, NOVEMBER 12, 2019**

SUPERVISORS PRESENT:

Kathleen Hunsicker, Chair
Dr. J. Richard Booth, Vice-Chair
Edward J. Brandt
Stephen Paccione
Mark Grey

STAFF:

Craig T. McAnally, Township Manager
Jamie Worman, Assistant Township Manager
Carole Culbreth, Assistant Secretary
Paul Kenny, Police Chief
Chuck Wilson, Finance Director
Mike DeStefano, Public Works Director
Jim Hersh, Gilmore Engineers

Call to Order and Pledge of Allegiance

The Chair called the meeting to order at 7:00 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance. The Chair stated the Board of Supervisors met in an Executive Session before the meeting on personnel matters.

**Receipt of Minutes: October 15, 2019
October 22, 2019**

The Board of Supervisors received the October 15, 2019 and October 22, 2019 Meeting minutes. The Chair asked if there were any comments. There were none. Mr. Dr. Booth made a motion, seconded by Mr. Brandt to approve the October 15, 2019 and the October 22, 2019 Meeting minutes. The motion carried 5 - 0.

PUBLIC COMMENTS

The Chairman opened the meeting for public comment for items not on the agenda. There were none.

OTHER BUSINESS

Lighting Study and Proposal

Michael Fuller, President of Keystone Lighting Solutions presented a summary of the project specifications and proposal for the Roadway, Street and Area Lighting Upgrade Project. He stated the Delaware Valley Regional Planning Commission's Regional Streetlight Procurement Program (RSLPP) allows regional municipalities to improve the performance of municipal street lighting, and specifically to design, procure, install, and finance the transition to light-emitting-diode (LED) lighting technology, and to maintain those improvements. He stated we are at the end of Phase 2 (Design) and the Township will decide if they want to go forward with construction. Mr. Fuller

stated a comprehensive audit with Mr. DeStefano found 77 lights and 17 existing LED's with 60 new head replacements. He stated there are 14 Colonial style lamps with 5 existing LED's leaving 9 new head replacements. He noted there is a choice of a white bulb or a warmer bulb. He stated the upgrade savings are approximately \$2,000 per year; with the net savings \$29,000 with a 12-year payback. He stated the Phase 3 is the Construction Phase. Dr. Booth asked how long LED's last. Mr. Fuller stated there is a 10-year warranty with new LED's and a 1-year labor warranty. Ms. Hunsicker stated this is a presentation tonight, and you will be hearing from us next year.

Comprehensive Plan Update to GIS

This item has been tabled.

Authorization to Advertise Draft 2020 Budget

Ms. Hunsicker asked the Board for authorization to advertise the Draft 2020 Budget for public inspection. She stated the Draft 2020 Budget is required to be available for 20 days before the December 10, 2019 Board meeting when the proposed Budget will be presented for adoption. Mr. Paccione made a motion, seconded by Mr. Grey to authorize advertisement of the Draft 2020 Budget. The motion carried 5 - 0.

Deed of Dedication Sewer - 1611 Township Line Road

Mr. McAnally stated the Deed of Dedication Sewer - 1611 Township Line Road is an administrative item which certifies the completion, dedication and owner's affidavit. Dr. Booth made a motion, seconded by Mr. Grey to accept the Deed of Dedication Sewer - 1611 Township Line Road. The motion carried 5 -0.

Acceptance of Bids for Retired Vehicles and Equipment

Mike DeStefano asked the Board to accept the bids for the eight retired vehicles and equipment below which totals \$12,895.

- 1996 John Deere GS 75 54 Walk Behind Mower - Richard Bekelja - \$300.00
- 2006 Ford Crown Victoria - Tim Donovan - \$2,250.00
- 1) 16.9 x 30 Tractor Drive Tire - Kevin O'Brien - \$52.00
- Dayton Kerosene Torpedo Heater - Neil Maurer - \$76.00
- Miscellaneous Meyers Snow Plow Parts - John Gera - \$365.00
- 2006 GMC Pick Up with Snow Plow - John Gera - \$9,703.00
- 2) Used 19.5 L 24 Backhoe Tires - David Reiff - \$60.00
- 2) Used 12 x 16.5 Backhoe Tires - Regan Fox - \$89.00

Dr. Booth made a motion, seconded by Mr. Grey to accept the above bids in the amount of \$12,895. The motion carried 5 - 0.

MANAGER'S REPORT

Report from the Manager – Municipal activities, projects

Mr. McAnally stated a change order for the road program was received this week. Mr. Hersh stated the actual quantities of materials has changed. The net result of this change order is an increase in the contract amount by \$12,314.42 to a final contract amount of \$395,129.40 which is still under budget. Mr. Grey asked why the change. Mr. Hersh stated the bids were received in January when the vendors are most hungry and bids come in low. Mr. McAnally stated they replaced damaged handicap ramps. Mr. Brandt asked if Glasgow checks the curbing height. Mr. Hersh stated the elevation remains the same. Mr. Grey asked if Houston Road is on the list for 2020. Mr. DeStefano said yes. Mr. Pacione made a motion, seconded by Dr. Booth to accept the change order in the amount of \$12,314.42 to a final contract amount of \$395,129.40. The motion carried 5 - 0.

Mr. McAnally stated the EAC ordered 500 more lantern fly swatters in the amount of \$890 for Pike Fest and additional events. Mr. Grey made a motion, seconded by Mr. Brandt to approve the EAC's request for 500 lantern fly swatters not to exceed \$890. The motion carried 5 - 0.

There being no further questions or comments, the meeting was adjourned at 7:40 p.m. until the next Regular Meeting scheduled on November 26, 2019 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth
Assistant Secretary