

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
GWYNEDD ESTATES  
TUESDAY, OCTOBER 22, 2019**

**SUPERVISORS PRESENT:**

Kathleen Hunsicker, Chair  
Dr. J. Richard Booth, Vice-Chair  
Edward J. Brandt  
Stephen Paccione  
Mark Grey

**STAFF:**

Jamie Worman, Assistant Township Manager  
Carole Culbreth, Assistant Secretary  
James Garrity, Esq., Township Solicitor  
Paul Kenny, Police Chief  
Mike DeStefano, Public Works Director

**Call to Order and Pledge of Allegiance**

The Chair called the meeting to order at 7:00 p.m. at Gwynedd Estates and led those in attendance in the pledge of allegiance.

**Receipt of Minutes: October 8, 2019**

The Board of Supervisors received the October 8, 2019 Meeting Minutes. The Chair asked if there were any questions or comments. There were none. Mr. Grey made a motion, seconded by Mr. Paccione to approve the October 8, 2019 Meeting Minutes. The motion carried 5 - 0.

**Receipt of Balance Sheet: September, 2019**

The Board of Supervisors received the Balance Sheet for September, 2019. The Chair asked if there were any questions. Mr. Grey made a motion, seconded by Mr. Paccione to approve the Balance Sheet for September, 2019. The motion carried 5 - 0.

**Receipt of Year-to-Date Budget Report: September, 2019**

The Board of Supervisors received the Year-to-Date Budget Report September, 2019. Dr. Booth made a motion, seconded by Mr. Paccione to accept the Year-to-Date Budget Report September, 2019. The motion carried 5 - 0.

**PUBLIC COMMENTS**

The Chairman opened the meeting for public comment for items not on the agenda. There were none.

## OTHER BUSINESS

### **Update on Recent Township Projects: Planning Commission Chairman**

Craig Melograno, Planning Commission Chair, stated the Planning Commission is an Advisory Group who makes recommendations to the Board of Supervisors on development. He reviewed Spring House Innovation Park, a project which the Planning Commission has been working on for the last nine months.

### **Resolution No. 2019 - 21: Acceptance of Right-of-Way along Sumneytown Pike for the Culvert Extension**

The Chair stated Resolution No. 2019 - 21: Acceptance of Right-of-Way along Sumneytown Pike for the culvert extension will deed the Township a piece of land for the improvement of the intersection on Sumneytown Pike/Norristown Road. Dr. Booth made a motion, seconded by Mr. Brandt to adopt Resolution No. 2019 - 21: Acceptance of the Right-of-Way along Sumneytown Pike for the culvert extension. The motion carried 5 - 0.

### **2019 Mowing Bid Extension**

Mr. DeStefano stated the Public Works Department requests a two-year extension of the current contract of the Mowing Bid with the same terms. He stated two additional properties and a one-time mulch removal will be added to the contract which will then expire on November 2021. Mr. Brandt asked Mr. DeStefano to explain his position as Public Works Director. He stated he has been with the Township for twelve years and maintains the Township roads, trails, parks, vehicles and buildings. Ms. Hunsicker stated there's 50 miles of Township roads and 25 miles of Township trails. Mr. DeStefano stated this is the 2<sup>nd</sup> contract with M & M Lawn Services. He stated we are finishing up the third year and ask for the extension of two years. Mr. Grey made a motion, seconded by Dr. Booth to extend the current mowing contract with M & M Lawn services for two years to expire in November 2021. The motion carried 5 - 0.

### **Acceptance and Authorization of a Proposal of Appraisal for 409 Old Penllyn Pike (McCormick Property)**

The Chair stated the Township is interested in the McCormick Property which will add to the Little Leagues quadrant. She stated the proposal for the appraisal from the Flynn Group is \$2,900. Carol Jones stated the property is historic and was a school house in 1900. The Chair stated they will check on the history of the property. Mr. Brandt stated the Lower Gwynedd Little League would be thrilled to have the additional property. Mr. Brandt made a motion, seconded by Dr. Booth to accept and authorize a proposal of Appraisal for 409 Old Penllyn Pike (McCormick Property) from the Flynn Group in the amount of \$2,900. The motion carried 5 - 0.

Neal Trueblood stated PennDOT is expanding Rt. 202, and they are working with the Quaker Meeting House in regard to a burial site in that area. He stated PennDOT's research determined there were no stones adjacent to the wall. Fran Rhodes stated SEPTA is hoping to have a cut out for a bus stop.

**Q & A with the Township Supervisors**

The Chair asked for questions from the audience. There were none.

**MANAGER'S REPORT**

Report from the Manager – Municipal activities, projects

Ms. Worman stated an emergency heat pump (\$4,200) is necessary for the server room, and asked the Board for authorization. Mr. Grey made a motion, seconded by Mr. Brandt to authorize an emergency heat pump for the server room in the amount of \$4,200. The motion carried 5 – 0.

Ms. Worman stated the Electrical Vehicle Charging Stations arrived and will be installed at the Municipal Building and Veterans Park.

Mr. Paccione thanked Gwynedd Estates for hosting and said it is a joy to come out every year.

Dr. Booth said he appreciated Gwynedd Estates hospitality tonight and hoped we answered your questions.

Mr. Brandt seconded those remarks of the other supervisors and thanked Gwynedd Estates for hosting tonight.

Mr. Grey stated this is the biggest audience we ever had at Gwynedd Estates and thank you for hosting tonight.

Ms. Hunsicker introduced Chuck Wilson, Finance Director, and Paul Kenny, Police Chief. She stated she appreciates Gwynedd Estates graciousness.

There being no further questions or comments, the meeting was adjourned at 7:40 p.m. until the next Regular Meeting scheduled on November 12, 2019 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth  
Assistant Secretary