

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, DECEMBER 10, 2019**

SUPERVISORS PRESENT:

Kathleen Hunsicker, Chair
Dr. J. Richard Booth, Vice-Chair
Edward J. Brandt
Stephen Paccione
Mark Grey

STAFF:

Craig T. McAnally, Township Manager
Jamie Worman, Assistant Township Manager
Carole Culbreth, Assistant Secretary
Paul Kenny, Police Chief
Ken Amey, Zoning Officer
Chad Dixson, Traffic Engineer
Chuck Wilson, Finance Director

Call to Order and Pledge of Allegiance

The Chair called the meeting to order at 7:05 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance. The Chair stated the Board of Supervisors met in an Executive Session before the meeting on real estate matters.

BUSINESS & FINANCE

Receipt of Meeting Minutes: November 12, 2019

The Board of Supervisors received the November 12, 2019 meeting minutes. The Chair asked if there were any comments. There were none. Dr. Booth made a motion, seconded by Mr. Paccione to approve the November 12, 2019 meeting minutes. The motion carried 5 - 0.

Receipt of Invoice History - October, 2019

The Board of Supervisors received the Invoice History for October, 2019 in the amount of \$564,460.11. The Chair asked if there were any questions or comments. There were none. Dr. Booth made a motion, seconded by Mr. Grey to approve the Invoice History for October, 2019 in the amount of \$564,460.11. The motion carried 5 - 0.

Receipt of October, 2019 Budget Report and Balance Sheet

The Board of Supervisors received the October, 2019 Budget Report and Balance Sheet. The Chair asked if there were any questions or comments. There were none. Dr. Booth made a motion, seconded by Mr. Grey to approve the October, 2019 Budget Report and Balance Sheet. The motion carried 5 - 0.

Approval of 2020 Budget and Fiscal Plan

Ms. Hunsicker stated the 2020 Budget and Fiscal Plan has remained the same and we are satisfied with the 2020 Budget. Mr. Brandt thanked the staff for all their work on the budget.

Resolution No. 2019 – 22: Budget Resolution

Dr. Booth made a motion, seconded by Mr. Brandt to adopt Resolution No. 2019 – 22 Budget Resolution totaling \$16,365,414 in revenues and \$17,984,764 in expenditures. The motion carried 5 – 0.

Resolution No. 2019 – 23: Tax Resolution

Ms. Hunsicker stated the above resolution provides the tax schedule for the year 2020. Mr. McAnally stated the tax resolution remains the same as in year 2019. Dr. Booth made a motion, seconded by Mr. Paccione. The motion carried 5 – 0.

PUBLIC COMMENTS

The Chairman opened the meeting for public comment for items not on the agenda. There were none.

Mr. Paccione noted this was his last meeting. He said it was a pleasure serving the Township for the past ten years. He stated he has seen positive change over those ten years such as the DOW site which included neighbors' involvement. He stated the Gwynedd Mercy President said if not for Mr. Paccione and Mr. Grey they would not have bought the Siemens property. He congratulated the two newly elected supervisors who will be starting in January 2020.

Dr. Booth said he was on the Board of Supervisors for twelve years; and will be leaving the end of December. He stated it was a joy and pleasure to serve the Township. He wished Danielle Duckett and Tessie McNeely good luck.

Ms. Hunsicker congratulated both Danielle Duckett and Tessie McNeely as the newly elected Township Supervisors.

Mr. Brandt seconded the above. He stated Mr. Paccione and Dr. Booth gave a lot of free time to the Township. He stated Dr. Booth was also a dedicated member of the Municipal Authority for years before becoming a Supervisor. He stated Mr. Paccione moved to Lower Gwynedd in 2005 and became involved with the Township. He salutes both Supervisors and wished them well.

Mr. Grey stated the Supervisors spend a tremendous amount of time with their commitment to commissions, boards and subcommittees on which they serve; and we appreciate their service.

BUILDING & ZONING

Resolution No. 2019 – 26: Janssen Waiver of Land Development for Temporary Parking Spaces

Ms. Hunsicker stated Janssen was represented by Mr. Walko from HRMML. She stated the waiver requests three temporary parking areas with a total of 133 parking spaces to accommodate new employees. She stated the waiver is conditioned upon the below:

1. All temporary parking areas must be removed within 18 months from issue of grading permit or 9 months from completion of permanent parking areas, whichever occurs first;
2. Janssen will contribute their share of the cost to prepare a traffic study for McKean Road;
3. As part of this project Janssen agrees to clean out the culverts crossing McKean Road at Warren and Wooded Pond Roads.

Mr. Walko stated exciting things are developing at Janssen. He passed out a press release on Anti-BCMA CAR-T JNJ-4528 hits 100% response rate in heavily pretreated Myeloma. He stated the press release is the reason for the 133 temporary parking spaces. Mr. Garrity stated the three conditions are agreeable. Mr. Brandt questioned the estimated time the parking places will be used. Mr. Paccione questioned the traffic study. Mr. Paccione made a motion, seconded by Dr. Booth to adopt Resolution No. 2019 - 26: Janssen Research and Development A Resolution Approving a Waiver of Formal Land Development Review. The motion carried 5 - 0.

Resolution No. 2019 - 24: The Penllyn Club

**Acceptance of Gypsy Hill Road Ultimate Right-of-Way
Acceptance of Gwynedd Avenue Ultimate Right-of-Way**

Mr. McAnally stated the Penllyn Club will dedicate to Lower Gwynedd Township for public use and enjoyment the area between the legal and ultimate right-of-way along the property's frontage on Gypsy Hill Road and Gwynedd Avenue approximately .3519 acres. Dr. Booth made a motion, seconded by Mr. Paccione to adopt Resolution No. 2019 - 24: The Penllyn Club - Acceptance of Gypsy Hill Road Ultimate Right-of-Way; Acceptance of Gwynedd Avenue Ultimate Right-of-Way. The motion carried 5 - 0.

OTHER BUSINESS

Resolution No. 2019 - 25: Water Quality Improvement Plan

Ms. Hunsicker asked Mr. Grey to give some background on the above Water Quality Improvement Plan. Mr. Grey explained thirteen townships submitted to the U.S. Environmental Protection Agency (EPA) a draft Water Quality Improvement Plan (WQIP) on September 30, 2019. He stated we are now waiting on the EPA's review. He stated in order to fund the additional technical and legal services needed to prepare a final version of the WQIP that will extend beyond March 31, 2020 an additional \$23,500 in 2020 per municipality and waste water treatment plant is needed. Mr. Grey stated that Lower Gwynedd Township will renew the IGA through March 31, 2021 and provide its share of the funding needed to cover the costs of the Technical and Legal Services providers in the amount of \$23,500. Dr. Booth asked if this was an annual fee. Mr. Grey answer yes. Mr. Brandt asked if the EPA or State of Pennsylvania is contributing any money. Mr. Grey answer not a dime. Mr. Paccione made a motion, seconded by Dr. Booth to adopt Resolution No. 2019 - 25: Water Quality Improvement Plan. The motion carried 5 - 0.

Purchase of Motorola Radio Communications Equipment for Fire Marshal

Mr. McAnally stated Al Comly, Fire Marshal, asked for authorization to upgrade his communications equipment. He stated the upgrade is a Motorola Solutions APX4500 Mobile Dash Mount Radio in the amount of \$3,205.36. Mr. Brandt said Mr. Comly has excellent qualifications and gives his time to the

Township. Mr. McAnally stated the Fire Marshal's equipment is 18 - 20 years old. Mr. Brandt made a motion, seconded by Dr. Booth to authorize the purchase of Motorola Radio Communications Equipment for the Fire Marshal in the amount of \$3,205.36. The motion carried 5 - 0.

MANAGER'S REPORT

Report from the Manager - Municipal activities, projects

Mr. McAnally stated the Reorganization Meeting on January 6, 2019 will now start at 6:00 p.m.

He wished everyone a Happy Holiday.

He thanked Mr. Paccione and Dr. Booth for their support and friendship over the years.

He stated the Electric Charge Stations were delivered today. Mr. Brandt said to notify Township residents.

Dr. Booth wished everyone a Merry Christmas.

Ms. Hunsicker wished everyone a Merry Christmas and Happy Holidays.

There being no further questions or comments, the meeting was adjourned at 7:45 p.m. until the Reorganization Meeting scheduled on January 6, 2020 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth
Assistant Secretary